

CITY OF BALTIMORE

MARTIN O'MALLEY, Mayor



DEPARTMENT OF PUBLIC WORKS

GEORGE L. WINFIELD, Director
600 Abel Wolman Municipal Building
Baltimore, Maryland 21202

December 11, 2002

Mr. William E. Meyers
Church Property Chairperson
United Evangelical Church
3200 Dillon Street
Baltimore, Maryland 21225

Dear Mr. Meyers:

The Department of Public Works received your letter concerning backups in the sanitary sewer system servicing the property at 3200 Dillon Street.

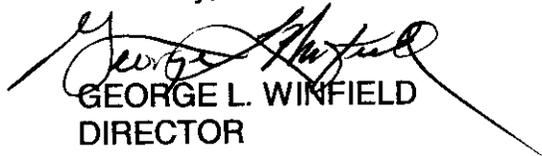
The Bureau of Water and Wastewater cleaned and video inspected this section of sanitary sewer on December 2, 2002. The inspection revealed that the sewer was free of obstructions and structurally in tact. Therefore, this section of sanitary sewer was placed on a semi-annual preventive maintenance cleaning schedule to eliminate future backups.

Please contact the Department of Law at (410) 396-3400 to obtain the necessary instructions for filing a claim for the loss associated with the previous backups.

We regret the inconvenience experienced by your congregation.

Should you have additional questions or concerns, please contact Mr. Warren Williams, Chief, Water and Wastewater Maintenance Division, on (410)396-7870.

Sincerely,


GEORGE L. WINFIELD
DIRECTOR

GLW:rasd

cc: The Honorable Nicholas C. D'Adamo
Mr. Jay Sakai
Mr. Warren L. Williams
Mr. Rick Lane, CBI



CITY OF BALTIMORE

MARTIN O'MALLEY, Mayor



DEPARTMENT OF LAW

CENTRAL BUREAU OF INVESTIGATION
Room 31, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

February 4, 2003

United Evangelical Church
3200 Dillon Street
Baltimore, Maryland 21224
Attn: William E. Meyers, Jr.

Re: Our File No: 051153-108
D/A: 11/19/02
L/A: 3200 Dillon Street

Dear Mr. Meyers

This is to acknowledge your letter dated January 27, 2003, that was received in this office on January 29, 2003, regarding the above referenced matter, and to provide a brief explanation of our claim process.

Please understand that the City is not obligated to issue payment solely upon the basis of a claim being filed and acknowledged, but only those for which the City is found to be liable in accordance with applicable laws. Accordingly, the threshold question to be addressed with every claim is whether or not the City is liable.

As you may appreciate, the question of liability cannot be satisfactorily answered until all facts are known. Moreover, there is a fundamental process that must be adhered to in reaching an appropriate resolution. At a bare minimum, and in fairness to all parties, that process requires that an investigation be conducted, and that all allegations be appropriately corroborated. Moreover, if there is a genuine dispute as to the relevant facts, the issue of liability may be regarded as questionable, and may require additional investigation. Accordingly, until such time as the issue of liability has been determined, no action can be taken regarding payment of claimed losses.

The next step in the process is the careful review and evaluation of all claimed losses. Included in this review is a determination as to (1) whether or not the Claimant has attempted, as required by law, to mitigate the losses; (2) whether or not the losses are foreseeable and causally connected to the incident; and (3) whether or not the losses are reasonable, and at the very least, substantiated by appropriate documentation. Finally, for payment to be issued, each claimed loss must receive a favorable review from the three aforementioned determinations.

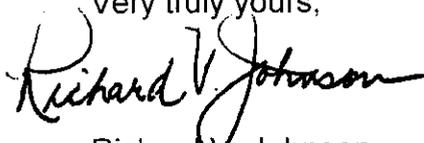


United Evangelical Church
051153-108
February 4, 2003
Page 2

Your claim is currently in the investigation phase and has been assigned the above file number for future reference. **Our investigation/review/evaluation process may take approximately ninety days. Accordingly, your not hearing from us in the interim is a clear indication that our investigation has not been completed.** While our investigation is pending, you may, of course, elect to have the matter resolved by filing a claim with your insurance company. In that event, if you provide us with a written waiver from your insurance company, we will be able to resolve your deductible payment with you directly.

