

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
JANUARY 1, 1994 - JANUARY 31-1994

SUMMARY AND HIGHLIGHTS

For JANUARY 1994, the Church showed an increase in attendance at regular Sunday services. Based on four weeks services attendance for these services in JANUARY was 3% above that during the month of JANUARY 1993.

The Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our March 1, 1994 meeting at 7:00PM. A call was made to Jon to confirm this date and time.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

The attached plan for next steps in the merger was reviewed and approved by our Council.

Pastor and Priscilla attended the Consultation XIX called the Ministry in Healing in Orlando Florida from January 2 to January 9th. 400 persons attended. This was the largest conference on healing to be sponsored by the United Church of Christ or any main line denomination. Much valuable information was obtained and will be used to formulate direction for our ministry in 1994 and especially our Lenten Servies on Healing.

While Bruce and Andrea Waters have indicated an interest in helping to develop a Young Adult Group for our church I have not gotten a positive commitment from them re the follow up. I am still working on this.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

VISITS TO SHUT-INS = 8;calls=6 December 14
VISITS TO SHUT-INS = 7 calls=4 January 11

VISITS TO HOSPITALS= 6;calls=0 December 6
VISITS TO HOSPITALS=15;calls=0 January 15

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of Otts Smith, January 16, and Marty Clement, January 30th.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

Marty Clement picked up her class for Young Mothers, beginning Sunday, January 30th and Priscilla her Bible Class, beginning January 30th.

6. SUPERPANTRY

As a result of the 3rd Interfaith Music Festival, SEARCH, under the Chairmanship of Jon Spencer will have enough money to fund SUPERPANTRY at our church this Spring. The program will be held on Fridays beginning March 18, and 25, April 8, 15, 22, and 29, May 6 and 13th. Graduation will take place on May 15th.

7. Developing a Community "Think-Tank":

A meeting will be set up in February to plan our next events.

8. Developing a Young Adult Group:

Bruce and Andrea Waters have volunteered to help organize and develop a program for Young Adults as a follow up to our fall program called REMEMBER WHEN. I have not however, got a firm, final commitment from them to lead this group.

9. Getting Better Media Exposure

Two large ads in the Guide will be scheduled prior to Lent to promote the Lenten Services on healing.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for January

our attendance at Sunday Morning Worship increased 3% when compared to January 1993.

New Members Class

We need to continue to work at building our approach to the single young adults and to families who have children and who fall in the age range of 20 to 40 years of age. We must continue to work on building the membership class. We are asking those who wish to become members to contact the Pastor or the office. The following new members were received on January 23, 1993 at the 10:30 service. Bertha Benser, Ken Williams, Linda Williams, and Louis Parker Jr.

c. New Members Committee

The new members Committee met on Wednesday, April 21st at 4:00PM. Our next meeting will be in the summer or fall of 1993. In the Spring of 1994 we will join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1993. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood.

In previous meetings the Committee suggested that we develop more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

2. Committees

a. Committee on Fundraising

Jon Greif, of Berkshire Life Insurance Company distributed to the Council in the November 1992 meeting, material describing the idea of selling Insurance which can be left to the church in the form of a capital gift. Members were enthusiastic about his presenting a plan for presentation to a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the method. Jon said he was willing to meet with us in our May meeting to forward this project but did not show up. Council approved meeting with Jon at our next meeting at 7:00PM on March 1, 1994 to look again at this program.

b. Acquiring a Computer and Office Re-design

The computer has been installed in the office. This work has been completed. John Price is teaching the Pastor, Millie and Cass how to use the computer and working to improve our use of it in dealing with the mailing list for envelopes as well as in sharpening our approach to accounting. John is also setting up a system to computerize our entire record system. This work is now in process. Members of the office re-design committee include Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

c. Spiritual Life Committee

The proposed Worship Book which included the service for Baptism, Lord's Supper, etc. has been given to Jim Pate to develop a model and get the costs. Florence Gundlach and Margaret Myrick presented to the Council a proposed folder which will be given to parents following the baptism of children so that they will know about the program of our church. This program is designed to help raise these new children in the nurture and love of the Lord.

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ROBERT M. ARMSTRONG, PASTOR
JANUARY 1, 1994 - JANUARY 31-1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is moving again on plans to computerize our record system.

3. Develop a policy to protect our church from potential law suits re sexual abuse of members and especially children. The training tapes re sexual abuse ordered from the Episcopal Church have arrived. Included is a set of forms for implementing church policy.

Because of the seriousness of this matter, I have requested a review of our insurance policy by Bill Single. We need his legal judgement and recommendation in this matter. Bill has indicated his willingness to give us a written recommendation regarding this matter.

5. The attached plan involving the proposed merger with the Bethel Church was approved at our January meeting and will be used to guide our Committee in discussing the merger with the Committee of Bethel Church at our next meeting with the Bethel Committee.

6. The proposed Worship Book was approved for printing and presented at our next meeting with a price for publication.

7. The revised schedule of dates below for D.C. Impact was approved at our January Council meeting along with approval of dates to be agreed upon in August 1994. Per Kayla Martin of D.C. Impact (301-589-1349) Spring Dates; April 16 and 17, April 24, April 30th and May 1, 1994. A letter to D.C. Impact was sent to request their check for the fall dates.

**STATISTICAL REPORT
JANUARY 1994**

		Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=7; Calls=4	11	
Margaret Kelly Call 1-11		
Bill Voelker Call 1-11		
Ruth Pearce Call 1-11		
Darlene Waters 1-11		
Margaret Kelly 1-12		
Bill Voelker 1-12		
Otts Smith Call 1-12		
Otts Smith, Elaine Smith, Darlene Waters 1-13		
Lil Sauer 1-20		
Colleen Schrader 1-20		
Willis Schrader 1-22		
 PARISH VISITOR'S CALLS	 4	
VISITS TO HOSPITALS=15;calls=0	15	
Charles Waters St. Joseph's 1-9		
John Bond Key 1-9		
Elaine Smith Key 1-9		
Hilda Mallon Church Home 1-10		
Charles Waters St. Joseph's 1-11		
Elaine Smith Key 1-12		
Marianne Carrigan Key 1-14		
Marianne Carrigan Key 1-15		
Elaine Smith Hopkins 1-17		
Elaine Smith Hopkins 1-18		
Elizabeth Erdman Good Sam 1-20		
Marianne Carrigan Key 1-20		
Elaine Smith Hopkins 1-21		
Elizabeth Erdman Good Sam 1-22		
Louis Parker Sr. St. Joseph's 1-26		
 COMMITTEE MEETINGS	 0	
COUNCIL MEETINGS	1	
33ND Meeting 1-25-94		
 CONGREGATIONAL MEETING	 1	
January 30, 1994		
 ADMINISTRATIVE MEETINGS = 4:Calls=1	 5	
Jeanette Haley Call 1-24		
Ben Long 1-24		
Jon Grief 1-24		
Church and Society 1-25		
Carol Borkman 1-29		
 COUNCIL MEMBER INTERVIEWS	 0	
 GROUP MEETINGS	 2	

Confirmation 1-27
Youth Choir 1-27

BAPTISMS=1, Counselling=2, Party=0 3
Colleen Carrigan Counselling 1-23
Willis Schrader Counselling 1-22
Ryan Willis Schrader Baptism 1-30

WEDDINGS=0 Counselling=2 Renewal of Vows=0 2
Toni Posluszny-Tom Gabbert 1-12 Counselling
Sherri Stein - Wayne Preston 1-26 Counselling

FUNERALS=3, Visit to Funeral Home=4, Counselling=2 9
Margaret Hennell Family Counselling 1-10
Margaret Hennell Charles Zeiler's Funeral 1-11
Margaret Hennell Family Reception Squires 1-11
Hilda Mallon Charles Zeiler's 1-12 Visit
Hilda Mallon Funeral Church 1-14
Charles Waters Family Counselling 1-13
Charles Waters Hoffman Skarda Visit 1-13
Charles Waters Funeral Church 1-15
Charles Waters Reception Family Restaurant 1-15

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDANCE - JANUARY 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>48</u>	<u>48</u>	<u>57</u>	<u>42</u>	<u>52</u>	<u>00</u>	<u>247</u>
<u>1994</u>	<u>36</u>	<u>42</u>	<u>32</u>	<u>29</u>	<u>32</u>	<u>00</u>	<u>171</u>
<u>Net</u>	<u>-12</u>	<u>- 6</u>	<u>-25</u>	<u>-13</u>	<u>-20</u>	<u>00</u>	<u>- 76</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>87</u>	<u>57</u>	<u>92</u>	<u>100</u>	<u>111</u>	<u>00</u>	<u>447</u>
<u>1994</u>	<u>85</u>	<u>51</u>	<u>66</u>	<u>63</u>	<u>112</u>	<u>00</u>	<u>377</u>
<u>Net</u>	<u>- 2</u>	<u>- 6</u>	<u>-26</u>	<u>-37</u>	<u>+ 1</u>	<u>00</u>	<u>- 70</u>
<u>1993-1994-14</u>	<u>- 12</u>	<u>- 51</u>	<u>-50</u>	<u>-19</u>	<u>00</u>	<u>00</u>	<u>- 146</u>

1993-1994 % Change January 1994

%Change in Sunday attendance for JANUARY = -21%

COMPARISON JANUARY TO JANUARY -1993 AND 1994

	<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>					
<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146</u>					
<u>%</u>	<u>- 21%</u>					
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>						

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 1-31-94**

<u>MONTH</u>	<u>YEAR</u>		<u>CUMULATIVE</u>			<u>%act</u>		<u>94</u> <u>act</u>	<u>% bud</u>	
	<u>88</u>	<u>89</u>	<u>90</u>	<u>91</u>	<u>92</u>	<u>% 93</u> <u>act</u>	<u>%</u>		<u>a</u>	<u>% b</u>
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63			
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59			
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68			
APR	27.0	33.5	27.1	33.4	38.4	42.7	94			
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94			
JU	50.5	39.7	38.2	50.0	58.1	61.6	91			
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86			
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83			
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83			
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78			
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84			
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106			

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

NEXT STEPS IN MERGER PLAN WITH BETHEL CHURCH
January 30, 1994

1. Meeting with Rev. Glenn Rogers on February 1, 1994 at 10:30AM with Rev. Armstrong
2. Meeting of Merger Committee on Wednesday, February 9th to review next steps with the Bethel Committee.
3. Approval of Joint Ash Wednesday Services on Wednesday Evening February 16, 1994.
4. Approval of Joint Lenten Services on Wednesday Evenings at United and at Noon at Bethel. Announcement of Joint Services to be made in the Guide.
5. Approval of invitation from our Ladies Groups to the Ladies at Bethel to participate in joint meetings.
6. Meeting of Pastor Armstrong and Dr. Tom Hamilton on Wednesday, February 2, 1994 at 1:30PM to review our merger plans and to talk about sexual abuse policy in the local church.
7. Financial Plan for support of Pastor of Bethel at United.
8. Financial Plan for sale of the Bethel Church.
9. Timetable for the merger approval.
10. Legal review of merger agreement.

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ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
FEBRUARY 1, 1994 - FEBRUARY 28, 1994

SUMMARY AND HIGHLIGHTS

For FEBRUARY 1994, the Church showed an increase in attendance at regular Sunday services. Based on three weeks services and not counting February 13, 1994 attendance for these services in FEBRUARY was 8% above that during the month of FEBRUARY 1993. Because of extreme cold, snow, and icy weather, services were cancelled on Sunday, February 13, 1994. This was the worst weather in Baltimore in twenty five years. In spite of bitter weather our attendance held for February 1994.

Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our March 1, 1994 meeting at 7:00PM. A call was made to Jon to confirm this date and time.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

The draft of a proposed Policy governing relationships in our church and including sexual relationships is attached and forwarded to you for your review and action.

The minutes of our meeting with the Bethel Committee on February 23rd is attached.

While Bruce and Andrea Waters have indicated an interest in helping to develop a Young Adult Group for our church I have not gotten a positive commitment from them re the follow up. I am still working on this.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS = 7</u>	<u>calls=4</u>	<u>January</u>	<u>11</u>
<u>VISITS TO SHUT-INS = 12</u>	<u>calls=2</u>	<u>February</u>	<u>14</u>
<u>VISITS TO HOSPITALS=15</u>	<u>calls=0</u>	<u>January</u>	<u>15</u>
<u>VISITS TO HOSPITALS= 5</u>	<u>calls=0</u>	<u>February</u>	<u>5</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of John Strong and Art Jones, February 20th, and Lester Wolf, February 28th.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

Marty Clement picked up her class for Young Mothers, beginning Sunday, January 30th and Priscilla her Bible Class, beginning January 30th. The first teaching in the church was on the Presence Light. It was planned by Carol Borkman, Marty Clement, and the Pastor. All children in the Sunday School attended. Children make models of the Presence Light which were designed by Wil Myrick. The purpose of this teaching is to help children to understand and feel comfortable worshipping in church.

6. SUPERPANTRY

As a result of the 3rd Interfaith Music Festival, SEARCH, under the Chairmanship of Jon Spencer will have enough money to Fund SUPERPANTRY at our church this Spring. The program will be held on Fridays beginning March 18, and 25, April 8, 15, 22, and 29, May 6 and 13th. Graduation will take place on May 15th.

7. Developing a Community "Think-Tank":

A meeting has been scheduled for March 9th at noon at St. Brigid's to plan our next events.

8. Developing a Young Adult Group:

Bruce and Andrea Waters have volunteered to help organize and develop a program for Young Adults as a follow up to our fall program called REMEMBER WHEN. I have not however, got a firm, final commitment from them to lead this group.

9. Getting Better Media Exposure

Two large ads in the Guide have been scheduled prior to Ash Wednesday in Lent to promote the Lenten Services on healing.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for February our attendance at Sunday Morning Worship increased 8% when compared to January 1993 and not counting the service on February 13th which was cancelled. On Sunday, February 13th, services were cancelled due to icy conditions, snow, and extreme cold.

New Members Class

We need to continue to work at building our approach to the single young adults and to families who have children and who fall in the age range of 20 to 40 years of age. We must continue to work on building the membership class. We are asking those who wish to become members to contact the Pastor or the office.

c. New Members Committee

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a. Committee on Fundraising

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a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the method. Jon said he was willing to meet with us in our May meeting to forward this project but did not show up. Council approved meeting with Jon at our next meeting at 7:00PM on March 1, 1994 to look again at this program.

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2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. Develop a policy to protect our church from potential law suits re sexual abuse of members and especially children. The training tapes re sexual abuse ordered from the Episcopal Church have arrived. These have proved to be very ridged but might be used for a study committee of the Council. Included for your review is a proposed policy on relationships which is directed toward all relationships in the church including those involving adult members and children. It is my recommendation that this Policy be used as a starting point for our Council and that the final product for our review and approval be the result of action by the Council itself upon recommendation of a Committee such as the Spiritual Life Committee.

Because of the seriousness of this matter, I have requested a review of our insurance policy by Bill Single. We need his legal judgement and recommendation in this matter. Bill has indicated his willingness to give us a written recommendation regarding this matter.

4. The attached is a record of minutes of the Committee meeting of February 23rd with representatives of Bethel.

6. The proposed Worship Book was approved for printing and will be presented at our next meeting with a price for publication. Jim Pate was ill in February and could not complete this job.

