

**UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
JANUARY 1, 1998-JANUARY 31, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

ATTENDANCE FOR THE FIRST FOUR SUNDAYS IN JANUARY WAS 13% UNDER THAT IN JANUARY 1997.

**N.A. ANONYMOUS REQUESTS PERMISSION TO MEET AT UNITED.**

I RECEIVED A REQUEST FROM JOAN WEBB, A REALTOR MEMBER OF NARCOTICS ANONYMOUS (w) 410-285-6400 or (h) 410-563-8188 . THEY ARE INTERESTED IN SCHEDULING A WEEKLY MEETING ON THURSDAYS AT OUR CHURCH. LIKE A.A. THEY WILL SET UP THE ROOM AND RETURN IT TO PREVIOUS CONDITION. THEY WILL NOT SMOKE IN THE BUILDING AND WILL PAY INITIALLY \$25 PER MONTH AS A DONATION TO THE CHURCH. BILL MEYERS KNOWS OF THE WORK OF SUCH GROUPS AND WILL GIVE US INFORMATION ABOUT THEIR WORK. CASS YOUNG IS ATTENDING AN A.A. GROUP AND IS ALSO INTERESTED IN HAVING SUCH A GROUP AT OUR CHURCH. THE INITIAL GROUP WILL SERVE 10 PERSONS AND MAY GROW TO 25.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR JANUARY 1998. DURING THE MONTH I MADE 49 CONTACTS INCLUDING 14 CALLS AND VISITS TO SHUT-INS AND 11 VISITS OR CALLS TO HOSPITALS. I HAD 0 WEDDINGS, 4 WEDDING COUNSELING SESSIONS, AND 0 BAPTISMS, AND 0 BAPTISM COUNSELING SESSION AND 0 BAPTISM PARTIES, 9 ADMINISTRATIVE MEETINGS AND CALLS, 5 GROUP MEETINGS, 3 FUNERALS AND 3 FUNERAL COUNSELING SESSIONS PASTOR JOELLENBECK MADE 47 CONTACTS INCLUDING 7 VISITS TO SHUT-INS, 22 VISITS TO HOSPITALS, 14 ADMINISTRATIVE MEETINGS AND CALLS, 0 FUNERALS, AND 4 GROUP MEETINGS. AS YOUR PASTOR I WAS AWAY FOR THE WEEK OF JANUARY 7-14.

**SCOUTS TO CELEBRATE 50 YEARS AT UNITED**

**ON THE SECOND SUNDAY IN FEBRUARY, SCOUT SUNDAY, WE WILL CELEBRATE THEIR 50 YEARS OF SERVICE AT UNITED. GEORGE FINNERTY WILL BE MEETING WITH SCOUT REPRESENTATIVES TO PLAN THIS OCCASION. THERE MAY BE AN ADDITIONAL PLAN FOR A CELEBRATION SPONSORED BY THE TROOPS.**

**PASTOR'S RECOMMENDATIONS AND REQUESTS**

**COMPLETE THE RETENTION POLICY FOR OUR RECORDS**

APPROVAL FOR A WEEKLY MEETING OF N. A. PRESENTATION BY BILL MEYERS, CASS YOUNG, AND BAPTIST HOFFMAN

INVITATION FROM MARTIN LUTHER KING JR. UNITED METHODIST CHURCH FOR OUR CHILDREN TO COME WORSHIP THERE ON APRIL 26TH. ANITA WILLIAR WILL WORK WITH JOYCE BARTON TO COORDINATE THIS PROJECT.

STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	14	0	0	0	0	0	0	0	0	0	0	0	14
HOSPITAL*	11	0	0	0	0	0	0	0	0	0	0	0	11
ADMIN*	9	0	0	0	0	0	0	0	0	0	0	0	9
GROUPS	5	0	0	0	0	0	0	0	0	0	0	0	5
WEDDINGS*	4	0	0	0	0	0	0	0	0	0	0	0	4
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	6	0	0	0	0	0	0	0	0	0	0	0	6
-----													
TOTALS	49	0	0	0	0	0	0	0	0	0	0	0	49
LOSS OR GAIN	0	-49	0	0	0	0	0	0	0	0	0	0	-49
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MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	7	0	0	0	0	0	0	0	0	0	0	0	7
HOSPITAL*	22	0	0	0	0	0	0	0	0	0	0	0	22
ADMIN*	14	0	0	0	0	0	0	0	0	0	0	0	14
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	0	0	0	0	0	0	0	0	0	0	0	4
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
-----													
TOTALS	47	0	0	0	0	0	0	0	0	0	0	0	47
LOSS OR GAIN	0	-47	0	0	0	0	0	0	0	0	0	0	-47
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ITEMS REPAIRED, REPLACED OR TENDED TOO IN DECEMBER 1997

MATERIALS, PROBLEMS OR REQUEST	DATE REPORTED	PERSON REPORTING	DATE RESPONDED	VENDOR OR IN HOUSE REPAIRS	COST	NOTES
Rugs wet on north side of church	* 11\16\97	C. Rowell	11\17\97	Rossmark roofing	NONE	Carl said roof needs replacing
Boiler room roof still leaking	12\02\97	John Price	12\02\97	P.T.L roofing Co.	675.00	Rplaced roof. Rossmark did not show up
Calk and putty two church windows	12\02\97	John Price	12\02\97	P.T.L Roofing Co.	25.00	All windowa in bad need of calking
Purchased high speed buffer	12\04\97	John Price	12\04\97	Bal, Janitor, supply	775.00	To be used to burnish tile floors
Purchased high speed buffing pads	12\04\97	John Price	12\04\97	Bal, Janitor, supply	19.00	Used with high speed buffer
Folder jamed cannot use	12\05\97	Cass Young	12\05\97	In house	NONE	Dissambled removed jam and cleaned
Too hot in dhurch	12\07\97	Bill Voelker	12\08\97	In house	NONE	Reprogram church thermostat
No heat in school building	12\08\97	Consetta	12\08\97	A.J Michaels	NONE	Vacuum breaker not working properly
*= Carried over from last month				TOTAL-----	1494.00	

2456.43

To date, kitchen donations of 2,456.43 were used as follows

1-----Repairs to potato peeler-----	135.00
2-----Repairs to cabbage cutter-----	270.00
3-----New hot food table-----	845.00
4-----240 Volt receptacle-----	4.00
5-----New kitchen stools-----	314.93
6-----Recognition plaques-----	45.00
7-----Kitchen towels and pitchers--	43.96
8-----2 Chair storage trucks-----	512.46
9-----Purchase 7 new 12 Qt pots----	90.96
10-----New ricer and long hot gloves	71.76
11-----New cutting boards-----	64.00
12-----Repair old ricer-----	21.00

TOTAL	2418.07
BALLANCE STILL LEFT-----	38.36

ADS FOR WEEKLY BULLETIN

JANUARY 1998

FULL	- Hoffman-Skarda Funeral Home 3218 Hudson Street 21224 410-276-5386 Tom Skarda	\$ 64.00
FULL	- Eastern Savings Bank Executive Plaza 2 11350 McCormick Road Suite 200 Hunt Valley, Maryland 21031 410-785-2200 Debbie Headley / Mark. Dir.	\$ 64.00
QUARTER	- General Concrete Pumping Service, Inc. 3005 Hoffman Avenue 21227 410-247-7333 Howard Caughy, Jr.	\$ 16.00
QUARTER	Carrollton Bank 531 South Conkling Street 21224 410-675-4622 Joann Kline	\$ 16.00
QUARTER	- Mars Super Markets 7183 Holabird Avenue 21222 410-282-2100 Drena (Donations)	\$ 16.00
QUARTER	- Canton Dental Associates 2919 O'Donnell Street 21224 410-675-3300 Dr. Jerry A. Kilian	\$ 16.00
HALF	- Clara's Restaurant 7450 German Hill Road 21222 410-284-5241 Clara Romana	\$ 32.00
	<b>GROSS</b>	<b>\$ 224.00</b>
	<b>PRINTING</b>	<b>-35.00</b>
	<b>NET PROFIT</b>	<b>\$ 189.00</b>

# **United Evangelical P.A.C.T.**

Parents and Children Together  
3200 Dillon St.  
Baltimore, Md. 21224

Telephone 276-0393

## Report on United Evangelical P.A.C.T. 12-03-97 thru 12-31-97

<b>Opening balance 12/03/97</b>		<b>132.42</b>
<b><u>Income:</u></b>		
tuition	1470.00	
puppet show	365.00	
		<b><u>+ 1835.00</u></b>
<b>total available</b>		<b>1967.42</b>
<b><u>Expenses:</u></b>		
payroll	788.26	
equipment	93.00	
classroom supplies	143.29	
refreshments for puppet show	62.54	
Puppet Factory	280.00	
cleaning supplies	12.06	
donation (i.e. patron ad)	16.00	
<b>total outgoing</b>		<b>1395.15</b>
<b>Balance:</b>		
<b>Closing balances 12-02-97</b>		<b>572.27</b>
checking	547.27	
petty cash	25.00	

Rev. Robert M. Armstrong  
UNITED EVANGELICAL CHURCH  
945 S. East Avenue,  
Baltimore, MD 21224  
(410) 276-0621  
December 19, 1997

Harriet V. Lloyd  
12 Brindle Road  
Shrewsbury, Pa 17361-1338

Dear Harriet:

I wanted to bring you up to date regarding your gift of \$5,000 to be used for the bell project as a memorial gift in memory of your grandfather. He was such a loyal and devoted member of the church. Few people have had such deep commitment.

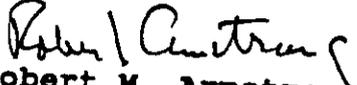
The project of installing the bells and making the clock operative has now been completed. The lighting and painting the face of the clock and its numbers has been completed. Enclosed you will find a picture of Bill Meyers who painted the clock faces and the spire.

We are looking forward to the day when we can invite you and the family to the dedication of the Tower. We now can think about the date. As we get closer, I would like to discuss a fitting way to recognize Howard's gift.

Again our sincere thanks for your thoughtfulness. Please come at any time you can to worship in the church and to hear the bells. We will wait to hear from you before we set a time for the dedication.

Again our apology for not moving faster on the tower and our sincere thanks for remembering Howard.

Keep the Faith,

  
Robert M. Armstrong  
Pastor

cc: C. Rowell President, H. Jacob, J. Price, Council ✓

MEMBERSHIP (Chair and 4 members)

Bill Myers (Chair)	(410) 276-6585
Elizabeth Weitzel	(410) 675-8530
Paul Bauersfeld	(410) 284-2474
Harvey Jacob	(410) 679-6163
Catherine Young	(410) 276-2388
George Nassner	(410) 444-2511

PROPERTY (Vice President and 3 members)

John Price (Chair)	(410) 282-5519
George Nassner (Vice President)	(410) 444-2511
Jim Tallagsen	(410) 686-6723
John Strong	(410) 284-6917
Henry Will	(410) 644-0844
Waverly (Dick) Loving	(410) 288-3685
Arthur Jones	Unlisted

MUSIC (Council Member, Pastor, and Organist)

Darlene Waters (chair)	(410) 675-3932
Pastor Robert Armstrong	(410) 276-0621
Robert Gundlach	(410) 732-6752

SPIRITUAL (Chair and 5 members)

Baptist Hoffmann (Chair)	(410) 282-2683
George Finnerty	(410) 439-9132
George Nassner	(410) 444-2511
Marty Clement	(410) 276-0621
Florence Gundlach	(410) 732-6752
Elizabeth Weitzel	(410) 675-8530

USHERING (8:00 am) (Head Usher and 4 assistants)

George Nassner (Head Usher)	(410) 444-2511
Harvey Jacob	(410) 679-6163
John Strong	(410) 284-6917
George Finnerty	(410) 439-9132
Arthur Jones	Unlisted

(10:30 am) (Head Usher and 4 assistants)

John Price (Head Usher)	(410) 282-5519
John Williams	(410) 327-2064
Catherine Young	(410) 276-2388
Anita Williar	(410) 342-7825
Clarence Rowell	(410) 866-3522

LIAISON PERSONS

Bill Raddatz - The Choirs	(410) 285-0894
J. Edwin Myers - Church School	(410) 288-2368

1998 COUNCIL COMMITTEES

AUDITING (1998 Books) (Chair and 2 members)

J. Edwin Myers (Chair) (410) 288-2368  
Calvin Gundlach (410) 732-6752  
Harvey Jacob (410) 679-6163

ALTAR (Chair and 1 member)

George Finnerty (Chair) (410) 439-9132  
Elizabeth Weitzel (410) 675-8530  
Olga deBloom (410) 574-3091  
Anne Wetherington (410) 675-4780  
Dorothy Green (410) 327-1098  
Helen Bogucki (410) 276-8447  
Lois Duvall (410) 485-3076

CALENDAR (Chair and Recording Secretary)

Anita Williar (Chair) (410) 342-7825  
Darlene Waters (Church Secretary) (410) 675-3832  
Catherine Young (Church Secretary) (410) 276-2388

CHRISTIAN EDUCATION (Chair and Organizational Representatives)

George Nassner (Chair) (410) 444-2511  
Olga deBloom - Young Women's Guild (410) 574-3091  
Margaret (Marty) Craig - Ladies' Aid Society (410) 675-2251  
Lillian Buschman - United Sewing Group (410) 288-2632  
Grace Fader - United Sewing Group (410) 391-4358  
Bill Raddatz - Senior Choir (410) 285-0894  
Robert Gundlach - Director of Music (410) 732-6752  
Lynn Sanders - Children's Choir (410) 679-1452  
Lester Wolf - Boy Scout Troop #19 (410) 563-1317  
Catherine Young - United Endeavor (410) 276-2388  
Paul Bauersfeld - United Bowling League (410) 284-2474  
Carol Rowell - Church School (410) 866-3522  
Priscella Armstrong - Bible Study/Prayer Group (410) 276-0621  
Jo Ellen Shorb - PACT Program (410) 342-7721

FELLOWSHIP (Chair and 3 members)

Olga deBloom (Chair) (410) 574-3091  
Baptist Hoffmann (410) 282-2683  
Jim Tallagsen (410) 686-6723  
John Strong (410) 284-6917  
John Price (410) 282-5519  
Elizabeth Weitzel (410) 675-8530  
Helen Bogucki (410) 327-2064  
Arthur Jones Unlisted  
Grace Fader (410) 391-4358

FINANCE (Treasurer, Financial Secretary and 2 members)

Darlene Waters (Co-Chair) (410) 675-3932  
Calvin Gundlach (Co-Chair) (410) 732-6752  
Harvey Jacob (410) 679-6163  
George Finnerty (410) 439-9132

January 20, 1998

To: Anita Williar

From: Concetta Clark, P.A.C.T.

Dear Anita,

Pastor Armstrong informed me of your concern about the rug in the library. I am sorry about the dark streaks and although I don't know how they occurred, and the teachers feel they were there for a long while, I wanted you to know we are taking the following measures:

- 1 Children will be dismissed to parent in the hall adjoining P.A.C.T. room so that the traffic and art papers are kept out of the library.
2. Parents will be encouraged not to return to the library with their children.
3. Besides our commitment to clean the library monthly, we will organize a parent group to weekly vacuum the library rug area.
4. We will wash the library rug and spot clean any stains in February.

I am hoping these efforts will show our good faith in maintaining a clean shared space.

Sincerely yours,

Concetta Clark  
P.A.C.T. Director

cc. Pastor  
John Price  
Council

February 2, 1998

Dear Council,

Last week we received notice about the February Sour Beef Luncheon and Supper. The P.A.C.T. parents will supply 40 plus baked goods to be sold for the dinner, as we have done for the dinners since we have found a home at United Evangelical.

In the past we have been invited to sell chances during the suppers. One time last year we did and were very successful. This year we have a current fund raiser going and would like to sell tickers again. If we sell all our tickets and meet our budget commitments, our plans are to buy new curtains for the library that is shared by P.A.C.T. parents and Sunday School. Is it possible for us to set up a small table at the dinner? Please let us know.

Sincerely yours,

Concetta Clark

cc. Pastor

Mr. & Mrs. Sanders

Mr. & Mrs Rudolph

ITEMS REPAIRED, REPLACED OR TENDED TOO IN JANUARY 1998

PROBLEMS OR REPAIR REQUEST	DATE REPORTED	PERSON REPORTING	DATE COMPLETED	VENDOR OR IN HOUSE REPAIRS	COST	NOTES
Replace thermostat in choir room	05\17\97	John Price	01\20\98	A.J. Michael	NONE	Part of orignal proposal (no cost)
No heat in north side of church	05\17\97	John Price	01\20\98	A.J. Michael	975.00	Install additional pump in music room. North side heating, but not properly
Front pew rail very loose(dangerous)	12\12\97	John Strong	01\20\98	INHOUSE	43.00	Oak lumber, screws,led,anchors,varnish
Insufficient heat on third floor	12\21\97	E.Meyers	01\08\98	INHOUSE	98.00	Replace blower fan in wall heater unit
Scrape, calk, putty, paint windows	01\02\98	John Price	01\07\98	P.T. L. Roofing Co.	750.00	To try to stop leaking in basement
Final coat the roof on boiler room	01\02\98	John Price	01\07\98	P.T. L. Roofing Co.	150.00	To gain additional 3 years warrantee
Loose concrete in front of church	01\07\98	Marty Craig	01\09\98	INHOUSE	15.00	Purchased top and bond and hand trowel
No ventelation in rest rooms	01\12\98	Health Dept.	01\19\98	INHOUSE	106.00	Replace blower motor and clean ducts
No light shields in food prep area	01\12\98	Health Dept.	01\20\98	INHOUSE	62.12	Install light shields per regulations
Faucet leaking in kitchen	01\12\98	Health Dept.	01\13\98	INHOUSE	NONE	Replace washer (spigot badly worn)
Thermometers and clorox for kitchen	01\12\98	Health Dept.	01\22\98	Lechters	15.00	Purchased clorox and thermometers
Replace toilet seats ladies room	01\12\98	Health Dept.	01\19\98	INHOUSE	30.00	Install open front toilet seats
Hats for kitchen workers	01\12\98	Health Dept.	01\20\98	Giant Foods	NONE	Giant Co. gave us the hats for men
Hair nets for women	01\12\98	Health Dept	01\16\98			Purchase hair nets for women
clorine test kit for kitchen	01\12\98	Health Dept.	01\23\98	De Paul Co	4.75	Purchased test kit
Post a permit on coke machine	01\12\98	Health Dept		INHOUSE	NONE	Aquired a permit and posted same
Post a food permit in kitchen	01\12\98	Health Dept.		INHOUSE	NONE	Located permit and posted.
Repair wall in food storage room *	01\12\98	Olga Debloom		INHOUSE		Wall needs chipping and painting
Clean kitchen and all equipment	01\13\98	Olga Debloom	01\19\98	INHOUSE	30.00	Lunch for workers and soap supplies
Tile floors need stripping	01\14\98	John Price	01\28\98	INHOUSE	141.00	General cleaning & stripping supplies
Wet vac does not work	01\16\98	John Price	01\21\98	Home Depot	69.00	Purchase new wet dry vacuum
Third floor rugs dirty	01\18\98	C. Rowell	01/21\98	Home Depot	23.00	Rented rug machine,also cleaning fluid
North side heating but not properly	01\21\98	John Price	01\22\98	A.J. Michael	241.50	Apply high preassure and back flush. Heating better but not properly
Church still not heating properly	01\26\98	John Price	01\30 98	A.J. Michael	2753.37	Removed LARGE amounts of rag from the system and unclog the pump.

ADS FOR WEEKLY BULLETIN

FEBRUARY 1998

FULL	- Hoffman - Skarda Funeral Home 3218 Hudson Street Baltimore, Maryland 21224 410-276-5386 Tom Skarda	\$ 64.00
HALF	- Clara's Restaurant 6450 German Hill Road Dundalk, Maryland 21222 410-284-5241 Clara Romana	\$ 32.00
QUARTER	- Eastern Savings Bank Executive Plaza 2 11350 McCormick Road Suite 200 Hunt Valley, Maryland 21031 410-785-2200 Debbie Headley / Mark. Dir.	\$ 16.00
QUARTER	- Canton Dental Associates 2919 O'Donnell Street Baltimore, Maryland 21224 410-675-3300 Dr. Jerry A. Kilian	\$ 16.00
		<hr/>
GROSS PROFIT		\$ 128.00

January 28, 1998

This is to inform the Church Council and the Congregation, that the "Monthly Ad Booklet" has been put to rest.

We made a nice profit of \$2,449.00 from the "Monthly Ad Booklet" and this money was put directly into the Boiler Fund.

I would like to take this opportunity to tell you that the Boiler Loan at Eastern Savings Bank was paid off this week, but we are not out of the woods yet we still have to replace the \$15,000.00 which we took out of our Savings Account at Hopkins.

So the Boiler Fund will still be in existence until this money is paid back.

Darlene Waters  
Treasurer

**UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
FEBRUARY 1, 1998-FEBRUARY 28, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

ATTENDANCE FOR THE FIRST FOUR SUNDAYS IN FEBRUARY WAS 4% UNDER THAT IN FEBRUARY 1997.

**N.A. ANONYMOUS HAS NOT YET RETURNED OUR CALLS:**  
FOLLOWING THE APPROVAL OF THE REQUEST FOR N.A. TO MEET AT UNITED, I CALLED JOAN WEBB, OUR CONTACT, FOUR TIMES AND HAVE NOT HAD A CALL BACK. IN THIS CASE WE JUST MOVE FORWARD. I BELIEVE THEY MUST HAVE FOUND ANOTHER PLACE TO MEET.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR JANUARY 1998. DURING THE MONTH I MADE 65 CONTACTS INCLUDING 19 CALLS AND VISITS TO SHUT-INS AND 14 VISITS OR CALLS TO HOSPITALS. I HAD 0 WEDDINGS, 5 WEDDING COUNSELING SESSIONS, AND 0 BAPTISMS, AND 2 BAPTISM COUNSELING SESSION AND 0 BAPTISM PARTIES, 19 ADMINISTRATIVE MEETINGS AND CALLS, 6 GROUP MEETINGS, 0 FUNERALS AND 0 FUNERAL COUNSELING SESSIONS PASTOR JOELLENBECK MADE 27 CONTACTS INCLUDING 4 VISITS TO SHUT-INS, 15 VISITS TO HOSPITALS, 5 ADMINISTRATIVE MEETINGS AND CALLS, 0 FUNERALS, AND 3 GROUP MEETINGS. AS YOUR PASTOR I WAS AWAY FOR THE WEEK OF JANUARY 7-14.

**SCOUTS TO CELEBRATE 50 YEARS AT UNITED**

ON THE SECOND SUNDAY IN FEBRUARY, SCOUT SUNDAY, WE CELEBRATED THEIR 50 YEARS OF SERVICE AT UNITED. GEORGE FINNERTY WILL BE MEETING WITH SCOUT REPRESENTATIVES TO PLAN A DINNER IN APRIL (APRIL 17TH) IN WHICH FORMER SCOUTS WILL BE INVITED. LESTER WOLF THE SCOUTMASTER MISSED THE SCOUT SUNDAY AND APOLOGIZED PROFUSELY.

**THINK TANK PLANS PROGRAMS FOR THE COMMUNITY**

ATTACHED YOU WILL FIND A LETTER SETTING FORTH THE THINK TANK PROGRAM FOR CHURCHES IN THE CANTON AREA

**PASTOR'S RECOMMENDATIONS AND REQUESTS**

**COMPLETE THE RETENTION POLICY FOR OUR RECORDS**

APPROVAL OF COMMUNITY GOOD FRIDAY SERVICE FROM 12:00 TO 3:00PM. THIS SERVICE IS BEING COORDINATED BY GEORGE SHAFFER, JOHN LENNING'S BROTHER-IN -LAW. ROB WILL PLAY THE ORGAN AND I WILL PARTICIPATE IN SPEAKING TO ONE OF THE LAST WORDS OF JESUS.

REQUEST FOR PASTOR TO TAKE VACATION IN MAY FROM MAY 20TH TO 29TH. I BELIEVE ROY JOELLENBECK WILL BE ABLE TO PREACH FOR ME ON SUNDAY MAY 24TH.