If you have not already provided bills, receipts, estimates and photographs of your damage, please do so as soon as possible, as this will help to expedite your claim. If additional information is needed from you, we will contact you by mail or telephone. Finally, for efficient handling, all correspondence or contact with this office regarding this claim must include the above noted claim number.

Very truly yours,



Richard V. Johnson
Claims Investigator
(410) 396-3400

RVJrrs

CITY OF BALTIMORE

MARTIN O'MALLEY, Mayor



DEPARTMENT OF LAW
CENTRAL BUREAU OF INVESTIGATION
Room 31, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

April 24, 2003

William E. Meyers, Jr.
United Evangelical Church
3200 Dillon Street
Baltimore, Maryland 21224

Re: Our Claim No: 051153-108
D/A: 11/19/02
L/A: 3200 Dillon Street

Dear Mr. Meyers:

As a result of our investigation, the documents that have been submitted to us, and the authority of our Settlement Committee, I am extending an offer in the amount of \$2,900.00, to resolve your property damage claim.

Enclosed herewith is a Release in the amount of the settlement offered, that should be fully executed and properly notarized, and the original, with live signatures, returned to my attention.

Once the Release has been received in this office, a check in the amount of the Release will be issued. Inasmuch as checks are not prepared in this office, we ask your patience and indulgence following your return of the Release. It may take up to four weeks before you receive the check.

Very truly yours,

Richard V. Johnson
Claims Investigator

RVJ:tbm

Enclosure - Release



RELEASE

051153-108

FOR AND IN CONSIDERATION of the payment of TWO THOUSAND NINE HUNDRED AND 00/100 DOLLARS (\$2,900.00) to me/us paid, receipt of which is hereby acknowledged; I/we hereby release and forever discharge the MAYOR AND CITY COUNCIL OF BALTIMORE, a municipal corporation, and any and all other persons, firms or corporations who are or might be liable, from any and all property damage claims of any kind or character, which I/we have or may have against it or them, which allegedly occurred at or near 3200 Dillon Street, Baltimore, Maryland, on or about November 19, 2002.

IT BEING FURTHER AGREED AND UNDERSTOOD that the payment of said amount is not to be construed as an admission on the part of the said MAYOR AND CITY COUNCIL OF BALTIMORE, or any other person, firm or corporation, of any liability whatever in consequence of said accident, said liability being expressly denied.

IN WITNESS WHEREOF, I/we have hereunto set my/our hands(s) and seal(s) this _____ day of _____, 2003

UNITED EVANGELICAL CHURCH

By: _____ (SEAL)
Title:

STATE OF _____,

ss:

CITY OF _____,

On this _____ day of _____, 2003, before me, the subscriber, a Notary Public, in and for the City and State aforesaid, personally appeared _____, known to me (or satisfactorily proven) to be the person(s) whose name(s) has/have been subscribed to the within instrument, and it was acknowledged that same was executed for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and Notary Seal.

Notary Public

My Commission Expires _____

UNITED EVANGELICAL CHURCH

3200 Dillon Street
Phone-Home (410) 276-6585
Church (410) 276-0393
Fax (410) 675-2991
WMeyersJr@msn.com

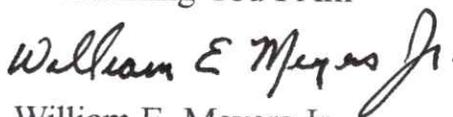
January 27, 2003

Mayor and City Council of Baltimore
Department of Law
Central Bureau of Investigation
Rm. 31 City Hall,
100 N. Holliday Street
Baltimore, Maryland 21202

Dear Bureau,

Enclosed you will find our completed claim form along with Insurance Co. Name and claim number. Also enclosed is a copy of the letter we received from Mr. George Winfield verifying this incident and others we have had in the recent past. and some of the pictures we taken of the damage. If I can be of any futher assistance please let me know, I can be reached at the above numbers.