STATISTICAL REPORT

FEBRUARY 1994

	Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=12; Calls=2	<u>14</u>
Bertha Loomis 2-3-94	
Willis Shrader 2-4-94 Cancelled Weather Call	
Bill Voelker 2-4	
Millie and Jim Slechta 2-8 Aberdeen, Md.	
Howard Frolich 2-8 Shrewsbury, Pa.	
Grace Fader re Frolich Call 2-8	
Rob Gundlach 2-8	
Evelyn Violi 2-9	
Ruth Pearce 2-4	
Jim Pate re Howard Jenkins 2-13	
Willis Schrader 2-18	
Colleen Carrigan 2-18	
Thelma Swain 2-24	
Joyce & Mel Hammerbacher 2-25	
 PARISH VISITOR'S CALLS	 <u>4</u>
VISITS TO HOSPITALS=5;calls=0	<u>5</u>
John Malko Hopkins 2-2-94	
Howard Frolich Shrewsbury Village Call from Barbara Moose 2-4	
Ruth Pearce Harbor Hospital 2-13	
Elaine Smith Key Center 2-13	
Darlene Waters Church Home 2-18	
 COMMITTEE MEETINGS	 <u>0</u>
COUNCIL MEETINGS	<u>1</u>
33ND Meeting 1-25-94	
No Council Meeting in February 1994 (weather-ice)	
 CONGREGATIONAL MEETING	 <u>1</u>
ADMINISTRATIVE MEETINGS = 6:Calls=2	<u>8</u>
Glen Rogers 2-1-94	
Karen Fields, Key Center Call 2-1-94	
Tom Hamilton 2-2-94	
Jeanette Haley 2-2-94 Call	
SUPERPANTRY Cindy Meyers 2-3-94	
Lester Wolf 2-9-94	
Commission on Health and Welfare 2-15	
Negotiations Bethel 2-22	
 COUNCIL MEMBER INTERVIEWS	 <u>0</u>
GROUP MEETINGS	<u>12</u>
Confirmation 2-3	
Youth Choir 2-3	
Confirmation Teaching Tiffany Jones 2-16	
Confirmation 2-10	
Youth Choir 2-10	

Ash Wednesday Services Bethel 2-16
Ash Wednesday Services United 2-16
Confirmation 2-17
Youth Choir 2-17
Lent Healing Services 2-23
Confirmation 2-24
Youth Choir 2-24

BAPTISMS=2, Counselling=0, Party=0 2
Heather Frey Baptism Franklin Sq Hospital 2-14
James Ryan Farris Baptism

WEDDINGS=0 Counselling=5 Renewal of Vows=0 5
Toni Posluszny-Tom Gabbert 1-12 Counselling
Sherri Stein - Wayne Preston 2-3 Counselling
Helen Lubinski Counselling 2-3
Toni Posluszny-Tom Gabbert 2-17 Counselling
Toni Posluszny-Tom Gabbert 2-24 Counselling

FUNERALS=3, Visit to Funeral Home=0, Counselling=3 6
May Getz -Call from Paul Bauersfeld 2-10
May Getz Call from Tom Skarda 2-10
May Getz Funeral Skarda 2-14
Heather Frey - Randy Frey 2-15
Heather Frey - Church Funeral 2-17
James Knickmann - Charlton Funeral 2-22

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDANCE - FEBRUARY 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>46</u>	<u>52</u>	<u>23</u>	<u>43</u>	<u>00</u>	<u>00</u>	<u>164</u>
<u>1994</u>	<u>45</u>	<u>00*</u>	<u>47</u>	<u>30</u>	<u>00</u>	<u>00</u>	<u>122</u>
<u>Net</u>	<u>- 1</u>	<u>- 52</u>	<u>+24</u>	<u>-13</u>	<u>00</u>	<u>00</u>	<u>- 42</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>82</u>	<u>112</u>	<u>72</u>	<u>123</u>	<u>00</u>	<u>00</u>	<u>389</u>
<u>1994</u>	<u>86</u>	<u>00*</u>	<u>101</u>	<u>113</u>	<u>00</u>	<u>00</u>	<u>300</u>
<u>Net</u>	<u>+ 4</u>	<u>-112</u>	<u>+29</u>	<u>-10</u>	<u>00</u>	<u>00</u>	<u>- 89</u>

1993-1994+ 3 -164 + 53 -23 00 00 - 131
 *Church Closed - bad weather, ice, worst in 25 years
 1994 % Change February 1994
 %Change in Sunday attendance for February = +8%
 (without considering church closure Sunday 2-13-94
 because of weather)

LENTEN SERVICES

Ash Wednesday 2-24-1993 76
 Ash Wednesday 2-16-1994 59 bad weather (ice)
 Lenten Healing Service 2-23-94 31 (bad weather -freezing
 rain,& wind)

COMPARISON JANUARY TO JANUARY -1993 AND 1994

<u>1993-</u>	<u>JANUARY</u>	<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>				
		<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146</u>	<u>+17</u>				
<u>%</u>	<u>- 21%</u>	<u>+ 8%</u>				
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>						

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 1-31-94**

<u>MONTH</u>	<u>YEAR</u>		<u>CUMULATIVE</u>			<u>%act</u>		<u>94</u> <u>act</u>	<u>% bud</u>	
	<u>88</u>	<u>89</u>	<u>90</u>	<u>91</u>	<u>92</u>	<u>% 93</u> <u>act</u>	<u>%</u>		<u>a</u>	<u>% b</u>
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63			
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59			
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68			
APR	27.0	33.5	27.1	33.4	38.4	42.7	94			
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94			
JU	50.5	39.7	38.2	50.0	58.1	61.6	91			
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SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83			
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78			
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84			
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106			

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
MARCH 1, 1994 - MARCH 31, 1994

SUMMARY AND HIGHLIGHTS

For MARCH 1994, the Church showed an increase in attendance at regular Sunday services. Based on three weeks services and not counting the second Sunday in March 1993 and 1994 attendance for these services in MARCH was 13% above that during the month of MARCH 1993. Losses in attendance in the Lenten services including Ash Wednesday for 1994 are due to the cold, ice, and rainy weather conditions and the decision of the women of the church not to sell cakes, pies, etc. during the Lenten season along with the increasing fear of coming out at night. The Tableau showed an increased attendance primarily from people who are not members of the church. The Lenten Series along with the work of Pat Kelly is a very positive evangelical program in terms of getting new people to attend the church. This is reflected in the decision of five new adults to join the church on Sunday, April 10th.

Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our March 1, 1994 meeting at 7:00PM. Due to our heavy Council schedule, a call was made to Jon to change this date and time to April 5, 1994.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill Single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

The draft of a proposed Policy governing relationships in our church and including sexual relationships is attached and forwarded to you for your review and action.

A proposal containing principles in negotiation with the Bethel Church is attached along with the record of their meeting of March 7, 1994.

While Bruce and Andrea Waters have indicated an interest in helping to develop a Young Adult Group for our church I have not gotten a positive commitment from them re the follow up. I am still working on this.

A summary of the Baby Boost Program for April 21, 1994 is attached.

A copy of a letter of commendation from the THINK TANK to John Cain, Councilman of the First District, is attached. This is regarding his work in City Council to invalidate the City's contract with Mr. Hackerman re the Pulaski Incinerator and to create a moratorium on the building of incinerators for the next five years.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS = 12;calls=2</u>	<u>February</u>	<u>14</u>
<u>VISITS TO SHUT-INS = 21;calls=1</u>	<u>March</u>	<u>22</u>
<u>VISITS TO HOSPITALS= 5;calls=0</u>	<u>February</u>	<u>5</u>
<u>VISITS TO HOSPITALS=11;calls=0</u>	<u>March</u>	<u>11</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of Elizabeth Erdman, March 6th, John Lenning, March 13th, Christina Clapin, March 20th, and Van Gensler, March 27th.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

Marty Clement picked up her class for Young Mothers, beginning Sunday, January 30th and Priscilla her Bible Class, beginning January 30th. The first teaching in the church was on the Presence Light on February 20th. It was planned by Carol Borkman, Marty Clement, and the Pastor. All children in the Sunday School attended. Children made models of the Presence Light which were designed by Wil Myrick. The purpose of this teaching is to help children to understand and feel comfortable worshipping in church. The next teaching will be on Easter, April 3rd. It will be on the meaning of the CROSS.

6. SUPERPANTRY

As a result of the 3rd Interfaith Music Festival, SEARCH, under the Chairmanship of Jon Spencer will have enough money to Fund SUPERPANTRY at our church this Spring. The program began on Friday March 18, and 25, April 8, 15, 22, and 29, May 6 and 13th. Graduation will take place on May 15th or May 22nd. Interviews with prospective participants have gone well.

7. Developing a Community "Think-Tank":

A meeting was held on March 9th at noon at St. Brigid's to plan our the Blessing of the Palms on Palm Sunday at O'Donnell Square, and the Procession of the Cross on Good Friday April 1st. Carol Flannagan Vicar of Holy Evangelists' shared with us her experience on the Governor's Commission on Sexual Abuse.

8. Developing a Young Adult Group:

Bruce and Andrea Waters have volunteered to help organize and develop a program for Young Adults as a follow up to our fall program called REMEMBER WHEN. I have not however, got a firm, final commitment from them to lead this group.

9. Getting Better Media Exposure

Two large ads appeared in the Guide to promote the Lenten Services on healing and the Tableau. We also had in the paper two announcements of the SUPERPANTRY and the visit of Pat Kelly to our Church on March 20th.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for March our attendance at Sunday Morning Worship increased 13% when compared to March 1993.

New Members Class

We need to continue to work at building our approach to the single young adults and to families who have children and who fall in the age range of 20 to 40 years of age. We must continue to work on building the membership class. We are asking those who wish to become members to contact the Pastor or the office so they can be received on Sunday, April 10, 1994 at 10:30AM. Five new persons have indicated their desire to affiliate with the church.

c. New Members Committee

The new members Committee met on Wednesday, April 21st at 4:00PM. Our next meeting will be in the summer or fall of 1993. In the Spring of 1994 we will join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1994. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood.

In previous meetings the Committee suggested that we develop more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

2. Committees

a. Committee on Fundraising

Jon Greif, of Berkshire Life Insurance Company distributed to the Council in the November 1992 meeting, material describing the idea of selling Insurance which can be left to the church in the form of a capital gift. Members were enthusiastic about his presenting a plan for presentation to a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the method. Jon said he was willing to meet with us in our April meeting to forward this project. Council approved meeting with Jon at our next meeting at 7:00PM on April 5, 1994 to look again at this program.

b. Acquiring a Computer and Office Re-design

The computer has been installed in the office. This work has been completed. John Price is teaching the Pastor, Millie and Cass how to use the computer and working to improve our use of it in dealing with the mailing list for envelopes as well as in sharpening our approach to accounting. John is also setting up a system to computerize our entire record system. This work is now in process. Members of the office re-design committee include Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

c. Spiritual Life Committee

The proposed Worship Book which includes the service for Baptism, Lord's Supper, etc. has been given to Jim Pate to develop a model and get the costs and is ready for presentation in our meeting. Florence Gundlach and Margaret Myrick presented to the Council a proposed folder which will be given to parents following the baptism of children so that they will know about the program of our church. This program

is designed to help raise these new children in the nurture
and love of the Lord.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
MARCH 1, 1994 - MARCH 31, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. Approval of a policy which was given at the last meeting for your review. This is directed toward all relationships in the church including those involving adult members and children. It is my recommendation that this Policy be approved and we begin to use it as a training device and get all Council members, staff, and leaders in the church to sign or initial that they have received read a copy.

4. Attached is a record of "Principles for Negotiating" our consolidation with Bethel. I recommend that we approve this document and discuss with Bethel setting up a joint worship service followed by a meeting of the members of the two churches to consider the mission of a consolidated ministry. This would be followed by a simple luncheon and could be held on a Sunday in May or June 1994. The joint worship service would be held on Sunday at 10:00A.M. Our Committee needs to share this document with Pastor Rogers and to use it in our next joint meeting with their Committee.

6. The Worship Book and Baptism folder are ready to be presented today with a price for publication.

7. The description of the Baby Boost Program is attached. It will be held on April 21 from 10:00AM - 4:00PM. As a mission it is designed to reach 20-25 young mothers and their children.

8. Review of letter of commendation of Councilman John Cain of the First District for his work on the Pulaski Incinerator.

9. Pastor's request for vacation time on Sunday, May 15th, to attend nephew's wedding and on June 5th to officiate at the wedding of his son in San Francisco. Deacon Max Hoffman has agreed to preach on those dates.

10. It is my understanding that Council does not want to participate in the "Make a Difference Campaign" of the United Church of Christ. I believe that we should focus on making

our budget for 1994 and not allow our energy or effort to be diverted from that cause. We are the front line mission of the church. I need your formal approval of that position.

11. I recommend that we ask Pat Kelly to lead a service for us during the final three weeks of Lent in 1995 and ask Council approval to extend the invitation.

STATISTICAL REPORT
MARCH 1994

	Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=17; Calls=1	<u>18</u>
Marcella Surdel Call 3-2-94	
Hattie Dieteman 3-3	
Margaret Waltimeyer Meridian N.H. 3-3	
Sis Becker East Point N.H. 3-3	
Margaret Fitzburger Greenery N.H. 3-3	
Marianne Carrigan 3-6	
Marie and John Malko 3-6	
Howard Frolich Shrewsbury N.H. 3-10 (G. Fader, F. Klima)	
Scott Mitchell Diagnostic Ctr. 3-11	
Carolyn Rada and Charlie 3-13	
Amelia Gladys Moltz 3-16	
Edna Miller 3-17	
Naomi and Julius Will 3-23	
Lillian Smith 3-25	
Minnie Bark 3-25	
Evelyn Young 3-28	
Pat Levie 3-29	
Wil Mack 3-30	
 PARISH VISITOR'S CALLS	 <u>4</u>
VISITS TO HOSPITALS=11;calls=0	<u>11</u>
Cal Gundlach Church Home 3-6	
Cal Gundlach Church Home 3-9	
Edward Sansom Shock Trauma 3-16	
John Williams Hopkins 3-24	
John Williams Hopkins 3-24	
George Finnerty Key 3-25	
John Williams Hopkins 3-28	
Edward Young Harbor 3-29	
Anna Price Good Sam 3-29	
Richard Jones Key 3-31	
Elaine Smith Key 3-31	
 COMMITTEE MEETINGS	 <u>0</u>
COUNCIL MEETINGS	<u>1</u>
34TH Meeting 3-1-94	
 CONGREGATIONAL MEETING	 <u>1</u>
ADMINISTRATIVE MEETINGS = 9:Calls=2	<u>11</u>
John Deckenbach 3-2-94	
SUPERPANTRY Interviews 3-4	
Carolyn Boitnott Call 3-7	
SEARCH 3-7-94	
Ministerium 3-8	
Carol Puzone Hopkins 3-9	
Hatten Center Birthday 3-9	
THINK TANK 3-9	

Ben Long re Shannon Call 3-9
Ben Cardin 3-14
Bill Voelker 3-18

COUNCIL MEMBER INTERVIEWS

0

GROUP MEETINGS

19

Lenten Service 3-2
Confirmation 3-3
Youth Choir 3-3
World Day of Prayer 3-4
Lenten Service 3-9
Bethel Lenten Service 3-9
Confirmation 3-10
Youth Choir 3-10
Lenten Service 3-16
Bethel Lenten Service 3-16
Confirmation 3-17
Youth Choir 3-17
SUPERPANTRY 3-18
Lenten Service 3-23
Confirmation 3-24 -Test
Youth Choir 3-24
SUPERPANTRY 3-25
TABLEAU 3-30
Tennebrae-Communion 3-31

BAPTISMS=0, Counselling=0, Party=0

0

WEDDINGS=1 Counselling=4 Renewal of Vows=0

5

Jill Kwartia-Daniel France Counselling 3-3
Helen Lubinski Counselling 3-15
Barbara Deasel-Ray Hopka 3-22 Counselling
Toni Posluszny-Tom Gabbert 3-25 Rehearsal Counselling
Toni Posluszny-Tom Gabbert 3-26 Wedding

FUNERALS=1, Visit to Funeral Home=0, Counselling=0

1

John Jeskulski David Webber Funeral Home 3-25

COUNSELLING SESSIONS

0

CONFERENCE MEETINGS

0

SUNDAY ATTENDANCE - MARCH 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>51</u>	<u>0*</u>	<u>46</u>	<u>50</u>	<u>00</u>	<u>00</u>	<u>147</u> 147
<u>1994</u>	<u>46</u>	<u>56</u>	<u>57</u>	<u>48</u>	<u>00</u>	<u>00</u>	<u>207</u> 151*
Net	- 5	+ 56	+11	- 2	<u>00</u>	<u>00</u>	+ 60 +4
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>106</u>	<u>0*</u>	<u>93</u>	<u>84</u>	<u>00</u>	<u>00</u>	<u>283</u> 283
<u>1994</u>	<u>85</u>	<u>77</u>	<u>88</u>	<u>164</u>	<u>00</u>	<u>00</u>	<u>414</u> 337*
Net	- 21	+ 77	- 5	+80	<u>00</u>	<u>00</u>	+ 131 +54
1993-1994-26	+133	+ 6	+ 78		<u>00</u>	<u>00</u>	+ 191 +58

*Church Closed - bad weather, ice
 1994 % Change March 1994

%Change in Sunday attendance for March = +13% (*adjusted for church closure Sunday 3-14-93 because of weather)

COMPARISON JANUARY TO JANUARY -1993 AND 1994

<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	-146	+17	+58			
%	- 21%	+ 8%	+13%			

TOTALS FOR THE MONTH (SUNDAY ONLY)

<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>						

LENTEN SERVICES

<u>Ash Wednesday</u>	<u>Healing Services for Lent</u>				
<u>1993</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
76	52	63	12@	62	57
<u>1994</u>					

59*	31*	00*	39	45	31
Net -17	-21	-63	+27	-17	-26

*Ash Wednesday 2-16-1994 59 bad weather (ice)
 *1st Lenten Healing Service 2-23-94 (bad weather -freezing rain, & wind)

@3rd Lenten Service 1993 (bad weather)
 *2nd Lenten Service 1994 (cancelled - bad weather)
 Total Lenten Services to date 3-23-94 (counting third service 1993 and 2nd service 1994)

1993	246
1994	205
Net	decrease -41 (or 29 eliminating 3rd service 1993)

	<u>Palm</u>	<u>Sunday</u>	<u>Tableau</u>	<u>Tennebrae</u>	<u>Good Friday</u>	<u>Easter</u>
<u>1993</u>	<u>233</u>		<u>141</u>	<u>64</u>	<u>56</u>	<u>261</u>
<u>1994</u>	<u>212</u>		<u>157</u>	<u>74</u>		
	-21		+ 16	+10		

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 3-31-94**

<u>MONTH</u>	<u>YEAR</u>		<u>CUMULATIVE</u>			<u>%act</u>		<u>act</u>	<u>94</u>	<u>% bud</u>	
	<u>88</u>	<u>89</u>	<u>90</u>	<u>91</u>	<u>92</u>	<u>act</u>	<u>%</u>			<u>a</u>	<u>%</u>
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50	
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72	
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UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
APRIL 1, 1994 - APRIL 30, 1994

SUMMARY AND HIGHLIGHTS

In contrast to March, in APRIL 1994, the Church showed a slight decrease in attendance at regular Sunday services. Attendance for these services in APRIL was 4% below that during the month of APRIL 1993 whereas attendance for the Tableau, Easter Services, and Tenebrae for 1994 exceeded that in 1993. The addition of 94 persons who attended the tradition of the Living Cross accounted for the major increase in Easter Day attendance.

Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our April 5, 1994 meeting at 7:30PM. Due to our heavy Council schedule, a call was made to Jon to change this date and time to May 1, 1994.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill Single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

The draft of a proposed Policy governing relationships in our church and including sexual relationships was forwarded to you for your review and action. Council decided to defer this action until the writing of our new Constitution for the United ministry with Bethel Church.

The proposal containing principles in negotiation with the Bethel Church was reviewed by the Bethel Committee and was approved for presentation to their congregation following the service at their church on May 1, 1994.

While Bruce and Andrea Waters have indicated an interest in helping to develop a Young Adult Group for our church I have not gotten a positive commitment from them re the follow up. I am still working on this.