**STATISTICAL SUMMARY  
FEBRUARY 1998**

	<u>TOTALS</u>
VISIT SINGLE INDIVIDUALS = 7    CALLS=12	19
COUNSELLING RICK PETTACCIA RE MYRNA CARRIGAN CALL 2-3	
GIRLIE HOFFMAN 2-3	
MUTZ SURDEL CALL 2-3	
DORIS LAWRENCE CALL 2-3	
MILLIE SLECHTA CALL 2-3	
CAROL MARTIN CALL 2-3	
NAOMI WILL CALL 2-3	
PAT MEYERS CALL 2-3	
MARK STROVEL CALL 2-3	
DARLENE BUCHANAN 2-5	
RICK PETTACCIA & BILL MEYERS 2-8	
CALL ON WADE KELLER 2-10	
GWENETH TODD RE DAGMAR JENSEN 2-18	
DAGMAR JENSEN WOMEN'S DETENTION 2-18	
ELLEN WILSON (DAGMAR'S MOM) CALL 2-18	
MUTZ SURDEL CALL 2-19	
GLADYS HOUGH CALL RE JEREMY LINTON 2-20	
DELORES CANOLES CALL 2-22	
MARGARET KUBECK 2-24	

PARISH VISITOR'S CALLS	2
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VISITS TO HOSPITALS = 12    CALLS=2	14
LOU PARKER ST. JOSEPH'S CALL 2-5	
JULIUS WILL CHURCH HOME 2-5	
MARGARET KELLY LORIEN 2-5	
FRANK KLIMA METHODIST HOME 2-5	
LOUIS PARKER ST. JOE'S 2-6	
LOUIS PARKER ST. JOE'S CALL 2-7	
PAUL BAUERSFELD CHURCH HOME 2-9	
LOU PARKER ST. JOE'S 2-14	
JULIUS WILL CHURCH HOME 2-17	
JEREMY LINTON UNIVERSITY 2-21	
LOU PARKER ST. JOE'S 2-21	
MARGARET PRICE BAYVIEW 2-22	
LOIS JONES ST. JOSEPH'S 2-24	

COUNCIL MEETINGS	1
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CONGREGATIONAL MEETINGS 0

ADMINISTRATIVE MEETINGS=12; Calls =7 19  
RALPH MOORE MFC RE SUPERPANTRY 2-3  
ROY JOELLENBECK 2-3  
REV. JEFF SNODGRASS CALL 2-5  
JOYCE BARTON 2-6  
BILL MEYERS CALL 2-6  
JACKIE WATT EAST BALTIMORE GUIDE 2-9  
ROY JOELLENBECK 2-10  
CATHY HIGH CALL 2-10  
CAC CONFERENCE ON SEMINARIANS 2-12  
STACY BOYLE CALL SEARCH 2-13  
JOYCE BARTON 2-13  
SHELIA HELGERSON CALL RE EARL'S PLACE 2-16  
REV JEFF SNODGRASS CALL RE SEARCH MEETING 2-17  
LESTER WOLF & CATHY HIGH RE SCOUT CELEBRATION 2-17  
ANTON KEATING ATTY CALL FOR DAGMAR 2-19  
TOT AT BETHEL OUTREACH 2-20  
JOYCE BARTON 2-20  
ROY JOELLENBECK 2-24

GROUPS 6

SEARCH 2-4  
ASK THE PASTOR 2-4  
CAIN CABINET 2-7  
SOUR BEEF 2-9  
SOUR BEEF 2-11  
ASH WEDNESDAY SERVICE 2-25

BAPTISMS =0 Counseling=2 Party=0 2

JENNIFER SUSAN O'NEIL COUNSELLING RE NICOLAS JORDAN 2-16  
BAPTISM OF JOHN RIEMER, NICK'S FATHER 2-16

WEDDINGS=0 COUNSELING=5 RENEWAL OF VOWS=0 5

JULIE PARKER COUNSELLING CALL 2-7  
BILL SINGLE IV -LISA GOLDBERG COUNSELLING 2-7  
ERIKA KOSTROM COUNSELLING RE 1999 WEDDING 2-11  
JULIE PARKER- JEREMY COUNSELLING 2-12  
ROBERT WEITZEL - JENIFER SACHS COUNSELLING 2-26

FUNERALS=0 VISIT TO FUNERAL HOMES=0 COUNSELING=0 0

COUNSELING SESSIONS 2

RICK PETTACCIA AND JESSICA 2-5

RICK PETTACCIA AND BILL MEYERS 2-14

CONFERENCE MEETINGS

0

SUNDAY ATTENDANCE FEB 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		41	21	40	49	151	0	0	0
ATTENDANCE 1998		37	45	35	40	157	0	0	0
-----									
LOSS OR GAIN 1998		-4	24	-5	-9	6	0	0	0
-----									
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		98	38	98	96	330	0	0	0
ATTENDANCE 1998		84	86	67	68	305	0	0	0
-----									
LOSS OR GAIN 1998		-14	48	-31	-28	-25	0	0	0
-----									
NET TOTALS 1998		-18	72	-36	-37	-19	0	0	0
-----									
COMBINED 1997		481	{1}	% CHANGE	-0.039501		0	{1}	
COMBINED 1998		462	{2}				0	{2}	
-----									
PERCENT CHANGE		0.96	{3}				0	{3}	

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF JANUARY 1997 TO JANUARY 1998

	JAN	FEB	MAR	APR	MAY	JUN
1997	-66	-19	0	0	0	0
1998%	-13	-4	0	0	0	0

	JUL	AUG	SEP	OCT	NOV	DEC
1997	0	0	0	0	0	0
1998 %	0	0	0	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

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UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Md. 21224  
 Hours for January 1998  
 Roy W. Joellenbeck

VISITS - SINGLE INDIVIDUALS AND SHUT-INS	<u>Time</u>	<u>Contacts</u>
1/2 Visit to Church Home - Priscilla in Hospital and Marty present		2
1/6 Visit to see Gurley Hoffman	45 min.	1
1/7 Visit to Berlin, Md. - Communion with Mutz Surdell and daughter Patty. Patty's friend also present.		3
1/10 Church Home Hospital - Naomi Wills and son	45 min.	2
1/11 Hospital - Naomi Will and son	30 min.	2
Lunch with Robert and Florence Gundlach		2
1/12 Met with Helen Weininger: facing an operation	30 min.	1
1/18 Home Communion with Marie Malko	30 min.	1
1/20 With Bob Armstrong to see Mutz Surdel and daughter	1 hour	3
1/21 Home Communion with Frank Kemp	1 hour	1
1/27 Hospitals: Church Home, Julius, Naomi and Jeffry Will. Bayview, John Barnes and Carol Martin and three of her relatives	3 hours	8
1/29 Franklin Square: Evelyn Steel and two of her friends	<u>1 hour</u>	<u>3</u>
	6 hours	180 min. 29

ADMINISTRATIVE MEETINGS

1/2 and 1/3 Telephone Bob Armstrong each day		2
1/4 Assisted at 10:30 Communion Service		1
1/6 List of Upper Rooms for Helen Bogucki and meeting with Bob Armstrong	1 hour	2
1/9 Sermon Preparation	2 hours	
1/10 Phone calls to Arlene Lennig and preparation for worship the next day.		30 min. 2
1/11 Liturgy in the first service and preaching for the second service	2 hours	2
1/12 Attended John Lennings funeral and spoke to Arlene		2
1/14 Telephone - Helen Weinberger		1
1/18, 19, & 20 Telephone - Bob Armstrong and Lena Kemp		3
1/27 Telephone Patty Falk in Berlin, Md. Administrative with Bob Armstrong	1 hour	2
1/28 Telephone Rob Guidlach		1
1/29 Preparing a page on The Story of Amistad		30 min.
1/30 Sermon Preparation for February 1st.	<u>2 hours</u>	
	8 hours	60 min. 18

CONTACTS -

Shut-ins	7
Hospital	22
Group	4
Administrative	<u>14</u>
	47 total

Total number of hours for month of January 1998 - 18 hours.

Respectfully submitted,

*Roy W. Joellenbeck*  
 Roy W. Joellenbeck

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Md. 21224  
 Hours For February 1998  
 Roy W. Joellenbeck

VISITS - SINGLE INDIVIDUALS AND SHUT-INS	<u>Time</u>	<u>Contacts</u>
2/1 Hospital Calls: Evelyn Steel at Franklin Square Hospital. Louis Parker and five family members at St. Joseph's Hospital	1 hour	15 min. 7
2/3 Telephone - Lena Kemp. Bayview Hospital, John Barnes and sister	1 hour	3
2/8 Calling on Evelyn Steel		15 min. 1
2/10 Church Home Hospital, Paul Bauersfeld. Louis Parker at St. Joseph's Hospital	1 hour	30 min. 2
2/11 Help in the kitchen - Sour Beef Day		1
2/18 Visit to Lena Kemp. Louis Parke and Isabel at St. Joseph's Hospital.	2 hours	3
2/24 Visit Ruth Griest and Margaret Price in Bayview	2 hours	2
2/25 St. Joseph's Hospital - Louis Jones		<u>45 min. 1</u>
	<u>7 hours</u>	<u>105 min. 20</u>

ADMINISTRATIVE MEETINGS

2/1 Attended first service and preached on the Amistad in the second service	1 hour	2
2/3 Administrative - Bob Armstrong		45 min. 1
2/10 Administrative and telephone - Bob Armstrong		30 min. 2
2/17 Telephone - Bob Armstrong		1
2/24 Administrative - Bob Armstrong	<u>1 hour</u>	<u>1</u>
	2 hours	75 min. 7

CONTACTS -

Shut-ins	4
Hospital	15
Group	3
Administrative	<u>5</u>
	27 total contacts

Total number of hours for February 1998 - 12 hours.

Respectfully submitted,

*Roy W. Joellenbeck*  
 Roy W. Joellenbeck

# United Evangelical P.A.C.T.

Parents and Children Together  
3200 Dillon St.  
Baltimore, Md. 21224

Telephone 276-0393

## Report on United Evangelical P.A.C.T. 01-01-98 thru 02-28-98

<b>Opening balance 1/1/98</b>		<b>572.27</b>
<b><u>Income:</u></b>		
tuition	2505.00	
bank interest	5.48	
Tri-Pick ticket sales	155.00	
		<b><u>+ 2665.48</u></b>
<b>total available</b>		<b>3237.75</b>
<b><u>Expenses:</u></b>		
payroll	1414.45	
Classroom supplies	40.56	
bank fees	7.40	
CPR/First Aid Course	45.00	
<b>total outgoing</b>		<b>1507.41</b>
<b>Balance:</b>		
Closing balances 12-02-97		<b>1730.34</b>
checking	1705.34	
petty cash	25.00	

P.A.C.T. currently has an active enrollment as follows:

- Age 2 - 8
- Age 3 - 15
- Age 4 - 13

ITEMS REPAIRED, REPLACED OR TENDED TO IN FEBRUARY 1998

PROBLEMS OR REPAIR REQUEST	DATE REPORTED	PERSON REPORTING	DATE COMPLETED	VENDOR OR IN HOUSE REPAIRS	COST	NOTES
Post a permit on coke machine	* 01\12\98	Health Dept	02\20\98	INHOUSE	8.00	Have not received permit as of yet
Post permit in kitchen	01\12\98	Health Dept.	02\01\98	INHOUSE	NONE	Posted permit in kitchen
Repair wall in storage room	* 01\12\98	Olga Debloom	02\28\98	INHOUSE	149.00	Locate and repair water leak damage Remove shelving, chip, parge, patch, paint and rebuild shelving
Chairs scrstching floor in hall	02\05\98	Art Jones	02\05\98	INHOUSE	6.00	Purchased rubber feet for chairs
Wax floors in halls	02\02\98	John Price	02\02\98	Porters Jant.supply	40.00	Continue waxing floor just stripped
Foreign material still in lines	02\11\98	John Price	02\13\98	A.J. Michaels	850.00	Install strainers in return lines
Copier not working again	02\18\98	Darlene	02\23\98	Advance Copier	6111.50	Purchased new copier and duplicator 3,000.00 donated by the ladies aid
MONTHLY TOTALS-----					7164.50	

- 1----I will explain the purchase of the new copier and duplicator further, if need be, when I return.
- 2----Purchasing a new copier was a choice of having the old one fixed for 1,750.00 or buying a new one of a lesser capacity for 2,000.00 which will still be capable of handling our requirements.
- 3----The new copier, while of a lesser capacity, should be adequate since any copies over 25 will be done on the duplicator.

UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224

LEARNING EXPERIENCE IN OUR INTERNSHIP  
JOYCE BARTON, INTERN - ROBERT M. ARMSTRONG FIELD  
INSTRUCTOR - FEBRUARY 1, 1998

THE FOLLOWING ARE SOME LEARNING EXPERIENCES IN OUR INTERNSHIP TO DATE. I PREPARE THIS AS A SUMMARY AND TO GIVE US DIRECTION IN THE MONTHS AHEAD.

LITURGY: THE EMPHASIS IN OUR CHURCH IS ON THE USE OF A LITURGICAL FORM OF WORSHIP AS ONE MEANS OF COMMUNICATING THE CHRISTIAN FAITH. IT STEMS OUT OF THE GERMAN EVANGELICAL CHURCH TRADITION. FAMILIARITY WITH IT IS A MAJOR LEARNING EXPERIENCE FOR THE STUDENT.

PREACHING: BY OFFERING THE STUDENT AN OPPORTUNITY TO PREACH EVERY OTHER SUNDAY, OUR PURPOSE IS TO EXPOSE HER TO A NEW TRADITION AND A NEW CULTURAL GROUP TO WHICH SHE CAN PREACH. BY INCREASING THE PREACHING OPPORTUNITY SHE WILL GET THE FEEL OF BEING A PASTOR AND CARRYING ON AN ONGOING MINISTRY. AT THE SAME TIME OUR PEOPLE WILL BECOME MORE COMFORTABLE WITH HEARING A PERSON OF AFRICAN-AMERICAN HERITAGE ON A REGULAR BASIS AND POSSIBLY AT SOME FUTURE TIME EVEN CONSIDER SUCH A PERSON AS A CANDIDATE FOR MINISTRY. THE FACT THAT THE INTERN IS A WOMAN IS ANOTHER PLUS FOR THE CONGREGATION. IN THIS ASSIGNMENT SHE HAS SPENT SOMETIME ON PREPARING A STRATEGY FOR PREACHING WHICH WILL MEET THE NEEDS OF THE CHURCH AND INTEGRATE THE INSIGHTS OF THE BIBLE AND THE HOLY SPIRIT WITH THE NEEDS AND EXPERIENCE OF THE PEOPLE.

ASK THE PASTOR: THE STUDENT IS A PART OF A FEEDBACK GROUP WHICH EACH WEEK IS FREE TO ASK A VARIETY OF QUESTIONS REGARDING OUR MINISTRY. THIS GROUP ENABLES US TO ALSO TRY OUT NEW IDEAS WHICH MIGHT STRENGTHEN THE MINISTRY OF THE CHURCH AND ALSO GET INPUT FROM OUR MEMBERS. SUCH A METHOD TEACHES THE INTERN A METHOD WHICH MIGHT BE USEFUL TO HER IN KEEPING CLOSELY RELATED TO THE NEEDS OF THE PEOPLE AS SHE ASSUMES LEADERSHIP IN A CHURCH.

COUNSELLING: THE INTERN HAS BEEN GIVEN ASSIGNMENTS IN COUNSELLING PARISHIONERS WHICH HAVE BEEN ABLE TO USE HER LEGAL SKILLS. THESE WILL CONTINUE TO BE AN ASSET IN HER ONGOING MINISTRY.

**THEOLOGICAL ANALYSIS:** DEVELOPING ABILITY TO ANALYZE THE THEOLOGY OF MEMBERS AND THE DOMINANT STREAMS OF THOUGHT IN OUR CHURCH HAS BEEN ONE OF OUR EMPHASES. THESE INCLUDE UNDERSTANDING THE WORLD VIEW OF PARISHIONERS AND THAT OF EARLY CHRISTIANS. THIS ANALYSIS WILL HELP HER TO DEVELOP HER OWN THEOLOGICAL POSITION AND WILL ENABLE HER TO SPEAK TO THESE STREAMS OF OFTEN CONFLICTING THOUGHT PATTERNS. TO FOCUS THIS SHE HAS BEEN ASSIGNED TO INTERVIEW ROB GUNDLACH OUR MINISTER OF MUSIC. IN ADDITION TO THE INTERVIEW I HAVE ASKED HER TO WRITE THE INTERVIEW AND ANALYZE IT FROM A THEOLOGICAL PERSPECTIVE.

**GOVERNANCE:** UNDERSTANDING THE GOVERNANCE OF THE CHURCH; ITS COUNCIL AND CONGREGATIONAL MEETINGS. UNDERSTANDING THE REGIONAL AND NATIONAL ORGANIZATION OF THE CHURCH INCLUDING THE CENTRAL ATLANTIC CONFERENCE AND ITS IMPLICATIONS FOR OUR CHURCH LIFE.

**RELATIONSHIPS WITH THE COMMUNITY:** UNDERSTANDING THE DYNAMICS OF THE COMMUNITY BY FACE TO FACE INTERVIEWS WITH COMMUNITY LEADERS, PASTORS, AND PRIESTS. TO ACCOMPLISH THIS THE STUDENT HAS BEEN ASKED TO INTERVIEW : JACKIE WATT, THE EDITOR OF THE EAST BALTIMORE GUIDE, FR. JOE BOHANEK, PRIEST OF THE ST. BRIGID'S ROMAN CATHOLIC CHURCH, STEPHANIE PALASIK, PRESIDENT OF CHICA, A LOCAL COMMUNITY ORGANIZATION WHICH HAS RECENTLY BEEN WORKING ON THE ASSAULT OF AN AFRICAN AMERICAN YOUNG MAN IN OUR AREA, WORKING WITH THE PASTOR IN AN INTER-CULTURAL EXPERIENCE INVOLVING OUR CHURCH AND THE MARTIN LUTHER KING UNITED METHODIST CHURCH. THIS HAS INVOLVED THE FIRST DIRECT ATTACK ON RACISM WITHIN OUR CHURCH. IN THIS EXPERIENCE SHE HAS BEEN ASKED TO RECORD AND ANALYZE THESE INTERVIEWS TO DETERMINE THEIR INSIGHTS INTO THE NATURE OF THE MINISTRY OF OUR CHURCH.

**UNDERSTANDING A MAJOR CHURCH PROGRAM:** INTERVIEWING AND OBSERVING THE WORK OF P.A.C.T. (PARENTS AND CHILDREN TOGETHER). THIS IS AN EFFORT TO ATTRACT NEW PARENTS AND CHILDREN TO THE CHURCH AND TO GIVE THEM SOME OF THE BENEFITS OF A LEARNING CENTER INCLUDING THE LEARNING OF PARENTING SKILLS.

**ANALYSIS OF CONFLICTS IN A CHURCH AND METHODOLOGY FOR HANDLING SAME.**

**PARTICIPATING IN AND UNDERSTANDING THE MINISTRY OF HEALING:** DURING LENT UNITED IS INVOLVED IN A MINISTRY OF HANDS ON HEALING. THE STUDENT WILL PARTICIPATE IN THINKING ABOUT THIS PROGRAM AND IN THE LEADERSHIP OF WORSHIP DURING THE WEDNESDAY'S OF LENT.

**MANAGEMENT OF THE CHURCH PLANT:** THE INTERN HAS BEEN ASSIGNED THE TASK OF REVIEWING THE CONDITION OF THE BUILDINGS WITH THE PROPERTY MANAGER. HE HAS CREATED A COMPUTER METHOD FOR REPORTING MONTHLY TO THE COUNCIL ON HIS WORK AND IS ABLE TO ESTIMATING THE COST ON A MONTHLY AND YEARLY BASIS. IN THIS WAY HE CAN CONTROL THE BUDGET FOR THESE ITEMS. WHILE WE DO NOT EXPECT THE INTERN TO BECOME AN EXPERT IN THIS AREA SHE SHOULD BECOME FAMILIAR WITH THIS IMPORTANT WORK AND FORMULATE HER IDEAS AS TO HOW IT CAN BE DONE WELL.

**READING THE FINANCIAL STATEMENT OF THE CHURCH:** IT IS IMPORTANT THAT THE INTERN CAN DEVELOP A METHOD OF KEEPING TRACK OF THE FINANCIAL POSITION OF THE CHURCH. SHE DOES NOT HAVE TO BE AN ACCOUNTANT BUT NEEDS OF BE ABLE TO UNDERSTAND WHERE INCOME IS COMING FROM AND THE EXPENSE OBLIGATIONS OF THE CHURCH.

**AWARENESS OF MANAGEMENT SKILLS:** EVERY CHURCH HAS A STAFF - WHETHER VOLUNTARY OR PAID. WHAT SKILLS ARE EFFECTIVE IN HELPING THE INTERN TO MAXIMIZE THE PRODUCTIVITY OF STAFF AND VOLUNTEERS?

**HOW DOES THE INTERN LEARN?:** EACH PASTOR IS AN INDIVIDUAL IN HOW HE OR SHE APPROACHES LEARNING. SELF AWARENESS AND INSIGHT ENABLES ONE TO USE METHODS WHICH ARE MOST EFFECTIVE. SOME READ BOOKS, OTHERS LEARN BEST BY DOING AND BEING INVOLVED, OTHERS BY ENGAGING IN CONVERSATIONS WITH COLLEAGUES, AND OTHERS IN THE CLASS ROOM. TODAY WE ALSO HAVE THE BENEFIT OF VISUAL TOOLS FOR LEARNING. THE QUESTION IS WHAT COMBINATION WORKS BEST TO MAXIMIZE LEARNING AND TO GET IT INTO THE INTERN'S MUSCLES.

. UNITED EVANGELICAL CHURCH  
 3200 DILLON STREET,  
 BALTIMORE, MD, 21224  
 ACTIVITY REPORT TO THE CHURCH COUNCIL  
 ROBERT M. ARMSTRONG, PASTOR  
 MARCH 1 , 1998 - MARCH 31, 1998  
 SUMMARY AND HIGHLIGHTS

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN MARCH ATTENDANCE WAS 34% UNDER THAT IN MARCH 1997. LAST SUPPER TABLEAU WAS 115 IN 1997 COMPARED TO 142 IN 1998. ATTENDANCE ON EASTER INCLUDING THE TRADITION OF THE CROSS EXCEEDED 1997 BY APPROXIMATELY +1.

	ASH						PALM MAUN GOOD EASTER			
WED	FEB25	MR 4	11	18	25	AP1	5	9	10	12
1997	69	33	31	39	50	31	142	51	29	239
1998	51	27	8	11	18	15	188	34	33	240
	-18	-6	-23	-28	-32	-16	-46	-17	+4	+1

**MEMBERSHIP**

ON SUNDAY, MARCH 29 WE RECEIVED STEVE AND CAROL BEARD AND JENNIFER AND JOHN RIEMER AS ADULT MEMBERS IN THE CHURCH.

**CENTRAL ATLANTIC CONFERENCE URBAN MINISTRY PROPOSAL**  
 THE BALTIMORE URBAN MINISTRY VOTED TO TAKE A YEAR TO STUDY URBAN MINISTRY BEFORE CONTINUING WITH INTERNSHIPS. I INFORMED THE CONFERENCE THAT I WOULD PARTICIPATE ONLY SELECTIVELY IN THIS PROGRAM AND WOULD BE HAPPY TO PROCEED WITH AN INTERNSHIP WHEN THEY WERE READY TO MOVE FORWARD WITH SUCH TRAINING OPPORTUNITIES.

**N.A. PROJECT**

ON 3-12 I MET WITH ELAINE FERRERE TO DISCUSS THE N.A. PROGRAMS POSSIBLE USE OF OUR BUILDINGS FOR WEEKLY MEETINGS. WHILE SHE WAS IMPRESSED BY OUR FACILITIES SHE RAISED QUESTION ABOUT PARKING. THEY HAVE A GROUP OF ABOUT 50 PERSONS. APPARENTLY THEY ARE MORE INTERESTED IN A SITE IN THE FELLS POINT AREA.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR MARCH. DURING THE MONTH I MADE 91 CONTACTS INCLUDING 22 CALLS AND VISITS TO SHUT-INS AND 10 CALLS AND VISITS TO HOSPITALS.. I HAD 1 WEDDINGS, 5 WEDDING COUNSELLING SESSIONS, AND 0 BAPTISMS, AND 1 BAPTISM COUNSELLING SESSIONS, 32 ADMINISTRATIVE

MEETINGS, 17 GROUP MEETINGS, 1 FUNERALS AND 2 FUNERAL COUNSELLING SESSIONS PASTOR JOELLENBECK MADE 60 CONTACTS INCLUDING 34 VISITS TO SHUT-INS, 12 VISITS TO HOSPITALS, 12 ADMINISTRATIVE MEETINGS, 0 FUNERALS, AND 2 GROUP MEETINGS.

**LENTEN EVENTS AT ST. BRIGID'S, UNITED EVANGELICAL, BLESSING OF THE PALMS, PROCESSION OF THE CROSS AND OTHERS**

DURING LENT OUR PEOPLE ATTENDED SOUP AND BREAD AT ST. BRIGID'S.. I PARTICIPATED IN THE EASTER VIGIL SERVICE AT ST. BRIGID'S AND FATHER JOE IN OUR EASTER SUNRISE SERVICE. IN ADDITION I PARTICIPATED IN THE THREE HOUR GOOD FRIDAY SERVICE WHICH WE HOSTED AT UNITED AND ROB PLAYED THE ORGAN FOR THIS SERVICE. THE BLESSING OF THE PALMS AT O'DONNELL SQUARE ON PALM SUNDAY INVOLVED FIVE CHURCHES AND APPROXIMATELY 80 PERSONS. APPROXIMATELY 00 PERSONS ATTENDED THE PROCESSION OF THE CROSS ON GOOD FRIDAY.

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

**1. REHABILITATION OF THE OFFICE:**

THROUGH THE WORK OF OUR PROPERTY MANAGER A NEW PRINTER AND COPIER WERE INSTALLED IN THE OFFICE. THIS GIVES US THE ABILITY TO PRODUCE 7 MILLION COPIES, TO PRODUCE BULLETINS, AND OTHER DOCUMENTS WITHOUT USING COMMERCIAL PRINTERS LIKE STAPLES. BULLETINS FOR EACH SUNDAY CAN BE PRINTED IN TWO MINUTES THUS SAVING MUCH TIME AND LABOR. ALL OFFICE STAFF EXPRESS THANKS FOR THESE BLESSINGS.