Thanking You I Am



William E. Meyers Jr.
Church Property Chairperson

cc: Pastor Cathy Oatman
Church Council

CITY OF BALTIMORE

MARTIN O'MALLEY, Mayor



DEPARTMENT OF LAW

CENTRAL BUREAU OF INVESTIGATION
Room 31, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

TO: CLAIMANT

FROM: DEPARTMENT OF LAW

This will acknowledge your request for a claim form, which we have enclosed. Under Maryland Law, the claimant has the task of presenting his or her claim. Therefore, you need to provide the precise location of this incident and provide the names and addresses of any parties or witnesses. If you have a police report number, please include same.

Generally, it will take at least three (3) months for our investigation to be completed. An investigator may be in contact with you for additional information concerning your claim. After the investigation is completed, we will advise you by letter.

The letter you receive will state at least one of the following:

- (1) The claim is being denied because there was no negligence by any employee of the Mayor and City Council and no legal obligation to pay damages;
- (2) The claim is being referred to a contractor under contract with the City;
- (3) A Release/offer of settlement;
- (4) A denial with a compromise offer;
- (5) Other dispositions as the facts may dictate.

If you have any questions, you may call our claims desk between the hours of 8:40 a.m. and 4:20 p.m. at 396-3400.



MAYOR AND CITY COUNCIL OF BALTIMORE

DEPARTMENT OF LAW
 CENTRAL BUREAU OF INVESTIGATION
 Room 31 City Hall, 100 Holliday Street
 Baltimore, Maryland 21202
 410-396-3400

FOR OFFICE USE ONLY	
Invest:	_____
Date:	_____
File #:	_____

STATEMENT OF CLAIM

Claimant's full Name: UNITED EVANGELICAL CHURCH		Address (include postal zone): 3200 DILLON ST. 21224		Home Phone: 410-276-6353	
Social Security No.:		Marital Status:		Business Phone: 410-276-0393	
Spouse's Name:					

Date of incident: 11-19-2002	Time: 8:00 am <input checked="" type="checkbox"/> pm <input type="checkbox"/>	Location of Incident: CHURCH KITCHEN (BASEMENT) ALSO DINING HALL
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The Incident (describe fully)
THE SEWER LINE BACKED UP CAUSING 3" LEVEL OF RAW SEWAGE TO FILL THE KITCHEN & DINING AREA. THIS IS THE FOURTH TIME IN THE PAST TWO YEARS THIS HAS HAPPENED. (SEE ATTACHED LETTER)

Property Damaged (describe fully) **FLOOR TILES IN BOTH ROOMS ARE LOOSE AND CURLED THESE TILES ~~ARE~~ CANNOT BE REPLACED - THEY ARE ASPHALT TILL 9"X9" INSTALL ABOUT 1955+ - AND MAY CONTAIN ASBESTOS?**

Do you have insurance to cover this loss? Yes No Did you file a claim with your insurance company regarding this loss? Yes No

Name of insurance company: **UNITED CHURCH OF CRIST INS.** Policy Number: **T0067** Effective Dates: _____

Estimated Damages: (describe fully) **FLOOR MUST BE REPLACED** **APPROX COST \$3100.00 +-**

- Witnesses Names and Addresses
- PASTOR CATHY OATMAN 932 S. EAST AVE 21224**
 - WILLIAM E MEYERS 3420 DILLON ST 21224**
 - HARVEY JACOBS #3 OLD SOUND RD JOPPA, MD 21085**

IF ANYONE WAS INJURED, FILL IN BELOW

Name of injured Party: **N/A** Address: _____

Name of injuries: _____

Attending Doctor's Name: _____

Treated at Hospital, Give Name and Address: _____

Occupation:	Employer's Name and Address:	
Time Lost From Work? No <input type="checkbox"/> Yes <input type="checkbox"/>	Specify Dates:	Salary: Wkly: _____ Hry: \$ _____
Was Incident Reported?: No <input type="checkbox"/> Yes <input type="checkbox"/>	To Whom?:	When:

do solemnly swear and affirm under penalty of perjury that the above representations are true and correct to the best of my knowledge. I understand that false statements constitute fraud and will be referred to the State's Attorney for prosecution. I further swear and affirm that I have not been indemnified by an insurance company for the loss (es) that now claim.