The Baby Boost Program on April 21, 1994 went well.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS = 21;calls=1</u>	<u>March</u>	<u>22</u>
<u>VISITS TO SHUT-INS = 16;calls=4</u>	<u>April</u>	<u>20</u>

<u>VISITS TO HOSPITALS=11;calls=0</u>	<u>March</u>	<u>11</u>
<u>VISITS TO HOSPITALS= 7;calls=0</u>	<u>April</u>	<u>7</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of Mary Rubenstein, April 10th, Class of 1994, Elizabeth Weitzel, Kathleen Hoffman Koutsouis, and Marilyn Richards Sansom April 17, and Shirley Jenkins, April 24.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

Marty Clement is planning the next teaching for the Church School children for May 1994. The teaching for Easter was held on Sunday April 3rd at 9:00AM. 50 children and 44 adults attended as we built a Living Cross of Flowers and remember the meaning of the empty cross and the significance of the resurrection. Each child was blessed and given a plastic cross carrying the message "Jesus Loves Me." This project involved all 94 persons and to open we all sang "Jesus Loves Me". We closed with the traditional Easter greeting "He is Risen! He is Risen Indeed" and sang "Christ the Lord is Risen Today."

6. SUPERPANTRY

As a result of the 3rd Interfaith Music Festival, SEARCH, under the Chairmanship of Jon Spencer had enough money to fund SUPERPANTRY at our church this Spring. The program is underway. We had 12 candidates to begin and now have eight who have continued. Graduation will take place on May 22nd at 4:30PM.

7. Developing a Community "Think-Tank":

A meeting will be held on May 4th at noon at St. Brigid's to plan our Vacation Church School in June 1994. The Blessing of the Palms on Palm Sunday at O'Donnell Square on

March 27th was called due to rain. The Procession of the Cross was held on Good Friday April 1st beginning at St. Brigid's. Each church was visited and prayed for. We had six Pastors and their people involved. Father Joe invited me to participate in serving mass in the Easter Vigil on Saturday, April 2nd and he joined me in celebrating the Lord's Supper at the Easter Morning Sunrise Service.

8. Developing a Young Adult Group:
Bruce and Andrea Waters have volunteered to help organize and develop a program for Young Adults as a follow up to our fall program called REMEMBER WHEN. I have not however, got a firm, final commitment from them to lead this group.

9. Getting Better Media Exposure
Two large ads appeared in the Guide to promote the Lenten Services on healing and the Tableau. We also had in the paper two announcements of the SUPERPANTRY and the visit of Pat Kelly to our Church on March 20th.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance
Church attendance statistics indicate that for April our attendance at Sunday Morning Worship decreased 4% when compared to April 1993.

New Members Class

Four new persons have indicated their desire to affiliate with the church and were received on Sunday, April 10th. They include Cathy Ann Cahlo, George Keller, Clayton Compton, and Gloria Ruth. Shirley Jenkins was received on Sunday April 24, 1994 which makes a total of five new members.

c. New Members Committee

The new members Committee met on Wednesday, April 21st 1993. Our next meeting will be in the summer or fall of 1994. We plan to join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1994. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood. In previous meetings the Committee suggested that we develop

more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

2. Committees

a. Committee on Fundraising

Jon Greif, of Berkshire Life Insurance Company distributed to the Council in the November 1992 meeting, material describing the idea of selling Insurance which can be left to the church in the form of a capital gift. Members were enthusiastic about his presenting a plan for presentation to a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the method. Jon said he was willing to meet with us in our April meeting to forward this project. Council approved meeting with Jon at our next meeting at 7:30PM on May 3, 1994 to look again at this program.

b. Acquiring a Computer and Office Re-design

The computer has been installed in the office. This work has been completed. John Price is teaching the Pastor, Millie and Cass how to use the computer and working to improve our use of it in dealing with the mailing list for envelopes as well as in sharpening our approach to accounting. We are now maintaining the Shut-In list on the computer. John is also setting up a system to computerize our entire record system. This work is now in process. Members of the office re-design committee include Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

c. Spiritual Life Committee

The proposed Worship Book which includes the service for Baptism, Lord's Supper, etc. has been given to Jim Pate to print and will be ready for our meeting on May 3, 1994. We also hope to have ready a folder on preparing families to have their children baptised. Florence Gundlach, Margaret Myrick, and Cass Young prepared a folder which will be given to parents following the baptism of children so that they will know about the program of our church. This program is designed to help raise these new children in the nurture and love of the Lord.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
APRIL 1, 1994 - APRIL 30, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution involving Bethel Church.

4. We need to respond to Bethel's action at their congregational meeting of May 1, 1994, on the attached "Principles for Negotiating" our consolidation with Bethel. This document was approved by our church committee and also on April 25th by the joint negotiating committee with Bethel. In the latter meeting we discussed with Bethel setting up a joint worship service to give Pastor Rodgers an opportunity to preach. We suggested a Sunday in May or June.

6. The Worship Book and Baptism folder are ready to be presented today.

7. A letter was addressed to Rev. Jollenbeck communicating our decision not to participate in the "Make a Difference Campaign" (see attached).

8. Letter to Ernie Young and Karen Foster thanking them for making the "Living Cross".

9. Approval of the Graduation of the SUPERPANTRY students on Sunday May 22nd at 4:30PM.

STATISTICAL REPORT
APRIL 1994

	Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=12; Calls=4	<u>16</u>
Marie and John Malko 4-3	
Jackie Beardsworth 4-3	
Hilda Brown 4-3	
Colleen Carrigan Call 4-4	
Willis & Colleen Shrader 4-5	
Carolyn Rada Call 4-9	
Andy Rupalt 4-11	
Anna Wetherington 4-11	
Viola Redding Call 4-11	
Gloria Ruth Call 4-12	
Shirley Jenkins 4-12	
Colleen Shrader 4-12	
Sadie Zinn 4-20	
Jason Able 4-20	
Marianne Carrigan 4-22	
Colleen Carrigan 4-26	
 PARISH VISITOR'S CALLS	 <u>4</u>
VISITS TO HOSPITALS=7;calls=0	<u>7</u>
Ed Sansom Shock Trauma 4-3	
Richard Jones Key 4-3	
Margaret Price Franklin Square 4-11	
Margaret Price Franklin Square 4-12	
Elaine Smith Key 4-12	
Amandus Redding Church Home 4-19	
Amandus Redding Church Home 4-26	
 COMMITTEE MEETINGS	 <u>2</u>
Re Council re Bethel 4-20	
Bethel-United Joint Committee 4-25	
 COUNCIL MEETINGS	 <u>1</u>
35TH Meeting 4-5-94	
 CONGREGATIONAL MEETING	
ADMINISTRATIVE MEETINGS =10:Calls=4	<u>14</u>
Christine Kennedy Call 4-5	
Mary Jo Chase Braxton Call 4-5	
SEARCH 4-6	
Bill Voelker 4-6	
Bill Voelker 4-14	
Jeanette Haley 4-14	
Lois Long 4-14	
Wayne Shaffer 4-14	
D.C. IMPACT Call 4-16	
Mr. Park Call 4-20	
Debbie Brown, J.R. Hurst 4-21	

Bill Voelker 4-22
Secretaries Day 4-28
Bill Voelker 4-29

COUNCIL MEMBER INTERVIEWS 0

GROUP MEETINGS 15

Good Friday Procession of Cross 4-1
St. Brigid's Vigil Mass 4-2
Sour Beef Dinner Prep 4-8
Sour Beef Dinner Prep 4-11
Sour Beef Dinner Prep 4-12
Sour Beef Dinner 4-13
SUPERPANTRY 4-15
D.C. IMPACT 4-16
D.C. IMPACT 4-17
Baby Boost 4-20 Set Up
Baby Boost 4-21
D.C. IMPACT 4-24
Luncheon-Bingo 4-27
D.C. IMPACT 4-30
D.C. IMPACT 5-1

BAPTISMS=0, Counselling=1, Party=0 1
Ashley Nicole Mitchell Counselling 4-17

WEDDINGS=0 Counselling=2 Renewal of Vows=0 2
Stacy Schindler-Ryland Batton Counselling 4-23
Barbara Deasel-Ray Hopka Counselling 4-28

FUNERALS=2, Visit to Funeral Home=0, Counselling=3 5
Connely Funeral Counselling 4-7 re Edward Young
Evelyn Young Connely Counselling 4-7
Edward Young Funeral Connley 4-8
Richard Jones Duda Ruck 4-22
Richard Jones Jr. Counselling 4-22

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDANCE - APRIL 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>65</u>	<u>49</u>	<u>58</u>	<u>52</u>	<u>00</u>	<u>00</u>	<u>224</u>
<u>1994</u>	<u>38</u>	<u>44</u>	<u>59</u>	<u>42</u>	<u>00</u>	<u>00</u>	<u>183</u>
<u>Net</u>	<u>-27</u>	<u>- 5</u>	<u>+ 1</u>	<u>-10</u>	<u>00</u>	<u>00</u>	<u>- 41</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>168</u>	<u>212</u>	<u>86</u>	<u>154</u>	<u>00</u>	<u>00</u>	<u>620</u>
<u>1994</u>	<u>264</u>	<u>91</u>	<u>163</u>	<u>110</u>	<u>00</u>	<u>00</u>	<u>628</u>
<u>Net</u>	<u>+ 96</u>	<u>-121</u>	<u>+77</u>	<u>-44</u>	<u>00</u>	<u>00</u>	<u>+ 8</u>
<u>1993-1994-69</u>	<u>-126</u>	<u>+ 78</u>	<u>- 54</u>	<u>00</u>	<u>00</u>	<u>00</u>	<u>- 33</u>

1994 % Change April 1994
 %Change in Sunday attendance for April = -04%

COMPARISON JANUARY TO JANUARY -1993 AND 1994
TOTALS FOR THE MONTH (SUNDAY ONLY)

<u>1993-1994</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
	<u>-146</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>		
<u>%</u>	<u>- 21%</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>		

<u>1993-1994</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>

LENTEN SERVICES

<u>Ash Wednesday</u>	<u>Healing Services for Lent</u>				
<u>1993</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>76</u>	<u>52</u>	<u>63</u>	<u>12@</u>	<u>62</u>	<u>57</u>
<u>1994</u>	<u>59*</u>	<u>31*</u>	<u>00*</u>	<u>39</u>	<u>45</u>
<u>Net</u>	<u>-17</u>	<u>-21</u>	<u>-63</u>	<u>+27</u>	<u>-17</u>
				<u>31</u>	<u>-26</u>
*Ash Wednesday 2-16-1994 59 bad weather (ice)					
*1st Lenten Healing Service 2-23-94 (bad weather -freezing rain,& wind)					
@3rd Lenten Service 1993 (bad weather)					
*2nd Lenten Service 1994 (cancelled - bad weather)					
Total Lenten Services to date 3-23-94 (counting third service 1993 and 2nd service 1994)					
<u>1993</u>		<u>246</u>			
<u>1994</u>		<u>205</u>			
<u>Net</u>		<u>decrease</u>	<u>-41</u>	<u>(or 29 eliminating 3rd service 1993)</u>	

	<u>Palm Sunday</u>	<u>Tableau</u>	<u>Tennebrae</u>	<u>Good Friday</u>	<u>Easter</u>
<u>1993</u>	<u>233</u>	<u>141</u>	<u>64</u>	<u>56</u>	<u>261</u>
<u>1994</u>	<u>212</u>	<u>157</u>	<u>74</u>	<u>54</u>	<u>312</u>
	<u>-21</u>	<u>+ 16</u>	<u>+10</u>	<u>- 2</u>	<u>+ 51</u>

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 3-31-94**

MONTH	YEAR		CUMULATIVE			%act		act	94	% bud	
	88	89	90	91	92	act	% 93			a	%
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50	
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72	
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78	
APR	27.0	33.5	27.1	33.4	38.4	42.7	94				
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94				
JU	50.5	39.7	38.2	50.0	58.1	61.6	91				
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86				
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83				
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83				
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78				
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84				
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106				

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
MAY 1, 1994 - MAY 31, 1994

SUMMARY AND HIGHLIGHTS

In contrast to April 1994 for services in May the Church showed a slight increase in attendance at regular Sunday services. Attendance for these services in MAY was 7% above that during the month of MAY 1993.

Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief of Berkshire Associates (560-0070) providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our May 1994 meeting at 7:30PM. Due to our heavy Council schedule, a call was made to Jon to change this date and time to June 7, 1994.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill Single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

The draft of a proposed Policy governing relationships in our church and including sexual relationships was forwarded to you for your review and action. Council decided to defer this action until the writing of our new Constitution.

The proposal containing principles in negotiation with the Bethel Church was reviewed by the Bethel Committee and was approved by our committee and theirs for presentation to their congregation following the service at their church on May 1, 1994. The Bethel Congregation rejected this proposal at their congregational meeting and notified us that they would be closing their operation as of December 31, 1994.

Jackie Beardsworth has indicated her willingness to lead a Fund Raising Dance on August 13 from 5:00PM to 9:00PM.

American Joe, Candidate from Canton for Governor met with a Committee of SEARCH on Monday, May 23rd, at our Church to discuss his plan for developing a living wage for people in

Maryland as a possibility for defeating poverty. He proposed building the manufacturing base for our state and bringing back jobs in this sector of our economy.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS</u> = 16;calls=4	<u>April</u>	<u>20</u>
<u>VISITS TO SHUT-INS</u> = 8;calls=4	<u>May</u>	<u>12</u>
<u>VISITS TO HOSPITALS</u> = 7;calls=0	<u>April</u>	<u>7</u>
<u>VISITS TO HOSPITALS</u> = 2;calls=0	<u>May</u>	<u>2</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of Shirley Frampton, May 1, Shirley Morrissey, May 8, No Rose Pastor on Vacation May 15, Carol Borkman, Ella Brooks, Pat Jenkins, Donna Pate, Pastor Shaeffer (guest) May 22, and Ellsworth Keys, May 29, 1994.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

Marty Clement, Carol Borkman and I are planning the next teaching for the Church School children for September 1994. The teaching for May was held on Sunday May 22nd, at 9:30AM. Approximately 30 children and 20 adults attended as we helped children to understand Jesus teachings about children. Each child was given a picture of Jesus and the children. The teaching opened with the Pastor explaining the Solemn Declaration and began with the singing of "Jesus Loves Me". Following the teaching we sang "Jesus Loves the Little Children" and the children marched through the narthex and viewed the window featuring Jesus and the Children. The window is on the south side of the church. Each child then received a blessing and was given a letter from Jesus to take home. This letter reminded them of Jesus great love for all people.

6. SUPERPANTRY

We had 12 candidates to begin and now have eight who have continued. Six graduates completed the program. Graduation took place on May 22nd at 4:30PM. Present were Assembly Delegates Cornell Dypski and Caroline Krysiak, Councilmen

John Cain and Perry Sfikas, and Diane Baker of HUB 8 of the Mayor's Office.

7. Developing a Community "Think-Tank":

A meeting was held on May 4th at noon at St. Brigid's to plan our Vacation Church School in June 1994. The schedule of teaching was established and the dates for the Vacation Church School were set as June 27th to July 2nd

8. Developing a Young Adult Group:

Jackie Beardsworth has volunteered to lead a Young Adult Show and Dance on Saturday August 13th in Friendship Hall from 5-9PM. The purpose of this activity is to raise money for the church and to connect with people 28-45 years of age. In addition to the entertainment (Jackie's band), this activity will feature a dry bar and food. We hope to involve Andrea and Bruce Waters in helping with this.

Bruce and Andrea Waters have volunteered to help organize and develop a program for Young Adults as a follow up to our fall program called REMEMBER WHEN. I have not however, got a firm, final commitment from them to help lead this activity.

9. Getting Better Media Exposure

We will try to get publicity from the Guide for the Young Adult Dance and Show.

10. SEARCH

In cooperation with SEARCH, our South East Association Resolved to Combat Hunger, we met on May 23rd at our Church at 5:30PM with American Joe, Candidate from Canton for Governor of Maryland. American Joe has been a State Delegate and State Senator and now is running in this coming election. Our meeting was to explore his plans to help people to get out of the poverty cycle and his commitment to fight for a living wage for workers in Baltimore. The meeting included representatives from SEARCH, the Maryland Food Committee, and representatives of concerned citizens from around the state. American Joe stated that he is committed to fighting for a living wage by bringing back manufacturing jobs in Baltimore. This he believes can be done by giving tax breaks to new businesses to spark new enterprise and to get more jobs. He believes that many empty buildings in Baltimore can be used and that we have a work force which could be an asset for companies seeking to relocate manufacturing businesses. The average salary for manufacturing jobs is \$13.60 per hour in contrast to \$4.35 (the minimum wage) for so many jobs in the service sector.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for May our attendance at Sunday Morning Worship increased 7% when compared to May 1993.

New Members Class

New persons have indicated their desire to affiliate with the church and will be received on Sunday, June 19th at the 10:30AM service.

c. New Members Committee

The new members Committee met on Wednesday, April 21st 1993. Our next meeting will be in the summer or fall of 1994. We plan to join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1994. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood. In previous meetings the Committee suggested that we develop more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

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Jon Greif, of Berkshire Life Insurance Company distributed to the Council in the November 1992 meeting, material describing the idea of selling Insurance which can be left to the church in the form of a capital gift. Members were enthusiastic about his presenting a plan for presentation to a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the method. Jon said he was willing to meet with us in our June meeting to forward this project. Council approved meeting with Jon at our next meeting at 7:30PM on June 7, 1994 to look again at this program.

b. Acquiring a Computer and Office Re-design

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as in sharpening our approach to accounting. We are now maintaining the Shut-In list on the computer. John is also setting up a system to computerize the Memorials in our Narthex and next our entire record system. This work is now in process. John has completed the Memorial Board. Members of the office re-design committee include Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

c. Spiritual Life Committee

The Worship Book which includes the service for Baptism, Lord's Supper, etc. has been printed by Jim Pate and is now being used in the church. Thanks to Margaret Myrick, Florence Gundlach, and Cass Young we now have a folder to help families to keep promises made in baptism so that they will know about the program of our church. This program is designed to help raise these new children in the nurture and love of the Lord.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
MAY 1, 1994 - MAY 31, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. We have responded to Bethel's action at their congregational meeting of May 1, 1994, in response to the "Principles for Negotiating" our consolidation with Bethel. Bethel rejected the concept of consolidation and sent us a letter indicating that they were closing their operation on December 31, 1994. A letter was printed in the Bulletin for our congregation to bring them up to speed and our response sent to Bethel's Committee regarding this matter (see attached letter).