**2. COMPLETE THE RETENTION POLICY FOR OUR RECORDS**

**3. RAISING MONEY FOR THE BOILER FUND:**

THE LADIES OF THE CHURCH ARE SPONSORING A RAFFLE (200 CLUB) TO HELP FINANCE THESE NEW MACHINES. THE KICK OFF WILL BE ON APRIL 15TH.

**4. APPROVAL OF EVELYN STEEL AS A MEMBER OF OUR CHURCH**

EVELYN HAS BEEN A MEMBER IN THE PAST. NOW SHE IS IN RIVERVIEW NURSING HOME PARALYZED FROM THE WAIST DOWN. SHE WOULD LIKE TO REJOIN OUR CHURCH BY REAFFIRMATION OF FAITH AND SO WE SEEK APPROVAL OF COUNCIL.

**STATISTICAL SUMMARY  
MARCH 1998**

---

	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =13; CALLS=5</u>	<u>18</u>
EDNA MILLER CALL 3-2	
EDNA MILLER 3-3	
DAGMAR JENSEN 3-6	
BILL MEYERS RE RICK CALL 3-8	
GEOFF WILL CHURCH HOME 3-9	
DAGMAR JENSEN 3-12	
CHARLES HAMMERBACHER CALL 3-18	
SUE RAE CALL FROM MYRNA CARRIGAN 3-23	
ANITA CIEKOT CALL 3-23	
CHARLES HAMMERBACHER 3-23	
ANITA KIEKOT 3-24	
DAGMAR JENSEN 3-27	
MARGIE MYRICK 3-27	
WIL MYRICK & MARGARET 3-27	
ROY JENSEN CALL 3-29	
ROY JENSEN 3-30	
ROY JENSEN 3-31	
<u>PARISH VISITOR'S CALLS</u>	<u>4</u>
<u>VISITS TO HOSPITALS = 10    CALLS=0</u>	<u>10</u>
PEARL HAMER GBMC 3-3	
JULIUS WILL CHURCH HOME 3-9	
GLADYS CAUGHY BAYVIEW 3-11	
JOHN PRICE FRANKLIN SQUARE 3-11	
JULIUS WILL CHURCH HOME 3-20	
CHARLES ROHLFING HOPKINS 3-21	
CHARLES CLAPIN FRANKLIN SQ 3-26	
MARGIE MYRICK BAYVIEW 3-27	
MARGIE MYRICK CARTER CENTER 3-31	
DR. HODDE CARTER CENTER 3-31	
<u>COUNCIL MEETING</u>	<u>1</u>
74TH Meeting 3-10	
<u>CONGREGATIONAL MEETINGS</u>	<u>0</u>
<u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	<u>31</u>
ANTON KEATING CALL 3-1	
GEORGE SHAFFER 3-2	
ROY JOELLENBECK 3-2	

JOYCE BARTON CALL 3-2  
CHAPLAINS OFFICE BAYVIEW CALL 3-2  
ORANGEVILLE SOCIAL SERVICE RE DEB CHANDLER 3-2  
BUMC RE SEMINARIANS 3-6  
JOYCE BARTON 3-6  
SUPERPANTRY 3-9  
ROY JOELLENBECK 3-9  
GOVERNOR GLENDENNING ANNAPOLIS 3-10  
THANK YOU LETTER TO CARL METSDORF 3-10  
ELAINE FERRARE CALL RE N.A. 3-12  
SUPER PANTRY 3-13  
ELAINE FERRARE 3-14  
ROY JOELLENBECK 3-16  
REV. SNODGRASS CALL 3-19  
BRAD FIELDS CALL 3-19  
JOYCE BARTON 3-20  
ROY JOELLENBECK CALL 3-23  
ROY JOELLENBECK 3-24  
ZONING BOARD 3-24  
TEN CALLS TO PRESIDENTS OF MCEH 3-25  
HEALING SERVICE 3-25  
NEW MEMBERS MEETING 3-26  
JOYCE BARTON 3-27  
ROY JOELLENBECK 3-30  
PUBLIC DEFENDER'S OFFICE 3-31  
LEGAL AIDE TOWSON 3-31  
LAWYER REFERRALS 3-31

GROUPMEETINGS.....17

HATTON CENTER 3-2  
SEARCH 3-4  
THINK TANK 3-4  
HEALING SERVICE 3-4  
SOUP AT ST. BRIDGIDS 3-11  
HEALING SERVICE 3-11  
LADIES AIDE PARTY 3-17  
SOUP AND BREAD ST. BRIDGID'S 3-18  
HEALING SERVICE 3-18  
SOUP AND BREAD 3-25  
HEALING SERVICE 3-25

WEDDINGS=1 COUNSELLING=5 RENEWAL OF VOWS=0 6

REQUEST FOR COUNSELLING WEDDING MARY MCLAUGHLIN 3-21  
CAROL YOUNG CALL RE WEDDING COUNSELLING 3-24  
NANCY KOLB & HEATH STABILE COUNSELLING 3-24  
CAROL YOUNG-JOE MORGAN-COUNSELLING 3-26  
NANCY KOLB & HEATH STABILE COUNSELLING REHEARSAL 3-27  
WEDDING NANCY & HEATH 3-28

BAPTISMS=0 COUNSELLING = 1 ;PARTY= 0 1  
BAPTISM COUNSELLING ROBBIN & LANCE EDWARDS 3-21

FUNERALS=1 VISIT TO FUNERAL HOMES=0 COUSELLING=2 3  
SKARDA RE FUNERAL OBERLANDER 3-3  
EUGENE TAORIMINA RE FUNERAL COUNSELLING 3-5  
FUNERAL SKARDA BESSIE TAORIMINA 3-7

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDENCE MAR 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE	1997	50	45	47	50	192	41	0	41
ATTENDANCE	1998	42	50	43	38	173	34	0	34
-----									
LOSS OR GAIN	1998	-8	5	-4	-12	-19	-7	0	-7
-----									
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE	1997	90	108	101	142	441	148	0	148
ATTENDANCE	1997	74	34	67	66	241	86	0	86
-----									
LOSS OR GAIN	1998	-16	-74	-34	-76	-200	-62	0	-62
-----									
NET TOTALS	1998	-24	-69	-38	-88	-219	-69	0	-69
COMBINED	1997	633	{1}	% CHANGE	-0.345971		189	{1}	
COMBINED	1998	414	{2}				120	{2}	
-----									
PERCENT CHANGE		0.65	{3}				6.66	{3}	

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF JANUARY 1998 TO DECEMBER 1998

	JAN	FEB	MAR	APR	MAY	JUN
1998	-66	-13	-219	0	0	0
1998%	-19	-4	-34	0	0	0

TO DECEMBER 1998

	JUL	AUG	SEP	OCT	NOV	DEC
1996	0	0	0	0	0	0
1997 %	0	0	0	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

=====



Central Atlantic Conference  
United Church of Christ  
Central Maryland UCC Planning Study  
Congregational Self-Assessment

CHURCH

Church name UNITED EVANGELICAL UNITED CHURCH OF CHRIST

Location 3200 DILLON ST, 21224 Date 3-12-98

Name of person filling out this form PASTOR ARMSTRONG Phone # 410-276-0621(H)

410-276-0393(W)

1. When was the church first established? 1873  
When was the church established at its present location? 1873  
How many times has the church moved since its founding? NONE

- 2a. What is the current membership? 400 2b. What is average attendance? \_\_\_\_\_  
10 years ago? \_\_\_\_\_ 10 years ago? \_\_\_\_\_  
25 years ago? \_\_\_\_\_ 25 years ago? \_\_\_\_\_  
50 years ago? \_\_\_\_\_ 50 years ago? \_\_\_\_\_

3. What is the racial/ethnic makeup of the congregation?  
% White 99% % African American 1% % Hispanic \_\_\_\_\_  
% Asian-American \_\_\_\_\_ % Other \_\_\_\_\_

4. What percent of members live within one mile of the church building? 50 %

5. What is your estimate of the average distance worshippers travel to the church?  
3 miles

6. What is the average attendance at worship during the last year? 125  
Lowest attendance in last year? 21 Highest attendance in last year? 192

7. On average, how many nonmembers and/or visitors are present each Sunday? 15

8. How many new members (other than confirmands) have joined the church in the last year? 4

What is the racial/ethnic make up of the new members? WHITE

Age make up: 20 % Under 25 30 % 25-45 40 % 45-65 10 % 65+

How many confirmed in last year? 8

9. Estimate the current age of your members (should add up to 100%):  
20 % Under 25 10 % 25-45 15 % 45-65 50 % 65-80 5 % 85+

10. How many members have you lost in the last year? 14  
By death 13 By transfer 1 By purging inactive members 0

10. How many members have you lost in the last year? \_\_\_\_\_  
 By death \_\_\_\_\_ By transfer \_\_\_\_\_ By purging inactive members \_\_\_\_\_
11. In the last year, how many weddings have there been in the congregation? 7  
 Baptisms? 23 Funerals? 38 50 P
12. What is the current local expense budget of the congregation? \$142,000

13. List both the full time and part time staff, along with their position and annual salary:

REV ROBERT M. ARMSTRONG, PASTOR \$29,000  
 REV ROY JOELLENBECIC, PASTOR OF VISITATION \$4500  
 DARLENE WATERS, SECRETIARY - PART-TIME (3 DAYS) \$7280  
 CASS YOUNG, SECRETARY, PART-TIME (3 DAYS) \$8320

14. During the last decade, what changes have been occurring in the community in which the church is located (e.g., population increasing or decreasing, getting older or younger, richer or poorer, changing racial/ethnic make up, etc)? Describe here or on attached page.

CANTON IS A COMMUNITY OF AGING PERSONS 65+. THESE PERSONS ARE OF GERMAN, IRISH, ITALIAN, POLISH & SPANISH AND AFRICAN AMERICAN BACKGROUNDS. CANTON IS THE CENTER OF THE LARGEST REAL ESTATE DEVELOPMENT IN BALTIMORE. THIS WILL ADD TO THE NUMBER OF URBAN PROFESSIONALS LIVING HERE. MANY FAMILIES HAVE LIVED HERE FOR THREE GENERATIONS. AFRICAN AMERICAN & HISPANIC FOLK AS WELL AS THE URBAN PROFESSIONALS TEND TO BE YOUNG FAMILIES WITH CHILDREN. REDEVELOPMENT BRINGS RESTAURANTS, A NEW SAFEWAY AND, BIBLES. BIBELOT'S ETC.

15. What is the current racial/ethnic make up of the community?  
 % White 80 % African-American 10 % Hispanic 9%  
 % Asian-American 1% % Other \_\_\_\_\_

16. Does the congregation have an adopted mission and/or vision statement?  
 \_\_\_ No  Yes "A CHURCH FOR ALL PEOPLE"  
 If so please attach. When was it adopted? 1990(year)

17. If there is not a formal mission statement, describe how you think the congregation sees the mission of your church?  
 A MIDDLE CLASS, BLUE COLLAR, CHURCH SERVING THE CANTON - HIGHLAND TOWN AREA.

18. How are other churches in your community doing (e.g., growing, declining, closing, changing focus and ministry, expanding facilities, continuing unchanged, etc. -- also include denomination and style of church)?

CHURCHES IN CANTON ARE DECLINING - THE CANTON METHODIST CHURCH IS CLOSE TO CLOSING. MOST CHURCHES PROVIDE SOME SOCIAL MINISTRIES SUCH AS FOOD PANTRIES, RESOURCES FOR FOOD LIKE "SHARE", ALCOHOLICS ANONYMOUS N.A., GENESIS JOBS, SUPER-PANTRY, NURSERY SCHOOL, HEAD START, LEARNING CENTER,

19. What new programs, services and/or initiatives has the church begun in the last year?

Please describe:

PACT (PARENTS + CHILDREN - TOGETHER) SERVES 40 CHILDREN 2, 3, & 4 YEARS OF AGE PLUS 60 PARENTS IN PARENTING CLASSES, TAI CHI & CHINESE BOXING BOY SCOUTS, CUB SCOUTS, BOWLING FOR ADULTS SOUP BEEF DINNERS TO HELP FUND CHURCH ARE A MAJOR ACTIVITY.

20. Are any new programs, services and/or initiatives planned for the coming year?

No  Yes If yes, please describe:

NA GROUP FOR SIXTY PERSONS WITH ADDICTION PROBLEMS

21. Are there opportunities and/or needs for new programs, services and/or initiatives?

No  Yes If so, describe: WE ARE RUNNING AT MAXIMUM CAPACITY AND WOULD NEED ADDITIONAL FUNDS TO EXPAND OUR APPROACH TO EVANGELISM.

What, if anything, is the church doing to address those opportunities and/or needs?

WE ARE ATTEMPTING TO BUILD SERVICES THAT ARE SELF-SUPPORTING

22. What specifically evangelistic activities has the church undertaken in the last year?

(please describe activities and results):

RESTRUCTURING PLANT - INSTALLATION OF TWO NEW GAS FIRED BOILERS, RECONSTRUCTION OF BELL TOWER & CLOCKS, REBUILDING CHURCH OFFICE - CATCHING UP ON MAINTENANCE NEEDS. PASTOR IS CHAIR OF "THINK TANK" WHICH BRINGS CHURCHES IN CANTON TOGETHER FOR "BLESSING OF THE PALMS", CARRYING THE CROSS (GOOD FRIDAY) TO EACH CHURCH, VACATION BIBLE SCHOOL FOR 140 CHILDREN, "BLESSING OF THE ANIMALS", INTER FAITH MUSIC FESTIVAL, "RELIGION & LIFE" SERIES AT HATTON SK. CTR. TAKING ON INTERN (AFRICAN AMERICAN) AND COMBINED SERVICES WITH THE MARTIN LUTHER KING UNITED METHODIST CHURCH

23. What does the congregation see as its main options over the next 5 to 10 years (e.g., grow, relocate, expand building, continue unchanged, change focus of ministry, undertake new ministry or mission, close, etc.)?

WE ARE STARTING TO PICK UP NEW INQUIRERS - URBAN PROFESSIONALS MOVING INTO OUR NEIGHBORHOOD. WE NEED AN OUTREACH MISSION ON BOSTON STREET TO REACH YOUNG PEOPLE LIVING IN THE APARTMENTS THERE. THOSE WHO COME TO CHURCH ARE LOOKING FOR BIBLE CENTERED MINISTRY. IN ADDITION WE ARE PLANNING TO MEET SPECIAL NEEDS LIKE HUNGER, DRUG & ALCOHOL ADDICTION

Are there any definite plans to pursue one or more of these options? If so, please describe:

① COMPLETE REBUILDING OF CHURCH ② WORKING ON MAKING OUR CHURCH "A CHURCH FOR ALL PEOPLE" CAPABLE OF HANDLING DIVERSITY IN OUR CONGREGATION & NEIGHBORHOOD. ③ THE CONDITION OF OUR PLANT AND EQUIPMENT IS A KEY EVANGELISTIC TOOL.

24. Are there needs for assistance and/or resources from the Association or Conference in order for the congregation to deal with the challenges and opportunities of the next 5 to 10 years? If so, what are those needs?

FUNDING TO CREATE AN OUTREACH PROGRAM TO URBAN PROFESSIONALS IN THE NEW PART OF OUR NEIGHBORHOOD

# United Evangelical P.A.C.T.

Parents and Children Together  
3200 Dillon St.  
Baltimore, Md. 21224

Telephone 276-0393

## Report on United Evangelical P.A.C.T. 03-01-98 thru 03-31-98

<b>Opening balance 1/1/98</b>		<b>1730.34</b>
<b><u>Income:</u></b>		
tuition	2235.00	
bank interest	8.60	
Tri-Pick ticket sales	2790.00	
Registration	280.00	
donation	2.00	
<b>total available</b>		<b><u>+ 5315.60</u></b> <b>7045.94</b>
<b><u>Expenses:</u></b>		
payroll	3784.29	
Classroom supplies	157.46	
Refreshments	37.45	
Cleaning supplies	11.95	
Tri-pick	822.48	
Office expenses	24.14	
Trip	48.00	
<b>total outgoing</b>		<b><u>-4885.77</u></b>
<b>Balance:</b>		
Closing balances 12-02-97		<b>2160.17</b>
checking	2135.17	
petty cash	25.00	

P.A.C.T. currently has an active enrollment as follows:

Age 2 - 8
Age 3 - 15
Age 4 - 13

Projected budget for April/May 1998

**Expenses:**

Salaries (inc. SS)	4861.94
Classroom supplies	50.00
graduation	150.00
Trips	100.00
Equipment	150.00
Curtains	250.00

**Total Expenditures: 5561.94**

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Projected income for April/May 1998

Tuition:

2's	532.00
3's	1405.00
4's	<u>1050.00</u>
subtotal:	2987.00

spring registration 1240.00

tri-pick profit 2141.52

**Total projected income: 6368.52**

Projected budget for School year 98' - 99'

**Expenses:**

Salaries (inc. SS)	16034.61
Classroom supplies	650.22
Refreshments for graduation	100.00
Classroom refreshments	19.02
Trips	150.00
Equipment	243.00
Office supplies	24.00
Costs for teacher's courses	50.00
Start-up costs (forms, etc.)	28.85
Bank charges	<u>7.00</u>
<b>Total Expenditures:</b>	<b>17306.70</b>

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Projected income for the 98' - 99' school year

Tuition:

2's	$\$38.00 \times 8\text{mo} \times 10 =$	3040.00
3's	$50.00 \times 9\text{mo} \times 14 =$	6300.00
4's	$55.00 \times 9\text{mo} \times 14 =$	<u>6930.00</u>
subtotal:		16270.00
Minus discounts for 2nd child		<u>754.00</u>
		15516.00
spring registration @ \$40.00 x 38		1520.00
fund raiser (projected)		500.00
<b>Total projected income:</b>		<b>17536.00</b>

**UNITED EVANGELICAL CHURCH**  
**3200 DILLON STREET,**  
**BALTIMORE, MD, 21224**  
**ACTIVITY REPORT TO THE CHURCH COUNCIL**  
**ROBERT M. ARMSTRONG, PASTOR**  
**APRIL 1, 1998 - APRIL 30, 1998**  
**SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN APRIL ATTENDANCE WAS 22% OVER THAT IN APRIL 1997. LAST SUPPER TABLEAU WAS 115 IN 1997 COMPARED TO 142 IN 1998. ATTENDANCE ON EASTER INCLUDING THE TRADITION OF THE CROSS EXCEEDED 1997 BY APPROXIMATELY +1.

	ASH					PALM MAUN GOOD EASTER				
WED	FEB25	MR 4	11	18	25	AP1	5	9	10	12
1997	69	33	31	39	50	31	142	51	29	239
1998	51	27	8	11	18	15	188	34	33	240
	-18	-6	-23	-28	-32	-16	-46	-17	+4	+1

**MEMBERSHIP**

ON SUNDAY, MARCH 29 WE RECEIVED STEVE AND CAROL BEARD AND JENNIFER AND JOHN RIEMER AS ADULT MEMBERS IN THE CHURCH. ON MAY 17TH WE WILL RECEIVE ELLEN CARTER AND ELAINE KIMOS.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR APRIL. DURING THE MONTH I MADE 52 CONTACTS INCLUDING 13 CALLS AND VISITS TO SHUT-INS AND 11 CALLS AND VISITS TO HOSPITALS. I HAD 0 WEDDINGS, 3 WEDDING COUNSELLING SESSIONS, AND 1 BAPTISMS, AND 1 BAPTISM COUNSELLING SESSIONS, 12 ADMINISTRATIVE MEETINGS, 4 GROUP MEETINGS, 1 FUNERALS AND 6 FUNERAL COUNSELLING SESSIONS PASTOR JOELLENBECK MADE 43 CONTACTS INCLUDING 15 VISITS TO SHUT-INS, 9 VISITS TO HOSPITALS, 11 ADMINISTRATIVE MEETINGS, 0 FUNERALS, AND 8 GROUP MEETINGS. PASTOR JOELLENBECK ENTERED HOPKINS FOR A HEART PROCEDURE ON MAY 8TH. OUR PRAYERS ARE WITH HIM.

**LENTEN EVENTS AT ST. BRIGID'S, UNITED EVANGELICAL, BLESSING OF THE PALMS, PROCESSION OF THE CROSS AND OTHERS**

DURING LENT OUR PEOPLE ATTENDED SOUP AND BREAD AT ST. BRIGID'S. I PARTICIPATED IN THE EASTER VIGIL SERVICE AT ST. BRIGID'S AND FATHER JOE IN OUR EASTER SUNRISE SERVICE. IN ADDITION I PARTICIPATED IN THE THREE HOUR GOOD FRIDAY SERVICE WHICH WE HOSTED AT UNITED AND ROB PLAYED THE ORGAN FOR THIS SERVICE. APPROXIMATELY 60 PERSONS ATTENDED. OUR CHOIR

PROVIDED THE MUSIC. THE BLESSING OF THE PALMS AT O'DONNELL SQUARE ON PALM SUNDAY INVOLVED FIVE CHURCHES AND APPROXIMATELY 80 PERSONS. APPROXIMATELY 50 PERSONS ATTENDED THE PROCESSION OF THE CROSS ON GOOD FRIDAY.

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS

2. APPROVAL OF APPLICATION FOR FUNDING FROM THE MARYLAND FOOD COMMITTEE FOR A SUPERPANTRY PROGRAM IN THE FALL OF 1998. THIS WILL SERVE 8-10 SINGLE WOMEN HEADS OF HOUSEHOLDS AND TO MOVE THEM FROM WELFARE TO WORK OR COMMUNITY SERVICE. ESTIMATED GRANT APPLICATION \$2000. SPONSORSHIP BY SEARCH.

3. WHAT ARE WE ABOUT AS A CHURCH  
IN THE "ASK THE PASTOR GROUP" I HAVE BEEN WORKING ON A SIMPLE WAY TO EXPRESS WHAT WE ARE ABOUT AS A CHURCH. WHEN YOU THINK ABOUT OUR CHURCH OUR MOST PROMINENT LANDMARK NOW IS THE GOLDEN SPIRE WHICH POINTS TO HEAVEN AND TO THE FATHER. AS A PEOPLE WE SEE OURSELVES AS GOD'S CHILDREN. ONE OF OUR MOST IMPORTANT MISSIONS IS TO BE OPEN TO ALL KINDS AND CONDITIONS OF PEOPLE. THEREFORE WE WILL BE DIVERSE BUT UNITED IN OUR COMMON TASK OF PROCLAIMING THE GOSPEL. I CAME UPON THE FOLLOWING STATEMENT WHICH WE REINFORCED BY OUR GIFT FROM THE MARTIN LUTHER KING UNITED METHODIST CHURCH. IT IS:

**THE CHURCH WITH THE GOLDEN SPIRE**  
**GOD'S CHILDREN DIVERSE AND UNITED**

I WOULD LIKE PERMISSION TO USE THIS STATEMENT ON BULLETINS AND PUBLICATIONS SO WE CAN HAVE A SIMPLE WAY TO DESCRIBE WHAT WE ARE ABOUT.