William E Meyers - United Church
 Claimant's Signature

Dated: **1/16/20** 20**03**

Complete and return to above Bureau

Nov. 19, 2002- Sewer lines backed-up, flooding kitchen and dining room with about 3" of raw sewage. We called Balto. City but received a slow response from the Dept. Of Public Works. Nov. 20th we called Councilman D'Adamo's Office we receive a response that afternoon and the city opened the sewer line. This is the fourth time in two years this has happened; this time was the worst however. The Kitchen and Dining Area floor were cleaned and disinfected by the church members because we felt speed in the clean up was to our benefit and health. I would like to give special thanks for the very hard work of Harvey Jacobs who cleaned and mopped for 7 hours. Nov. 22nd & 23rd The Floors in Dining Area were stripped and rewaxed . Art Jones & Bob Osbourne should also be given special thanks for two days of hard work in bringing this floor back to life.

A thank you letter was sent to Mr. D'Adamo asking his help in having the sewer line rooted, I received a copy of a letter to Mr. Winfield, Dir. of Public Works. Nov. 26TH. Nov. 28th the sewer line was being rooted. Mail a thank you letter to Mr. Winfield Dec. 10th. also asking him to schedule regular cleaning of the line.

We found loose tiles from this in both the kitchen, already coming up from past leaks, and also new ones in the dining area. Would like to try and repair these by taking up the old and recementing them, this may save us a large expense at this time and give us some time to see if the back-ups stop, so we can make permanent repairs to the floors.

Also discover during this interesting period the sump pump in the boiler room quit working, this is being investigated

Would like to recommend to the council that we invite Mr. D'Adamo and a guest to our Sour Beef Diner

United Evangelical Church

3200 Dillon St. Baltimore, Maryland

21224

(410) 276-0393

November 23, 2002

*Councilman Nicholas C. D'Adamo
Baltimore City Hall
100 No. Holiday St.
Baltimore, Maryland 21202*

Dear Councilman D'Adamo,

Recently you and your office helped us by expediting the Dept. of Public Works to clear a sanitary sewer line which had backed up into our church kitchen and dining area. For this we are most grateful and we thank you very much. As you probably know we are famous for our Sour Beef Dinners, which help the Church financially every year, without this we would be hard pressed to serve the Lord. If this problem had occurred two weeks before we would not have been able to hold this function.

As a rule, after this happens the city clears the line and disinfects the area damaged, this time it was too large for them to clean. We spent two days disinfecting and cleaning our kitchen and dining room. The only thing we could not salvage were our new carpets in the kitchen, they will have to be replaced.

Again we are asking your help. This is the fourth time this line has backed up, three times in the two years; it is beginning to damage our floor tiles. We hope you can help us by having the Public Works Dept. inspect and make the necessary repairs to this sewer line so we do not experience this problem in the future.

Thanking You In Advance

William E Meyers

*William E. Meyers
Church Property Chairperson*

*cc: Pastor Cathy Oatman
File*

BALTIMORE CITY COUNCIL



NICHOLAS C. D'ADAMO, JR. — First District

ROOM 525, CITY HALL
100 N. HOLLIDAY STREET, BALTIMORE, MARYLAND 21202
TELEPHONE: 410-396-4808
FAX 410-396-4414

DISTRICT OFFICE
3914 EASTERN AVENUE
BALTIMORE, MARYLAND 21224
410-396-3921

CHAIRMAN:
BUDGET & APPROPRIATIONS

MEMBER:
PUBLIC SAFETY

November 26, 2002

Mr. George Winfield, Director
Department of Public Works
600 Able Wolman Municipal Building
Baltimore, Maryland 21202

Dear Mr. Winfield:

Enclosed is a copy of a letter from Mr. William Meyers, of the United Evangelical Church, at 3200 Dillon Street, who is requesting that the church sanitary line be inspected for repairs that may need to be done to stop the sewage backups in the church kitchen and dining hall.