5. Approval of Jackie Beardsworth's Fund Raising Dance for Young Adults to be held on August 13 from 5:00 - 9:00PM.

6. Approval of the exploration of the Southeast Parent Child Center, a parent involvement Day Care Center, for fall of 1994. Subject to Council approval and a negotiated contribution to our budget, the Center would be located on the 4th floor of our Christian Education Building. This Center has for the last twelve years been based in School #230 and has been running in Canton for 26 years. The Center serves children 2-4 years of age. Concetta Clark is the Director. She has an excellent reputation for providing good care. Donna Pate, and Janice Jackson have their children in the Center. I would suggest a Committee to explore this possibility consisting of President George Hammerbacher and including Clarence Rowell, Harvey Jacob, Bill Voelker, Jim Talagsen, Donna Pate, Janice Jackson, and Cass Young. This is a real opportunity to connect with parents and young children and to carry out one of our major mission objectives of relating to new young parents in the area. Suggested dates for review of this project would be Tuesday June 14th or Thursday June 16th. Mrs. Clark would be available between 4:00PM and 9:00PM but would prefer an earlier time so that everyone could see the building in the afternoon light. With

8 DAY BAR
1200 PER.
100 PEOPLE

3RD FLOOR
DAY CARE
STATE OR
FEDERAL
REGULAT

some modifications Mrs. Clark believes the building space would qualify and meet various governmental regulations.

The key to this project is to sell the location to Mrs. Clark and her parents. If we can do that, we have a project. If they do not buy the location, the project is dead. Our Church has had an historic commitment to educating children. We must ask ourselves "do we once again want to make this church and its facilities available to the young adults and their children in this neighborhood?" Do we want to build our church? I believe that modification of these facilities to make them acceptable are possible and at a reasonable cost.

I recommend that we approve the exploration of this project.

7. Review of Jon Grief's insurance proposal for capital fundraising for the church.

STATISTICAL REPORT
MAY 1994

	Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=4; Calls=4	<u>8</u>
Eleanor Naff Call 5-8	
Olga DeBloom 5-9	
Bertha Benser 5-12	
Colleen Shrader Call 5-12	
Colleen Shrader Call 5-17	
Colleen Shrader 5-26	
Margaret Spleidt 5-16	
Fred Long 5-24	
 PARISH VISITOR'S CALLS	 <u>4</u>
 VISITS TO HOSPITALS=2;calls=0	 <u>2</u>
Eula May Jones Mercy 5-5	
Ed Sansom Shock Trauma 5-5	
 COMMITTEE MEETINGS	 <u>2</u>
 COUNCIL MEETINGS	 <u>1</u>
36TH Meeting 5-3-94	
 CONGREGATIONAL MEETING	
 ADMINISTRATIVE MEETINGS =10:Calls=2	 <u>12</u>
Jerome Bird Call 5-2	
THINK TANK 5-4	
SEARCH 5-4	
Bill Voelker 5-6	
SEARCH 5-11 RE AMERICAN JOE	
Buy Answering Machine 5-12	
Bill Voelker 5-12	
Marie Ickrath Call 5-16	
SEARCH 5-19 RE AMERICAN JOE	
AMERICAN JOE 5-23	
Bill Voelker 5-27	
Health and Welfare Committee 5-31	
 COUNCIL MEMBER INTERVIEWS	 <u>0</u>
 GROUP MEETINGS	 <u>5</u>
D.C. Impact Graduation 5-1	
Mother Daughter Banquet 5-4	
Birthday Party Mike Beardsworth 5-15	
John Cain Fund Raiser 5-21	
SUPERPANTRY GRAD 5-22	
 BAPTISMS=1, Counselling=1, Party=0	 <u>2</u>
Ashley Nicole Mitchell Baptism 5-22	
Vicki Shaver Counselling re Mariah 5-16	

WEDDINGS=2	Counselling=3	Renewal of Vows=0	<u>5</u>
Jackie Anderson Counselling 5-5			
Lubinski- France Rehearsal 5-18			
Kwarta-Wilson Rehearsal 5-19			
Lubinski-France Wedding 5-20			
Kwarta- Wilson Wedding 5-21			
FUNERALS=1,	Visit to Funeral Home=0,	Counselling=1	<u>2</u>
Joan Bramble Counselling 5-10			
John K. Smith Funeral Charles Zeiler 5-11			
COUNSELLING SESSIONS			<u>0</u>
CONFERENCE MEETINGS			<u>0</u>

SUNDAY ATTENDANCE - MAY 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>47</u>	<u>47</u>	<u>56</u>	<u>52</u>	<u>47</u>	<u>00</u>	<u>249</u>
<u>1994</u>	<u>36</u>	<u>40</u>	<u>47</u>	<u>48</u>	<u>45</u>	<u>00</u>	<u>216</u>
<u>Net</u>	<u>-11</u>	<u>- 7</u>	<u>- 9</u>	<u>- 4</u>	<u>- 2</u>	<u>00</u>	<u>- 33</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>82</u>	<u>90</u>	<u>61</u>	<u>110</u>	<u>81</u>	<u>00</u>	<u>424</u>
<u>1994</u>	<u>88</u>	<u>93</u>	<u>88</u>	<u>108</u>	<u>79</u>	<u>50*</u>	<u>506</u>
* Church School Teaching at 9:30AM 5-22-94							
<u>Net</u>	<u>+ 6</u>	<u>+ 3</u>	<u>+ 27</u>	<u>- 2</u>	<u>- 2</u>	<u>+ 50</u>	<u>+ 82</u>
<u>1993-1994</u>	<u>-5</u>	<u>- 4</u>	<u>+ 18</u>	<u>- 6</u>	<u>- 4</u>	<u>+ 50</u>	<u>+ 49</u>

1994 % Change May 1994
 Change in Sunday attendance for May =+ 7%

COMPARISON JANUARY TO JANUARY -1993 AND 1994
TOTALS FOR THE MONTH (SUNDAY ONLY)

<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	
<u>%</u>	<u>- 21%</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>						

COMPARATIVE INCOME IN THOUSANDS
TO DATE 3-31-94

MONTH	YEAR		CUMULATIVE			%act		act	% bud	
	88	89	90	91	92	act	%		94	a
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78
APR	27.0	33.5	27.1	33.4	38.4	42.7	94			
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94			
JU	50.5	39.7	38.2	50.0	58.1	61.6	91			
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86			
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83			
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83			
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78			
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84			
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106			

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
JUNE 1, 1994 - JUNE 31, 1994

SUMMARY AND HIGHLIGHTS

In contrast to May 1994 for services in June the Church showed a decrease in attendance at regular Sunday services. Attendance for these services in June was 8% below that during the month of June 1993.

Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief of Berkshire Associates (560-0070) providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our May 1994 meeting at 7:30PM. Due to our heavy Council schedule, a call was made to Jon to change this date and time to June 7, 1994.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill Single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

Jackie Beardsworth has indicated her willingness to lead a Fund Raising Dance on August 13 from 5:00PM to 9:00PM. Council approved this project and tickets have been provided by Tom Skarda of Skarda Funeral Homes.

Council approved the exploration of the Parent Involvement program for children at our church. The exploratory meeting was held on Thursday, June 16th to review the building with Mrs. Clark with an eye to its compliance and to plan for a review with Lillian Augustus of Childcare Administration of the City of Baltimore (see attached report).

A letter (attached) to Ms. Augustus was prepared and forwarded to Ms. Augustus in accordance with her request. We hope to complete the review before our next meeting of the Council. Mrs. Clark will present a proposal for approval of our Council at its next meeting on July 5th. Harvey will explore insurance with Tim O'Meally of the program and the Gartland Insurance Company. This was completed (see attached

letter from Mr. O'Meally.

Five new members were received into the life of our Church on Sunday, June 19th.

The Crab Cake luncheon and dinner was held on Friday, June 24th. While we had excellent cooperation and help, the turn out proved disappointing. The intense heat took its toll along with the threat of heavy rain.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS = 8;calls=4</u>	<u>May</u>	<u>12</u>
<u>VISITS TO SHUT-INS = 9;calls=7</u>	<u>June</u>	<u>16</u>

<u>VISITS TO HOSPITALS= 2;calls=0</u>	<u>May</u>	<u>2</u>
<u>VISITS TO HOSPITALS= 5;calls=0</u>	<u>June</u>	<u>7</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of No Rose, June 5th (Pastor's Vacation), Bernie Daniloski, June 12th, Ben Long II, Jennifer Myrick, June 26th.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

All Church School Teachers met to plan our program for the fall. Carol Rowell led the meeting and Clarence and Ed Meyers also attended. Marty Clement, Priscilla, Pat Jenkins, Donna Pate, Carol Borkman and I attended. A meeting will be held in July to review curriculum for the fall. Confirmation Class will require students to attend church school on Sunday. Parents will be asked to meet with the Pastor to help plan the schedule. We will try to get a Mentoring Program underway for the Confirmands. The Mentoring Program will arrange for mentors from the congregation to c.Call the Confirmands if they do not appear in Church, talk regularly with them, and introduce them to the church at graduation time. An effort will be made to get mothers out of the child care class and to encourage them to meet with Marty for study of the book "My Confirmation". A new beginners Bible study Class will meet on Thursdays and will include parents of confirmands as

well as new members.

Our next meeting will convene in July and will focus on making a curriculum selection. We will try to get Lucy Brady of the United Church to come and orient our teachers to the U.C.C. curriculum.

Our monthly Teachings for the Church School will take place next fall including one on Baptism, the Birth of Jesus, and the Living Cross. We are now able to do others on Thanksgiving, the Presence Light, Jesus and the Children, and will focus on the ministry of Jesus and try to tie these Teachings to the themes in the stain glass windows in the church. Our effort will be to create a two year sequence of Teachings so as not to repeat too often. We will ask the mothers in Marty's group to assist in developing the themes.

6. SUPERPANTRY

The Rev. John Spencer and I will discuss whether to continue the Interfaith Music Festival in the Fall.

7. Developing a Community "Think-Tank":

A meeting was held on June 13th at St. Brigid's to plan our Vacation Church School in June 1994. The schedule of teaching was established and the dates for the Vacation Church School were set as June 27th to July 2nd. Betty Brocato of St. Brigid's has her mother in the hospital and has had trouble getting the School organized as in previous years.

8. Developing a Young Adult Group:

Jackie Beardsworth has volunteered to lead a Young Adult Show and Dance on Saturday August 13th in Friendship Hall and Fellowship Hall from 5-10PM. The purpose of this activity is to raise money for the church and to connect with people 20-45 years of age. In addition to the entertainment (Jackie's band) and Ying Yang Yates (a disc Jockey), this activity will feature a dry bar and food (see attached). Tom Skarda volunteered to print our tickets. We hope to involve Andrea and Bruce Waters in helping with this.

9. Getting Better Media Exposure

We will try to get publicity from the Guide for the Young Adult Dance and Show.

10. SEARCH

Our next meeting will be in the Broom Factory on September 10th at 1:00PM.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for June our

attendance at Sunday Morning Worship decreased 8% when compared to June 1993.

New Members Class

Five new persons joined the church on Sunday, June 19th at the 10:30AM service. They were Anne Wetherington, Ed Flynn, Savina Rossmark, Richard Wehner, and Kenneth Schaefer.

c. New Members Committee

The new members Committee met on Wednesday, April 21st 1993. Our next meeting will be in the summer or fall of 1994. We plan to join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1994. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood. In previous meetings the Committee suggested that we develop more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

2. Committees

a. Committee on Fundraising

Jon Greif, of Berkshire Life Insurance Company distributed to the Council in the November 1992 meeting, material describing the idea of selling Insurance which can be left to the church in the form of a capital gift. Members were enthusiastic about his presenting a plan for presentation to a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the method. Jon said he was willing to meet with us in our June meeting to forward this project. Council approved meeting with Jon at our meeting at 7:00PM on June 7, 1994 to look again at this program but Jon did not appear. An effort will be made to contact him and find out what happened.

b. Acquiring a Computer and Office Re-design

The computer has been installed in the office. This work has been completed. John Price is teaching the Pastor, Millie and Cass how to use the computer and working to improve our use of it in dealing with the mailing list for envelopes as well

as in sharpening our approach to accounting. We are now maintaining the Shut-In list on the computer. John is also setting up a system to computerize the Memorials in our Narthex and next our entire record system. This work is now in process. John has completed the Memorial Board. Members of the office re-design committee include Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

c. Spiritual Life Committee

Wayne Schaeffer has found a shop which is able to shine the brass fixtures on the altar and is proceeding to have this done. The preliminary results have been outstanding.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
JUNE 1, 1994 - JUNE 30, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. Approval of the proposal for the Parent Child Involvement Program (PACT -parents and children together).

5. Review of Jon Grief's insurance proposal for capital fundraising for the church. Shall we set another date?

6. As part of his vacation the Pastor will attend a Conference and Retreat from August 31-September 5. Deacon Max Hoffman to preach on Sunday, September 4th. Pastor Glen Rodgers will cover in emergencies.

STATISTICAL REPORT
JUNE 1994

	Total	
VISIT SINGLE INDIVIDUALS & SHUT-INS=3;	Calls=7	<u>10</u>
Marguerite Spleidt Call 6-10		
Ruth Pearce Call 6-10		
Sharon Hohn Call 6-10 (Elwood Walter)		
Elwood Walter Meridian N.H. 6-12		
Dorothy Davenport (Anna Bright) Call 6-13		
Edna Oberlander 6-14		
Debbie Brown Call 6-16		
Marguerite Spleidt Call 6-17		
Nancy Gray, Isabel Parker 6-20		
Erin Colgan Call 6-20 re Stillwagon		
 PARISH VISITOR'S CALLS	 <u>6</u>	
 VISITS TO HOSPITALS=5;calls=0	 <u>5</u>	
Charles Richards University 6-12		
Ed Sansom Shock Trauma 6-12		
Charles Bushman Key 6-20		
William Stillwagon Church Home 6-20		
John Barnes St. Joseph's 6-21		
 COMMITTEE MEETINGS	 <u>0</u>	
 COUNCIL MEETINGS	 <u>1</u>	
37TH Meeting 6-5-94		
 CONGREGATIONAL MEETING		
 ADMINISTRATIVE MEETINGS =5:Calls=8	 <u>13</u>	
Jim Fridman Call 6-13		
Jackie Beardsworth Call 6-13		
Tom Skarda Call 6-13		
Nancy Gray Call 6-14		
Ben Long Call 6-14		
Concetta Clark 6-14		
John Spencer Call 6-15		
Sue Webber Call 6-15		
Concetta Clark 6-16		
Bill Voelker 6-17		
THINK TANK 6-20		
Church School Teachers 6-26		
House Blessing Golden Ring 6-26		
 COUNCIL MEMBER INTERVIEWS	 <u>0</u>	
 GROUP MEETINGS	 <u>5</u>	
Crab Cake Luncheon and Dinner 6-24		
Vacation Church School 6-27		
Vacation Church School 6-28		
Vacation Church School 6-29		

Vacation Church School 6-30

BAPTISMS=0, Counselling=0, Party=0 0

WEDDINGS=0 Counselling=4 Renewal of Vows=0 4

Bridget Johnson Counselling 6-22

Lisa Novak-William Carrigan Counselling 6-23

Mary Meecham-Dennis Wheeler Counselling 6-28

Bridget Johnson Counselling 6-29

FUNERALS=1, Visit to Funeral Home=0, Counselling=1 2

Nicholas Elwood Walter Connely Counselling 6-21

" " Connely Funeral 6-24

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDANCE - JUNE 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>54</u>	<u>56</u>	<u>49</u>	<u>46</u>	<u>00</u>	<u>00</u>	<u>205</u>
<u>1994</u>	<u>46</u>	<u>49</u>	<u>48</u>	<u>52</u>	<u>00</u>	<u>00</u>	<u>195</u>
<u>Net</u>	<u>- 8</u>	<u>- 7</u>	<u>- 1</u>	<u>+ 6</u>	<u>00</u>	<u>00</u>	<u>- 10</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>96</u>	<u>99</u>	<u>94</u>	<u>105</u>	<u>00</u>	<u>00</u>	<u>394</u>
<u>1994</u>	<u>74</u>	<u>88</u>	<u>92</u>	<u>103</u>	<u>00</u>	<u>00</u>	<u>357</u>
<u>Net</u>	<u>- 22</u>	<u>- 11</u>	<u>- 2</u>	<u>- 2</u>	<u>00</u>	<u>00</u>	<u>- 37</u>
<u>1993-1994-30</u>	<u>- 18</u>	<u>- 3</u>	<u>+ 4</u>	<u>00</u>	<u>00</u>	<u>00</u>	<u>-47</u>

1994 % Change June 1994
 Change in Sunday attendance for May = - 8%

		<u>COMPARISON JANUARY TO JANUARY -1993 AND 1994</u>					
		<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>					
<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	
<u>1994</u>	<u>-146</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>	
<u>%</u>	<u>- 21%</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>	
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	
<u>1994</u>							

COMPARATIVE INCOME IN THOUSANDS
TO DATE 5-30-94

MONTH	YEAR		CUMULATIVE			%act		94	% bud	
	88	89	90	91	92	act	% 93		act	a
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90
JU	50.5	39.7	38.2	50.0	58.1	61.6	91			
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86			
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83			
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83			
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78			
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84			
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106			

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD, 21224
(Tel No. 410-276-0393)

REPORT TO THE COUNCIL ON THE PARENT CHILD INVOLVEMENT PROJECT
June 16, 1994

BACKGROUND:

The exploration of this project was approved by our Council at its meeting of June 5, 1994. The program is facilitated by Concetta Clark (995-0118) of 5317 Night Shade Court, Columbia, MD 21045. She has been leading parent-child involvement programs in our community for 27 years. The program has been held at Fortview Recreation Center adjacent to Public School #230 for the last nine years. It currently serves children from 2 to 4 years of age. Concetta holds three classes with no more than 15 children in each class. Classes serve (12) two year olds, (15) three year olds and (15) four year olds and their parents for a total maximum capacity of 42 children. Parent participation is mandatory. The classes operate during the school year on Monday, Tuesday, and Thursday. The key to this program is that mothers and fathers volunteer to help work with the children so Concetta needs space to work with these parents. While the program has a Director and an Assistant, it is basically a parent support group with children's programming.