**STATISTICAL SUMMARY  
APRIL 1998**

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	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =4; CALLS=9</u>	<u>13</u>
DAGMAR JENSEN 4-3	
MARY WARSHALL 4-3	
EMMA ESSEL CALL 4-4	
GRACE CARRIGAN RE SUE RAE CALL 4-6	
SUE RAE 4-6	
ARLENE PATE CALL 4-7	
GRACE FADER CALL 4-17	
GRACE FADER 4-21	
THELMA SMITH CALL 4-22	
LOUIS PARKER CALL 4-24	
DAVE MILLER CALL 4-24	
POMELLA HENNING CALL 4-24	
POMELLA HENNING CALL 4-28	
<u>PARISH VISITOR'S CALLS</u>	<u>0</u>
<u>VISITS TO HOSPITALS = 9 CALLS=2</u>	<u>11</u>
THELMA SMITH BAYVIEW 4-3	
RUTH PEARCE HARBORVIEW 4-4	
MARGIE MYRICK CARTER CENTER 4-6	
KATIE KIRKPATRICK HOPKINS 4-8	
RUTH PEARCE HARBORVIEW 4-9	
EDNA MILLER FALSTON HOSPITAL CALL4-14	
EDNA MILLER FALSTON HOSPITAL CALL 4-15	
RUTH PEARCE HARBOR VIEW 4-18	
CHARLES ROHLFING FRANKLIN SQUARE 4-19	
MARTHA HOFFMAN BAYVIEW 4-20	
CHARLES ROHLFING FRANKLIN SQ 4-24	
<u>COUNCIL MEETING</u>	<u>1</u>
75TH Meeting 4-14	
<u>CONGREGATIONAL MEETINGS</u>	<u>0</u>
<u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	<u>11</u>
JOYCE BARTON 4-3	
ROY JOELLENBECK 4-7	
MS CHAPPEL CALL 4-8	
FIRE DEPARTMENT INSPECTION-PACT 4-14	
JO SIDERS CALL 4-15	

TRAFFIC ENGINEERING RE PACT CALL 4-17  
BRAD FIELDS(RE JUBILEE JOBS ON MAY 8) 4-19  
SECRETARIES DAY 4-23  
JIMMY'S SEAFORD CALL 4-23  
KARSEN'S CALL 4-23  
RESTRUCTURING CHURCH AND COMMUNITY 4-26  
JOYCE BARTON "ASK THE PASTOR" 4-29

GROUP MEETINGS.....4

PROCESSION OF THE CROSS 4-10  
GOOD FRIDAY 9:00AM SERVICE 4-10  
COMMUNITY GOOD FRIDAY SERVICE 4-10  
BUCMS RESTRUCTURING CHURCH AND COMMUNITY 4-26

WEDDINGS=0 COUNSELLING=3 RENEWAL OF VOWS=0 3

JULIE PARKER-JEREMY MAGORKA WEDDING COUNSELLING 4-21  
JOE MARGAN & CAROL YOUNG COUNSELLING 4-23\  
ROBERT WETZEL & MARGARET SACHS COUNSELLING 4-30

BAPTISMS=2 COUNSELLING = 1 ;PARTY= 0 2

BAPTISM AMBER & BROOKE EDWARDS 4-5

FUNERALS=1 VISIT TO FUNERAL HOMES=0 COUSELLING=6 7

NAOMI WILL RE JULIUS 4-6  
CHARLES ZEILER'S RE JULIUS WILL 4-6  
FUNERAL JULIUS WILL 4-8  
FUNERAL WILLIAM LONG 4-19  
CHARLES ZEILERS CALL 4-19  
ROY JOELLENBECK RE LONG FUNERAL CALL 4-19

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDENCE APRIL 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL	NET	,5th	,6th	TOTAL	NET
ATTENDANCE	1997	37	45	53	43	178		0	0	0	
ATTENDANCE	1998	52	29	34	38	153		0	0	0	
-----											
LOSS OR GAIN	1997	15	-16	-19	-5	-25		0	0	0	
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL	NET	,5th	,6th	TOTAL	NET
ATTENDANCE	1997	90	88	93	72	343		0	0	0	
ATTENDANCE	1998	136	176	94	78	484		0	0	0	
-----											
LOSS OR GAIN	1998	46	88	1	6	141		0	0	0	
NET TOTALS	1998	61	72	-18	1	116		0	0	0	
COMBINED	1997	521	{1}	% CHANGE	0.2226487			0	{1}		
COMBINED	1998	637	{2}					0	{2}		
-----											
PERCENT CHANGE		1.22	{3}					0	{3}		

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF LAST YEAR TO THIS YR 1998

	JAN	FEB	MAR	APR	MAY	JUN
1998	-66	-13	-219	116	0	0
% 1998	-19	-4	-34	22	0	0

	JUL	AUG	SEP	OCT	NOV	DEC
1998	0	0	0	0	0	0
% 1998 %	0	0	0	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

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**UNITED EVANGELICAL CHURCH  
00 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
MAY 1, 1998 - MAY 31, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN MAY ATTENDANCE WAS 14% UNDER THAT IN MAY 1997.

**MEMBERSHIP**

ON SUNDAY, MAY 17TH WE RECEIVED ELLEN CARTER AND ELAINE KIMOS AS ADULT MEMBERS OF THE CHURCH.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR MAY. DURING THE MONTH I MADE 59 CONTACTS INCLUDING 17 CALLS AND VISITS TO SHUT-INS AND 7 CALLS AND VISITS TO HOSPITALS. I HAD 1 WEDDING, 2 WEDDING COUNSELLING SESSIONS, 3 BAPTISMS, AND 2 BAPTISM COUNSELLING SESSIONS, 7 ADMINISTRATIVE MEETINGS, 3 GROUP MEETINGS, 4 FUNERALS AND 11 FUNERAL COUNSELLING SESSIONS. PASTOR JOELLENBECK MADE 39 CONTACTS INCLUDING 9 VISITS TO SHUT-INS, 20 VISITS TO HOSPITALS, 7 ADMINISTRATIVE MEETINGS, 0 FUNERALS, AND 3 GROUP MEETINGS. PASTOR JOELLENBECK ENTERED HOPKINS FOR A HEART PROCEDURE ON MAY 8TH. OUR PRAYERS WERE ANSWERED AND HE IS BACK WITH US.

**KERRY CANDLES**

WE HAVE SOME SAMPLES OF KERRY CANDLES TO LOOK AT. THESE REDUCE OUR PROBLEM WITH CONTROL OF WAX INCREASE OUR FIRE SAFETY AND I BELIEVE WILL OPERATE AT A LOWER COST THAN WAX CANDLES. QUESTION IS DO WE WANT TO EXPLORE THIS OPTION?

**VACATION CHURCH SCHOOL**

VBS WILL BEGIN JUNE 22 - JUNE 27TH. IT WILL BE HELD AGAIN AT ST. BRIGID'S FROM 9:00-12:00 EACH MORNING. WE NEED SOME TEACHERS TO AUGMENT THOSE WHO HAVE WORKED WITH US IN THE PAST.

**PAT KELLEY TO PREACH**

ON SUNDAY JUNE 14TH PAT KELLY WILL PREACH. HE IS AN EVANGELISTIC MINISTER AND FORMER BALTIMORE ORIOLE. WE HAVE AGREED TO ASK HIM TO BE OUR GUEST PASTOR EVERY OTHER YEAR.

**PACT PROGRAM RECEIVES ZONING BOARD APPROVAL**

AT A MEETING ON MAY 26TH OF THE BOARD OF MUNICIPAL AND ZONING APPEALS (APPEAL NO. 161-98X) THE BOARD GAVE US PERMISSION TO USE THAT PART OF THE BUILDING DESIGNATED FOR PACT FOR DAYCARE FOR 30 CHILDREN. WE ARE NOW READY TO PROCEED TO APPLY FOR THE LICENSE FROM THE HEALTH DEPARTMENT OF THE CITY. WE HAVE HAD OUR HEALTH DEPARTMENT INSPECTION AND OUR FIRE DEPARTMENT INSPECTION AND PASSED BOTH REQUIREMENTS. NOW, BEFORE LICENSING, WE ARE REQUIRED TO SUBMIT A CERTIFICATE SHOWING THAT WE HAVE WORKMAN'S COMPENSATION.

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS

2. PASTOR'S REQUEST FOR VACATION TIME FROM JULY 20-29TH. PASTOR JOELLENBECK WILL PREACH ON JULY 26TH.

3. REQUEST A CHECK FOR \$150 AS OUR CONTRIBUTION TO THE VACATION BIBLE SCHOOL OF 1998. THIS AS BEEN A CUSTOMARY ARRANGEMENT.

4. DO WE WANT TO EXPLORE THE OPTION OF KERRY CANDLES?

5. DO WE WANT JOYCE BARTON TO CONTINUE HER INTERNSHIP AT UNITED AT HER OWN EXPENSE DURING THE SUMMER, FALL, AND WINTER SEMESTERS?

JOYCE HAS ASKED ME IF SHE CAN DO THIS. THE FIELD WORK RELATIONSHIP WITH THIS STUDENT HAS BEEN A VERY PROMISING ONE. SUCH AN ARRANGEMENT WOULD HAVE TO BE APPROVED BY HER FIELD WORK SUPERVISOR AT THE HOWARD UNIVERSITY SEMINARY. WHAT IS THE WILL OF COUNCIL IN THIS MATTER?

6. PRESENTATION OF A COPY OF THE WORKMAN'S COMPENSATION CERTIFICATE TO THE DIVISION OF LICENSING AS PART OF THE LICENSING REQUIREMENT FOR PACT.

**STATISTICAL SUMMARY  
MAY 1998**

---

	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =14; CALLS=3</u>	<u>17</u>
SUE MAE RAE 5-1	
POMELLA HENNING 5-1	
SUE MAE RAE 5-2	
RICK PATTACIA 5-3	
CALL TO NEHIMIAH HOUSE RE RICK 5-3	
TRANSPORT RICK TO NEHIMIAH HOUSE 5-3	
CALL TO EARL'S PLACE RE RICK 5-3	
SUE RAE 5-6	
MILLIE SLECHTA RE KATIE KIRPATRICK 5-11	
RICK PATTACIA TRANSPORT TO NEHIMIAH HOUSE 5-13	
DORIS LAWRENCE 5-14	
BAPTIST HOFFMAN & MARY CALL 5-14	
ANNETTE CIEKOT 5-14	
DAGMAR JENSEN 5-15	
GRACE FADER 5-17	
DR. JOHN CARLTON 5-17	
ELLEN JENSEN 5-31	
<u>PARISH VISITOR'S CALLS</u>	<u>2</u>
<u>VISITS TO HOSPITALS =7 CALLS=0</u>	<u>7</u>
DAVE BAKER JR. UNIVERSITY HOSPITAL 5-11	
DAVE BAKER JR. UNIVERSITY HOSPITAL 5-12	
MARGE MYRICK CARTER CENTER 5-12	
ANDY REDDING CHURCH HOME 5-12	
ANDY REDDING CHURCH HOME 5-15	
ANDY REDDING CHURCH HOME 5-19	
HERB WEATHERINGTON HOPKINS 5-19	
<u>COUNCIL MEETING</u>	<u>1</u>
76TH Meeting 5-12	
<u>CONGREGATIONAL MEETINGS</u>	<u>0</u>
<u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	<u>7</u>
CALL TO TANA PADDOCK @ SECO RE SUPERPANTRY 5-6	
CALL RALPH MOORE MD FOOD COMMITTEE RE SUPERPANTRY 5-7	
CALL IRMA REEDER RE PROPOSAL TO FOOD COMMITTEE 5-7	
JUBILEE JOBS 5-8	
ROY JOELLENBECK 5-12	
DICK COOK SWCOS CALL RE SUPERPANTRY 5-12	

VBS ST. BRIGID'S 5-13

GROUP MEETINGS.....3

MOTHER DAUGHTER BANQUET 5-6

SEARCH 5-6

BLOOD DONORS- ZACHERY BUPP 5-19

WEDDINGS=1 COUNSELLING=2 RENEWAL OF VOWS=0 3

REHEARSAL CAROL YOUNG & JOE MORGAN 5-7

WEDDING CAROL YOUNG & JOE MORGAN 5-9

CALL JULIE PARKER 5-14

BAPTISMS=3 COUNSELLING = 2 PARTY= 0 5

HALLE SCHEEHEN , KEN SHEEHEN AND JEANNETTE CORNET

COUNSELLING 5-14

NICHOLAS RIEMER, JOHN RIEMER, & COUNSELLING 5-30

BAPTISMS- JOHN JOSEPH RIEMER & SON NICHOLAS

✠

FUNERALS=4 VISIT TO FUNERAL HOMES=0 COUNSELLING=11 15

CALL FROM JOHN PRICE RE LIBBY JACKSON, DECEASED 5-3

CALL DOMBROWSKI FUNERAL HOME 5-3

CALL MARGE HURD NIECE 5-3

MARGE HURD & ROBERT JACKSON COUNSELLING 5-4

FUNERAL LIBBY JACKSON DOMBROWSKI 5-5

CALL FROM DUDA RUCK RE ED SMITH 5-7

SON DENNIS SMITH COUNSELLING 5-7

FUNERAL EDWARD SMITH 5-7

CALL FROM TONI GORSUCH RE SUE RAE'S FUNERAL 5-7

CALL FROM ED MEYERS RE MARGARET GOSS FUNERAL 5-12

CALL PAT JENKINS RE FUNERAL 5-12

CALL LILLIAN ZEILER'S RE FUNERAL

FUNERAL MARGARET GOSS LILLIAN ZEILER'S 5-16

CALL RE SUE RAE'S FUNERAL AT CHURCH - DEAN CHARLTON 5-16

SUE RAE FUNERAL AT CHURCH 5-18

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	14	19	22	13	19	0	0	0	0	0	0	0	87
HOSPITAL*	11	14	10	11	7	0	0	0	0	0	0	0	53
ADMIN*	9	19	32	12	7	0	0	0	0	0	0	0	79
GROUPS	5	6	17	4	3	0	0	0	0	0	0	0	35
WEDDINGS*	4	5	6	3	3	0	0	0	0	0	0	0	21
BAPTISM*	0	2	1	2	5	0	0	0	0	0	0	0	10
FUNERALS*	6	0	3	7	15	0	0	0	0	0	0	0	31
-----													
TOTALS	49	65	91	52	59	0	0	0	0	0	0	0	316
LOSS OR GAIN	0	16	26	-39	7	-59	0	0	0	0	0	0	-49
=====													

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	7	4	34	15	0	0	0	0	0	0	0	0	60
HOSPITAL*	22	15	12	9	0	0	0	0	0	0	0	0	58
ADMIN*	14	5	12	11	0	0	0	0	0	0	0	0	42
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	0	0	0	0	0	0	0	0	17
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
-----													
TOTALS	47	27	60	43	0	0	0	0	0	0	0	0	177
LOSS OR GAIN	0	-20	33	-17	-43	0	0	0	0	0	0	0	-47
=====													

SUNDAY ATTENDANCE MAY 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		43	41	35	50	169	0	0	0
ATTENDANCE 1998		50	41	42	42	175	42	0	42
-----									
LOSS OR GAIN 1998		7	0	7	-8	6	42	0	42
-----									
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		85	112	103	64	364	0	0	0
ATTENDANCE 1998		69	76	83	55	283	85	0	85
-----									
LOSS OR GAIN 1998		-16	-36	-20	-9	-81	85	0	85
-----									
NET TOTALS 1997		-9	-36	-13	-17	-75	127	0	127
-----									
COMBINED	1997	533	{1}	% CHANGE	-0.140712		0	{1}	
COMBINED	1998	458	{2}				127	{2}	
-----									
PERCENT CHANGE		0.85	{3}				7.05	{3}	

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month.

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF LAST YEAR 1997 TO 1998

	JAN	FEB	MAR	APR	MAY	JUN
1997	-66	-13	-219	116	-75	0
% 1998	-19	-4	-34	22	-14	0

	JUL	AUG	SEP	OCT	NOV	DEC
1997	0	0	0	0	0	0
% 1998	0	0	0	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

=====

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Maryland 21224  
 Hours for May 1998  
 Roy W. Joellenbeck

VISITS - SINGLE INDIVIDUALS AND SHUT-INS

		<u>Time</u>	<u>Contacts</u>
5/12	Canton Home to visit Raut, Pearce, Fitzburger, Malko, Reding and Musch and visiting Lois Duval		
	Visit to Bayview to see Martha Hoffman	2 hours	8
5/20	Herb Weatherington at Johns Hopkins Hospital, Amandus Redding and Emma Essel at Church Home and Cecelia Raut at Canton Home	2 hrs	30 min
5/22	Mary Thomas and husband at Bayview	1 hour	5
5/23	At Johns Hopkins - Herb Weatherington and wife. With four relatives of Mary Thomas at Johns Hopkins. Amandus Redding at Church Home		2
5/24	Mary Thomas and husband at Johns Hopkins	2 hours	7
5/26	Amandus Redding at Church Home and Mary Thomas at Johns Hopkins		45 min
5/28	Mary Thomas and husband at Johns Hopkins. Amandus Redding at Church Home	1 hour	15 min
		<u>1 hour</u>	<u>15 min</u>
		9 hours	105 min
			<u>3</u>
			29

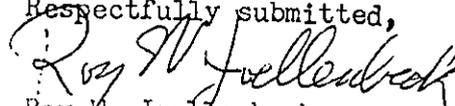
ADMINISTRATIVE MEETINGS

5/6	Telephone - Bob Armstrong		1
5/7	Telephone - Bob Armstrong		1
5/11	Telephone - Bob Armstrong		1
5/12	Administrative - Bob Armstrong		1
5/13	Telephone-Bob Armstrong	30 min	1
5/18	Telephone-Bob Armstrong		1
5/20	Telephone - Bob Armstrong		1
	Administrative - Planing at Church		15 min
5/23	Sermon Preparation	2 hours	
5/24	Conducting two worship services	2 hours	2
5/31	At worship at 10:00 a.m. with Bob Armstrong		<u>1</u>
		<u>4 hours</u>	<u>45 min</u>
			10

CONTACTS -

Shut-Ins	9
Hospital	20
Group	3
Administrative	<u>7</u>
	39 total

The number of hours in May 1998 - 15 hours and 30 minutes.

Respectfully submitted,  
  
 Roy W. Joellenbeck



*May 20, 1998*

*To everyone at United Evangelical United Church of Christ, our deep appreciation rises from our hearts to all of you for reaching out to God with your prayers for Zachery and our family. As we reflect on the past few months, knowing all the prayers you offered have helped soften our sadness and sorrow. Thank you, Darlene Waters, for the blood drive you held for Zachery. Thanks to all the wonderful people who donated blood and worked as a volunteer at the drive.*

*These last few months in our lives have been rough and we are engulfed in all the struggles and suffering of trying to accept God's judgment. We don't know what tomorrow will bring, but we do know that you are extremely special people and we are thankful to you for opening your hearts to us and we appreciate every precious prayer you have sent for Zachery.*

*In Christian Love,*

*Terri and Ed Bupp (Zachery's parents)*

*Bob and Judy Kossmann (Zachery's grandparents)*

*Baptist and Mary Kossmann (Zachery's great-grandparents)*



# United Evangelical P.A.C.T.

Parents and Children Together  
3200 Dillon St.  
Baltimore, Md. 21224

Telephone 276-0393

## Report on United Evangelical P.A.C.T. 04-01-98 thru 06-04-98

<b>Opening balance 03/31/98</b>		<b>2160.17</b>
<b><u>Income:</u></b>		
tuition	2492.00	
bank interest	10.50	
Registration	573.00	
Tri-pick	20.00	
eliminate petty cash	1.23	
<b>total available</b>		<b><u>+ 3096.73</u></b>
		<b>5256.90</b>
<b><u>Expenses:</u></b>		
payroll	3757.81	
Classroom supplies	131.03	
Office expenses	9.10	
Trip	107.00	
Curtains	193.88	
Refund of tuition overpayments	21.00	
<b>total outgoing</b>		<b><u>-4219.82</u></b>
<b>Balance:</b>		
Closing balances 06-04-98		<b>1037.08</b>
checking	1037.08	
petty cash	.00	

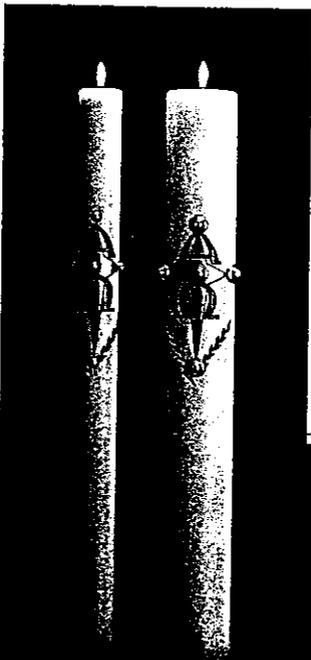
P.A.C.T. currently has an active enrollment as follows:

Age 2 - 8  
Age 3 - 15  
Age 4 - 13

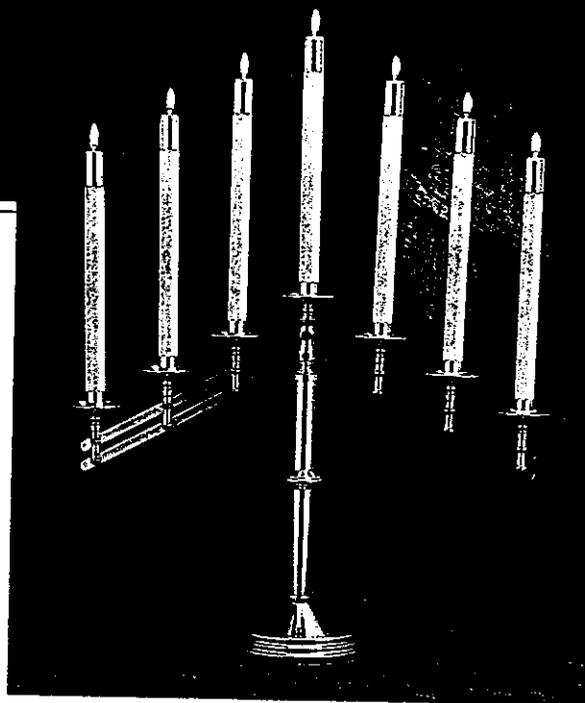
Kerry Candle shells are handcrafted to create the perfect blend of tradition and convenience.



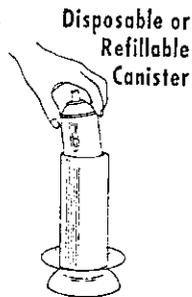
They deliver many advantages. Our candles burn natural *KerryLight™*, which is *Quad-filtered™* for purity and safety.



**Paschal**  
You'll never have to buy another Paschal candle again. There are many sizes and diameters from which to choose.



Our *QuikWicks™* will not drip or smoke. So your church will achieve a higher level of cleanliness. Kerry candles last a lifetime, and we offer a wide range of sizes and styles. Choose refillable candle shells, refillable canisters or disposable canisters of *KerryLight™* to meet all your candle needs. Altar, Candelabra, Paschal, Advent, Sancturay, Eternal and more. Discover how clean, safe and trouble free Kerry Candles can be.

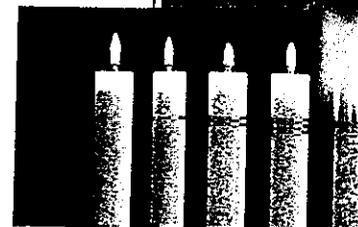


### Candelabra

Imagine candelabra candles that are totally dripless, smokeless and odorless. Available with solid BrassCraft™ followers.

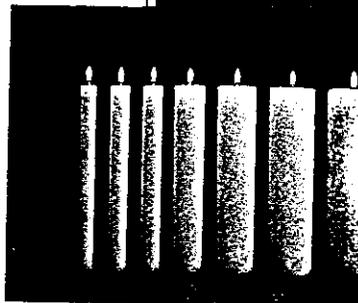
### Aesthetic Options

Choose from many innovative aesthetic options—single, double or triple decorative rings and followers. Available in brass or silver, they are designed to last a lifetime.



### Candle Diameters

Finally! You can choose the precise candle diameters to fit your specific requirements.



### The Kerry Guarantee

Kerry Candles offers a lifetime, unconditional guarantee on all our candle shells. Our guarantee is backed by more than a decade of service and a proven track record in 15,000 churches worldwide.



FRANK W. LEGAMBI  
EXECUTIVE DIRECTOR

BOARD OF MUNICIPAL AND ZONING APPEALS

14TH FLOOR  
417 E. FAYETTE STREET  
PHONE 301-396-4301  
BALTIMORE, MARYLAND 21202

JUN 3 1998

**THIS IS NOT A PERMIT**

DO NOT START WORK OR USE THE PROPERTY IF THIS APPLICATION IS APPROVED UNTIL YOU GET A PERMIT OR CERTIFICATE OF OCCUPANCY FROM THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT WITHIN ONE YEAR OF THE HEARING DATE.

At a meeting of the Board of Municipal and Zoning Appeals on  
Tuesday May 26, 1998.....the following resolution was adopted:

"Resolved, that in the matter of Appeal No. 161-98X  
Pastor Robert Armstrong, 3200 Dillon Street, 21224 Appellant,  
to permit the use of the second floor of a church school building  
as a daycare for thirty children  
at 925 S. East Avenue K/A 3200 Dillon Street

the BOARD OF MUNICIPAL AND ZONING APPEALS, after giving public notice, inspecting the premises, holding a public hearing, considering all data submitted, and by authority of Ordinance No. 1051, approved April 20, 1971, known as the Zoning Ordinance, made a study of the premises and neighborhood and finds that the property is on the east side of S. East Avenue, 0 feet north of the intersection of Dillon Street and S. East Avenue, in the R-8 Residence District.

The premises is improved by a 105 foot by 75 foot irregular shaped, two and four story, brick building used as a church, with the second floor vacant. It is proposed to continue to use the premises as a church and use the second floor as a part-time daycare center.

Prior to April 20, 1971, the date of passage of the New Comprehensive Zoning Ordinance No. 1051, the property was zoned Residential Use, C-40 Height and Area District.



Under the provisions of Section 4.8-1c, in the R-8 Residence District, day nurseries, group day care centers and nursery schools are listed as conditional uses.

The Board may permit conditional uses subject to the requirements and provisions of Sections 11.0-3b-1 and 11.0-3c.

Under the provisions of Section 9.0-3, for day nurseries, group day care centers and nursery schools, one off-street parking space for each two teachers and employees is required.

The number of teachers/employees in this case would be three. The required number of off-street parking spaces in this case would be two spaces. No off-street parking spaces are designated on the plats submitted.

Under the provisions of Section 11.0-3e 2(g), the Board may authorize the applicable off-street parking spaces required to be reduced by not more than seventy-five percent of the applicable regulations. The percentage of reduction in this case would be 100 percent.

Under the provisions of Section 9.0-2i, off-street parking spaces for uses established or structures erected hereafter shall be located on the same lot as the use or structure served. However, off-street parking facilities may be located on land other than the lot on which the structure or use which such facilities serve is located, provided such facilities are located in a district where such parking is permitted or granted as a conditional use and where there is compliance with Section 9.0-2j. Further, the land with such off-site parking facilities shall be located within 300 feet of the lot line of the use or structure served.

In any case where the Board finds as a matter of fact that a specific lot cannot be reasonably used for any of the permitted or conditional uses set forth for the zoning district in which the lot is located and finds that the regulations applicable to the use of such lot would have the effect of depriving the owner of any reasonable use thereof, the Board may authorize such

variance from the terms of the Ordinance as is necessary to avoid arbitrariness in accordance with the guides and standards set forth under Section 11.0-5-c.