I would appreciate it if you would give this matter your immediate attention. If you have any questions, please call me at 410-396-4808, or Mr. Meyers at 410-276-0393.

Thanking you in advance for your assistance and response.

Sincerely,

NICHOLAS C. D'ADAMO, Jr.

Enclosure

NCD/djb

c: Mr. William Meyers

United Evangelical Church

3200 Dillon Street

Baltimore, Maryland 21224

(410) 276-0393

December 10, 2002

Mr. George Winfield, Director
Department of Public Works
600 Able Wolman Municipal Bldg.
Baltimore, Maryland 21202

Dear Mr. Winfield,

We would like to thank you for your prompt and professional handling of our problem with the backed up sewer line, two of your crews showed up and cleaned the sewer line the week of the 26th of November. Hopefully this will help solve our problem; one of your supervisors that showed up on the first call informed me the only way to prevent this from happening again is to periodically clean the sewer line. I hope you would see that this gets scheduled on a regular basis, so we can get our tiles repaired and our new carpets installed. We have not had peace of mind in the past but we are sure with your help our problem will be permanently solved. Again we would like to thank you and if there is any way we can help with this please let us know. Could you please let me know if this job will be on your schedule?

Sincerely,

William E Meyers

William E. Meyers Jr.
Church Property Chairperson

cc: File
Pastor Cathy Oatman
Councilman Nicholas D'Adamo

United Evangelical Church

3200 Dillon Street
Phone (410) 276-6585
WMeyersJr@MSN.Com

Baltimore, Maryland 21224
Fax (410) 675-2991

January 12, 2003

Mr. George L. Winfield , Director
Department of Public Works
600 Abel Wolman Municipal Bldg.
Baltimore, Maryland 21202

Dear Mr. Winfield,

We have received your letter dated December 11, 2002, we are very happy to have our sewer back-up problem corrected, we would like to express our deepest thanks for the very professional way you handled our concerns. It is really refreshing to know we have officials in this great city who give that little extra to solve someone's problem. The Mayor and City Council can be proud to have someone like you as Director.

God Bless
William E. Meyers

Property Chairperson

cc: Pastor Cathy Oatman
Church Council
Councilman Nicholas C. D'Adamo

CONSTITUTION STATE SERVICES
Casualty Property Liability
Claim Department
PO Box 10893
Chantilly, VA 20153

Stephen Mallon
Property Adjuster
PO Box 6722 Ellicott City, MD 21042
410-379-6154 fax 410-379-6580
1-800-368-3652 X5012

January 22, 2003

Bill Meyers
United Evangelical Church
3200 Dillon Street
Baltimore, MD 21224

RE: Policy #: 240T7306
Claim Number: ARC4632
Underwriting Co.: Constitution State Service LLC
Date of Loss: 11-19-2002

Dear Mr. Meyers:

This letter is in follow up to our review of your claim. On January 15, 2003, we received the above referenced claim for damages to the insured location at 3200 Dillon Street, Baltimore MD. The kitchen suffered a sewer back up. As a result, about 3" of water flooded the kitchen and dining area. The water was cleaned up internally.

A complete and thorough inspection was made to the property on January 17, 2003. A majority of the 9x9 tiles in the kitchen started coming up. The tiles will need to be replaced throughout. The damage in the dining area was minimal and only requires minimal repairs.

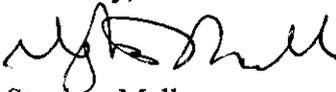
Please find attached a copy of our estimate for your review. The building damage settles as follows:

Estimate:	\$ 3108.38
Deductible:	<u>-\$ 250.00</u>
Check Amount:	\$ 2858.38

The amount of the check is \$2858.38. The check has been sent separately. Please show the attached estimate to a contractor. If he cannot do the repairs for the above stated amount before the deductible, please have the contractor submit his estimate to me in writing before repairs commence. **Unapproved changes in pricing or scope will not be covered.**

If you have any questions or additional information, please call me at the above number or 1-800-368-3562, ext. 5012. Thank you for your cooperation in the claim handling process.