MISSION OF THE CHURCH:

Our Church needs to attract Young Adults between the ages of 20 and 45. We recognize that the new people coming into our neighborhood are young adults with young children and many of them are single parents. Many of these adults lack training in parenting. Most mothers have to work. Like many parents today, they need help and support in raising their children. They also need a safe place to help prepare their children for the demanding pace of the modern school. This project attracts parents who are willing to work in the program and to help finance the school. This project is a self supporting self-help program and fits into our mission objectives of helping parents and children to grow in character reflective of the caring values of a church. Concetta Clark is an experienced parent educator and child care expert. She has an excellent reputation in our community. We believe our objectives and those of the Director and participating neighborhood parents are similar.

SUMMARY:

On Thursday, June 16, 1994, Clarence Rowell Vice President, Bill Voelker Treasurer, Harvey Jacob Financial Secretary, Cass Young, Secretary, and Bob Armstrong, Pastor (Council Members) met with representatives of the Parent Child Involvement Program to review the project and look at the second floor as a potential place to service this program.

PRE-SCHOOL CARE PROJECT

June 14, 1994

The exploration of this project was approved by our Council at its meeting of June 5, 1994. The program is run by Concetta Clark (995-0118) who has been leading Pre-School programs in our community for 27 years. The program has been held at Public School #230 for the last twelve years. Concetta holds two sessions, one in the morning and one in the afternoon, and operates during the school year. The key to this program is that mothers and fathers volunteer to help work with the children so Concetta needs space to work with these parents.

MISSION OF THE CHURCH

Our Church needs to attract Young Adults between the ages of 20 and 45. We recognize that new people in our neighborhood are young adults with young children. Many of these adults have to work and need a safe place to place their children. This project fits our mission objective.

ITEMS NECESSARY TO DEVELOP THIS PROGRAM:

1. Council has felt that the program should take place on the second floor. The Scouts would then move to the 4th floor. The idea is to begin to make more effective use of our building and to try to meet a need for a pre-school program for working mothers. The large area used by Scouts would have to be redesigned and painted with some nice bright colors similar to that of the Child Care Room developed by Carol Borkman. The kitchen would also be an asset if it were painted and cleaned up. This floor also has a toilet in the Library. Concetta has equipment for operating the school. She would bring this equipment with her.
2. We may need a panic bar on the door to the Gym or Fellowship Hall. That will enable us to keep that door locked at all times.
3. We need an electric lock on the East Ave Entrance and a speaker system so that the Pre-School can identify when parents come to serve. It will also give the school control over admissions to the building. At night the Scouts need to control the front door and admit members of the troop.
4. We need the tiles replaced on the 4th Floor so the Scouts can more comfortably use the room. The old tiles and trash need to be removed from the 4th floor to make the room usable.
5. The Scout Storage room needs to be cleaned out but the equipment can remain there for now since that space is not necessary for the Pre-School project.
6. Harvey has explored the insurance question and will have a report to make later in our negotiations.

Due to a previous engagement, George Hammerbacher, our President was unable to be with us. Jim Talagsen, Property Manager, was on vacation and so unable to be present at this meeting. John Strong was present to help us get into any rooms in the building which might be necessary to exploring this site.

Concetta Clark, facilitator of the Program was present along with parents Tomothy P. O'Meally of the Gartland & Co. Insurance, 803 Sharp St., P.O. Box 88 Baltimore, MD, 21203 Tel No. 837-0574, Donna Pate (member of United), and Janice Jackson (member of United)

ITEMS NECESSARY TO DEVELOP THIS PROGRAM:

1. Council felt that the program should take place on the second floor to make it accessible to the children. The Scouts would then move to the 4th floor. The large area used by Scouts would have to be redesigned and painted for the children with some nice bright colors similar to that of the Child Care Room developed by Carol Borkman. The kitchen would also be an asset if it were painted and cleaned up. This floor also has a toilet in the Library. Concetta believes that we may be asked to put an additional toilet in this space and possibly move the sink to make it accessible to the children. The parents have equipment for operating the Program which would be brought to the site. Under consideration is the possible use of the gym on the first floor for large muscle activities. This equipment would be put away after each session.

2. We may need a panic bar on the door to the Gym or Fellowship Hall. That will enable us to keep that door locked at all times.

3. We need an electric lock on the East Ave Entrance and a speaker system so that the Program can identify when parents come to serve. It will also give the school control over admissions to the building. At night the Scouts need to control the front door and admit members of the troop.

4. We need the tiles replaced on the 4th Floor so the Scouts can more comfortably use the room. The old tiles and trash need to be removed from the 4th floor to make the room usable.

5. The Scout Storage room needs to be cleaned out but the equipment can remain there for now since that space is not necessary for the Parent Child Involvement Program.

6. Harvey Jacob has explored the question of insurance and will have a report to make later in our discussions. He will review these questions with the United Church Insurance Advisory Board and with Timothy O'Meally who is familiar with

insurance questions involving schools. One key is to focus on the definition of this program as being a self financed parent child involvement program.

NEXT STEPS:

1. Have Concetta submit a proposal to the licensing agency for their review and then set a date for our review of the site with the representative of the licensing/approving agency. Jim Talagsen, as Property Manager, should be involved.
2. Get information regarding insurance options for presentation to the Council in its meeting of July 5th. Harvey Jacob, Financial Secretary, will follow up on this.
3. Get a list of costs necessary to properly discuss this option at our next Council meeting on July 5th and so that a decision can be made regarding this program at this time. If we are to sponsor this program, time is of the essence since the program must be promoted for a September date.
4. Present a proposal for review by the Council at its next meeting on July 5th. Concetta Clark will prepare this.

cc: Council, C. Clark

The Rev. Robert M. Armstrong
UNITED EVANGELICAL CHURCH
945 S. East Avenue,
Baltimore, MD 21224
(410) 276-0621

June 20, 1994

Lillian Augustus
Childcare Administration
2701 N. Charles St., 3rd Floor
Baltimore, MD, 21218

Dear Ms. Augustus:

On Friday, June 17, 1994, Concetta Clark telephoned asking for direction in getting our parent child involvement program operational by September of this year. As requested a plan for that program was submitted to me and we forward it to you for your information and review so that we can determine what we need to do to come into compliance with your regulations.

Program for Two Year Olds:

These children attend with a parent who remains on site. Their session meets on Tuesday morning for one and a half hours. There will be no more than twelve children enrolled in this group. The parent's discussion/support group meets in a room adjacent to the children's room. Two rotating parents and a paid adult will stay in the room with the children and conduct the program.

Program for Three Year Olds:

On Monday morning these children will come with their parents who also participate in a discussion/support group on site. This session is two hours long. There will be no more than fifteen children enrolled in this group. Two rotating parents and a paid adult will stay with the children and conduct the program.

On Thursday morning these children will return for another two hours. Two paid adults and one rotating parent will help with the children's program.

Program for Four Year Olds:

The four year olds will meet on Monday, Tuesday, and Thursday afternoon for two hours each day. There will be no more than fifteen children enrolled in this program.

On Monday the children will attend with their parents who stay on site for their support/discussion group. Two rotating parents and one paid adult will stay with the children and conduct the program.

On Tuesday and Thursday afternoons the children return for

additional sessions. On these days two paid adults and one rotating parent will stay with the children.

Facility Description:

The facility includes a large room for the children, a kitchenette, and a large indoor play area which will be furnished with gym equipment, and a separate room equipped with visual aides and a blackboard for the parent\support discussions.

Because we want to prepare for opening this service in September, time is of the essence. Because of the large group of young adults who are moving into Canton with young children and also those who are starting new families, we are anxious to hear from you soon so we can make any changes necessary to meet your regulations and plan our promotion of this opportunity for the people in our neighborhood. We look to hear from you soon.

kindest Personal Regards,


Robert M. Armstrong
Pastor

Facsimile Cover Sheet

To: Mr. Harvey Jacob,

President

Company: The Chesapeake Machine Company

Phone: 327-3350

Fax: 675-5810

From: Timothy P. O'Meally

Company: GARTLAND & COMPANY, INC.

Phone: 1-410-837-0574

Fax: 1-410-752-2815

Date: 06/27/94

Pages including this

cover page: 2

Comments:

**GARTLAND
& COMPANY, INC.**P.O. BOX 88 • BALTIMORE, MD 21203-0088
410-837-0574 • FAX: 410-752-2815

June 27, 1994

Mr. Harvey Jacob, President
The Chesapeake Machine Company
210 South Janney Street
Baltimore, MD. 21224

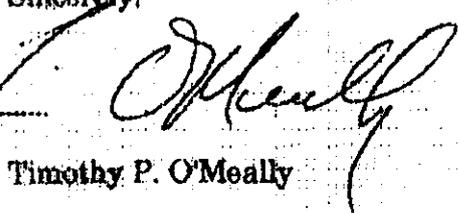
Dear Mr. Jacob,

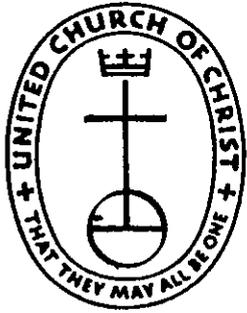
I would like to thank you for taking the time to meet with me this morning to discuss the insurance program now in force for the United Evangelical Church. As discussed during our meeting, the insurance program is sufficient to cover a preschool program through it's Comprehensive General Liability package Blanket Contractual Provision concerning the assumed liability of a third party.

There are also specific provisions for Teacher Liability, Nursery School and Day Care Liability coverage should the Church consider sponsoring the program outright. That said, we then must consider the status of Mrs. Clark as either contractor or employee. As an employee of the Church the Church will have an additional premium to pay for workers' compensation. The classification code is 8868, College: Professional Employees & Clerical as stated in the manual for workers' compensation and the manual rate is \$3.30.

I hope that this information is helpful to you and I look forward to meeting with you again soon.

Sincerely,


Timothy P. O'Meally



Summary of Insurance Program

MARSH &
MCLENNAN

Liability Insurance

\$1,000,000 limit for each church plus \$50,000,000 Umbrella, as explained below.

Comprehensive General Liability — Covers injury to persons or damage to property of others on or off church premises for which the church is legally responsible, and includes:

Products and Completed Operations — Covers injury or damage when the church is responsible (e.g., food poisoning at a church potluck causes wrongful death).

Slander, Libel, Defamation of Character, False Arrest, Invasion of Privacy

Blanket Contractual — Covers the church when it has assumed the liability of a third party (e.g., if church leases a hall, hall owner can be indemnified by the church).

Liquor Law Liability — Covers the church when it is found responsible for damage or injury as the result of alcohol consumption.

Additional Interest of Employees, Volunteers and Church Members — Covers the employees, volunteers and church members when they are found responsible for damage or injury arising out of their activity as employees, volunteers or members.

Teachers Liability and Corporal Punishment — Covers the church and its teachers for liability claims.

Nursery School and Day Care Liability Coverage — Covers the church for liability and accidents at church owned and operated nursery and day care facilities.

Senior Day Center Liability Coverage — Covers the church for liability and accidents at church owned and operated senior day center facilities.

Medical Payments — Covers medical payments to persons injured during church activities on or off church premises. Limit: \$15,000 per person.

Real Property Damage Legal Liability — Covers the church for damage to the real property of others (e.g., damage by the church to an office which it occupies as a tenant). Limit: \$100,000.

Clergy Professional Liability

Directors' and Officers' Liability — Covers the church and its officers and directors for claims alleging wrongful acts by the officers or directors.

Cemetery Liability — Covers the church when it maintains a cemetery.

Sexual Misconduct Liability

Umbrella Liability — \$50,000,000 limit group occurrence and annual group aggregate excess over Comprehensive General Liability, Automobile Liability, Clergy Professional Liability, Directors' & Officers' Liability, Cemetery Liability and \$35,000,000 group occurrence and aggregate for Sexual Misconduct.

Summary of Insurance Program

This summary is intended to facilitate your understanding of the UCC* Insurance and DISCIPLES* Insurance Programs managed by the Conferences of the United Church of Christ Insurance Advisory Board (IAB). It does not replace or supersede the insurance contract and does not include all the benefits or limitations found in the policy.

Property Insurance

Coverage Terms

"All Risk Coverage" — Church property - buildings and contents - are protected against all risks besides those specifically excluded, such as flood & earthquake.

Replacement Cost — Church property is protected on a replacement cost basis (i.e., depreciation is not applied to the cost of repairing or replacing damaged property).

Blanket Coverage — Each church is covered for one limit of liability for all buildings and their contents. Individual building limits do not apply.

Ordinance Protection — For churches that own their church buildings, the policy offers coverage for contingent liability, demolition and increased costs of construction. During repair or replacement of severely damaged property, local building ordinances (municipal, city or state) may require demolition of a partially damaged structure, the installation of a sprinkler system or other safety features not previously required, nor planned into your budget. Your UCC* IAB insurance policy covers these contingencies, subject to the policy limits, which are typically greater than most policies' limits.

Fine Arts — Valuable items such as organs, gold and silver may be specifically scheduled on the policy.

Deductible — The standard deductible is \$250 per loss. Higher deductibles are available. There is no deductible for liability claims.

Additional Specific Coverages

Water Backup — Covered to limits of the policy for water backup caused by sewer, storm drains, flat roof pooling and sump pump failure.

Exterior Signs and Fences — Blanket limit.

Stained Glass — Included in blanket glass coverage in building limits.

Newly Acquired Property — \$1,000,000.

Personal Property of Clergy and Officers — \$25,000*.

Valuable Papers and Records — \$25,000*.

Accounts Receivable — \$25,000*.

Property in Transit — \$25,000*.

Business Income — \$25,000*.

Extra Expense — \$25,000*.

Trees, Shrubs and Plants — \$1,000* per item, \$10,000* per occurrence.

EDP — \$25,000*.

Liability Insurance

\$1,000,000 limit for each church plus \$50,000,000 Umbrella, as explained below.

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* Higher limits available upon request

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*Conferences of the
United Church of Christ
Insurance Advisory Board*

East Coast: 6001 Montrose Road, Suite 700 • Pocomoke, MD 20682
West Coast: 1261 E. Hillside Blvd. • Foster City, CA 94404

Should you have any questions please contact:

UCC* IAB

800-437-8830

or

Marsh & McLennan, Incorporated

800-843-7695

or

The Conference Agent

Summary of Insurance Program

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Deductible — The standard deductible is \$250 per loss. Higher deductibles are available. There is no deductible for liability claims.

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** Higher limits available upon request*



*Conferences of the
United Church of Christ
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East Coast: 8001 Montrose Road, Suite 700 • Rockville, MD 20852
West Coast: 1281 E. Hillside Blvd. • Foster City, CA 94404

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UCC* IAB

800-437-8830

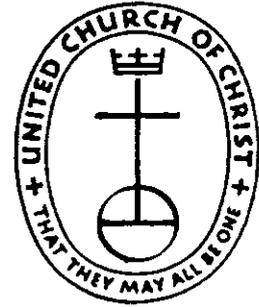
or

Marsh & McLennan, Incorporated

800-843-7695

or

The Conference Agent



**A Comparison of
Occurrence &
Claims-Made
Insurance**

**MARSH &
MCLENNAN**

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is reported during the coverage period or any extended reporting period. (A claim is "made" when you receive a written claim from a claimant or when you report an incident to the insurer.)

- **Retroactive Dates** are set to avoid duplication of coverage when claims-made coverage replaces occurrence. Claims for events which occurred before the retroactive date are covered by the previous insurer, i.e., Atlantic. Claims for events which occurred after the retroactive date are covered by Continental, so long as Continental's coverage remains in effect.
- **Extended Reporting Period** extends the timeframe for reporting claims when claims-made coverage is not replaced. All of Continental's claims-made coverages provide 12 months of extended reporting for no additional charge following any cancellation other than for non-payment.

Did Atlantic provide any claims-made coverages, and who will cover claims now?

Yes, Atlantic used claims-made coverage for Directors' & Officers' Liability and for some churches' Pastoral Liability.

Continental is also providing claims-made coverage for these areas and following insurance industry protocol, will honor any retroactive dates in Atlantic's policies. Therefore, while Continental's claims-made coverage is in force, Continental will insure any previously unreported claim which would have been covered under Atlantic's claims-made coverage forms, regardless of the date of the event.

Does the new policy replace any occurrence coverage with claims-made coverage? Who will cover claims?