The testimony shows that this appeal presents a request for authorization to use the second floor of a church building as a day-care center for thirty children in two shifts of fifteen, three to four years old, open Tuesdays and Thursdays from 9:15 to 11:15 a.m. and 12:30 to 2:30 p.m., with three teachers, and no required off-street parking spaces provided, in the R-8 Residence District. It was testified that the four year olds will attend on Tuesday and Thursday afternoons, and three year olds will attend on Thursday mornings from 9:15 to 11:15. It was also testified that there will be no outside play area. However, there will be a play area provided inside. Since the shifts are of a two hour duration, the state allows for the indoor play area to be acceptable.

The Fire Department has no objection provided all applicable codes and ordinances of Baltimore City are complied with. The Department of Transportation has no objection with the understanding that the parking will be provided at Saint Bridgets Church parking lot across the street from the church and provide a designated drop-off/pick-up area which is already in place along East Avenue. The Planning Department recommends approval of the application.

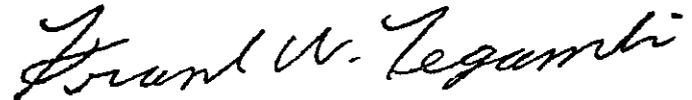
The Board, in making it's decision to approve this appeal has given due regard to the nature and condition of the adjacent uses and structures, the facts presented, the reports from the City agencies, particularly the Department of Planning, as well as the standard for conditional uses under Section 11.0-5a of the Zoning Ordinance listed below, specifically items 1 and 3. The Board felt that the request was reasonable and would not be detrimental to the general welfare of the community. Therefore, based on the findings and facts and applicable laws and provisions of

the Zoning Ordinance and the reasons expressed herein, the Board feels that the request should be granted.

The Board in making its determination, has considered (1) the nature of the proposed site, including its size and shape and the proposed size, shape and arrangement of structures; (2) the resulting traffic patterns and adequacy of proposed off-street parking and loading; (3) the nature of the surrounding area and the extent to which the proposed use might impair its present and future development; (4) the proximity of dwellings, churches, schools, public structures and other places of public gatherings; (5) accessibility of the premises for fire and police protection; (6) accessibility of light and air to the premises and to the property in the vicinity; (7) the type and location of adequate utilities, access roads, drainage, and other necessary facilities that have been or will be provided; (8) the preservation of cultural and historic landmarks; (9) any Urban Renewal Plan approved by the Mayor and City Council or the Master Plan for the City approved by the Planning Commission; (10) all standards and requirements contained in this Ordinance; (11) the intent and purpose of this Ordinance as set forth in Chapter 1; and (12) any other matters considered to be in the interest of the general welfare.

With due consideration to the guides and standards set forth in Section 11.0-5c of the Zoning Ordinance and to the reports of the several City departments as required by the Zoning Ordinance, the Board finds that the proposed use would not menace or endanger the public health, security, general welfare or morals.

In accordance with the above facts and findings, the Board approves the application.

A handwritten signature in cursive script that reads "Frank W. Legambi".

**Frank W. Legambi**  
**Executive Director**

**THE CONDITIONAL USE APPROVAL HEREIN GRANTED IS LIMITED TO THIS USE ONLY, AND ANY EXTENSION, ENLARGEMENTS, RELOCATIONS OR STRUCTURAL ALTERATIONS SHALL BE SUBJECT TO A NEW APPEAL OR AMENDMENT BY THE BOARD OF MUNICIPAL AND ZONING APPEALS.**

**NOTE: THIS IS NOT A PERMIT, REFER TO THE RED PRINT ON THE TOP RIGHT HAND CORNER OF PAGE 1.**

**UNITED EVANGELICAL CHURCH  
00 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
JULY 1, 1998 - JULY 31, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN JULY 1998 ATTENDANCE WAS 2% OVER THAT IN JULY 1997.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR JUNE. DURING THE MONTH I MADE 31 CONTACTS INCLUDING 9 CALLS AND VISITS TO SHUT-INS AND 4 CALLS AND VISITS TO HOSPITALS. I HAD 0 WEDDINGS, 2 WEDDING COUNSELLING SESSIONS, 0 BAPTISMS, AND 1 BAPTISM COUNSELLING SESSIONS, 11 ADMINISTRATIVE MEETINGS AND CALLS, 0 GROUP MEETINGS, 1 FUNERALS AND 3 FUNERAL COUNSELLING SESSIONS PASTOR JOELLENBECK MADE 53 CONTACTS INCLUDING 25 VISITS TO SHUT-INS, 12 VISITS TO HOSPITALS, 7 ADMINISTRATIVE MEETINGS, 0 FUNERALS, AND 9 GROUP MEETINGS.

**PACT PROGRAM RECEIVES ZONING BOARD APPROVAL**

NOW, BEFORE LICENSING, WE ARE REQUIRED TO SUBMIT A CERTIFICATE (SHOWING THAT WE HAVE WORKMAN'S COMPENSATION), OUR FEDERAL ID NUMBER, AND THE PERMIT ITSELF. WE GOT THE PERMIT FROM THE ZONING BOARD.

WE ARE RUNNING INTO A RECRUITING PROGRAM WITH THE 2 YEARS OLDS FOR FALL. WE MUST MAKE A BIG EFFORT TO GET INTO THE EAST BALTIMORE GUIDE AND OTHER MEDIA. THIS IS NECESSARY TO MAKE THE BUDGET.

**APPLICATION FOR A GRANT FROM THE CENTER FOR POVERTY SOLUTIONS (SEE ATTACHED)**

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS

SUNDAY ATTENDENCE JULY 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL	NET	,5th	,6th	TOTAL	NET
ATTENDANCE	1997	35	37	38	43	153		0	0	0	0
ATTENDANCE	1998	35	38	35	41	149		0	0	0	0
-----											
LOSS OR GAIN	1996	0	1	-3	-2	-4		0	0	0	0
-----											
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL	NET	,5th	,6th	TOTAL	NET
ATTENDANCE	1997	51	55	86	48	240		0	0	0	0
ATTENDANCE	1998	54	59	60	78	251		0	0	0	0
-----											
LOSS OR GAIN	1998	3	4	-26	30	11		0	0	0	0
-----											
NET TOTALS	1997	3	5	-29	28	7		0	0	0	0
-----											
COMBINED	1997	393	{1}	% CHANGE		0.0178117		0	{1}		
COMBINED	1998	400	{2}					0	{2}		
-----											
PERCENT CHANGE		1.01	{3}					0	{3}		

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF 1997 REPORTS TO 1998 0

	JAN	FEB	MAR	APR	MAY	JUN	
1997	250	169	97	-64	58		22
% 1998	98	54	18	-11	12		5

	JUL	AUG	SEP	OCT	NOV	DEC
1997	7	0	0	0	0	0
% 1998	2	0	0	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

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STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	14	19	22	13	19	19	9	0	0	0	0	0	115
HOSPITAL*	11	14	10	11	7	19	4	0	0	0	0	0	76
ADMIN*	9	19	32	12	7	26	11	0	0	0	0	0	116
GROUPS	5	6	17	4	3	2	0	0	0	0	0	0	37
WEDDINGS*	4	5	6	3	3	4	2	0	0	0	0	0	27
BAPTISM*	0	2	1	2	5	0	1	0	0	0	0	0	11
FUNERALS*	6	0	3	7	15	0	4	0	0	0	0	0	35
TOTALS	49	65	91	52	59	70	31	0	0	0	0	0	417
LOSS OR GAIN	0	16	26	-39	7	11	-39	-31	0	0	0	0	-49

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	7	4	34	15	9	15	25	0	0	0	0	0	109
HOSPITAL*	22	15	12	9	20	8	12	0	0	0	0	0	98
ADMIN*	14	5	12	11	7	7	7	0	0	0	0	0	63
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	3	0	9	0	0	0	0	0	29
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	47	27	60	43	39	30	53	0	0	0	0	0	299
LOSS OR GAIN	0	-20	33	-17	-4	-9	23	-53	0	0	0	0	-47

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Maryland 21224  
 Hours for July 1998  
 Roy W. Joellenbeck

VISITS - SINGLE INDIVIDUALS AND SHUT-INS	<u>TIME</u>	<u>CONTACTS</u>
7/2 Visits to Bayview - Mary Thomas and husband, Martha Hoffman, Marie Kirby	1 hour	4
7/7 Visit Marie Kirby at Heritage Center. Mary Thomas and husband at Bayview. Martha Hoffman at Bayview Geriatrics	1 hour 15 min.	4
7/9 Max Hoffman at St. Joseph Hospital	30 min.	1
7/10 Bob Armstrong at GBMC	30 min.	1
7/11 Bob Armstrong at BGMC	30 min.	1
7/12 With George Finnerty we visited Mary Thomas and Martha Hoffman at Bayview Geriatrics. Visited Jim and Millie Slechta and friend at home (Aberdeen)	3 hours	6
7/14 Visited Max Hoffman and wife at St. Joesph's and Bob Armstrong at GBMC. Visited Viola Cavalero and her brother, Saw Pomella Henning and Mary Thomas at Bayview.	4 hours	7
7/16 Visits: Amandus "Andy" Redding at Church Home. Pomella Henning and Mary Thomas at Bayview	1 hour 45 min.	3
7/19 Visits: Marié Malko and Viola Redding	30 min.	2
7/21 Telephone Isabel Parker. Visit Delores Ganoles	30 min.	2
7/23 Telephone Isabel Parker		1
7/26 Visits: Evelyn Steel and Pomella Henning, Riverside	45 min.	2
7/28 Visit Augusta Davis in Anne Arundel County	1 hour	1
7/29 Telephone Marty Craig and Millie Slechta.		
Visit Richard Francis, daughter and son-in-law	<u>1 hour</u>	<u>5</u>
	12 hours 255 min.	40
 ADMINISTRATIVE MEETINGS		
7/2 Administrative - Bob Armstrong	15 min.	1
7/11 Sermon Preparation	2 hours	
7/12 Preaching two services	2 hours	2
7/13 Administrative Report for June	1 hour	
7/14 Telephone - Bob Armstrong. Attending the 125th Anniversary Committee Meeting at church		2
7/16 Telephone - Bob Amrstrong		1
Conducted the service: "The Commendation Of The Dying" at Bayview Hospital Emergency Room for Marie Kirby	1 hour	1
7/19 Preaching one service	1 hour	1
7/20 Funeral: Amandus "Andy" Redding. Interment-Marie Kirby		2
7/24 Sermon preparation	2 hours	
7/26 Preaching two services	2 hours	2
7/31 Telephone Bob Armstrong		<u>1</u>
	<u>11 hours 15 min.</u>	<u>13</u>

CONTACTS - Shut-ins	25
Hospital	12
Group	9
Administrative	<u>7</u>

53 total contacts

Total number of hours for month of July, 1998: 27 hours, 30 minutes

Respectfully submitted,  
*Roy W. Joellenbeck*

**STATISTICAL SUMMARY  
JULY 1998**

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	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =9; CALLS=8</u>	<u>7</u>
DAGMAR JENSEN 7-2	
HELEN BOGUCCI 7-7	
NAOMI WILL 7-7	
ELLEN JENSEN CALL 7-8	
EDNA MILLER 7-14	
EDWARD & HEATHER RYBO 7-19	
AUGUST PETERS CALL TO FAMILY 7-30	
<u>PARISH VISITOR'S CALLS</u>	<u>2</u>
<u>VISITS TO HOSPITALS = 4 CALLS=0</u>	<u>4</u>
MARIE KIRBY HERETAGE NURSING HOME 7-3	
MARY THOMAS BAYVIEW 7-3	
MAX HOFFMEN ST. JOE'S 7-7	
MARIE KIRBY BAYVIEW 7-3	
<u>COUNCIL MEETING</u>	<u>1</u>
78TH Meeting 7-14	
<u>CONGREGATIONAL MEETINGS</u>	<u>0</u>
<u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	<u>10</u>
ZONING BOARD - PACT CERTIFICUT 7-2	
LETTER TO CHAPLAIN CARR AT MCIW 7-2	
FATHER ROSS - CALL 7-7	
DAVE CASEY 7-7	
BRAD FIELDS 7-7	
ROY JOELLENBECK 7-7	
ROY JOELLENBECK 7-14	
DAVE CASEY CALL 7-31	
MARYLAND FOOD COMMITTEE CALL 7-31	
<u>GROUP MEETINGS</u>	<u>0</u>
<u>WEDDINGS=0 COUNSELLING=2 RENEWAL OF VOWS=0 2</u>	
CANTOR ROW RE WEDDING BILL SINGLE IV COUNSELLING 7-30	
SINGLE WEDDING REHEARSAL MARYLAND CLUB 7-31	
<u>BAPTISMS=0 COUNSELLING =1 ;PARTY= 0</u>	<u>1</u>

REGINA HERNDEN CALL RE BAPTISM 7-31

FUNERALS=1 VISIT TO FUNERAL COUNSELLING=3 4

GEORGE HAMMERBACHER RE MARIE KIRBY CALL 7-18

GRANT SHESLEY RE MARIE KIRBY COUNSELLING 7-18

BRADLEY ASHTON FUNERAL HOME RE MARIE 7-18

FUNERAL MARIE KIRBY 7-20

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

**SUPERPANTRY PROPOSAL - SEARCH  
REV. ROBERT M. ARMSTRONG, PRESIDENT  
C/O UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD. 21224  
(410)-276-0393-FAX (410)-276-0788**

**August 8, 1998**

**Erma Reeder  
Director of Self Reliance Programs  
Center for Poverty Solutions,  
2521 N. Charles St., Baltimore,  
21218**

**Dear Erma Reeder:**

**Attached you will find our proposal for funding a SUPERPANTRY. It is submitted with the encouragement of Ralph Moore.**

**Let me know if I can be of further assistance in answering any questions concerning this project.**

**Kindest Personal Regards,**



**Rev Robert M. Armstrong,  
President- SEARCH**

**SUPERPANTRY PROPOSAL - SEARCH  
REV. ROBERT M. ARMSTRONG, PRESIDENT  
C/O UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
410-276-0393 FAX 410-276-0788  
AUGUST 8, 1998**

**BACKGROUND:**

THE SEARCH COALITION WAS THRILLED WHEN RALPH MOORE OF THE MARYLAND FOOD COMMITTEE ENCOURAGED OUR APPLICATION AND IS PROUD TO PRESENT A GRANT PROPOSAL TO THE MARYLAND FOOD COMMITTEE FOR \$1500. WHILE OUR BUDGET IS A LITTLE OVER \$2000, WE HAVE ALREADY RAISED \$500 TOWARD OUR TOTAL. OVER THE LAST FIVE YEARS, WITH YOUR SUPPORT. WE HAVE RAISED \$6000 FROM THE COMMUNITY. WE HAVE FUNDED THE PROJECT FOR FOUR OF THE FIVE YEARS THROUGH OUR INTERFAITH MUSIC FESTIVAL. SEARCH, OUR LOCAL COALITION, INCLUDES SIX CHURCHES IN CANTON AND SEVEN SOCIAL SERVICE ORGANIZATION WHICH SUPPORT THIS EFFORT. PLEASE NOTE THAT TO DO THIS PROJECT WE PROPOSE IN OUR BUDGET ADDENDUM GIVING PARTICIPANTS' FAMILIES FOOD TO TRY OUT MENUS AT HOME. THIS HAS PROVED SUCCESSFUL IN INTRODUCING THEM TO LOW COST NUTRITIOUS MEALS.

**WHAT IS A SUPERPANTRY?**

A SUPERPANTRY IS DESIGNED TO PROVIDE A SMALL GROUP EXPERIENCE FOR SINGLE PARENT HEADS OF HOUSEHOLD TO ASSIST THEM IN IMPROVING THEIR SELF IMAGE, LEARN HOW TO BECOME MORE INDEPENDENT AND EFFECTIVE PARENTS, AND IN SOME CASES MAKE A TRANSITION FROM WELFARE TO WORK OR TO COMMUNITY SERVICE. SUPERPANTRY SERVES PERSONS REFERRED FROM CANTON-HIGHLANDTOWN CHURCHES, THE WIC PROGRAM, AND THE EAST BALTIMORE (SHOPPER'S) GUIDE. IN 1993 UNITED CHURCH PROVIDED THE LOCATION FOR THIS PROGRAM AND DID SO FOR THREE YEARS WITH THE ENCOURAGEMENT OF THE MARYLAND FOOD COMMITTEE. SEARCH WAS AWARDED A GRANT OF \$1500 FROM THE MARYLAND FOOD COMMITTEE. OUR CLIENTS HAVE BEEN WOMEN.. THIS PROGRAM WAS A PIONEERING EFFORT IN WELFARE TO WORK.

SUPERPANTRY PROVIDES EIGHT SESSIONS SCHEDULED ON FRIDAYS FROM 9:00AM TO 2:00PM. IT HELPS 8-10 PARTICIPANTS EACH FRIDAY AND PROVIDES CHILD CARE TO MAKE IT POSSIBLE FOR THOSE WHO HAVE CHILDREN TO PARTICIPATE.

**THE CURRICULUM INCLUDES:**

1. GETTING TO KNOW YOU-

## 2. BASIC NUTRITION UNDER THE SUPERVISION OF A DIETITIAN

A. HOW CAN I USE MY RESOURCES TO PROVIDE THE MAXIMUM NUTRITIOUS FOOD FOR MY FAMILY? AN EXERCISE IN PURCHASE OF FOOD FOR THE FIRST MEAL AT THE SUPERPANTRY AND A COMPARISON OF THE NUTRITIONAL VALUE OF PURCHASES UNDER THE SUPERVISION OF A DIETITIAN.

### B. PREPARATION OF A MEAL AT THE PROJECT SITE.

AFTER EATING THE MEAL FOR LUNCH, PARTICIPANTS ARE GIVEN FOOD AND THE RECIPE TO TAKE HOME AND PREPARE THAT SAME MEAL FOR THEIR FAMILY. DURING SUBSEQUENT MEETINGS, THEY SHARE THE SUCCESS OF THE MEAL IN TERMS OF ACCEPTABILITY TO THE FAMILY. THE MAIN POINT OF THE TEACHING IS HOW TO PREPARE ATTRACTIVE, NUTRITIOUS MEALS AT A REASONABLE COST.

3. UNDERSTANDING WELFARE REFORM -THE SYSTEM AND SERVICES AVAILABLE SUCH AS MEDICAID AND TRAINING PROGRAMS FOR THOSE ABLE TO SEEK WORK. IT COVERS HOW A PARTICIPANT CAN DEAL WITH HER QUESTIONS AND HER RIGHTS.

### 4. SETTING LIFE GOALS FOR MYSELF

5. DEALING WITH DIFFICULT PSYCHO-SOCIAL PROBLEMS SUCH AS LIVING WITH A DRUG OR ALCOHOL ADDICTED PARTNER OR A PARTNER WHO IS ABUSIVE. WHAT RESOURCES CAN SHE USE TO HELP HER EVALUATE HER SITUATION?

7. OPPORTUNITIES FOR WORK TRAINING FOR THOSE WHO WISH TO ENTER THE LABOR MARKET.

### 8. OPPORTUNITIES FOR COMMUNITY SERVICE

### 9. FINANCIAL PLANNING FOR THE FAMILY.

EACH YEAR THE SUPERPANTRY GROUPS DEVELOPS NEW ASPECTS OF THE CURRICULUM WITH THE PROJECT COORDINATOR. EACH DAY OF SUPERPANTRY BEGINS WITH A PERIOD OF REFLECTION WITH THE PARTICIPANTS. AT THE CLOSING SESSIONS MEMBERS MAKE CHOICES AS TO THEIR NEW DIRECTION. THESE INCLUDE WORK TRAINING, JOB SEARCHING, VOLUNTEERING IN THE COMMUNITY. OUT OF 24 PARTICIPANTS IN THE FIRST THREE YEARS, SIX OBTAINED FULL TIME JOBS AND ANOTHER SIX BECAME VOLUNTEERS IN VARIOUS COMMUNITY SERVICES. OTHERS MADE PLANS TO SEPARATE FROM AN ABUSIVE OR ADDICTED PARTNER. A GRADUATION CELEBRATION CEREMONY IS HELD FOR PARTICIPANTS AND FAMILY MEMBERS. MARYLAND SENATOR SFIKAS AND DELEGATES FROM THE 46TH DISTRICT ATTEND WITH THE JOHN CAIN, COUNCILMAN FROM THE FIRST

DISTRICT. CERTIFICATES ARE PRESENTED FROM THE CITY OF BALTIMORE AND THE STATE OF MARYLAND. FOOD CONSISTS OF POT LUCK CONTRIBUTIONS FROM PARTICIPANTS AND THEIR FAMILIES.

THIS PROGRAM REQUIRES ON SITE CHILD CARE BY TWO CHILD CARE WORKERS TO FREE THE WOMEN TO GIVE ATTENTION TO THE CONTENT OF THE PROGRAM. CHILD CARE SERVICES ARE PROVIDED FOR EACH SESSION FROM 9:00AM-2:00PM.

PARTICIPANTS ARE REQUIRED TO ARRANGE FOR THEIR OWN TRANSPORTATION TO THE PROGRAM.

PRIOR TO THE PROGRAM A RECRUITING AND INFORMATION PROGRAM IS DEVELOPED INCLUDING USING SUCH RESOURCES AS THE EAST BALTIMORE (SHOPPER'S) GUIDE, CHURCHES IN THE AREA, AND THE WIC PROGRAM. THIS PROMOTION IS FOLLOWED BY PERSONAL INTERVIEWS WITH EACH APPLICANT TO BE SURE THAT THEY UNDERSTAND WHAT THIS PROGRAM IS ABOUT AND WILL COMMIT THEMSELVES TO FINISHING THE PROGRAM.

OUR EXPERIENCE IS THAT ABOUT 99% OF THE PARTICIPANTS BELIEVE THAT SUPERPANTRY WAS A SIGNIFICANT EVENT WHICH CHANGED THEIR LIVES AND GAVE THEM A WHOLE NEW DIRECTION. A NUMBER OF THEM HAVE CONTINUED BABY SITTING FOR SOMEONE IN THE GROUP AND OR PROVIDING PERSONAL FRIENDSHIP AND LIFE SUPPORT.

PROPOSED BUDGET 1998

SALARIES:

PROJECT COORDINATOR @\$100 PER SESSION	\$800
CHILD CARE WORKER @\$5.00/HR.	\$200
ASST CHILD CARE WORKER	\$100
<u>VOLUNTEER LEADERSHIP INCLUDING DIETITIAN</u>	<u>-0-</u>
TOTAL SALARIES:	\$1100

EXPENSES:

FOOD (@ \$4.00 per person per meal) COST PER MEAL FOR 80 MEALS (ON SITE)	\$320
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SUPPLIES:

<u>PAPER PLATES, SOAP, NAPKINS</u>	<u>\$55</u>
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<u>TOTAL FOOD AND SUPPLIES .....</u>	<u>\$1475</u>
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UTILITIES:(INCLUDING GAS, HEAT, LIGHT, PHONE) @\$25 PER SESSION	\$200
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PUBLICITY AND PROMOTION	\$300
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EMERGENCY TRANSPORTATION & TELEPHONE	\$100
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<u>MISCELLANEOUS:</u>	<u>\$100</u>
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TOTAL UTILITIES, PUBLICITY, TRANSPORTATION, TELEPHONE AND MISCELLANEOUS	\$ 700
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<u>TOTAL PROJECT EXPENSES</u>	<u>\$2175</u>
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ADDENDUM

IN THE PAST WE HAVE FOUND IT IMPORTANT TO GIVE FAMILIES FOOD TO PREPARE MEALS AT HOME AND TO TRY THE SKILLS LEARNED IN THE SUPERPANTRY PROGRAM EACH SESSION. THE PURPOSE IS TO TRY AND MODIFY THE FAMILY'S EATING PATTERN TOWARD THE PURCHASE AND USE OF MORE NUTRITIOUS FOOD. THEREFORE WE

WOULD LIKE TO ADD \$1600 TO OUR BUDGET TO ACHIEVE THIS GOAL. IF THIS IS NOT POSSIBLE, CAN WE FIND OUT HOW TO OBTAIN BULK FOOD TO ACCOMPLISH THIS OBJECTIVE?