Sincerely,



Stephen Mallon,
Property Claims

Building Estimate

1/22/2003 2:39:56PM

Insured: UNITED EVANGELICAL CHURCH
 Address: 3200 DILLON STREET
 BALTIMORE, MD 21224

File #: UNITED EVANGELICAL CHURCH
 Claim #: ARC4632N

Adjuster: STEVE MALLON
 Company: Travelers Property Casualty
 PO Box 6722
 Ellicott City, MD 21042
 Phone: 410-379-6154
 Fax: 410-379-6580

Date of Loss:
 Date Assigned:
 Date Inspected:

<u>Description</u>	<u>Qty</u>	<u>U/M</u>	<u>Unit Cost</u>	<u>Repl Cost</u>	<u>Depr</u>	<u>ACV</u>
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== BUILDING ==

Kitchen/Prep Area

Ceiling: 688.04 SF Floor: 688.04 SF Wall: 920.00 (Miss. 500.00) SF Perim: 115.00 (Miss. 62.50) LF
 Rectangular-Normal Ceiling 18'0" X 23'0" X 8'0"
 -> (o) offset 11'8" X 18'0" X 8'0"
 -> (o) offset 4'10" X 13'3" X 8'0"

(5) [512] Tear Out - Vinyl Floor Tile	688.04	SF	.35	240.81	.00	240.81
(6) [512] Replace - Vinyl Floor Tile	688.04	SF	1.98	1,362.32	408.70	953.62
(7) [493] Scrape & Prepare Floor	688.04	SF	.65	447.23	.00	447.23
* (8) [530] Move & Reset Contents 4 Men 8 hours each.	32.00	HR	22.40	716.80	.00	716.80
Totals for Kitchen/Prep Area				2,767.16	408.70	2,358.46

Dining Area

Ceiling: .00 SF Floor: .00 SF Wall: .00 SF Perim: .00 LF
 Other

* (11) [512] Repair - Vinyl Floor Tile						
Matl. : 15.00	1.00	EA	15.00			
Labor: 89.10	3.0000	HR	29.70			
Total : 104.10				104.10	.00	104.10
Allowance to repair loose tiles from water damage.						
Totals for Dining Area				104.10	.00	104.10

GENERAL CONDITIONS

* (14) [1265] Debris Removal	1.00	LD	150.00	150.00	.00	150.00
(15) [1263] Clean Up	4.00	HR	21.78	87.12	.00	87.12
Totals for GENERAL CONDITIONS				237.12	.00	237.12

