



UNITED EVANGELICAL CHURCH

(UNITED CHURCH OF CHRIST)

EAST AVENUE & DILLON STREET
BALTIMORE, MARYLAND 21224
CHURCH PHONE: 276-0393

W. SCOTT HENGEN III, PASTOR
PARSONAGE: 945 S. EAST AVENUE
BALTIMORE, MARYLAND 21224
PHONE: 276-0621

MEMO: 28 February 1978

TO: Organizational Head

FROM: J. Edwin Myers, Chairman Membership/Stewardship
Committee

SUBJECT: CHURCH GREETERS

Here at United we would like to try something new and in order to put it into motion, we need your cooperation and below is our plan:

1. To have "Greeters" in the narthex of the Church to welcome all people entering.
2. At least two people, approximately one half hour prior to Church service time, should be available to greet each Church goer as he or she enters the Church. At the same time assist the Council members in the distribution of the Church service bulletins.
3. This in no way will keep you from attending the Church service because immediately after the Pastor enters the Church sanctuary, you will follow and sit in the last pew which will be reserved for you. When the service is over and the Pastor leaves the sanctuary, you will follow and when the postlude is begun you will stand on either side of the Pastor at the doors and again greet the people as they leave the Church.
4. Each organization within the Church will be contacted, requesting their members to take part in this program.
5. We would like to assign a month for each group and on the second Sunday of the month, under "moments of concern" a representative to give a brief outline of their organization --another phase of recruiting prospective members.
6. We feel that this is a small part on your behalf to be of service to yourself, your organization and your Church.

7. Please fill in the attached form and return same to the Church Office, marked for my attention.

Once this program is set-up, you will be advised as to the Sunday Services in which you will be participating and also your name or names will be listed in the Church bulletin as "greeters" for this particular worship service. Should you have any questions on this matter, please contact me or any member of my committee (listed below) and one of us will be in attendance at your business meeting to discuss this matter with you.

J. Edwin Myers (288-2368)
Paul Bauersfeld (284-2474)
William Voelker (342-2875)
Esther Leader (284-1101)

Louis Oberlander (675-3647)
Dolores Canoles (276-6680)
Joan Hoffman (276-4563)

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