Yes, the following coverages changed from occurrence to claims-made:

- Cemetery Liability
- Sexual Misconduct
- Pastoral Liability (for most churches)

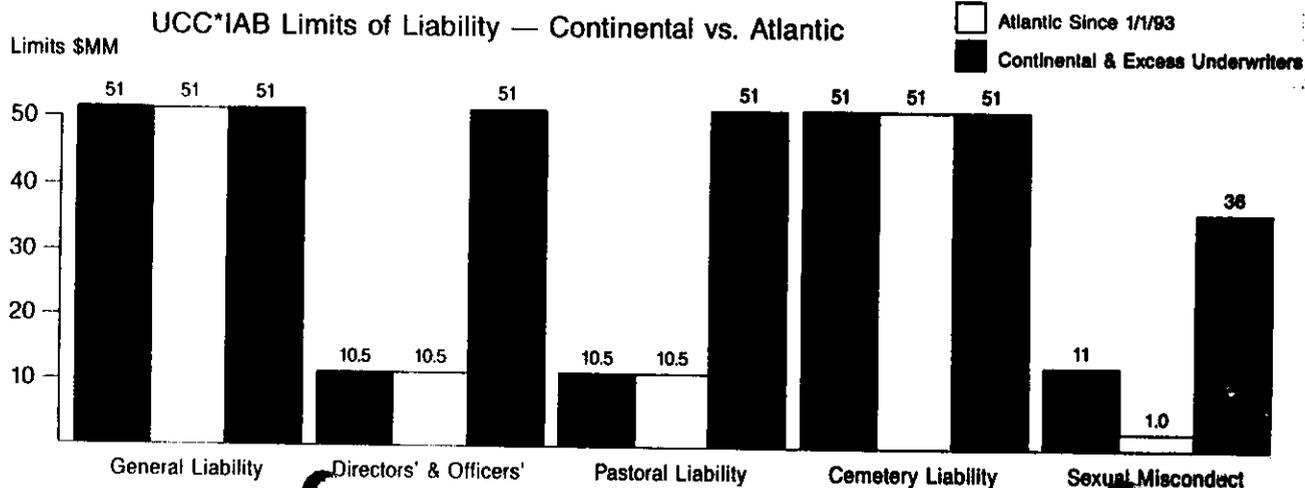
Atlantic provides coverage for events which occurred prior to January 1, 1993, regardless of when a claim is made. Continental provides coverage for events after January 1, 1993 which are reported while the policy, its renewal coverage or an extended reporting period is in force.

Why was claims-made chosen for Cemetery Liability, Sexual Misconduct and Pastoral Liability?

We chose to adopt the claims-made form so that significant limits could be offered at reasonable cost.

What were the limits of liability with Atlantic, and what are the new limits with Continental and other excess insurers?

The table below compares the discontinued program, the current Atlantic program and the new program.



Do churches that choose to remain with Atlantic have any limit of liability problems?

Yes. This year Atlantic did not renew even the relatively low limits of last year. Their coverage limits are now significantly lower than those on the new Continental program.

Furthermore, since Atlantic's limits on claims-made coverages such as Directors' and Officers' are now lower than during previous policy periods, all claims will be subject to the lower limits unless the churches obtain, for additional premium, a discovery clause for those limits. The discovery clause would only maintain the integrity of the previous limits for events which occurred during that earlier portion of the coverage period.

Churches insured with Continental do not have this problem. Continental is honoring Atlantic's retroactive date and the limits provided in prior year's claims-made policies. Going forward, Continental has increased limits as shown in our chart.

*Has the change in insurers resulted in any alterations in coverage which should be of concern to churches that choose to remain in the UCC*IAB program?*

No.

Under claims-made coverage, what happens when a pastor moves to another church?

The church's coverage is not affected by the relocation of a pastor. Coverage for a pastor is provided by the policy of the church at which the pastor ministered when the event took place, and all claims associated with this church are covered by its policy, regardless of a pastor's new location.

What happens to the claims-made coverage of a church which elects to leave the program?

If claims-made coverage is replaced by occurrence, insurance industry protocol dictates that the new insurer and agent are to make certain all claims are covered. The new insurer typically insures all losses regardless of when they occur or when the claim is made.

Regarding the above, what if the new insurer refuses to cover all losses regardless of when they occur?

In the unlikely event this should occur, if the church still wishes to change insurer, the church can request extended terms from the current program insurers based on the new insurer's refusal to provide coverage. Continental and the excess insurers have agreed to consider each case individually should this occur.

What would happen if Continental decided not to offer a claims-made policy for a coverage such as Sexual Misconduct?

Most likely, the UCC*IAB would select another insurer for the coverage. If no other insurer offered the coverage, group self-insurance would be the likely alternative. (Group self-insurance can only be accomplished through participation in a national program like that of the UCC*IAB.)

Which is better, occurrence or claims-made coverage?

Each has its benefits and drawbacks, but the complex issues arise when one is substituted for the other. It is the insurers' and agents' obligation to manage this change without a loss in coverage.

If your previous insurer becomes insolvent and a claim is made for an event which occurred during that insurer's coverage period, a claims-made policy is more advantageous because your current insurer, not the past insurer, covers the claim. With occurrence coverage an insolvent insurer would leave the church without coverage.

If coverage for a particular liability were to become unavailable, an occurrence policy would be more advantageous. Occurrence coverage remains in place for the period insurance is in force. Claims-made coverage ceases entirely when insurance becomes unavailable. Neither occurrence coverage nor claims-made would provide coverage for events which took place after the loss of insurance.

Claims-made and occurrence policy conditions are complex and subject to judicial interpretation. Law and precedent-setting court decisions vary from state to state; therefore, each situation and claim must be reviewed independently. If you have a particular concern, please call UCC*IAB, your agent or Marsh & McLennan.

PACT (PARENTS AND CHILDREN TOGETHER)

REFERENCES:

Lillian Augustus
Childcare Administration
2701 N. Charles St. (3rd Floor)
Baltimore, Maryland 21218
Telephone No. 554-0457 or 554-0480

Carolyn Awata, Director
(Technical Assistant)
Baltimore City Childcare
1401 Mt. Royal Avenue
Baltimore, Md. 21217 (In AAA Building)
Telephone No. 728-8844

Ethel Robinson, Center Coordinator
Address above

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
JULY 1, 1994 - JULY 31, 1994

SUMMARY AND HIGHLIGHTS

In contrast to June 1994 for services in July the Church showed a decrease in attendance at regular Sunday services. Attendance for these services in July was 1% above that during the month of July 1993.

Council, in November 1992, looked into the development of an insurance approach to raising capital funds for repair of the building and replacement of capital equipment approved a basic proposal presented by Jon Grief of Berkshire Associates (560-0070) providing the proposal was based on a less expensive proposal developed by Jon. This was to be reviewed in our meeting in May 1993 Jon did not appear for that meeting. Council approved an invitation to Jon to make a presentation at our May 1994 meeting at 7:30PM. Due to our heavy Council schedule, a call was made to Jon to change this date and time to June 7, 1994. Jon did not attend our June meeting and so I am going to make one more attempt to set up a meeting for our September meeting.

Because of the seriousness of Sexual Abuse for our Church and all UCC Churches and the fact that the correspondence shows our Church has no approved policy and questionable coverage, I have sent the material to Bill Single and asked for a legal opinion regarding the matters I raised in the correspondence which you have received.

Jackie Beardsworth has indicated her willingness to lead a Fund Raising Dance on August 13 from 5:00PM to 9:00PM. Council approved this project and tickets have been provided by Tom Skarda of Skarda Funeral Homes. We have marketed the Dance in the Church services in July and have an announcement in the East Baltimore Guide along with a quarter page add in the August 4th issue of the Guide (see attached program announcement)

Plans for the Parent Involvement program PACT (Parents and Children Together) for children at our church have proceeded. A Notice of Intent has been filed with the city and state and plans for the Fire Inspection and the environmental study of the paint on our walls (to avoid lead paint which is a hazard for children) are set for Tuesday, August 2nd. Jim Talagsen has cleared the space on the Fourth Floor for the Boy Scouts and Cub Scouts and he has secured a bid for re-

tiling the floor on the fourth floor. A meeting has been set for August 12th so as to orient our Council and the Pastor to the requirements of the licensing agency for child care programs (see attached report).

A meeting was held with the Boy Scout Committee on July 20th at 7:00PM to discuss the details of their change in room from the second floor to the fourth floor. After the Committee reviewed the fourth floor everyone felt that this move would be good for the scouts, the church, and the new PACT program (see letter to the Scouts as attached). Lester Wolf, the Scout Master, agreed to write a response to President Hammerbacher's letter making any additional suggestions he might have.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS = 9;calls=7</u>	<u>June</u>	<u>16</u>
<u>VISITS TO SHUT-INS =17;calls=6</u>	<u>July</u>	<u>23</u>
<u>VISITS TO HOSPITALS= 5;calls=0</u>	<u>June</u>	<u>7</u>
<u>VISITS TO HOSPITALS=12;calls=0</u>	<u>July</u>	<u>12</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of Bill Raditz and Jason Smith, July 3rd, Karen and Rachael Foster, July 10, Ed Piaskowski, July 17th, Wayne Shaeffer, July 24th, and Floremce Gundlach, July 31st.

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

On Sunday, July 17th, all Church School Teachers met to plan our program for the fall. Carol Rowell led the meeting. The Curriculum was reviewed and approved and an order placed. The Mentoring Program will arrange for mentors from the congregation to c.Call the Confirmands if they do not appear in Church, talk regularly with them, and introduce them to the church at graduation time. An effort will be made to get mothers out of the child care class and to encourage them to meet with Marty for study of the book "My Confirmation". A new beginners Bible study Class will meet on Thursdays and

will include parents of confirmands as well as new members.

Our monthly Teachings for the Church School will take place next fall including one on Baptism, the Birth of Jesus, and the Living Cross. We are now able to do others on Thanksgiving, the Presence Light, Jesus and the Children, and will focus on the ministry of Jesus and try to tie these Teachings to the themes in the stain glass windows in the church. Our effort will be to create a two year sequence of Teachings so as not to repeat too often. We will ask the mothers in Marty's group to assist in developing the themes.

6. SUPERPANTRY

The Rev. John Spencer and I will discuss whether to continue the Interfaith Music Festival in the Fall. As of this date, we have not been able to get together yet.

7. Developing a Community "Think-Tank":

An area wide meeting of Pastors was held on July 27th at the Spanish Christian Church to plan a community worship service in Patterson Park. The purpose of this service is to proclaim and lift up the name of Jesus, to show the solidarity of Christians and their Pastors and Priests in loving and supporting one another and to make our presence felt in the park as a part of retaking the park for the people of the area. A meeting will be held on August 10th at the Spanish Christian Church to forward the planning for this event. The tentative date for the event is September 25th at 4:00PM.

8. Developing a Young Adult Group:

Jackie Beardsworth has volunteered to lead a Young Adult Dance on Saturday August 13th in Friendship Hall and Fellowship Hall from 5-10PM. It will be called a "Summer Blowout" (see attached announcement). The purpose of this activity is to raise money for the church and to connect with people 20-45 years of age and to give a portion of our proceeds to aid missions in Rowanda through the United Church of Christ. In addition to the entertainment (Jackie's band) and Ying Yang Yates (a disc Jockey), this activity will feature a dry bar and food (see attached). Tom Skarda printed our tickets. In addition to church, announcements have been spread through the community of Canton and Dundalk, and a quarter page ad is scheduled for the East Baltimore Guide. On July 28th, an announcement appeared in the community news section of this paper.

9. Getting Better Media Exposure

We will try to get publicity from the Guide for the Young Adult Dance and Show. I was able to secure a community news announcement timed with our quarter page ad. I took a chance on the ad, hoping that we may be successful enough to have another ad in the paper for the Sour Beef Dinner this fall. The ads are part of our publicity expenses in the budget.

10. Next Meeting of SEARCH

Our next meeting will be in the Broom Factory on September 10th at 1:00PM.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for July our attendance at Sunday Morning Worship was up 1% when compared to July 1993.

New Members Class

Four new persons have indicated their desire to join the church. A date for reception of new members needs to be set for September.

c. New Members Committee

The new members Committee met on Wednesday, April 21st 1993. Our next meeting will be in the summer or fall of 1994. We plan to join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1994. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood. In previous meetings the Committee suggested that we develop more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

2. Committees

a. Committee on Fundraising

Jon Greif, of Berkshire Life Insurance Company distributed to the Council in the November 1992 meeting, material describing the idea of selling Insurance which can be left to the church in the form of a capital gift. Members were enthusiastic about his presenting a plan for presentation to a subsequent meeting of the Council. Council received his report and agreed to proceed with this program subject to a final presentation to the Council in which we spell out the

method. Jon said he was willing to meet with us in our June meeting to forward this project. Council approved meeting with Jon at our meeting at 7:00PM on June 7, 1994 to look again at this program but Jon did not appear. An effort will be made to contact him, find out what happened, and set up a meeting for the fall of 1994.

b. Acquiring a Computer and Office Re-design

The computer has been installed in the office. This work has been completed. John Price is teaching the Pastor, Millie and Cass how to use the computer and working to improve our use of it in dealing with the mailing list for envelopes as well as in sharpening our approach to accounting. We are now maintaining the Shut-In list on the computer. John is also setting up a system to computerize the Memorials in our Narthex and next our entire record system. This work is now in process. John has completed the Memorial Board. Members of the office re-design committee include Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

c. Spiritual Life Committee

Wayne Schaeffer has found a shop which is able to shine the brass fixtures on the altar and has completed this task. The altar looks outstanding.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
JULY 1, 1994 - JULY 31, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. Review of Jon Grief's insurance proposal for capital fundraising for the church. Shall we set another date?

5. As part of his vacation the Pastor will attend a Conference and Retreat from September 1-September 5. Deacon Max Hoffman to preach on Sunday, September 4th. Pastor Glen Rodgers will cover in emergencies.

6. Approval of our participation in the Community Wide Worship Service in Patterson Park on September 25th at 4:00PM.

7. Approval of D. C. Impact Program for October 23rd and 30th, and November 6th, 13th, and 20th. To confirm we must call Kayla at D.C. Impact (301) 589-1349.

STATISTICAL REPORT
JULY 1994

	Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=17 Calls=6	<u>23</u>
Bernadette Wisniewski 7-4	
John Malko 7-6	
Bernadette Wisniewski 7-7	
Hilda Brown 7-8	
Marty Craig 7-18 Call	
Carolyn Noteware 7-18 Call	
Sandra Rhodes 7-19 Call	
Coleen Brandquist re Bernette 7-19 Call	
Bernadette Wisniewski 7-19	
Sandra Rhodes 7-19 Call	
Shirley Jenkins 7-20	
Scott Mitchell 7-22	
William Meyers 7-26 Call	
William Meyers 7-26	
Bernadette Wisniewski 7-26	
Pat Levie 7-26	
Grace Fader 7-27	
William Frolich 7-27	
Bill & Patricia Meyers 7-27	
PARISH VISITOR'S CALLS	<u>4</u>
VISITS TO HOSPITALS=12;calls=0	<u>12</u>
Ed Sansom Shock Trauma 7-3	
Elaine Smith Church Home 7-3	
Anna Price Good Sam 7-5	
Carolyn Harrell Call 7-5	
Ed Sansom Shock Trauma 7-6	
Elaine Smith Church Home 7-7	
Ruby Lambert Bayview 7-19	
Bill Lambert Bayview 7-19	
Ed Sansom Shock Trauma 7-20	
Elaine Wojik Mercy 7-28	
Elaine Wojik Mercy 7-29	
Shirley Frampton Maryland General 7-29B	
COMMITTEE MEETINGS	<u>0</u>
COUNCIL MEETINGS	<u>1</u>
38TH Meeting 7-5-94	
CONGREGATIONAL MEETING	
ADMINISTRATIVE MEETINGS =5:Calls=5	<u>13</u>
Bill Voelker 7-8	
Cain Cabinet 7-16	
Grace Fader 7-18	

D.C. Impact 7-18 Call
 John Spencer 7-18 Call
 Boy Scouts 7-20
 Bill Voelker 7-22
 Concetta Clark 7-25
 Captain Clinton George 7-25 Call
 Captain Saulf 7-26
 John O'Brien 7-28 Call
 Inspector Stanley 7-25 Call
 Bill Voelker 7-29

COUNCIL MEMBER INTERVIEWS 0

GROUP MEETINGS 0

BAPTISMS=0, Counselling=3, Party=0 3
 Lori Wilson re Baptism Counselling 7-17
 Barbara Deasel-Ray Hopka Counselling 7-21
 Lori Wilson Counselling 7-24

WEDDINGS=4 Counselling=9 Renewal of Vows=0 13
 Lisa Novak-William Carrigan Counselling 7-7
 Kathy Fultz Counselling 7-10
 Bridget Johnson Counselling 7-13
 Lisa Novak-William Carrigan Counselling 7-12
 Novak-Carrigan Rehearsal 7-15
 Novak-Carrigan Wedding 7-17
 Ihab Abdou-Mary Labib Wedding 7-23
 Barbara Deasel-Ray Hopka Wedding 7-24
 Michelle Dillon Counselling 7-25
 Michelle Dillon Counselling 7-28
 Fultz-Jones Rehearsal 7-29
 Fultz-Jones Wedding 7-30
 Sherry Stein Counselling 7-31

FUNERALS=4, Visit to Funeral Home=2, Counselling=4 10
 Ellsworth Brown Counselling 7-8
 Ellsworth Brown Visit to Funeral Home Zeiler 7-8
 Ellsworth Brown Funeral Zeiler 7-11
 Margaret Eggelston Funeral Skarda 7-11
 Elaine Smith Counselling 7-7
 Elaine Smith Counselling family 7-11
 Elaine Smith Visit to Funeral Home Skarda 7-10
 Elaine Smith Funeral at Church 7-13
 Randolph Jones Lilly Zeiler Counselling 7-28
 Randolph Jones Lilly Zeiler Funeral 7-30

COUNSELLING SESSIONS 0

CONFERENCE MEETINGS 0

SUNDAY ATTENDANCE - JULY 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>48</u>	<u>52</u>	<u>55</u>	<u>47</u>	<u>48*</u>	<u>00</u>	<u>250</u>
<u>1994</u>	<u>56</u>	<u>45</u>	<u>38</u>	<u>49</u>	<u>47</u>	<u>00</u>	<u>188</u>
<u>Net</u>	<u>+ 8</u>	<u>- 7</u>	<u>- 17</u>	<u>+ 2</u>	<u>- 1</u>	<u>00</u>	<u>- 15</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>66</u>	<u>64</u>	<u>75</u>	<u>74</u>	<u>73*</u>	<u>00</u>	<u>352</u>
<u>1994</u>	<u>87</u>	<u>66</u>	<u>71</u>	<u>64</u>	<u>83</u>	<u>00</u>	<u>371</u>
<u>Net</u>	<u>+ 21</u>	<u>+ 2</u>	<u>- 4</u>	<u>-10</u>	<u>+10</u>	<u>00</u>	<u>+ 19</u>
<u>1993-1994+29</u>	<u>- 5</u>	<u>- 21</u>	<u>- 8</u>	<u>+ 9</u>	<u>00</u>	<u>+ 4</u>	

*August 1993 (for comparison only)
 1994 % Change July 1994
 Change in Sunday attendance for July = + 1%

COMPARISON JANUARY TO JANUARY -1993 AND 1994

	<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>					
<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>
<u>%</u>	<u>- 21%</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>	<u>+4</u>					
<u>%</u>	<u>+1%</u>					

COMPARATIVE INCOME IN THOUSANDS
TO DATE 6-30-94

MONTH	YEAR		CUMULATIVE			%act		94	% bud	
	88	89	90	91	92	act	%		act	a
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90
JU	50.5	39.7	38.2	50.0	58.1	61.6	91	60.6	67.8	89
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86			
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83			
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83			
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78			
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84			
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106			

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

United Evangelical Church
3200 Dillon Street
Baltimore, Md. 21224
(410) 276-0621

July 11, 1994

Lester Wolf, Scout Leader
Scout Troop #19
269 S. Robinson St.
Balto., Md. 21224

Dear Lester,

As you know we have been seeking increased uses of our Christian Education Building so that we can expand the work of our Church.