Building Estimate

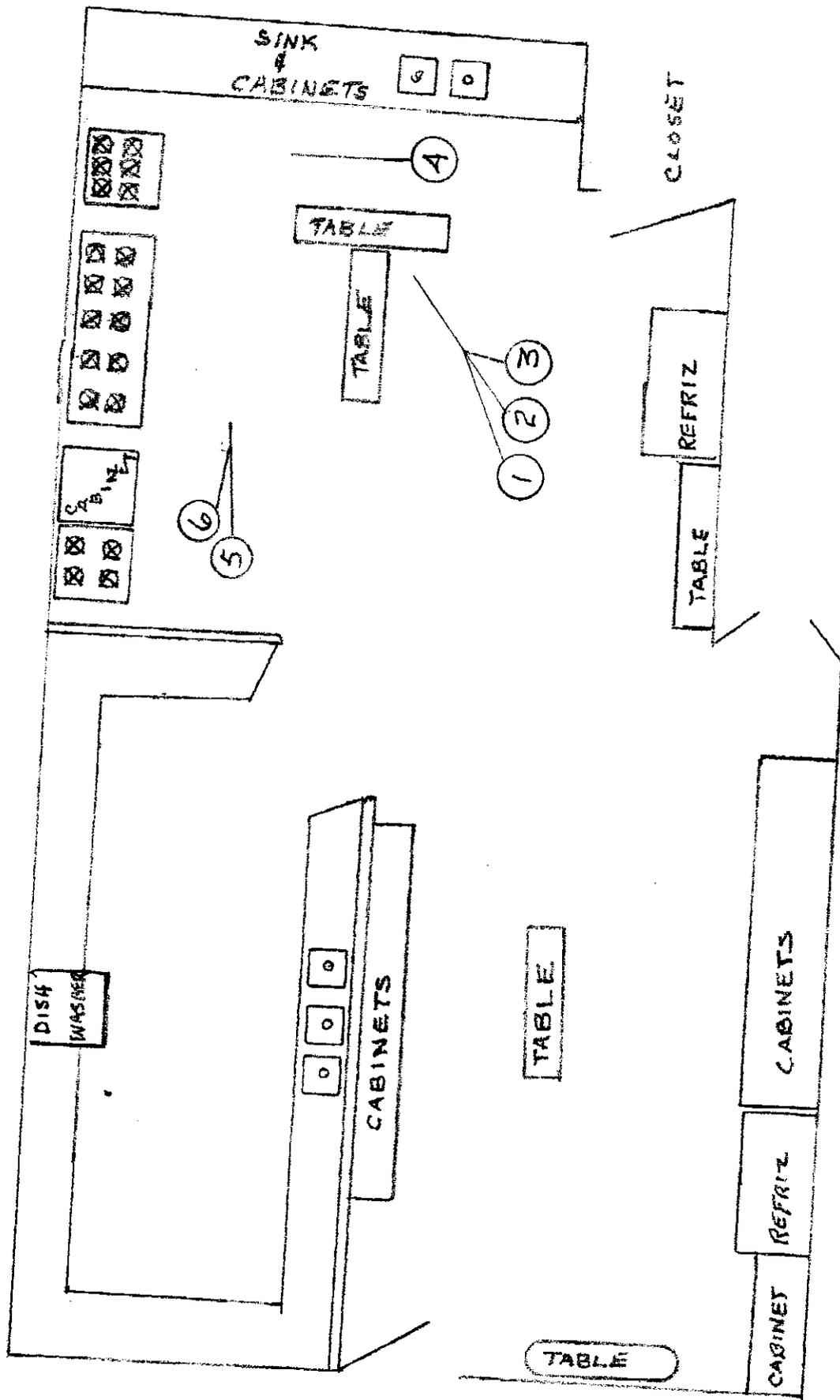
1/22/2003 2:39:56PM

Insured: UNITED EVANGELICAL CHURCH
Company: Travelers Property Casualty

File #: UNITED EVANGELICAL CHURCH
Claim #: ARC4632N

<u>Description</u>	<u>Qty</u>	<u>U/M</u>	<u>Unit Cost</u>	<u>Repl Cost</u>	<u>Depr</u>	<u>ACV</u>
== BUILDING ==						
GENERAL CONDITIONS						

Totals for Estimate				3,108.38	408.70	2,699.68
Less Deductible				-250.00		-250.00
				2,858.38		2,449.68



PICTURE #1





PICTURE #3





Picture #5



PICTURE #6



UNITED EVANGELICAL CHURCH

1000 North ...

1000 North ...
1000 North ...
1000 North ...

Send to: Travelers Property Casualty	From: Bill Meyers
Attention: Molly Anderson	Date: 4/29/2003
Office location:	Office location:
Fax number: 262-797-3127	Phone number: (410) 276-6585
Claim # ARC4632N	

Urgent Reply ASAP Please comment Please review For your information

Total pages, including cover:

Comments:

Molly, here is the letter I received from Dept. of Law for Baltimore City. Please let me know how to proceed with this. Thanks Bill Meyers

WILLIAM E MEYERS JR.
UNITED EVANGELICAL CHURCH

3200 Dillon Street
Phone-Home (410) 276-6585
Fax (410) 675-2991

Baltimore, Maryland 21224

March 6, 2003

Mayor and City Council of Baltimore
Department of Law
Central Bureau of Investigation
Attn: Richard V Johnson
Rm. 31 City Hall,
100 N. Holliday Street
Baltimore, Maryland 21202

Dear Mr. Johnson,

Enclosed you will find a copy of the letter sent to us by our Insurance Company showing what the damage was estimated at and also our deductible, I hope this is the information you are looking for in regard to our claim File # 051153-108 in your letter dated 02/04/2003. If I can be of any further help please feel free to call or write.