FOOD FOR 400 PERSONS TO TRY RECIPES AT HOME =\$1600  
THIS IS BASED ON A FAMILY OF UP TO 5 PERSONS @ A COST OF \$4.00  
PER MEAL

10 PARTICIPANTS IN SUPERPANTRY X FIVE FAMILY MEMBERS X 8  
SESSIONS X \$4.00 PER MEAL = \$1600.

**SEARCH (SOUTH EAST ALLIANCE RESOLVED TO COMBAT HUNGER)**  
**C/O UNITED EVANGELICAL UNITED CHURCH OF CHRIST**  
**3200 DILLON STREET, BALTIMORE, 21224 (410-276-0393)**  
**REV. ROBERT M. ARMSTRONG, PRESIDENT, SEARCH**

**JOB DESCRIPTION:**

**JOB TITLE: PROJECT COORDINATOR**

**MISSION:** TO DEVELOP AND COORDINATE A PROJECT CALLED SUPERPANTRY. THIS PROJECT IS SPONSORED BY SEARCH AND MEETS AT THE UNITED EVANGELICAL CHURCH EACH WEEK ON FRIDAY FROM 9:00AM -2:00PM. IT SERVES EIGHT TO TEN WOMEN WHO ARE SINGLE HEADS OF HOUSEHOLD AND IS DESIGNED TO HELP THEM BUILD SELF IMAGE, TO ASSIST THEM WITH INFORMATION WHICH CAN MAKE THEM MORE SELF SUFFICIENT, TO RESOLVE PSYCHO-SOCIAL ISSUES BLOCKING THEIR DEVELOPMENT AND TO HELP THEM IN THE TRANSITION FROM BEING WELFARE CLIENTS TO WORKING OR TO COMMUNITY SERVICE

**EDUCATION, TRAINING, AND EXPERIENCE:**

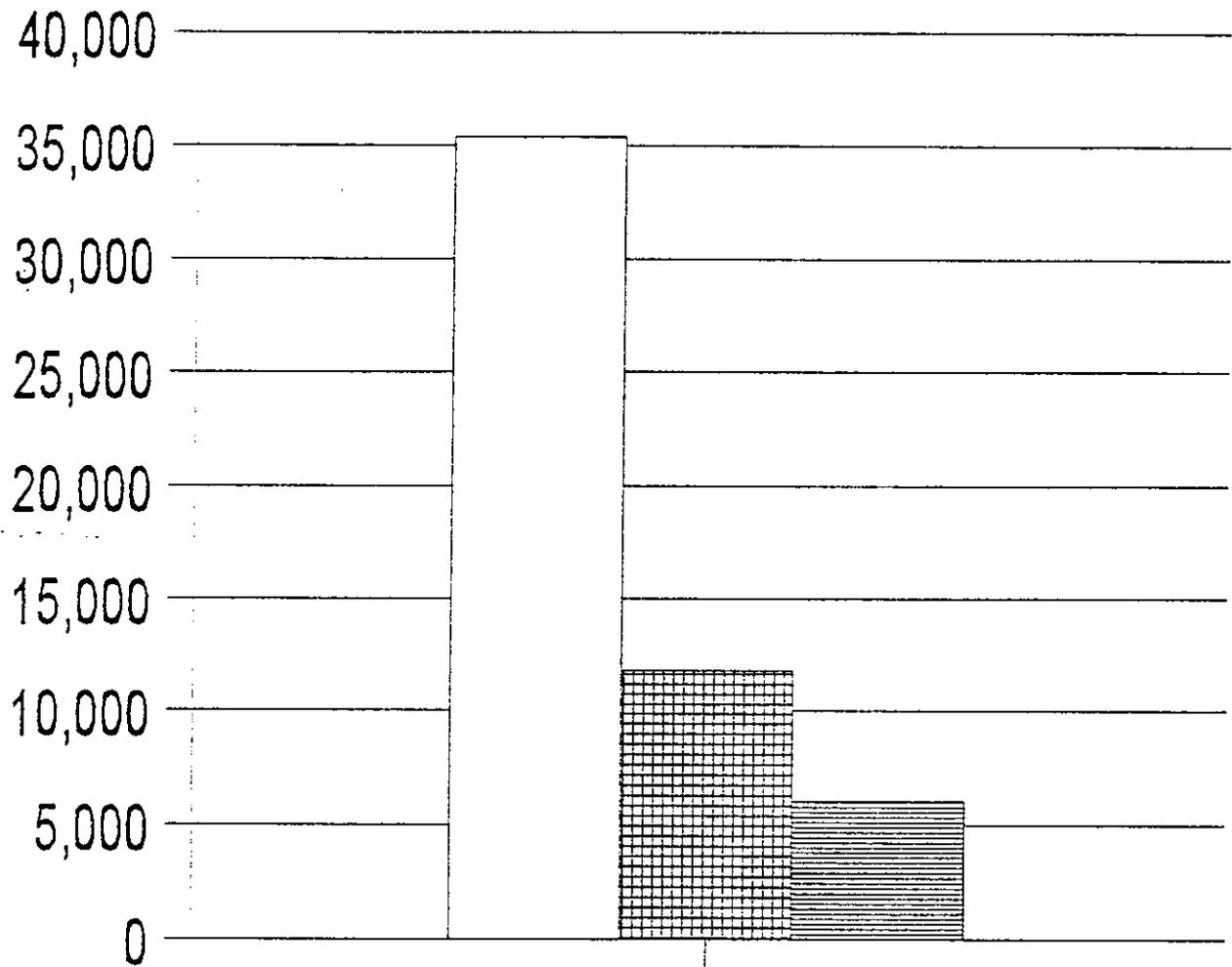
THIS JOB REQUIRES A PERSON SKILLED IN HUMAN RELATIONS, EDUCATION, AND OR PREVIOUS EXPERIENCE IN HUMAN SERVICES OR BUSINESS. MUST HAVE SOME ADMINISTRATIVE SKILLS, FEEL COMFORTABLE WITH WELFARE CLIENTS, BE ABLE TO RECRUIT AND COORDINATE VOLUNTEER EXPERT TEACHERS TO LEAD SEMINARS, AND HELP CLIENTS TO DEFINE AND REFLECT ON THEIR LIFE GOALS. MUST BE ABLE TO SUPERVISE ONE OR TWO CHILD CARE WORKERS AND TO INTERVIEW POTENTIAL CANDIDATES FOR THE PROGRAM. A MAJOR RESPONSIBILITY IS TO PROMOTE THIS PROGRAM AND RECRUIT PARTICIPANTS.

**TERMS OF EMPLOYMENT:**

THIS IS A CONTRACT POSITION FOR EIGHT SESSIONS. THE SALARY FOR THIS POSITION IS \$800 FOR EIGHT SESSIONS. IT WILL REQUIRE SOME PART-TIME WORK IN PROMOTING THE PROGRAM. THE COORDINATOR WILL HAVE THE SUPPORT OF THE SEARCH BOARD MADE UP OF REPRESENTATIVES OF CHURCHES AND SOCIAL SERVICE AGENCIES IN THE CANTON-HIGHLANDTOWN AREA.

# Earl's Place

## HUD SUPPORTIVE HOUSING FUNDS TO MATCH



SHP Funds



Other Source



Donations to Date

COUNCIL

UNITED MINISTRIES, INC.

EARL'S PLACE TRANSITIONAL HOUSING PROJECT
1400 E. LOMBARD STREET BALTIMORE, MARYLAND 21231 410-522-0225 FAX: 410-522-3744

July 1998

Earl's Place, a transitional housing project for low-income formerly homeless men, is now fully operational and running smoothly. The goal of this program is to help men who were homeless move toward financial self-sufficiency and reintegration into the community as useful citizens. The program director and resident manager help the men identify their goals for employment and personal development, develop a plan for obtaining permanent housing and work with them to carry out these goals within a time frame of six months to two years.

We are asking for your support in making this program a success. We receive some of our operating funds from the HUD Supportive Housing Program (SHP), but we must match a percentage of these funds with contributions from organizations and people like you. This year we must raise a minimum of \$11,797.00. We have collected \$6,070.22 as shown on the enclosed chart. Please help us meet our goal by September 1998, send your contribution today.

We ask that you contribute as you are able. If you would like more information or someone to speak to your group, please call 410-522-0225. Thank you in advance for your support.

Sincerely,
United Ministries, Inc.

Handwritten signature of Sheila Helgerson
Sheila Helgerson

Enclosed is my contribution of: \$1,000 \$500 \$250 \$100 Other

Name:

Address:

Phone:

May we print your name in the newsletter as a supporter of United Ministries, Inc.?

Yes No

United Ministries, Inc. is a 501(c)(3) nonprofit corporation.
Your contribution is tax deductible to the full extent allowed by the law.

Make checks payable to: United Ministries, Inc.

Return to: Earl's Place
1400 E. Lombard Street
Baltimore, MD 21231

**CHURCH COUNCIL MEETING**

**September 9, 1998**

**AGENDA**

**CALL TO ORDER**

**OPENING PRAYER -**

**INTRODUCTION OF GUESTS**

**READING OF MINUTES -**

**FINANCIAL REPORT**

**CORRESPONDENCE:**

**COMMITTEE REPORTS:**

1. PROPERTY
2. MEMBERSHIP
3. ALTAR
4. FELLOWSHIP
5. SPIRITUAL
6. MUSIC
7. CALENDAR
8. USHERING
9. CHRISTIAN EDUCATION

**OLD BUSINESS**

1. P.A.C.T. report for the month. (No report this month)
2. Property Chairperson's report for the month.

**NEW BUSINESS**

1. Approval for dates for the Superpantry, Oct. 23 to Nov. 27th.
2. Approval for Pastor Armstrong's vacation, Oct. 9 to Oct. 15th. Rev. Joellenbeck will preach Oct. 11th.
3. Committee for recruiting people for 1999 Church Council.

**PASTOR'S REPORT:**

**Adjournment/Closing Prayer**

ITEMS REPAIRED, REPLACED OR TENDED TOO IN AUG 1998

PROBLEMS OR REPAIR REQUEST	DATE REPORTED	PERSON REPORTING	DATE COMPLETED	VENDOR OR IN HOUSE REPAIRS	COST	NOTES
Air condition project	08\03\98	John Price	08\03\98	Hecingers	10.88	Miscellaneous supplies
Air condition project	08\03\98	John Price	08\03\98	Radio shack	1.29	Fuses for damper system 1 A
Air condition project	08\12\98	John Price	08\12\98	Grainger	490.64	Programable thermostats. The old stats are not fully programable
Fax machine not working properly	08\20\98	Cass & Darlene	08\25\98	Staples	129.00	Paid for by a gift from a member
Still waiting for contractors estimate on the school wall.						
Still waiting for increase cost on insurance premiums.					631.81	

**. UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
AUGUST 1, 1998 - AUGUST 31, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN JULY 1998 ATTENDANCE WAS 5% OVER THAT IN AUGUST 1997.

**PROGRESS OF THE PASTORAL MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR AUGUST. DURING THE MONTH I MADE 38 CONTACTS INCLUDING 8 CALLS AND VISITS TO SHUT-INS AND 12 CALLS AND VISITS TO HOSPITALS. I HAD 1 WEDDINGS, 0 WEDDING COUNSELLING SESSIONS, 3 BAPTISMS, AND 4 BAPTISM COUNSELLING SESSIONS, 11 ADMINISTRATIVE MEETINGS AND CALLS, 12 GROUP MEETINGS, 2 FUNERALS AND 3 FUNERAL COUNSELLING SESSIONS PASTOR JOELLENBECK MADE 21 CONTACTS INCLUDING 15 VISITS TO SHUT-INS, 3 VISITS TO HOSPITALS 3, ADMINISTRATIVE MEETINGS 3, 0 FUNERALS, AND 0 GROUP MEETINGS.

**APPLICATION FOR A GRANT FROM THE CENTER FOR POVERTY SOLUTIONS. THE IMMEDIATE SPONSOR OF THE PROGRAM IS SEARCH (SOUTH EAST ASSOCIATION RESOLVED TO COMBAT HUNGER). SEARCH IS MADE UP OF THE CHURCHES OF CANTON-HIGHLANDTOWN, SOCIAL SERVICE AGENCIES IN THE COMMUNITY AND COMMUNITY ORGANIZATIONS SUCH AS CHICA. I AM THE PRESIDENT OF SEARCH**

THIS GRANT OF \$1500 WAS APPROVED TO ENABLE US TO DO A SUPERPANTRY FOR EIGHT TO TEN WOMEN HEADS OF HOUSEHOLD AND THEIR CHILDREN. IT IS AUGMENTED BY APPROXIMATELY \$500 FROM SEARCH. THE PURPOSE IS TO BUILD SELF-ESTEEM AND TO HELP THE WOMEN TO MOVE FROM WELFARE TO WORK OR COMMUNITY SERVICE. IT WILL INCLUDE LEARNING HOW TO PREPARE A NUTRITIOUS MEAL, SETTING LIFE GOALS, PREPARING TO COPE WITH THE WELFARE SYSTEM, DEALING WITH AN ABUSIVE SIGNIFICANT OTHER, AND PARENTING PROBLEMS INVOLVING CHILDREN, ETC. WE HAVE MONEY TO HIRE A DIRECTOR AND TWO CHILD CARE STAFF. THESE ARE CONTRACT WORKERS AND RECEIVE NO BENEFITS. SEARCH WILL ASSUME THE TASK OF PAYING STAFF AND APPROVING THE ORDERING OF SUPPLIES. WE HAVE SET ASIDE \$200 TO COVER THE USE OF UTILITIES DURING THE TIME THE PROGRAM IS IN OPERATION. THE PROGRAM IS FOR EIGHT SESSIONS BEGINNING FRIDAY OCTOBER 23 AND 30, AND NOVEMBER 6, 13, 20 AND 27TH. THE PROGRAM IS SCHEDULED

FROM 9:00AM TO 2:00PM. AND WILL REQUIRE THE USE OF FRIENDSHIP HALL. FELLOWSHIP HALL WILL BE USED FOR THE CHILDREN. WE WILL NEED THE USE OF CRIBS, CHILDREN'S TOYS, A FLOOR MAT, AND SOME SMALL TABLES AND CHAIRS.

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS

2. APPROVAL OF THE DATES OF OCTOBER 23 TO NOVEMBER 27TH FOR SUPERPANTRY. THIS PROGRAM WILL RUN FROM 9:00AM TO 2:00PM. IN ADDITION WE WOULD LIKE TO HAVE A GRADUATION CELEBRATION ON SATURDAY EVENING NOVEMBER 28TH FROM 6-8PM OR FRIDAY DECEMBER 4TH.

3. APPROVAL OF VACTION TIME -OCTOBER 9 TO OCTOBER 15. PASTOR JOELLENBECK WILL PREACH ON OCTOBER 11.

STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	14	19	22	13	19	19	9	10	0	0	0	0	125
HOSPITAL*	11	14	10	11	7	19	4	12	0	0	0	0	88
ADMIN*	9	19	32	12	7	26	11	1	0	0	0	0	117
GROUPS	5	6	17	4	3	2	0	1	0	0	0	0	38
WEDDINGS*	4	5	6	3	3	4	2	2	0	0	0	0	29
BAPTISM*	0	2	1	2	5	0	1	7	0	0	0	0	18
FUNERALS*	6	0	3	7	15	0	4	5	0	0	0	0	40
TOTALS	49	65	91	52	59	70	31	38	0	0	0	0	455
LOSS OR GAIN	0	16	26	-39	7	11	-39	7	-38	0	0	0	-49

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	7	4	34	15	9	15	25	15	0	0	0	0	124
HOSPITAL*	22	15	12	9	20	8	12	3	0	0	0	0	101
ADMIN*	14	5	12	11	7	7	7	3	0	0	0	0	66
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	3	0	9	0	0	0	0	0	29
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	47	27	60	43	39	30	53	21	0	0	0	0	320
LOSS OR GAIN	0	-20	33	-17	-4	-9	23	-32	-21	0	0	0	-47

SUNDAY ATTENDENCE AUG 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET	
ATTENDANCE 1997		41	39	37	43	160	0	0	0	
ATTENDANCE 1998		34	40	35	37	146	41	0	41	
-----										
LOSS OR GAIN 1998		-7	1	-2	-6	-14	41	0	41	
-----										
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET	
ATTENDANCE 1997		63	62	43	63	231	0	0	0	
ATTENDANCE 1998		78	57	48	82	265	76	0	76	
-----										
LOSS OR GAIN 1998		15	-5	5	19	34	76	0	76	
-----										
NET TOTALS 1998		8	-4	3	13	20	117	0	117	
-----										
COMBINED 1997	391	{1}	% CHANGE 0.0511508				0	{1}		
COMBINED 1998	411	{2}					117	{2}		
-----										
PERCENT CHANGE	1.05	{3}					6.5	{3}		

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month.

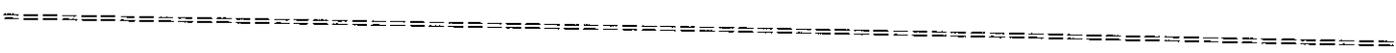
ALL FIGURES ARE BASED ON A FOUR WEEK MONTH  
 COMPARISON OF JANUARY 1998 TO JANUARY 1999

	JAN	FEB	MAR	APR	MAY	JUN
% 1997	250	169	97	-64	50	-10
% 1998	98	54	18	-11	12	-2

	JUL	AUG	SEP	OCT	NOV	DEC
% 1997	7	20	0	0	0	0
% 1998	2	5	0	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH



**STATISTICAL SUMMARY  
AUGUST 1998**

	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =4; CALLS=4</u>	<u>8</u>
Thelma Smith 8-3 Call	
Thelma Smith 8-7	
George Hammerbacher 8-11	
Edna Miller 8-11	
Dagmar Jensen 8-13	
Naomi Will Call 8-17	
Carolyn Rada Call 8-18	
Naomi Will Call 8-19	
<u>PARISH VISITOR'S CALLS</u>	<u>2</u>
<u>VISITS TO HOSPITALS = 12    CALLS=0</u>	<u>12</u>
Mary Thomas Bayview 8-7	
Eula Mae Jones Bayview 8-7	
Priscilla Armstrong Church 8-12	
Mary Thomas Bayview 8-12	
Eula Mae Jones Bayview 8-12	
Priscilla Armstrong Church 8-13	
Mary Thomas Bayview 8-13	
Isabel Parker GBMC 8-14	
Geoffrey Will Union Memorial 8-18	
Eula Mae Jones Hopkins 8-20	
Priscilla- Church 8-25	
Eula Mae Jones Hopkins 8-23	
<u>COUNCIL MEETING</u>	<u>1</u>
79TH Meeting focus on 125th Anniversary Celebration 8-12	
<u>CONGREGATIONAL MEETINGS</u>	<u>0</u>
<u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	<u>7</u>
Call from Bayview Chaplain Johnson 8-3	
Caria Zinn 8-10	
Carla Zinn 8-19	
Mike Tizzi UCC Insurance call 8-20	
Rev. Justin Nathaniel 8-23	
MCEH 8-27	
Rev. Justin Nathaniel 8-31	
<u>GROUP MEETINGS</u>	<u>0</u>
Bethel Tamil Church 8-30	

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Maryland 21224  
 Hours for August 1998  
 Roy W. Joellenbeck

VISITS - SINGLE INDIVIDUALS AND SHUT-INS	<u>Time</u>	<u>Contacts</u>
8/4 Telephone Emma Essel. Visit Martha Hoffman, Geriatrics Bayview. Mary Thomas in I C U Bayview	1 hour 15 min.	3
8/7 Calling: Saw Florence Gundlach who had been visiting Margaret Fitzberger, Canton Nursing Home. Visited Fitzberger, Marie Malko, and John Musch. With Bob Armstrong we visited Mary Thomas and Mrs. Jones in Bayview and I visited Martha Hoffman, son and daughter-in-law in Bayview Geriatrics	2 hours	10
8/25 Calling to Canton Home: Viola Redding, Martha Fitzberger, Cecelia Raut, and Marie Malko. Visited Pomella Henning at Riverside Home.	<u>1 hour</u> <u>45 min.</u> 4 hours    60 min.	<u>5</u> 18

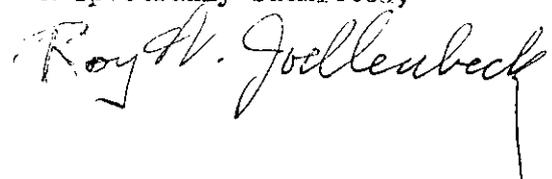
ADMINISTRATIVE MEETINGS

8/4 Administrative - Bob Armstrong	45 min.	1
8/5 Administrative - Report for the month of July	1 hour	
8/25 Administrative - Bob Armstrong	15 min.	1
8/31 Telephone with Mrs. Bogucki	<u>1 hour</u>	<u>1</u>
	60 min.	3

CONTACTS --

Shut-ins	15
Hospital	3
Group	0
Administrative	<u>3</u>
	21 total contacts

Total number of hours for the month of August, 1998: 7 hours.

Respectfully submitted,  


PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT - INS*	14	19	22	13	19	19	9	10	0	0	0	0	125
HOSPITAL*	11	14	10	11	7	19	4	12	0	0	0	0	88
ADMIN*	9	19	32	12	7	26	11	1	0	0	0	0	117
GROUPS	5	6	17	4	3	2	0	1	0	0	0	0	38
WEDDINGS*	4	5	6	3	3	4	2	2	0	0	0	0	29
BAPTISM*	0	2	1	2	5	0	1	7	0	0	0	0	18
FUNERALS*	6	0	3	7	15	0	4	5	0	0	0	0	40
TOTALS	49	65	91	52	59	70	31	38	0	0	0	0	455
LOSS OR GAIN	0	16	26	-39	7	11	-39	7	-38	0	0	0	-49

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT - INS*	7	4	34	15	9	15	25	0	0	0	0	0	109
HOSPITAL*	22	15	12	9	20	8	12	0	0	0	0	0	98
ADMIN*	14	5	12	11	7	7	7	0	0	0	0	0	63
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	3	0	9	0	0	0	0	0	29
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	47	27	60	43	39	30	53	0	0	0	0	0	299
LOSS OR GAIN	0	-20	33	-17	-4	-9	23	-53	0	0	0	0	-47

## SUPERPANTRY WISH LIST FOR FALL '98

In order for the Search Superpantry to operate maximally, we will need help in the following areas:

1. Referrals to the program and some advertising art
2. Knowledgeable speakers on the weekly topics
3. Child care volunteers (even one week)
4. Supplies: notebooks, papers highlighters, pens, and various weekly art supplies.
5. Snacks for children and adults (this is in addition to the daily meal)
6. Bag of goodies for graduation (coupons, samples, work helps)
7. Toys and art supplies, and books for children's program.

**. UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
SEPTEMBER 1, 1998 - SEPTEMBER 30 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN SEPTEMBER ATTENDANCE WAS 42% OVER THAT IN SEPTEMBER 1997. THE SUBSTANTIAL ATTENDANCE OF 411 PERSONS AT THE 125TH ANNIVERSARY CELEBRATION SERVICE AND THE DINNER HAD A PROFOUND EFFECT ON OUR STATISTICS.

**PROGRESS OF THE PASTORAL CARE MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR SEPTEMBER.. DURING THE MONTH I MADE 60 CONTACTS INCLUDING 18 CALLS AND VISITS TO SHUT-INS AND 11 CALLS AND VISITS TO HOSPITALS.. I HAD 0 WEDDINGS, 0 WEDDING COUNSELLING SESSIONS, 1 BAPTISMS, AND 1 BAPTISM COUNSELLING SESSIONS, 17 ADMINISTRATIVE MEETINGS AND CALLS, 9 GROUP MEETINGS, 2 FUNERALS AND 2 FUNERAL COUNSELLING SESSIONS PASTOR JOELLENBECK WAS AWAY ON VACATION DURING SEPTEMBER.

**APPLICATION FOR A GRANT FROM THE CENTER FOR POVERTY SOLUTIONS. THE IMMEDIATE SPONSOR OF THE PROGRAM IS SEARCH (SOUTH EAST ASSOCIATION RESOLVED TO COMBAT HUNGER). SEARCH IS MADE UP OF THE CHURCHES OF CANTON-HIGHLANDTOWN, SOCIAL SERVICE AGENCIES IN THE COMMUNITY AND COMMUNITY ORGANIZATIONS SUCH AS CHICA. I AM THE PRESIDENT OF SEARCH**

**WE RECEIVED A GRANT OF \$2000 INSTEAD OF \$1500 TO DO A SUPERPANTRY FOR EIGHT TO TEN WOMEN HEADS OF HOUSEHOLD AND THEIR CHILDREN. IT IS AUGMENTED BY APPROXIMATELY \$500 FROM SEARCH. THE PURPOSE IS TO BUILD SELF-ESTEEM AND TO HELP THE WOMEN TO MOVE FROM WELFARE TO WORK OR COMMUNITY SERVICE. IT WILL INCLUDE LEARNING HOW TO PREPARE A NUTRITIOUS MEAL, SETTING LIFE GOALS, PREPARING TO COPE WITH THE WELFARE SYSTEM, DEALING WITH AN ABUSIVE SIGNIFICANT OTHER, AND PARENTING PROBLEMS INVOLVING CHILDREN, ETC. WE HAVE MONEY TO HIRE A DIRECTOR AND TWO CHILD CARE STAFF. THESE ARE CONTRACT WORKERS AND RECEIVE NO BENEFITS. SEARCH WILL ASSUME THE TASK OF PAYING STAFF AND APPROVING THE ORDERING OF SUPPLIES. WE HAVE SET ASIDE \$200 TO COVER THE USE OF UTILITIES DURING THE TIME THE PROGRAM IS IN OPERATION. AND FOR EIGHT SESSIONS BEGINNING FRIDAY OCTOBER 23 AND 30, AND NOVEMBER 6, 13, 20 AND 27TH. IT IS SCHEDULED FROM 9:00AM TO 2:00PM. AND**

WILL REQUIRE THE USE OF FRIENDSHIP HALL. FELLOWSHIP HALL WILL BE USED FOR THE CHILDREN. WE WILL NEED THE USE OF CRIBS, CHILDREN'S TOYS, A FLOOR MAT, AND SOME SMALL TABLES AND CHAIRS.