Pastor has shared with you this new program which serves children age 2, 3, and 4. To be possible this program must be held on the second floor of the building. Considerations for the Scout Troop are as follows:

*The top floor of the building will be open to the Troop.

*We will re-tile the space to make it comfortable. It has already been painted. Scouts will continue to use their same toilet facilities.

*The Council wants to support the troop and it is our understanding that the Troop will continue to use the storage room on the second floor so that equipment can be gotten in and out of the building for camping trips and the like.

*All equipment in the current scout room will be moved to the top floor so that you can have that easily accessible.

*Air conditioners will be made operable on the top floor and we will install an electronic lock system(similar to the one in our office on Dillon Street) so as to make control of the door to the building feasible especially at night for both scouts and the new pre-school (PACT Parents and Children Together).

*The PACT program will begin in September 1994.

Lester, I want to be sure to answer any questions you may have about this change so please feel free to call me at home at 686-9256 so we can review these.

Sincerely,

George Hammerbacher, President
cc: Council

UNITED EVANGELICAL CHURCH
3200 Dillon Street,
Baltimore, MD 21224
(410) 276-0621

July 11, 1994

Ben Long, Chairman
Scout Committee, Troop #19
901 S. Potomac Street, Baltimore, MD, 21224

Dear Ben:

As you know we have been seeking increased uses for our Christian Education Building so that we can expand the work of our Church. You have given much to the Church not only as a former Council member and Church member but also as the valued leader of our Scout Troop #19. For that leadership we are very grateful.

Pastor has shared with you this new program which serves children age 2, 3, and 4. To be possible this program must be held on the second floor of the building. Considerations for the Scout Troop are as follows:

*The top floor of the building will be open to the Troop.

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*The PACT program will begin in September 1994.

Ben, I want to be sure to answer any questions you may have about this change so please feel free to call me at home at 686-9256 so we can review these.

Sincerely,

George Hammerbacher, President
cc: Council



The Company You Keep™

New York Life Insurance Company
210 W. Pennsylvania Avenue
Towson, Maryland 21204
Balto. 410 321-6161
Pager 410 232-0659
Annap. 410 224-2543

Lester M. Wolf
Agent

Mr. George Hammerbacher
United Evangelical Church
3200 Dillon Street
Baltimore, Md. 21224

July 27, 1994

Dear Mr. Hammerbacher,

In an effort to support the Church and the congregation, Troop 19 has decided to take the necessary actions to move our meetings to the top floor of the school building. In doing so we would like to propose a list of items that should be considered, to ease the transition for the troop. In return, we pledge to maintain our new space in top flight condition.

The following items have come to our attention during a recent inspection of the top floor spaces:

- * As noted in your letter dated July 11th, the tile floors, and the air conditioners are in need of repair.
- * In order to maintain a high degree of fire safety, we would like to see a panic bar placed at the door to the back staircase and an additional fire extinguisher placed at the northern side of the room.
- * We would need to keep 4 large tables and 4 small tables with chairs in the room and remove the piano.
- * The window shades are in poor condition; only 3 of 15 windows have adequate coverage. The troop will supply new curtains.
- * We would also request permission to use the 3rd floor toilet facilities.

If you have any questions concerning the above requests, please feel free to contact me at any of the listed numbers. I will contact you in a few weeks to arrange a time for us to meet in person to discuss the transition, and to address any additional questions or issues that arise.

Sincerely,

Lester M. Wolf, Scoutmaster
Troop 19

NYLIFE for Financial Products & Services
Registered Representative for
NYLIFE Securities Inc.
210 W. Pennsylvania Avenue
Towson, Maryland 21204

New York Life Insurance Company
New York Life Insurance and Annuity Corporation
(A Delaware Corporation)
NYLIFE Securities Inc.
51 Madison Avenue, New York, NY 10010

PARENTS AND CHILDREN TOGETHER

Under the direction of Ms. Concetta Clark, United will start up a program in September called PACT (Parents and Children Together).

Program for Two Year Olds: - These children will attend with a parent who remains on site. Their session meets on Tuesday morning for 1½ hours. There will be no more than 12 children enrolled in this group. The parent's discussion/support group meets in a room adjacent to the children's room. Two rotating parents and a paid adult will stay in the room with the children and conduct the program.

Program for Three Year Olds: On Monday morning these children will come with their parents who also participate in a discussion/support group on site. This session is 2 hours long. There will be no more than 15 children enrolled in this group. Two rotating parents and a paid adult will stay with the children and conduct the program.

On Thursday morning these children will return for another 2 hours. Two paid adults and one rotating parent will help with the children's program.

Program for Four Year Olds: The 4 year olds will meet on Monday, Tuesday and Thursday afternoon for 2 hours each day. There will be no more than 15 children enrolled in this program.

On Monday the children will attend with their parents who stay on site for their support/discussion group. Two rotating parents and one paid adult will stay with the children and conduct the program.

On Tuesday & Thursday afternoons the children return for additional sessions. On these days two paid adults and one rotating parent will stay with the children.

The children will meet on the second floor of the Church School Building. They will also have use of the gym.

If you are interested in this program for your child or children, contact Cass Young in the Church Office.

CHURCH COUNCIL AGREED TO THIS PROGRAM AT THEIR JULY 5, 1994 MEETING.



UNITED EVANGELICAL CHURCH

UNITED CHURCH OF CHRIST

CHURCH OFFICE
3200 DILLON STREET
BALTIMORE MARYLAND 21204
PHONE 278-0393

ROBERT M. ARMSTRONG PASTOR
PARSONAGE 346 S. EAST AVENUE
BALTIMORE MARYLAND 21204
PHONE 278-0621

July 29, 1994

TO: Mr. George Hammerbacher - President
Mr. James Tallagsen - Property Chairperson
Church Council

FROM: Pastor Robert M. Armstrong

John O'Brien from the Maryland State Environmental Services will be here on Tuesday, August 2, 1994 between 9:00-9:30 a.m. to test our paint for lead in the areas where the children of PACT will be.

This service is funded by a grant. If we had to pay for it, the cost would be \$200/\$300.


Robert M. Armstrong
Pastor

RMA:mss

CC: Ms. Concetta Clark
Millie Slechta
Cass Young



UNITED EVANGELICAL CHURCH

UNITED CHURCH OF CHRIST

1000 N. CALVERT STREET
BALTIMORE, MARYLAND 21202
PHONE 778-1862

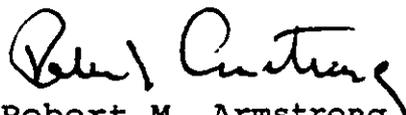
July 27, 1994

TO: George Hammerbacher, Sr. - President
Jim Tallagsen - Property Chairperson
Church Council

FROM: Pastor Robert M. Armstrong

Fire Inspector Stanley will review the building for the PACT Program on Tuesday, August 2nd between 9:00 a.m. and 12:00 p.m. Let me know if you have any questions about this date.

Attached you will find the Notification of Intent and the square footage that we are concerned about.


Robert M. Armstrong
Pastor

Att.

CC: Millie Slechta
Cass Young
C. Clark

June, July, 1994

"CARING"

Newsletter

United Evangelical Church

Baltimore, Md.

What a terrific HOT summer we are having. I hope all of you have a fan or an air-conditioner to help you keep COOL. The heavy storms we are having and the heavy deluge of rain hasn't cooled down the temperature very much. I noticed the temperature a short time ago and it was 87° and climbing. But --- its still better than snow.

June and July have been active months at the Church. However, in recalling what has taken place I forgot to include in the May newsletter, a write-up of the Young Women's Guild 50th Anniversary celebration which was held on the last Sunday in April at the Tiffany East.

Approximately 100 members and friends attended this affair. We had a live band for dancing and members of the Dance Class, held at Church, did the line dances, the polkas, German waltz and fox trots. It WAS A SUPER affair.

The Young Women's Guild has been a very active organization of the Church since the year 1944. During World War II our members volunteered at the U.S.O. helping with the cleaning, serving, etc. During the years since World War II, they have entertained at Nursing Homes, invited other Women's Groups from U.C.C. Churches to have lunch with us. They have had beautiful Christmas parties and always helped with providing food for the Thanksgiving and Christmas baskets for the needy. I notice a few of our Guild members are now on our "Caring" list and perhaps their mind is now thinking of the wonderful times we had together.

Mildred "Mutz" Surdel is President of the Young Women's Guild. She is a great leader and friend.

On June 8th the three Women's Organizations had a luncheon and bingo party. We had a nice crowd and our net profit was \$705.45 which was given of the Church.

Marty Craig applied last year to get a date for the Women's Groups to tour the White House. She received a telephone call from the person in charge at the White House to tour it on June 15th at 8 a.m. Marty did an excellent job in getting people to attend on such a short notice but the tour was worth it. Not too many rooms were open for tourists to see but the beautiful chippendale furniture, the painted huge pictures of the presidents, plus pictures of their wives are so beautiful. We saw the long hall that the president walks down when he has a news conference on TV, also the library,

the red room, blue, green and gold rooms, the large dining room where many notable persons have dined, the lovely gold chantileers, the silver and china

On entering the White House we were screened and also were our purses. The guard searched a purse of a friend of mine because her breath inhaler for a heart condition looked like a gun in her purse. All the contents were poured out on a table, then returned to her purse, than handed back to her. WOW!

Our White House guide was excellent - what a memory! He had no notes to refer to, but I don't think he missed telling us anything. The tour lasted about 40 minutes, then we toured Washington on the bus. We had luncheon reservations at the Anchorage Inn in Wheaton, Maryland. We were quite hungry by this time and we could choose whatever we wanted from the menu. The luncheon was included in the cost of the trip.

On our tour of Washington, we visited President Kennedy's and Mrs. Jackie Kennedy's graves.

We left East Avenue and Dillon Street at 6:30 a.m. and returned by 3:00 p.m. It was a great day and a great trip.

On Friday, June 24th, the Young Women's Guild had their annual Crab Cake Luncheon and Supper. Our menu was crab soup, string beans, potato salad, cole slaw, rolls, butter, ice tea and coffee. Dessert was extra. The weather was near 100° that day so we did not have a large crowd. You really could not blame people for not wanting to go out in heat on such a hot day though the dining room is air-conditioned. Our profit was \$942.00. Let's hope next year will be a little cooler.

Happy Fourth of July - It was HOT, But hopefully you could do a little celebrating. The TV show in the evening from Washington was a cool way to enjoy the holiday. The show was great, fireworks and everything.

It was another hot day July 16th. Marty Craig had a bus trip to the Red Rooster in Salisbury, Maryland. It was hot but the liquid refreshments were cold. We left Baltimore at 9 a.m., crossed over the Bay Bridge and headed on Route #50 to Salisbury. The traffic wasn't too bad for a Saturday morning. At the Red Rooster we had fried shrimp, fried clams, hush puppies, ear corn, steamed crabs and watermelon. The entertainment was good - a piano player, guitar player and the owner of the Red Rooster sang songs. He had a tremendous tenor voice to sing "Danny Boy". On the way we stopped at a roadside stand and purchased blue berries, corn, tomatoes, water melon, string beans, jellies, potatoes - you name it - we bought it! A very happy day. Thank you to Marty for planning another wonderful trip.

Millie, the secretary, received a phone call from Anna Bright's niece, Dorothy Davenport, telling us Anna has been in the hospital but now has returned to the National

Lutheran Nursing Center where she has resided for a long time. Anna was a dedicated Sunday School Teacher (over 50 years) of the Church. Her beautiful work with the little children will always be remembered. Her mail is being sent to Dorothy Davenport and she will take it with her when she visits with Anna and read the mail to her.

Dear Will Mack has had a fall and was hospitalized for some time. He has now returned to the Glen Meadows Retirement Center in Glen Arm, Maryland. Will was the gentleman who, for years, worked at the church suppers and in the fall, fried all the oysters for the Sour Beef and Oyster Supper. They were great years, Will and I enjoyed working for you. We all wish you Will, a speedy recovery.

By the way - do any of you remember when the Sour Beef and Oyster Suppers were ONLY 50¢ per ticket? They were the days my friend.

United's Eddie Kellner was in Normandy for the 50th Reunion of the D-Day Forces. Eddie was selected to go from his unit. He was one of the lucky ones to survive. Our prayers go out to Eddie and all the other families of the heroes of that day.

We are saddened to tell you our "Caring" member, Elaine Smith, wife of Arthur Smith has passed away on July 9th. She is survived by her husband, daughters Kim and Pam and sister-in-law, Darlene Waters. "May the Lord watch over all those who mourn".

We are saddened by the death of N. Elwood Walter, husband of the late Josephine Walter. They are survived by a daughter and son. "The Lord is my shepherd,....".

I received a beautiful letter from Marianna Carrigan this month. Marianna has been ill since the death of her husband, George, five years ago. In her letter, she tells me her wonderful son now has cancer of the throat. He was operated on 3 weeks ago and will have to have radiation for a while. Marianna is now under doctor's care for depression.

In our "Caring" way, let us all pray for Marianna and her son. May the dark clouds and rain drops go away and they will soon see God's beautiful sunshine.

Pastor and Mrs. Priscilla Armstrong flew to San Francisco, California for Pastor to officiate in the marriage of their son Keith to Mia, his lovely bride. Let us send our love and best wishes to the happy couple. Let us send our love and best wishes to Pastor and Mrs. Armstrong for the new addition to their family.

Do you know that the lady who mails you the "Upper Room" or delivers it to your door is Helen Bogucki a volunteer member of the Church? She is such a carefree, smiling person and enjoys so much doing this for you. Whenever it is time for a new

"Upper Room", Helen walks in the Canton, Highlandtown area hand delivering to our "Caring" members homes. The Lord loves you Helen and we all love you too! A BIG HAND for HELEN.

Perhaps as you read your newsletter you may think of something to tell us which we can publish. Just call Millie or Cass at the Office, 276-0393 and I will get the message.

God Bless, take care.

With love to you all,

Grace E. Fader
Your friend at United

GEF:mss



SIZZLIN'



SUMMER OF '94

BLOWOUT!



Sat. August 13th

at United Evangelical

at East Ave. & Dillon St.

5-10PM

2 SEPARATE AIR-CONDITIONED HALLS OF FOOD & FUN

IN FRIENDSHIP HALL

LIVE BAND

Frank and Sonya

Playing All Your Requests
50's thru 90's

Contemporary Top 10 Dance

OLDIES
COUNTRY

IN FELLOWSHIP HALL

HIP HOP DJ

Kim "Ying-Yang" Gates

Queen of the Disc

With Hip Hoppin' Techno Driven
Dance Music With No Breaks!

PREPARE TO SWEAT!!!

ALL THIS PLUS

ALL-U-CAN-EAT SMORGASBORD

!SO BRING YOUR APPETITE!

ALL AGES 6-60+ ARE WELCOMED

DRY BAR • DOOR PRIZES • DANCE CONTEST

\$ 12⁰⁰

Tickets Must Be Purchased
In Advance

\$ 6⁰⁰ Under 12

*A Portion of the Proceeds will be Sent
Directly to Our Missionaries in Rwanda!! Or:*

NO BOOZE - It's Too Hot Anyway!

On Sale At:

Michael's Overstuffed Subs
Kings Court Shopping Ctr.
Philadelphia Rd., Rosedale

And: United Evangelical Church
Cnr. East and Dillon
Canton-Highlandtown
717 S. Dean St.
Canton-Highlandtown

FOR TICKETS OR MORE INFO, CALL: 276-0374 JACKIE BEARDSWORTH

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
AUGUST 1, 1994 - AUGUST 31, 1994

SUMMARY AND HIGHLIGHTS

In contrast to July 1994 for services in August the Church showed an increase in attendance at regular Sunday services. In comparing attendance for the four weeks in August 1994, attendance for these services in August was 21% above that during the month of August 1993.

Jackie Beardsworth led a Fund Raising Dance - BLOWOUT on August 13 from 5:00PM to 9:00PM. Council approved this project and tickets were provided by Tom Skarda of Skarda Funeral Homes. The Dance was marketed in July and announcement placed in the East Baltimore Guide along with a quarter page add in the August 4th issue of the Guide. Sixty persons attended. The cost of the Band and Food was covered and a small profit of \$72 made. This was a very happy event for those who attended. Most people want to do it again. One of the most important aspects was that the event was led by new persons who have never before participated in a fund raising effort for our church. Michael Beardsworth supported Jackie in this because he wanted to express to the church his appreciation for the ministry he received when he was in the hospital.