Sincerely,

William E. Meyers Jr.

UNITED EVANGELICAL CHURCH

3206 Dillon Street
Baltimore, Maryland 21224
410-276-6585
410-675-2991

Send to: Constitution State Services	From: Bill Meyers
Attention: Steve Mallon	Date: 03/06/2003
Office location:	Office location:
Fax number: 410-379-6580	Phone number: 410-276-6585

Urgent Reply ASAP Please comment Please review For your information

Total pages, including cover: **3**

Comments:

Steve, Here are the pages you requested. Thanks Bill Meyers Claim# ARC4632



310 German Hill Rd., Baltimore, MD 21222
MHIC #5114

(410) 285-2700
FAX (410) 282-0019

INVOICE

DATE INVOICE #

03/06/2003 5735

BILL TO:

United Evangelical Church
3200 Dillon Street
Baltimore Maryland 21224

SHIP TO:

United Evangelical Church
3200 Dillon Street
Baltimore Maryland 21224

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
-------------	-------	-----	------	-----	--------	---------

COD

AC

305426
03/17/2003

QF
R&B

410 276 6585

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
----------	-----------	-------------	------------	--------

Alternatives

AL67 installed in kitchen of church hall per
proposal dated 1/30/03

1,979.00

1,979.00

Deposit

Deposit received check #11085

-650.00

-650.00

Thank you for your business

UNITED EVANGELICAL CHURCH
3200 DILLON ST
BALTIMORE, MD 21224

February 26, 2003 DATE

PAY TO THE ORDER OF Casper Floors

\$ 650.00

Six Hundred Fifty

00
700 DOLLARS

Carrollton Bank
Baltimore, Maryland 21227

Calvin G. Mundiach
Harvey G. Jacoby
Catherine M. Young

FOR Kitchen Floor

⑈011085⑈ ⑆052000773⑆ 58 9049503⑈

SERVICE or FINANCE CHARGES are applicable on past due accounts at the rate of 1½% per month on amounts 30 days past due, which is equal to an ANNUAL PERCENTAGE RATE of 18%. Such charges are shown as "SERVICE CHARGE". There is no SERVICE CHARGE if accounts are paid within 30 days of the end of the month in which purchases are made.

TOTAL

\$1,329.00



310 German Hill Rd., Baltimore, MD 21222
MHIC #5114
(410) 285-2700
FAX (410) 282-0019

PROPOSAL SUBMITTED TO UNITED EVANGELICAL CHURCH		PHONE	DATE 1/30/03
STREET 3200 Dillon Street		JOB NAME	
CITY, STATE and ZIP CODE Baltimore Maryland 21224		JOB LOCATION	
ARCHITECT Mr. Bill Meyers	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Removal of existing floor tiles in kitchen area of church hall.
 Provide & install 1/8" vct commercial flooring in same area.
 Customer is responsible for disconnecting & removal of kitchen equipment (refrigerators, stoves & etc.) & replace & reconnect same.
 Cassper Floor Service, Inc. cannot be responsible for subfloor conditions. Any cost to patch & repair floor will be an additional cost. We are not responsible for waxing and/or floor protection after installation.

TOTAL JOB PRICE: 1979.00

If accepting proposal, sign & date and return one copy with deposit check

We the contractor will not: cut any type of doors, disconnect gas stoves or automatic icemakers, or remove toilets, move aquariums, stereo or video equipment, china or crystal, repair baseboards or mouldings.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

ONE THOUSAND NINE HUNDRED SEVENTY NINE AND 00/100XXXXXXXXX dollars (\$ 1979.00).

Payment to be made as follows:

Deposit required 650.00

Balance due day of completion 1329.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature William E. Meyers Jr.

Date of Acceptance: 2-27-2003

Signature _____