**PACT LICENSING:**

WE HAVE ONLY ONE STEP TO GO AND THAT IS A FINAL FIRE INSPECTION OF OUR BUILDING AND WE WILL HAVE MET ALL REQUIREMENTS FOR LICENSING.

**CONFIRMATION CLASS OF 1999**

WE HAVE THREE STUDENTS WHO NOTIFIED US ON SEPTEMBER 24TH AND ONE ADULT.

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS

2. APPROVAL OF USE OF OUR FELLOWSHIP HALL BY ST. BRIGID'S ON HALLOWEEN - OCTOBER 31ST AT 6:00PM FOR A PARTY AFTER THEIR EVENING MASS FOR CHILDREN. APPROVAL OF OCTOBER 29-OCTOBER 30 TO SET UP THE PARTY EVENT IN "FELLOWSHIP" HALL. WE HAVE A PROMISE THAT THEY WILL CLEAN UP AFTER THE EVENT.

3. APPROVAL OF THE USE OF OUR BUILDING FOR MEETINGS OF THE N.A. TO PLAN A NATIONAL CONFERENCE IN BALTIMORE. JOHN PRICE CAN SPEAK TO THIS MATTER SINCE HE HAS NEGOTIATED THE ARRANGEMENTS.

**STATISTICAL SUMMARY  
SEPTEMBER 1998**

	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =9; CALLS=7</u>	<u>16</u>
ELOISE DELONG CALL 9-8	
EMMA ESSEL CALL 9-10	
EULA MAE JONES CALL 9-10	
ART JONES CALL 9-10	
MUTZ SURVEL CALL 9-10	
GRACE FADER CALL 9-10	
MARCELLA SURDEL 9-10	
EMMA ESSEL 9-16	
MARCELL SURDELL 9-17	
MARGARET SHORE 9-17	
GRACE FADER 9-17	
NORMA BAUERSFELD 9-17	
MUTZ SURDELL 9-17	
EULA MAE JONES CALL 9-18	
LAURA SEELER CALL RE CONFIRMATION 9-18	
EMMA ESSEL 9-22	
<u>PARISH VISITOR'S CALLS</u>	<u>2</u>
<u>VISITS TO HOSPITALS = 10    CALLS=1</u>	<u>11</u>
JAMES TALLAGSEN CHURCH 9-3	
ELLA JONES CHURCH 9-3	
PRISCILLA CHURCH HOME 9-5	
JIM TALLAGSEN CHURCH 9-5	
JIM TALLAGSEN CHURCH 9-7	
PRISCILLA CHURCH 9-8	
ELLA JONES CHURCH 9-8	
POMMELA HENNING RIVERVIEW N. H. 9-8	
JIM TALLAGSEN CHURCH 9-14	
JIM TALLAGSEN CALL 9-15	
<u>COUNCIL MEETING</u>	<u>1</u>
80TH Meeting focus on 125th Anniversary Celebration 9-8	
<u>CONGREGATIONAL MEETINGS</u>	<u>0</u>
<u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	<u>17</u>
FR. JOE 9-1	
ROY JOELLENBECK 9-8	
CARLA ZINN 9-9	

STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	14	19	22	13	19	19	9	10	18	0	0	0	143
HOSPITAL*	11	14	10	11	7	19	4	12	11	0	0	0	99
ADMIN*	9	19	32	12	7	26	11	1	17	0	0	0	134
GROUPS	5	6	17	4	3	2	0	1	9	0	0	0	47
WEDDINGS*	4	5	6	3	3	4	2	2	0	0	0	0	29
BAPTISM*	0	2	1	2	5	0	1	7	1	0	0	0	19
FUNERALS*	6	0	3	7	15	0	4	5	4	0	0	0	44
TOTALS	49	65	91	52	59	70	31	38	60	0	0	0	515
LOSS OR GAIN	0	16	26	-39	7	11	-39	7	22	-60	0	0	-49

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	7	4	34	15	9	15	25	15	0	0	0	0	124
HOSPITAL*	22	15	12	9	20	8	12	3	0	0	0	0	101
ADMIN*	14	5	12	11	7	7	7	3	0	0	0	0	66
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	3	0	9	0	0	0	0	0	29
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	47	27	60	43	39	30	53	21	0	0	0	0	320
LOSS OR GAIN	0	-20	33	-17	-4	-9	23	-32	-21	0	0	0	-47

REV BRAKEMEIR CALL 9-14  
 CARLA ZINN CALL 9-14  
 CARLA ZINN 9-16  
 BRITT MINSHAL CALL 9-17  
 JOYCE DAVIS & JUSTIN NATHANIEL 9-17  
 NORA HALL ADMISSION TO COOP OF EMMA ESSEL 9-17  
 PASTOR BRAKEMEYER CALL 9-17  
 COOP EXTENSION SUPERPANTRY 9-17  
 CARLA ZINN 9-18  
 SUPERPANTRY - EAST BALTIMORE GUIDE 9-21  
 JOYCE DAVIS INTERN 9-22  
 JUSTIN NATHANIEL 9-23  
 CARLA ZINN 9-24

GROUP MEETINGS 9

SEARCH 9-2  
 ED MEYERS 9-2  
 125TH PLANNING GROUP 9-2  
 MCEH 9-3  
 THINK TANK 9-9  
 OPENING OF GENESIS JOBS 9-16  
 COOP WORSHIP 9-17 CANCELLED  
 COOP WORSHIP 9-24  
 CONFIRMATION CLASS 9-24

WEDDINGS=0 COUNSELLING=0 RENEWAL OF VOWS=0 0

BAPTISMS=1 COUNSELLING =1 ;PARTY= 0 2

DAWN KUHRMAN BAPTISM COUNSELLING 9-17  
 BAPTISM[ LOGAN KUHRMAN 9-20

FUNERALS=2 VISIT TO FUNERAL HOME= COUNSELLING=2 4

RION FUNERAL PLAN COUNSELLING 9-1  
 FUNERAL - BEVERLY ANN RION 9-2  
 ANN MURKISEICZ RE POMMELLA HENNING COUNSELLING 9-10  
 FUNERAL POMELLA HENNING CONNELLY 9-11

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDANCE SEPT 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL	NET	,5th	,6th	TOTAL	NET
ATTENDANCE 1997		42	35	0	40		117				
ATTENDANCE 1998		36	36	35	0		107	0	0		0
LOSS OR GAIN 1998		-6	1	35	-40		-10	0	0		0
-----											
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL	NET	,5th	,6th	TOTAL	NET
ATTENDANCE 1997		65	95	182	76		418				
ATTENDANCE 1998		66	66	112	411		655	0	0		0
LOSS OR GAIN 1996		1	-29	-70	335		237	0	0		0
-----											
NET TOTALS 1998		-5	-28	-35	295		227	0	0		0
-----											
COMBINED	1997	535	{1}	% CHANGE		0.4242990		0	{1}		
COMBINED	1998	762	{2}					0	{2}		
-----											
PERCENT CHANGE		1.42	{3}					0	{3}		

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF JANUARY 1998 THRU DEC

	JAN	FEB	MAR	APR	MAY	JUN	
% 1998	250	169	97	-64	50		-10
% 1998	98	54	18	-11	12		-2

	JUL	AUG	SEP	OCT	NOV	DEC
% 1998	7	20	227	0	0	0
% 1998	2	5	42	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

=====

# COUNCIL

October 2, 1998

Pastor Armstrong  
United Evangelical Church  
East Avenue & Dillon Street  
Baltimore, Maryland 21224

Dear Council Members:

I am writing this letter as per my conversation with Mr. John Price in regard to renting your facility for our committee meetings.

On behalf of the Freestate Convention Corporation of Narcotics Anonymous, and as a member of the Southeast Baltimore community, I would like to secure the church hall on Tuesday & Thursday evenings, beginning the week of October 20, 1998 through November 1999 from 6:30 p.m. to 9:30 p.m. The hall will be used for committee members to plan the upcoming November 1999 convention.

From October 1998 through August 1999, we will only be meeting once a month (both evenings), however, from September 1999 through November 1999, our sub-committee's will need to meet bi-weekly in order to be fully prepared for our convention Thanksgiving weekend.

Mr. Price and I have discussed the rental fee of \$40.00 per month. Our committee would be prepared to pay you 6 months rent in advance (\$240.00). Your facility would provide the necessary meeting space, and in addition, would be convenient as most of our committee members are Canton residents. Approximately 20-25 committee members will be congregating each night for the committee meetings scheduled.

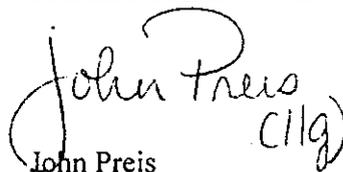
We are pleased to enclosed herewith some literature and meeting schedules for your review in order to provide you with some information on our fellowship. I have also included our meeting schedule which indicates what evenings we will be meeting. If any of these nights are in conflict with any church events, please contact me and I will adjust our schedule accordingly.

References can be provided at your request. Please feel free to contact me if further information is needed or if you would like to meet with our Executive Committee personally.

Thank you and with kind regards, we are

Very truly yours,

FREESTATE CONVENTION CORPORATION OF N.A.

  
John Preis

JP:llg

Tuesday 7 p.m.

Entertainment  
Hotel & Hospitality  
Programming  
Registration

Thursday 7 p.m.

Arts & Graphics  
Merchandise  
Convention Information

Thursday 8 p.m.

Host Committee (Includes Chair's & Vice Chair's of each sub-committee)

### MEETING SCHEDULE

\* Tuesday October 20<sup>th</sup> & Thursday October 22<sup>nd</sup>  
Tuesday November 16<sup>th</sup> & Thursday November 19<sup>th</sup>  
Tuesday December 15<sup>th</sup> & Thursday December 17<sup>th</sup>  
Tuesday January 12<sup>th</sup> & Thursday January 14<sup>th</sup>  
Tuesday February 16<sup>th</sup> & Thursday February 18<sup>th</sup>  
Tuesday March 16<sup>th</sup> & Thursday March 18<sup>th</sup>  
Tuesday April 20<sup>th</sup> & Thursday April 22<sup>nd</sup>  
Tuesday May 18<sup>th</sup> & Thursday May 20<sup>th</sup>  
Tuesday June 15<sup>th</sup> & Thursday June 17<sup>th</sup>  
Tuesday July 13<sup>th</sup> & Thursday July 15<sup>th</sup>  
Tuesday August 17<sup>th</sup> & Thursday August 19<sup>th</sup>

\* Letter sent to Mr Preis to change dates because of Sove Best Dinner.



# Maryland Food Committee

BECAUSE PEOPLE ARE HUNGRY FOR A FUTURE

2521 N. Charles St., Baltimore, Maryland 21218 / 410-366-0600

September 22, 1998

Rev. Robert M. Armstrong  
President, SEARCH  
United Evangelical Church  
3200 Dillon Street  
Baltimore, Maryland 21224

Dear Rev. Armstrong:

We are pleased to inform you that your request for funds to support a Super Pantry Program in the Fall of 1998 has been approved. Your program has been awarded \$2000.

You will need, however, to submit a revised budget. It is essential that all participants receive a food package at each session of your program; the funds provided by the Center for Poverty Solutions must be used for that purpose. You should adjust other areas of your proposed budget.

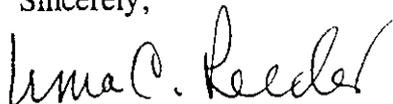
We usually do not fund publicity and promotion as a separate budget item. A copy of the suggested Super Pantry budget is attached.

Funds will be released upon our receipt of the enclosed Standards of Agreement and approval of the revised budget. Please sign and return both copies. A copy with all signatures will be returned for your records.

Grant funds are awarded in three allotments. The first half of the grant is given upon receipt of the signed Standards of Agreement form and budget. The second half (minus \$100.00) of the grant is distributed when we receive completed entry forms for each of the participants in your program. The last \$100.00 is held until we receive your financial statement and graduation (exit) forms at the end of the program. Copies of the entry forms are enclosed with this letter. Graduation forms will be sent with the first award installment.

We look forward to working with your program and wish you great success with your Super Pantry Program. Please call me at 410.366.0600 Ext. 141 if you have any questions concerning this grant award or the Super pantry in general.

Sincerely,

A handwritten signature in cursive script that reads "Irma C. Reeder".

Irma C. Reeder  
Director of Programs

cc: Ralph E. Moore

Enclosures



# Maryland Food Committee

BECAUSE PEOPLE ARE HUNGRY FOR A FUTURE

2521 N. Charles St., Baltimore, Maryland 21218 / 410-366-0600

October 5, 1998

Robert M. Armstrong, President  
SEARCH  
c/o United Evangelical Church  
3200 Dillon Street  
Baltimore, Maryland 21224

Dear Rev. Armstrong:

Enclosed is the first installment of the Fall 1998 Super Pantry grant award for SEARCH, \$1000.00 (Check number 44089). Also enclosed is your copy of the signed Standards of Agreement. As explained, the balance of the grant will be distributed in two installments. The next installment of your grant will be mailed after you submit completed entry forms for 8-10 participants and an outline of your program. A site visit to your program will also have to be completed by a representative of the Center for Poverty Solutions. The final installment will be sent when we receive the exit forms of each participant, a program summary and completed expenditure report.

Any deviation from the budget approved for your Super Pantry Program must be submitted for consideration by the Center for Poverty Solutions. Please record all your expenses with the enclosed expenditure report form, including receipts. This report will have to be returned to the Center for Poverty Solutions along with all receipts.

With our approval, unspent funds may be held over for another Super Pantry program. If you do not plan to conduct another Super Pantry, we ask that you return the balance of your grant to the Center for Poverty Solutions.

I wish you and Ms. Zinn the best of luck with your program this Fall. Please contact me at 410.366.0600 Ext. 141 to provide information on your program schedule and to arrange a site visit to your program

Sincerely,

Irma C. Reeder  
Director of Self-Reliance Programs

Enclosures

# STANDARDS OF AGREEMENT

Between the Center for Poverty Solutions and  
SEARCH, (Hereafter referred to as Super Pantry Sponsor)

**SUPER PANTRY MISSION:** To help participants move toward food security and to foster economic self-reliance

## *Super Pantry Sponsor*

- Must be dedicated to the Super Pantry mission.
- Report to the Center for Poverty Solutions (CPS) statistical data on participants for each session. Statistical data will be provided in the form of the Super Pantry Entry and Graduation (Exit) Forms.
- Provides follow-up data on Super Pantry graduates between six-months and one year after graduation. Super Pantry Follow-up forms will be used for this purpose.
- Provides an administrative or Super Pantry subcommittee to work directly with a CPS staff person.
- Provides administrative leadership for the entire program.
- Develops and reports to CPS actual operating expenses per Super Pantry session.
- Plans and promotes program for each Super Pantry session.
- Recruits, appoints, and evaluates staff needs per session.
- Regardless of project name, sponsor will credit CPS for funding and/or program curriculum.
- Meets with designated CPS representatives for program evaluation and site visits.
- Will implement the CPS curriculum guidelines for Super Pantry.
- Will participate in at least one CPS-sponsored event.

## *Center for Poverty Solutions*

- Provides technical assistance to administrative committee of the Sponsor.
- Provides tools for screening and interviewing procedures for potential participants, e.g., entry forms.
- Provides tools for evaluation and/or program effectiveness.
- Provides assistance in developing budget.
- Provides assistance in creating and developing the Super Pantry curriculum.
- Promotes the program through CPS newsletters, media, etc.
- Provides assistance in planning graduation ceremony through the local coordinator.
- Provides support and training for the local coordinator.
- Provides technical assistance for a Super Pantry grant application through CPS as well as provides information for grant opportunities other than CPS. When possible, CPS will provide training to enable Super Pantry participants to participate in public policy legislative work.

*Rev. Robt. Armstrong*  
PRESIDENT - SEARCH  
Super Pantry Sponsor

*Irma C. Reeder*  
Center for Poverty Solutions

9-24-98  
Date



# Maryland Food Committee

BECAUSE PEOPLE ARE HUNGRY FOR A FUTURE

2521 N. Charles St., Baltimore, Maryland 21218 / 410-366-0600

## *What Is Super Pantry?*

Super Pantry is an 8-10 week course whose mission is to help become food secure. A family that is food secure is able to obtain a nutritionally adequate diet by non-emergency means.

Each Super Pantry consists of the following components to work toward the goal of food security:

- \* Cooking lesson each week.
  - \* Recipes are simple, low cost, and nutritious
  - \* Participants take home a bag of groceries each week with the ingredients for that week's recipe.
  - \* Participants take part in the meal preparation.
- \* Nutrition education lesson each week.
  - \* Lessons include information on wise shopping techniques, how to budget your food dollar throughout the month, using coupons, making shopping lists etc.
  - \* Topics are related to the meal being prepared.
- \* Life skills training--each week a guest speaker covers topics such as parenting, job readiness, stress management, domestic violence etc.
  - \*One of the sessions is household budgeting
  - \*One session covers how to maximize use of government food programs such as WIC, school meals, food stamps, and community programs such as SHARE. The purpose of this is to give people options and information on how to move along the food continuum.
- \*Self esteem/goal-setting/personal power facilitation each week - at least thirty minutes
- \*Childcare and transportation assistance are provided

## *What are the goals of Super Pantry?*

- \*Food security
- \*Improving the diets and nutritional welfare of the individual and family
- \*Increasing self-esteem and self-reliance
- \*Creating stronger support networks

*How many people participate in each Super Pantry?*

Eight to ten. Participants are recruited from local soup kitchens and food pantries. Local DSS centers, area WIC clinics, by referrals and word of mouth.

*What is the involvement of the Maryland Food Committee?*

The Maryland Food Committee provides grants and technical assistance, including helping in the development of the curriculum, planning, and evaluation, to groups organizing a Super Pantry. Each group sponsoring a Super Pantry forms an administrative team, including a coordinator, who plan and carry out the program. The team identifies a self-esteem facilitator and nutritionist should become part of the administrative team.

*How much is awarded for a Super Pantry grant?*

Maximum award levels for each category of spending are as follows:

**Food:** \$800

**Stipends:** \$300 maximum for one person, \$500 maximum for all positions. This is for the coordinator, facilitator, and nutritionist. If these people are paid staff that will be normal working hours to conduct the Super Pantry, a stipend is not awarded. If all three positions are paid by stipend, the \$500 maximum will be distributed among the three positions.

**Child Care:** \$200

**Transportation:** \$200

**Materials:** \$100 (Materials include educational materials, copying, pencils, recipes, etc.)

**Maximum grant award:** \$1800

We encourage groups to seek out donated food and supplies, and partnering with other organizations to cut down on the cost of the program and to strengthen the quality of the program offered to participants. Local food banks and pantries are a good place to purchase or obtain food for the Super Pantry. Approach local businesses for supplies and sponsorship.

ITEMS REPAIRED, REPLACED OR TENDED TOO IN SEPTEMBER 1998

PROBLEMS OR REPAIR REQUEST	DATE REPORTED	PERSON REPORTING	DATE COMPLETED	VENDOR OR IN HOUSE REPAIRS	COST	NOTES
Lighting on stairwell inadequate.	09\13\98	Marty C.				To eliminate accidents on stairwell
School building wall problem	09/24\98	John Price	09\24\98	Restoration Co.		Cut holes in 4th floor ceiling for inspection. Contractor will remove brick on outside of walls for further inspection on 10\06\98
Need additional ricer for suppers	09\25\98	John Price	09\25\98	Dundalk lumber	10.00	Material to construct new ricer
Need cleaning supplies	09\25\98	John Price	09\25\98	Porters Janitorial	120.00	Ordered supplies

Still waiting for contractors estimate on the school wall.

Have a meeting with the insurance representative on 10/15/98 regarding possible payment for school walls damages

Completed air condition project. Cost was approximately 2000.00

# United Evangelical P.A.C.T.

Parents and Children Together  
3200 Dillon St.  
Baltimore, Md. 21224

Telephone 276-0393

## Report on United Evangelical P.A.C.T. 06-05-98 thru 10-12-98

**Opening balance 06-05-98** **1037.03**

**Income:**

tuition	1661.00	
bank interest	7.62	
Registration	680.00	
Donation	1.75	<u>+2350.37</u>
<b>total available</b>		<b>3387.40</b>

**Expenses:**

payroll	2325.24	
Classroom supplies	28.95	
bank charges	10.40	
Licensing	198.00	
teacher's course	380.00	
Farwell gift	73.00	
Graduation	144.10	
Equipment	102.17	
<b>total outgoing</b>		<b><u>-3261.86</u></b>

**Balance:** **125.54**

Closing balances 06-04-98	
checking	75.54
petty cash	50.00

P.A.C.T. currently has an active enrollment as follows:

Age 2 - 11
Age 3 - 12
Age 4 - 15

CHURCH COUNCIL MEETING

October 14, 1998

AGENDA

CALL TO ORDER

OPENING PRAYER -

INTRODUCTION OF GUESTS

READING OF MINUTES - September 9, 1998

FINANCIAL REPORT

CORRESPONDENCE:

COMMITTEE REPORTS:

1. PROPERTY
2. MEMBERSHIP
3. ALTAR
4. FELLOWSHIP
5. SPIRITUAL
6. MUSIC
7. CALENDAR
8. USHERING
9. CHRISTIAN EDUCATION

OLD BUSINESS

1. P.A.C.T. report for the month.
2. Property Chairperson's report for the month.

NEW BUSINESS

1. Approval for use of hall for St. Brigid's Halloween party Oct. 31st at 6 p.m. (see Pastor's report-page 2)
2. Approval for the use of our building for meetings of N.A. - John Price will speak on this matter. (See attached letter)  
Council.
3. See attached letter from Md. Food Committee.

PASTOR'S REPORT:

Adjournment/Closing Prayer

**. UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
OCTOBER 1, 1998 - OCTOBER 31, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN OCTOBER ATTENDANCE WAS EQUAL TO THAT IN OCTOBER 1997.

**PROGRESS OF THE PASTORAL CARE MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR OCTOBER. . DURING THE MONTH I MADE 47 CONTACTS INCLUDING 11 CALLS AND VISITS TO SHUT-INS AND 6 CALLS AND VISITS TO HOSPITALS.. I HAD 0 WEDDINGS, 0 WEDDING COUNSELLING SESSIONS, 3 BAPTISMS, AND 3 BAPTISM COUNSELLING SESSIONS, 10 ADMINISTRATIVE MEETINGS AND CALLS, 13 GROUP MEETINGS, 0 FUNERALS AND 0 FUNERAL COUNSELLING SESSIONS PASTOR JOELLENBECK MADE 34 CONTACTS AND CALLS INCLUDING 4 CALLS AND VISITS TO SHUT-INS, 9 VISITS TO HOSPITALS, 0 WEDDINGS 0 WEDDING COUNSELLING SESSIONS, 0 BAPTISMS AND 0 BAPTISM COUNSELLING SESSIONS, 17 ADMINISTRATIVE MEETINGS AND CALLS, 4 GROUP MEETINGS, 0 FUNERALS AND 0 FUNERAL COUNSELLING SESSIONS.

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS
  
2. REVIEW AND EVALUATE OUR CHURCH SPONSORED PROGRAMS. WHAT IS OUR MISSION? DO WE WISH TO CONTINUE TO SUPPORT THESE PROGRAMS IN 1999? WHAT ARE OUR OBLIGATIONS IN SUPPORTING THESE PROGRAMS.
  
3. IS THERE A WAY FOR GROUPS TO PAY IN ADVANCE FOR THE USE OF THE COPY MACHINE?

## WHAT IS OUR MISSION?

-  
IN OUR LAST COUNCIL MEETING IN OCTOBER 1998, WE DECIDED TO LIMIT THE USE OF THE COPY MACHINE TO CHURCH WORSHIP GROUPS AND CHURCH SCHOOL GROUPS . THIS MEANS THAT THE FOLLOWING GROUPS WHICH WE SPONSOR WILL NOT BE ABLE TO USE OUR COPY MACHINES. THE PROGRAMS LISTED BELOW ARE EXPRESSIONS OF OUR CARING AND COMMITMENT TO MAKING THE GOSPEL LIVE FOR PEOPLE. DO WE CONSIDER THESE A PART OF OUR CHURCH?

1. PACT PROGRAM - SERVES 40 CHILDREN 2-4 YEARS OF AGE AND 60 ADULTS IN PARENTING GROUPS. THE PROGRAM EXPRESSES THE COMMITMENT TO THE CARE AND DEVELOPMENT OF CHILDREN. JESUS SAID "LET THE LITTLE CHILDREN COME UNTO ME FOR OF SUCH IS THE KINGDOM OF GOD." IN STARTING THIS PROGRAM SIX YEARS AGO WE VOTED TO SPONSOR IT AND LOANED THE PROGRAM \$1500 IN ORDER TO GET IT STARTED. IS PACT STILL A PART OF OUR MISSION?

