

December 9, 1981

The Upper Room  
1908 Grand Avenue  
Nashville, Tennessee 37202

Gentlemen:

As you know, every other month you supply our Church with a quantity of your publication "The Upper Room".

We have evaluated our needs and now find that a supply of 150 copies of "The Upper Room" would be sufficient. Would you please change your records accordingly.

In the event our needs would be increased we will advise you promptly.

Thank you for your cooperation.

Yours very truly,

(Mrs.) Mildred S. Slechta  
Church Office Secretary

CC: Pastor Hengen  
Church Council President  
Church Council Vice-President  
Church Council Secretary

*Mrs. [unclear] [unclear]*