

Conversion of School Building to a Multi Tenant Nonprofit Center.

Legal Services	10,000.00
Architectural + Engineering Services	40,000.00
Replace Window Lintels + Repair Brick Facade, Repair and/or Replace Cracked Precast Concrete Lintels, Window Sills + Coping	200,000.00
Replace Window with Double Pane Type, 70 doublehung units	60,000.00
Tuckpoint Brick Front (Westside) of Building	48,000.00
Install Elevator + Access Platform	230,000.00
Upgrade Steam Heating System + Install Central Air Conditioning	150,000.00
Interior Office + Workspace Construction including Electric + Plumbing	240,000.00
Building Decoration + Furnishings	18,000.00
Developing Management Criteria	4,000.00
1,000,000.00	
Convert 2nd Floor + Access to Space to be utilized by UEC	25,000.00

# Conversion of School Building to a Center for Nonprofit Charitable and Philanthropic Organizations

- A. Seek Nonprofit Organizations to Occupy Building.
- B. Solicit Input from Congregation and Community.
- C. Explore Sources of Grant Money for Building Conversion and Operating Expenses.
- D. Research Possibility, Practicality and Cost of Borrowing Funds.
- E. Obtain Estimates from Contractors of Cost of Repairing Structural Deterioration of Building.
- F. Secure Cost Estimates of Installing Elevator in Building.
- G. Determine Space Requirements for United Evangelical's Christian Education Program and the PACT Program.
- H. Locate Architects Experienced in Layout and Design of Interior Offices Spaces.
- I. Seek Out Companies and Organizations Willing to Donate Furnishings and Equipment.
- J. Find Engineering and Architectural Talent with a Background in Updating, Rehabilitation and Restoration of Older Buildings.
- K. Develop Specifications Suitable for use in Obtaining Cost Estimates of Work to be Done.
- L. Request Bids from Qualified Contractors for Work to be Done.
- M. Appoint Construction Manager and Award Contracts.
- N. Decide on Building Management Criteria and Appoint Building Manager.

This is a basic outline of some things that need to be done to convert building. To be expanded upon.

Research and lead effort to update to working condition the tower clock and bells

Paint and replace steel decorative trim on front doors of bell tower

Re-varnish oak window sills in church sanctuary and office

Seek & list ways congregation can attract and serve people in local community – implement

Replace church sign's plastic windows – Explore acquisition of affordable LED sign

Seek and implement ways to prevent birds from roosting on church buildings

Study feasibility and cost of installing elevator in school building – Elevator Co. list available

This is a list in process; please do not hesitate to offer suggestions, additions, comments & constructive criticism - HCJ