2. SEARCH- (SOUTH EAST ASSOCIATION RESOLVED TO COMBAT HUNGER) OPERATES OUR FOOD BANK FOR THE COMMUNITY. CHURCHES AND SOCIAL ORGANIZATIONS IN

CANTON-HIGHLANDTOWN ARE MEMBERS OF SEARCH. THE PROGRAM WAS INITIATED NINE YEARS AGO IN RESPONSE TO JESUS PLEA TO FEED THE HUNGRY AND HAS BEEN PROVIDING EMERGENCY FOOD AND ASSISTANCE FOR MEMBERS OF CHURCHES AND FAMILIES IN THE COMMUNITY NEEDING ASSISTANCE. I AM NOW THE PRESIDENT OF SEARCH. MEMBERSHIP INCLUDES ST. BRIGID'S, ST. CASMIR'S. CANTON BAPTIST CHURCH, PATTERSON PARK BAPTIST CHURCH. SALEM METHODIST CHURCH, RESURRECTION MINISTRIES UMC., MESSIAH LUTHERAN CHURCH, THREE KINGS CHURCH, THE SOUTH EAST NEIGHBORHOOD SERVICE CENTER, HOPKINS BAYVIEW, AND OTHER ORGANIZATIONS CONCERNED ABOUT FEEDING HUNGRY PEOPLE. DO WE APPROVE THIS PROGRAM AS A BASIC PART OF OUR MISSION?

3. THINK TANK - MINISTERIUM OF CANTON CHURCHES  
DESIGNED TO ENABLE US TO DO MISSION TOGETHER IN CANTON-HIGHLANDTOWN. EIGHT CHURCHES DO THE BLESSING OF THE PALMS, CARRY THE CROSS TO THE CHURCHES AND PRAY FOR THEM ON GOOD FRIDAY, CONDUCT A THREE HOUR GOOD FRIDAY SERVICE, RUN A VACATION SCHOOL AT ST. BRIGID'S FOR OVER 100 CHILDREN EACH JUNE, DO THE BLESSING OF THE ANIMALS, SPONSOR OUR INTERFAITH MUSIC FESTIVAL MADE UP OF CHOIRS AND FOLK MASS GROUPS FROM THE CHURCHES, AND PROVIDE

PASTORAL TEACHING SERVICE TO THE HATTON CENTER FOR SENIOR CITIZENS. IS THIS PART OF OUR MISSION?

4. CUB SCOUTS AND BOY SCOUTS-WE HAVE 22 CUB SCOUTS AND ABOUT FIVE SCOUTS. SCOUTING IS DIFFICULT TO SELL TO BOYS OVER TWELVE YEARS TODAY. TOO MUCH COMPETITION. OUR TROOPS HAVE BEEN BUILDING CHARACTER FOR BOYS FOR OVER 50 YEARS. IS THIS A PART OF OUR MISSION?

5. SUPERPANTRY- AN EXPERIMENTAL PROGRAM DESIGNED TO HELP SINGLE PERSON HEADS OF HOUSEHOLDS TO MAKE THE JOURNEY FROM WELFARE TO WORK OR COMMUNITY SERVICE. THIS PROGRAM IS CURRENTLY FUNDED BY A GRANT FROM THE CENTER FOR POVERTY SOLUTIONS AND WILL RECEIVE SUPPORT FROM OUR CHURCHES THROUGH THE INTERFAITH MUSIC FESTIVAL. 9000 SINGLE PERSON HEADS OF HOUSEHOLD WILL BE FORCED TO WORK EARLY IN 1999. THIS PROGRAM IS DESIGNED TO HELP PEOPLE TO FISH (TO BE INDEPENDENT) RATHER THAN JUST GIVING THEM A FISH (EMERGENCY FOOD ASSISTANCE) AND INCLUDES A PROGRAM TO PREPARE PEOPLE FOR WORK AND A JOB SEARCH. COUNCIL RECENTLY APPROVED FILING A GRANT APPLICATION TO THE CENTER FOR POVERTY SOLUTIONS AND RECEIVED A GRANT

FOR \$2000 TO FINANCE THIS PROJECT. WHEN WE FIRST BEGAN THIS WORK IT WAS FOUR YEARS AGO. THE WORK WAS DISCONTINUED AFTER THREE YEARS AND MOVED TO ANOTHER CHURCH. WE NOW HAVE TO RECONSTRUCT THE PROGRAM AND START FROM THE BEGINNING. IS THIS A PART OF OUR MISSION?

6. N.A. PLANNING GROUP- WILL MEET TWICE A WEEK TO PLAN A CITY WIDE SEMINAR FOR N.A. MEMBERS. IS THIS A PART OF OUR MISSION?

DO WE WANT TO SPONSOR THESE GROUPS AT ALL. ARE THEY PART OF THE MISSION OF OUR CHURCH? IF NOT WE SHOULD DISCONTINUE THIS WORK IN 1999. IF WE WANT TO SUPPORT THESE MISSIONS WE NEED TO FIND A WAY TO PROVIDE COPYING SERVICES. OUR REPORTING TO THE CENTER FOR POVERTY SOLUTIONS FOR EXAMPLE, WILL REQUIRE SENDING THEM DOCUMENTS DETAILING PROGRESS IN OUR PROGRAM. ASSUMING THAT WE WISH TO CONTINUE SOME OR ALL OF THESE PROGRAMS IS THERE A WAY TO FUND THE COPY MACHINE FOR THEIR USE. CAN WE NOT ASK EACH GROUP TO CONTRIBUTE AN AMOUNT IN ADVANCE EQUAL TO THE COST OF THE COPYING THEY NEED EACH YEAR AND THUS PROVIDE A CONTRIBUTION TO THE OPERATION OF THE MACHINES? JOHN PRICE OFFERS US A SOLUTION TO THIS CONCERN.

SUNDAY ATTENDANCE OCT 1998

SERVICE 8:00 AM		,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		52	30	40	39	161	0	0	0
ATTENDANCE 1998		35	40	30	40	145	0	0	0
LOSS OR GAIN 1998		-17	10	-10	1	-16	0	0	0
SERVICE 10:30 AM		,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		65	60	60	91	276	0	0	0
ATTENDANCE 1998		65	65	64	97	291	0	0	0
LOSS OR GAIN 1997		0	5	4	6	15	0	0	0
NET TOTALS 1997		-17	15	-6	7	-1	0	0	0
COMBINED 1997	437	{1}	% CHANGE		-0.002288	0	{1}		
COMBINED 1998	436	{2}				0	{2}		
PERCENT CHANGE	0.99	{3}				0	{3}		

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month.

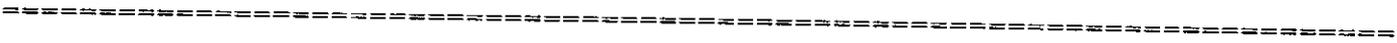
ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF JANUARY 1996 TO JANUARY 1997

	JAN	FEB	MAR	APR	MAY	JUN
1998	250	169	97	-64	58	-10
% 1998	98	54	18	-11	12	-2

	JUL	AUG	SEP	OCT	NOV	DEC
1998	7	20	227	-1	0	0
% 1998	2	5	42	0	0	0

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH



**STATISTICAL SUMMARY  
OCTOBER 1998**

	<u>TOTALS</u>
<u>VISIT SINGLE INDIVIDUALS =6; CALLS=3</u>	<u>9</u>
HELEN GROOMES RE HENRY WILL CALL 10-5	
MARGARET KELLY LORIEN N.H. 10-6	
KELLY HALE SOCIAL WORKER FOR CAROLYN RADA CALL 10-13	
EMMA ESSEL CANTON N.H. 10-16	
DELORES DOERING FRANKLIN WOODS 10-22	
ROSE CANITZ FRANKLIN WOODS 10-22	
EDNA MILLER 10-27	
RUTH DORN RE GEORGE RAYNER CALL 10-29	
DAGMAR JENSEN MCIW 10-29	
 <u>PARISH VISITOR'S CALLS</u>	 <u>2</u>
 <u>VISITS TO HOSPITALS = 10 CALLS=1</u>	 <u>6</u>
NAOMI REYNOLDS CHURCH HOME 10-6	
GLADYS CAUGHY FRANKLIN SQ. 10-7	
ROSE CANITZ FRANKLIN SQUARE 10-14	
GEORGE NASSNER CHURCH HOME 10-22	
GEORGE NASSNER CHURCH HOME 10-23	
NAOMI REYNOLDS CHURCH HOME 10-30	
 <u>COUNCIL MEETING</u>	 <u>1</u>
1ST MEETING COUNCIL 10-14	
 <u>CONGREGATIONAL MEETINGS</u>	 <u>0</u>
 <u>ADMINISTRATIVE MEETINGS &amp; CALLS</u>	 <u>10</u>
CARLA ZINN 10-1	
TOM KUHL 10-3	
REV. ROY JOELLENBECK 10-6	
REV. BRITT MINSHALL 10-13	
JOYCE RE SCRIPTURE AND SERMON CALL 10-19	
CALL JO SIDERS RE SOUR BEEF DINNER 10-20	
KAREN FOSTER RE HALLOWEEN 10-26	
REV. ROY JOELLENBECK 10-27	
CARLA ZINN 10-27	
DARLENE WATERS 10-28	
ROB HESS RE LUNCHESES FOR ELECTION WORKERS 10-29	
 <u>GROUP MEETINGS</u>	 <u>13</u>
CONFIRMATION CLASS 10-1	
SEARCH 10-7	
BLESSING OF THE ANIMALS 10-18	

STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT - INS*	14	19	22	13	19	19	9	10	18	11	0	0	154
HOSPITAL*	11	14	10	11	7	19	4	12	11	6	0	0	105
ADMIN*	9	19	32	12	7	26	11	1	17	11	0	0	145
GROUPS	5	6	17	4	3	2	0	1	9	13	0	0	60
WEDDINGS*	4	5	6	3	3	4	2	2	0	0	0	0	29
BAPTISM*	0	2	1	2	5	0	1	7	1	6	0	0	25
FUNERALS*	6	0	3	7	15	0	4	5	4	0	0	0	44
-----													
TOTALS	49	65	91	52	59	70	31	38	60	47	0	0	562
LOSS OR GAIN	0	16	26	-39	7	11	-39	7	22	-13	-47	0	-49
=====													

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT - INS*	7	4	34	15	9	15	25	15	7	4	0	0	135
HOSPITAL*	22	15	12	9	20	8	12	3	0	9	0	0	110
ADMIN*	14	5	12	11	7	7	7	3	4	17	0	0	87
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	3	0	9	0	2	4	0	0	35
WEDDINGS*	0	0	0	0	0	0	0	0	0	0	0	0	0
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
-----													
TOTALS	47	27	60	43	39	30	53	21	13	34	0	0	367
LOSS OR GAIN	0	-20	33	-17	-4	-9	23	-32	-8	21	-34	0	-47
=====													

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Maryland 21224  
 Hours for October 1998  
 Roy W. Joellenbeck

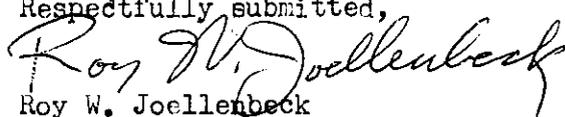
VISITS-- SINGLE INDIVIDUALS AND SHUT-INS	<u>Time</u>	<u>Contacts</u>
9/6 Visit Martha Hoffman - Bayview Geriatrics	30 min.	1
9/9 Church Home Hospital - Naomi Reynolds	1 hour	1
9/10 GBMC Hospital call - Bob Armstrong	30 min.	1
9/11 Met Mary Thomas' husband. Visited Naomi Reynolds with three of her relatives present at Church Home. Met Max Hoffman and visited Bob Armstrong at GBMC	1 hour	7
9/14 Trips: Bob Armstrong to GBMC and Priscilla to the grocery store		2
9/20 Bayview Hospital - Milly Wirsing	1 hour	1
9/27 Arlene Pate and Berta Schoenberger with Joellenbeck visit Howard Jenkins in Manchester, Md.	2 hours	3
	5 hours 60 min.	16

ADMINISTRATIVE MEETINGS

9/4 Bob Armstrong phone calls		2
9/6 Administrative - Shut-in list	1 hour	
Bob Armstrong phone call		2
9/7 Phone Calls: Bob Amrstrong and Rob Gundlach		2
9/9 Report and typing for September	1 hour	
9/10 Sermon preparation	2 hours	
9/11 Preaching at the 10:30 Service. Assisting Joyce Barton Davis in the first hour	1 hour	2
9/13 Phone calls - Bob Armstrong		2
9/17 Phone call - Bob Armstrong		1
9/18 10:30 a.m. Service assisting Bob Armstrong and "Light Of The World" recognition activity		1
9/19 Phone call - Bob Armstrong		1
9/22 Sour Beef Supper		1
9/24 Arlene Pate phone call. 9/28 Evelyn Violi phone call. 9/29 Evelyn Violi phone call. 9/31 Bob Armstrong Phone Call.		4
	5 hours	18

CONTACTS - Shut-ins	4
Hospital	9
Group	4
Administrative	<u>17</u>
	34 total contacts

Total number of hours for the month of October 1998: 11 hours.

Respectfully submitted,  
  
 Roy W. Joellenbeck

SOUR BEEF 10-16  
SOUR BEEF 10-17  
SOUR BEEF A0-20  
SOUR BEEF 10-21  
SOUR BEEF 10-22  
CONFIRMATION 10-22  
CONFIRMATION 10-29  
CHURCH SCHOOL SUPPER 10-29  
SUPERPANTRY 10-30  
MASS AT ST. BRIGID'S AND PARTY AT BATZ ' CHURCH 10-31

WEDDINGS=0 COUNSELLING=0 RENEWAL OF VOWS=0 0

BAPTISMS=3 COUNSELLING =3 ;PARTY= 0 6

RACHAEL BALL RE AUSTIN WILLIAMS 10-3  
BAPTISM AUSTIN WILKENS 10-4  
MARY ANN RICHARDSON AND DAN BAPTISM COUNSELLING  
LISA HARE RE BAPTISM OF KALLEN HACKNEY COUNSELLING 10-24  
BAPTISM KALLEN HACKNEY 10-25  
BAPTISM GABRIELLE RICHARDSON 10-25

FUNERALS=0 VISIT TO FUNERAL HOME= COUNSELLING=0 0

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

**. UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, MD, 21224  
ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
NOVEMBER 1, 1998 - NOVEMBER 30, 1998  
SUMMARY AND HIGHLIGHTS**

**CHURCH ATTENDANCE:**

FOR THE FOUR SUNDAYS IN NOVEMBER ATTENDANCE WAS 17% OVER THAT IN NOVEMBER 1997..

**PROGRESS OF THE PASTORAL CARE MINISTRY:**

OUR ACTIVITY IS REPORTED IN THE STATISTICAL REPORT FOR NOVEMBER. DURING THE MONTH I MADE 64 CONTACTS INCLUDING 15 CALLS AND VISITS TO SHUT-INS AND 9 CALLS AND VISITS TO HOSPITALS.. I HAD 0 WEDDINGS, 1 WEDDING COUNSELLING SESSIONS, 4 BAPTISMS, AND 2 BAPTISM COUNSELLING SESSIONS, 10 ADMINISTRATIVE MEETINGS AND CALLS, 8 GROUP MEETINGS, 4 FUNERALS AND 2 FUNERAL COUNSELLING SESSIONS

PASTOR JOELLENBECK MADE 24 CONTACTS AND CALLS INCLUDING 14 CALLS AND VISITS TO SHUT-INS, 3 VISITS TO HOSPITALS, 0 WEDDINGS 0 WEDDING COUNSELLING SESSIONS, 0 BAPTISMS AND 0 BAPTISM COUNSELLING SESSIONS, 6 ADMINISTRATIVE MEETINGS AND CALLS, 0 GROUP MEETINGS, 0 FUNERALS AND 0 FUNERAL COUNSELLING SESSIONS.

**INTERFAITH MUSIC FESTIVAL AT ST. CASMIR'S**

**THIS WAS TRULY ONE OF THE HIGHLIGHTS OF OUR JOINT MINISTRY. WE HAD APPROXIMATELY 450 PERSONS IN ATTENDANCE SO IT WAS THE LARGEST CELEBRATION TO DATE. ATTACHED YOU WILL FIND A COPY OF THE PROGRAM**

**PASTOR'S RECOMMENDATIONS AND REQUESTS:**

1. COMPLETE THE RETENTION POLICY FOR OUR RECORDS
2. REPORT OF INTERN JOYCE DAVIS
3. CLARIFICATION OF THE FINANCIAL ISSUES CONCERNING THE INTERNSHIP.

**STATISTICAL SUMMARY  
NOVEMBER 1998**

	TOTALS
VISIT SINGLE INDIVIDUALS =11; CALLS=2	13
EVELYN VIOLI 11-3	
HARVEY JACOB 11-12	
CALL RE ODE DOERING 11-13	
EDA MILLER 11-13	
LINDA RADIN 11-13	
ANNETTA CIEKOT 11-17	
GRACE FADER CALL 11-17	
DORIS LAWRENCE CALL 11-17	
EVELYN STEEL MEMBERSHIP RIVERVIEW 11-17	
MICHAEL GUERNIN 11-19	
RIC NYDOCK 11-21	
SHORE FAMILY CALL 11-27	
EVELYN VIOLI 11-27	
PARISH VISITOR'S CALLS	2
VISITS TO HOSPITALS = 9    CALLS=0	9
HEBER CULP ST. JOSEPH'S 11-5	
FRANK KLIMA SINAI 11-6	
CINDY MCJONATHON SINAI 11-6	
BRUCE WATERS SHOCK TRAUMA 11-8	
BRUCE WATERS SHOCK TRAUMA 11-12	
BRUCE WATERS SHOCK TRAUMA 11-14	
NAOMI REYNOLDS CHURCH HOME 11-14	
EDNA MILLER MARINER N.H. 11-18	
FRANK KETCHUM FRANKLIN SQ 11-25	
COUNCIL MEETING	1
82ND MEETING COUNCIL 11-11	
CONGREGATIONAL MEETINGS 11-29	1
ADMINISTRATIVE MEETINGS & CALLS	10
CARLA ZINN 11-3	
CARLA ZINN 11-6	
BERNADETTE VECE 11-6 ST. CASMIR'S	
BILL VOELKER 11-12	
JOYCE DAVIS 11-18	
ALISON HOUSLEY CALL 11-19	
MARG CRAIG LADIES AIDE 11-21	

ANITA WILLIAR AND FAMILY VS. GARY BOYD CITY CT. 11-15  
PRISCILLA -DARKOVER TIMONIUM 11-26  
JOYCE DAVIS 11-27

GROUP MEETINGS 8

MEALS FOR ELECTION WORKERS 11-3  
SEARCH 11-4  
CONFIRMATION 11-5  
CONFIRMATION 11-12  
HATTON CENTER 11-16  
CONFIRMATION 11-19  
SUPERPANTRY 11-20  
CONFIRMATION 11-26

WEDDINGS=0 COUNSELLING=1 RENEWAL OF VOWS=0 1  
CALL FROM ROSEMARY SAUER RE MARRIAGE IN MAY 2000 11-17

BAPTISMS=4 COUNSELLING =2 PARTY= 0 6

KIM GREEN COUNSELLING 11-3  
SAMANTHA GREEN BAPTISM 11-8  
SOBRINA HENNSLEY & BRIAN HENNSLEY COUNSELLING 11-10  
SOBRINA MAY HENNSLEY BAPTISM 11-15  
BAPTISM- BRANDON SMITH 11-22  
BAPTISM - RYAN KENNEY 11-29

FUNERALS=8 VISIT TO FUNERAL HOME=0 COUNSELLING=7 15

MARGARET LEWANDOWSKI RE FRANK KLIMA COUNSELLING 11-8  
VLASTA SLECTA CALL FROM MILLIE 11-8  
FUNERAL VLASTA SLECTA 11-10  
FUNERAL FRANK KLIMA 11-11  
CALL FROM SKARDA 11-18  
CALL FROM SKARDA RE HARRY THORN 11-19  
FUNERAL HOWARD THORN 11-20  
SCHIMUNCK (CHURCH FUNERAL) COUNSELLING 11-20  
CALL TO CHARLES EDMOND RE RUBY WOELFER 11-23  
FUNERAL RUBY WOELFER 11-23  
GRAVESIDE FUNERAL RUBY WOELFER 11-24  
FUNERAL EDNA MILLER 11-24  
CALL FROM DAVID BRAMBOL RE HOWARD JENKINS 11-25  
PATSY DUFFY, M. KETCHUM RE FRANK KETCHUM COUNSELLING 11-28  
FUNERAL FRANK KETCHUM DUDA RUCK 11-30

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
 Baltimore, Maryland 21224  
 Hours for November 1998  
 Roy W. Joellenbeck

VISITS - SINGLE INDIVIDUALS AND SHUT-INS

	<u>TIME</u>	<u>CONTACTS</u>
11/3 Telephone Evelyn Violi. At Canton Home visits to Margaret Fitzberger, John Musch, Bertha Benser, Marie Malko, Cecelia Raut and Viola Redding.	1 hour 30 min.	7
11/6 Visit Everlyn Steel at Riverview	1 hour	1
11/8 Visit Ernestine Huth at Good Samaritan Home	45 min.	1
11/10 Visit Bruce Waters, Shock Trauma Unit, University of Maryland Hospital	1 hour	1
11/17 Visit Richard Richard Francis, Heritage Home, and Bruce Waters at Kernan Hospital	1 hour 45 min.	2
11/25 Phone calls to Ruth Pearce, John Barnes, Evelyn Violi (two calls), and visit to Bruce Waters at Kernan Hospital	<u>1 hour</u> 5 hours 120 min.	<u>5</u> 17

ADMINISTRATIVE MEETINGS

11/1 Help with Communion Service		1
11/3 Administrative - Bob Armstrong	15 min.	1
11/9 Telephone Call - Bob Armstrong		1
11/10 Telephone call - Bob Armstrong		1
11/17 Administrative - Bob Armstrong	15 min.	1
11/23 Telephone call - Bob Armstrong		1
11/25 Administrative - phone calls and planning. Brief talk with Bob Armstrong	<u>30 min.</u> 60 min.	<u>1</u> 7

CONTACTS:	Shut-ins	14	
	Hospital	3	
	Group	1	
	Administrative	<u>6</u>	
		24	Total number contacts

Total number of hours for the month of November 1998: 8 hours.

Respectfully submitted

*Roy W. Joellenbeck*

Roy W. Joellenbeck

STATISTICAL RECORD OF SERVICE BY THE MONTH 19 98

PASTOR PERSONAL CONTACTS EXCLUDING WORSHIP SERVICES

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	14	19	22	13	19	19	9	10	18	11	15	0	169
HOSPITAL*	11	14	10	11	7	19	4	12	11	6	9	0	114
ADMIN*	9	19	32	12	7	26	11	1	17	11	10	0	155
GROUPS	5	6	17	4	3	2	0	1	9	13	8	0	68
WEDDINGS*	4	5	6	3	3	4	2	2	0	0	1	0	30
BAPTISM*	0	2	1	2	5	0	1	7	1	6	6	0	31
FUNERALS*	6	0	3	7	15	0	4	5	4	0	15	0	59
TOTALS	49	65	91	52	59	70	31	38	60	47	64	0	626
LOSS OR GAIN	0	16	26	-39	7	11	-39	7	22	-13	17	-64	-49

MINISTER OF VISITATION

PERSONAL CONTACTS EXCLUDES FIRST SUNDAY LORD'S SUPPER

SERVICES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
SHUT-INS*	7	4	34	15	9	15	25	15	7	4	14	0	149
HOSPITAL*	22	15	12	9	20	8	12	3	0	9	3	0	113
ADMIN*	14	5	12	11	7	7	7	3	4	17	6	0	93
NEW-MEM*	0	0	0	0	0	0	0	0	0	0	0	0	0
GROUPS	4	3	2	8	3	0	9	0	0	0	0	0	0
WEDDINGS*	0	0	0	0	0	0	0	0	2	4	1	0	36
BAPTISM*	0	0	0	0	0	0	0	0	0	0	0	0	0
FUNERALS*	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	47	27	60	43	39	30	53	21	13	34	24	0	391
LOSS OR GAIN	0	-20	33	-17	-4	-9	23	-32	-8	21	-10	-24	-47

SUNDAY ATTENDENCE NOV 1998

SERVICE	8:00 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		35	42	42	47	166	0	0	0
ATTENDANCE 1998		45	50	41	64	200	33	32	65
-----									
LOSS OR GAIN 1997		10	8	-1	17	34	33	32	65
-----									
SERVICE	10:30 AM	,1st	,2nd	,3rd	,4th	TOTAL NET	,5th	,6th	TOTAL NET
ATTENDANCE 1997		91	45	61	79	276	33	0	33
ATTENDANCE 1998		72	73	89	87	321	75		75
-----									
LOSS OR Gain 1998		-19	28	28	8	45	42	0	42
-----									
NET TOTALE 1998		-9	36	27	25	79	75	32	107
-----									
COMBINED	1997	442	{1}	% CHANGE	0.1787330		33	{1}	
COMBINED	1998	521	{2}				140	{2}	
-----									
PERCENT CHANGE		1.17	{3}				7.77	{3}	

If the figures in line {1} are larger than the ones in line {2}, then the figures in line {3} indicates a loss for the month.

If the figures in line {2} are larger than the ones in line {1}, then the figures in line {3} indicates a gain for the month

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

COMPARISON OF JANUARY TO JANUARY 1997 -1998

	JAN	FEB	MAR	APR	MAY	JUN
1998	250	169	97	-64	58	-10
1998	98	54	18	-11	12	-2

	JUL	AUG	SEP	OCT	NOV	DEC
1998	7	20	227	-1	79	
1998	10	-7	2	-21	17	

ALL FIGURES ARE BASED ON A FOUR WEEK MONTH

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