Plans for the Parent Involvement program PACT (Parents and Children Together) for children at our church have proceeded. A Notice of Intent has been filed with the city and state and the Fire Inspection and the environmental study of the paint on our walls (to avoid lead paint which is a hazard for children) completed. With Concetta Clark, I attended the meeting to orient our church and the Pastor to the requirements of the licensing agency for child care programs. The environmental study indicates that we can proceed with the painting of the walls since they are free of lead paint. We may need to strip the paint on the door jams but that final decision can only be made when Mrs. Lillian Augustus, of the licensing agency CHILD CARE returns from her vacation. In the meantime, we can proceed with the painting of the walls after the room is cleared and scout equipment moved to the fourth floor. Janice Jackson and her family have volunteered to paint and to pay for painting the PACT room and two men from the church have volunteered to paint along with Janice and Rob Jackson and parents from the PACT group.

Attached you will find a summary of new members which we have

added to the church since 1990. We need to give thought to the involvement of these new persons in the life and work of the church. They need to be invited to participate in our current organizations.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in October 1990)

1. Systematic Approach to Ministry to the Shut-Ins

<u>VISITS TO SHUT-INS</u>	<u>=17;calls=6</u>	<u>July</u>	<u>23</u>
<u>VISITS TO SHUT-INS</u>	<u>=13;calls=3</u>	<u>August</u>	<u>16</u>

<u>VISITS TO HOSPITALS</u>	<u>=12;calls=0</u>	<u>July</u>	<u>12</u>
<u>VISITS TO HOSPITALS</u>	<u>= 9;calls=1</u>	<u>August</u>	<u>10</u>

2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned in advance and to change the bulletin board regularly.

3. Implementation of Faith is Alive

The Faith Alive program has included recognition of the contribution of Albert Hoffman, August 7, Francene Lasher, August 14, Cal Gundlach, Mike Beardsworth, August 21, and Margaret Schorr. August 28th. No rose September 4th (Pastor's vacation).

4. Pastoral Support of Church Groups and Activities

The Pastor needs to check on the Girl Scouts. They have discontinued meeting since their leader delivered a child during the summer. This is a piece of incomplete business.

5. Deepening the Spiritual and Prayer Life of the Church

The Church School Curriculum was received and will be put in place in September. The Mentoring Program will arrange for mentors from the congregation to call the Confirmands if they do not appear in Church, talk regularly with them, and introduce them to the church at graduation time. An effort will be made to get mothers out of the child care class and to encourage them to meet with Marty for study of the book "My Confirmation". A new beginners Bible study Class taught by Priscilla will meet on Thursdays and will include parents of confirmands as well as new members. This will begin in October following the Sour Beef Dinner. Priscilla's Sunday Bible Class will begin on Sunday September 18th. Members will study the Gospel of John.

Our monthly Teachings for the Church School will take place next fall including one on Baptism, the Birth of Jesus, and the Living Cross. We are now able to do others on Thanksgiving, the Presence Light, Jesus and the Children, and will focus on the ministry of Jesus and try to tie these Teachings to the themes in the stain glass windows in the

church. Our effort will be to create a two year sequence of Teachings so as not to repeat too often. We will ask the mothers in Marty's group to assist in developing the themes.

6. SUPERPANTRY

The Rev. John Spencer and I will discuss whether to continue the Interfaith Music Festival in the Fall. We are trying to get the Highland Assembly of God to lead this effort. We have not been able to finalize this arrangement as yet.

7. Developing a Community "Think-Tank":

An area wide meeting of Pastors was held on August 10th at the Spanish Christian Church to plan a community worship service in Patterson Park. The purpose of this service is to proclaim and lift up the name of Jesus, to show the solidarity of Christians and their Pastors and Priests in loving and supporting one another and to make our presence felt in the park as a part of retaking the park for the people of the area. The tentative date for the event is September 25th at 4:00PM. I was not able to attend the August 10th meeting because I had to be at Franklin Square Hospital for Carolyn Noteware that morning.

8. Developing a Young Adult Group:

Jackie Beardsworth led Dance on Saturday August 13th in Friendship Hall and Fellowship Hall from 5-10PM. It was called a "Summer Blowout" The purpose of this activity is to raise money for the church and to connect with people 20-45 years of age and to give a portion of our proceeds to aid missions in Rowanda through the United Church of Christ. In addition to the entertainment (Jackie's band), this activity featured a dry bar and food. Tom Skarda printed our tickets. In addition to church, announcements have been spread through the community of Canton and Dundalk, and a quarter page ad appeared in the East Baltimore Guide. An announcement also appeared twice in the community news section of this paper. Sixty persons attended, and the dance was able to fund the cost of food, the band, and promotion expenses. We made a profit of \$72.00. Most importantly however, we were able to interest Jackie and Mike Beardsworth, two new young adults in doing something positive for our church and attracted about thirty new persons to the evening of recreation. Our older members who attended also seemed to enjoy the nice relaxed atmosphere of joy.

9. Getting Better Media Exposure

We will try to get publicity from the Guide for the Young Adult Dance and Show. I was able to secure a community news announcement timed with our quarter page ad. I took a chance on the ad, hoping that we may be successful enough to have another ad in the paper for the Sour Beef Dinner this fall. The ads are part of our publicity expenses in the budget.

10. Next Meeting of SEARCH

Our next meeting will be in the Broom Factory on September 10th at 1:30PM.

OBSERVATIONS

1. Church Attendance, New Members Class, New Members Committee

a. Attendance

Church attendance statistics indicate that for August our attendance at Sunday Morning Worship was up 21% when compared to August 1993.

New Members Class

Four new persons have indicated their desire to join the church. A date for reception of new members needs to be set for September.

c. New Members Committee

The new members Committee met on Wednesday, April 21st 1993. Our next meeting will be in the summer or fall of 1994. We plan to join with the Spiritual Life Committee to look at the issue of how we can grow our church.

The Committee met on October 26, 1991 and approved a "Bring A Friend to Church Program" for Sunday, October 27th. This program can be promoted in the bulletins for the last Sunday in NOVEMBER -DECEMBER 1994. We need to review this proposal. One key to our recruitment effort is a New Member Survey Form in which we try to identify the skills of new members and put them to work. Necessary for this is the computer so that we can record the interests of all members of the church including new members. Harvey informed the Committee that we can obtain the Stewart Directory at the local Library and obtain all the Real Estate Transfers into our neighborhood. In previous meetings the Committee suggested that we develop more imaginative advertising in the "Guide". It also recommended that we find out about new people moving into the community, and develop an "Ask the Pastor" column in the "Guide". So far we have been unable to implement this. This report is included because it reminds us of unfinished business.

2. Committees

Office Re-design

This work is now in process. John Price is teaching the Pastor and Cass how to use the computer and working to improve our use of it in dealing with the mailing list for envelopes as well as in sharpening our approach to accounting. We are now maintaining the Shut-In list on the computer and inputting members of PACT so we can get out mailings better. John is also setting up a system to computerize the Memorials in our Narthex and next our entire

record system. This work is now in process. Members of the office re-design committee have included Harvey Jacob, Millie Slecta, Grace Fader, Sam Jones, and George Hammerbacher.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
AUGUST 1, 1994 - AUGUST 31, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient. This is an unfinished piece of business.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. As part of his vacation the Pastor requests approval of vacation time from October 5 to October 13th. Deacon Max Hoffman to preach on Sunday, October 9th. Pastor Glen Rodgers will cover in emergencies.

5. Approval of our participation in the Community Wide Worship Service in Patterson Park on September 25th at 4:00PM was given in our August Council meeting.

6. Approval of D. C. Impact Program for October 23rd and 30th, and November 6th, 13th, and 20th was given at our August meeting. Graduation of another class was completed on Sunday, August 21st. To confirm these fall dates we must call Kayla at D.C. Impact (301) 589-1349.

8. Approval of gift of \$22 from proceeds of the BLOWOUT to be sent to the relief services of the UCC Church for Rowanda. \$50 of our profit of \$72 will be retained for the Church.

9. Plan for food distribution - Thanksgiving Baskets and Christmas Baskets and emergency food supplies. This draft of a suggested plan needs to be reviewed by the appropriate Council Committee.

**STATISTICAL REPORT
AUGUST 1994**

	Total
VISIT SINGLE INDIVIDUALS & SHUT-INS=9 Calls=3	<u>12</u>
Marianne Carrigan 8-7	
Margaret Myrick 8-8	
Lillian Shaller 8-18	
Augusta Davis 8-18	
Margaret Fitzberger 8-18	
Bernadette Wisniewski 8-18	
Charlotte McGovern Call 8-19	
Eleanor Nass Call 8-19	
Millie and Jim Slechta 8-23	
Marty Craig 8-23	
Helen Boguchi Call 8-24	
Naomi Wachter 8-28	
 PARISH VISITOR'S CALLS	 <u>4</u>
 VISITS TO HOSPITALS=9;calls=1	 <u>10</u>
Elaine Wojik Mercy 8-4	
Mutz Surdel re Margaret Schorr Call 8-5	
Margaret Schorr Franklin Square 8-5	
Margaret Schorr Franklin Square 8-7	
Dan Harris St. Joseph's 8-7	
Anna Price Good Samaritan 8-18	
Ed Sansom Shock Trauma 8-18	
Margaret Craig Call re Carolyn Noteware 8-23	
Carolyn Noteware Franklin Square 8-23	
Carolyn Noteware Franklin Square 8-23	
 COMMITTEE MEETINGS	 <u>0</u>
 COUNCIL MEETINGS	 <u>1</u>
39TH Meeting 8-2-94	
 CONGREGATIONAL MEETING	
 ADMINISTRATIVE MEETINGS =10:Calls=4	 <u>14</u>
Fire Inspector Stanley Call 8-2	
John Spencer Call 8-3	
Concetta Clark 8-4	
Janice Jackson Call 8-4	
Bill Voelker 8-5	
Fire Inspector Stanley 8-9	
Spanish Christian Church 8-10	
Bill Voelker 8-11	
Orientation PACT 8-12	
Bill Voelker 8-19	
Bill Voelker 8-22	
Suzanne Evans Call 8-24	
Bill Voelker 8-26	
Suzanne Evans 8-29	

COUNCIL MEMBER INTERVIEWS	<u>0</u>
GROUP MEETINGS	<u>0</u>
BAPTISMS=3, Counselling=2, Party=1	<u>6</u>
Amandson & Deborah Estes Counselling 8-7	
Michael Guerin Counselling 8-11	
Duane Wilson Baptism 8-14	
Britany Nicole Estes Baptism 8-21	
Brandon Guerin Baptism 8-28	
Matt and Michelle Guerin Party 8-28	
WEDDINGS=1 Counselling=4 Renewal of Vows=0	<u>5</u>
Bridget Johnson-Joe Burke Counselling 8-17	
Sherry Stein- Wayne Preston Counselling 8-21	
Jim Jenkins-Julie Stanowski Counselling 8-24	
Bridget Johnson-Joe Burke Rehersal 8-25	
Bridget Johnson-Joe Burke Wedding 8-26	
FUNERALS=1, Visit to Funeral Home=1, Counselling=3 5	
Brenda Compton re Bonnie Dzwonkowski Counselling 8-10	
John re Bonnie Dzwonkowski Counselling 8-11	
Bonnie Dzwonkowski Funeral Home 8-12	
Bonnie Dzwonkowski Funeral 8-13	
Bonnie Dzwonkowski Reception 8-13 Counselling	
COUNSELLING SESSIONS	<u>0</u>
CONFERENCE MEETINGS	<u>0</u>

SUNDAY ATTENDANCE - AUGUST 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>48</u>	<u>50</u>	<u>56</u>	<u>46</u>	<u>44*</u>	<u>00</u>	<u>244</u>
<u>1994</u>	<u>53</u>	<u>51</u>	<u>46</u>	<u>40*</u>	<u>00</u>	<u>00</u>	<u>190</u>
<u>Net</u>	<u>+ 5</u>	<u>+ 1</u>	<u>- 10</u>	<u>- 6</u>	<u>-44</u>	<u>00</u>	<u>- 54</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>73</u>	<u>75</u>	<u>80</u>	<u>55</u>	<u>49</u>	<u>00</u>	<u>332</u>
<u>1994</u>	<u>75</u>	<u>104</u>	<u>120</u>	<u>100*</u>	<u>00</u>	<u>00</u>	<u>399</u>
<u>Net</u>	<u>+ 2</u>	<u>+ 29</u>	<u>+ 40</u>	<u>+45*</u>	<u>-49</u>	<u>00</u>	<u>+ 67</u>
<u>1993-1994</u>	<u>+ 7</u>	<u>+ 30</u>	<u>+ 30</u>	<u>+ 39*</u>	<u>-93</u>	<u>00</u>	<u>+ 13</u>

*August 1993 (only four Sundays in August 1994)
 1994 % Change August 1994
 Change in Sunday attendance for August = 21%

COMPARISON JANUARY TO JANUARY -1993 AND 1994

	<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>					
<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146 *</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>
<u>%</u>	<u>- 21%*</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>	<u>+4</u>	<u>+106</u>				
<u>%</u>	<u>+1%</u>	<u>+ 21%*</u>				

*for first four services in August (comparison)
 *two services cancelled in January 1994 - ice & snow

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 7-31-94**

MONTH	YEAR		CUMULATIVE			%act		94	% bud	
	88	89	90	91	92	act	%		act	a
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90
JU	50.5	39.7	38.2	50.0	58.1	61.6	91	60.6	67.8	89
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86			
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83			
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83			
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78			
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84			
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106			

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

NEW MEMBERS
REV. ROBERT ARMSTRONG MINISTRY

Priscilla Armstrong *	Bertha Benser *
Martha Clement *	Kenneth Williams *
Patricia Carrigan *	Linda Williams *
Gloria Lambert	Cathy Calo
Robert Bishop Jr.	George Keller *
Dale Sanders *	Gloria Ruth *
Norma Bauersfeld *	Shirley Jenkins *
Rose Burdyck *	Clayton Compton *
David Baker Sr.	August Davis *
Patricia Canapp-moved	Kenneth Schaefer *
Dawn Bridges	Darlene Waters *
William McGinity	Andre Waters *
Deborah Blunt	Richard Wehner *
Amy Hager-moved	Anne Wetherington*
Anthony Picarello-dec.	Edward Flynn *
Emma McLewes *	Savina Rossmark *
Ronald Carrigan *	Rose Kucharzyk
Jane Bellman	Kimberly Nassner *
Dorothy Bellman-moved	Lisa Nassner *
Anna Beaver *	Brett Rydock
Alice Leftridge	Bryan Smith *
William Rugemer	Tonie Hines *
Marie Kirby *	Darrell Bishop
Ray Goldwin	Cindy Baker
Ihab Adow-moved	Terrence Cooper
Linda Bohrer	Heather Becker
Joseph Dorn *	David Baker
Ruth Dorn *	Amber Fischer *
Kelly Hoeck-moved	George Fischer *
Ruby Lambert *	Eric Hertzfelt
John Lambert *	Heather Lynch
Mary Lynch *	Rob Palmer-moved
John Price *	Henry SchniederIII
Daniel Weber-moved	Raymond Thompson
Clara Wands *	Rachel Ball
Kimberly McNeal-moved	John Daniel
Elizabeth Weitzel *	Erin Colgan *
Shirley Willingham *	Jason Smith *
Jacqueline Colvin *	Kelly Daniel
Olga DeBloom *	Bernard Daniloski*
Marie Malko *	David Hines *
Linda Farrest *	Jennifer Ball *
Louis Parker Jr. *	Rebecca Long *
Lauren Colgan *	Karen Foster *
Tiffany Jones *	Rachael Pritchett*
Kelly Rydock *	Bruce Waters *

*(Indicates Active Members)

Summary of New Member Since 1990

Total New Members -	62
Total Confirmands -	30
Net Members - 8-31-94	92
Total Active to Date	56

UNITED EVANGELICAL CHURCH
3200 Dillon Street,
Baltimore, MD 21224
(410) 276-0621

July 11, 1994

Ben Long, Chairman
Scout Committee, Troop #19
901 S. Potomac Street, Baltimore, MD, 21224

Dear Ben:

As you know we have been seeking increased uses for our Christian Education Building so that we can expand the work of our Church. You have given much to the Church not only as a former Council member and Church member but also as the valued leader of our Scout Troop #19. For that leadership we are very grateful.

Pastor has shared with you this new program which serves children age 2, 3, and 4. To be possible this program must be held on the second floor of the building. Considerations for the Scout Troop are as follows:

*The top floor of the building will be open to the Troop.

*We will re-tile the space to make it comfortable. It has already been painted. Scouts will continue to use their same toilet facilities.

*The Council wants to support the troop and it is our understanding that the Troop will continue to use the storage room on the second floor so that equipment can be gotten in and out of the building for camping trips and the like.

*All equipment in the current scout room will be moved to the top floor so that you can have that easily accessible.

*Air conditioners will be made operable on the top floor and we will install an electronic lock system (similar to the one in our office on Dillon Street) so as to make control of the door to the building feasible especially at night for both scouts and the new pre-school (PACT Parents and Children Together).

*The PACT program will begin in September 1994.

Ben, I want to be sure to answer any questions you may have about this change so please feel free to call me at home at 686-9256 so we can review these.

Sincerely,

George Hammerbacher, President
cc: Council

DRAFT

UNITED EVANGELICAL CHURCH

3200 Dillon Street,

Baltimore, MD 21224

(410) 276-0393

FEED MY SHEEP

THEOLOGICAL BASE:

Starting with Jesus instructions to the disciples in the Gospel of John (John 21:15-17), Christians know it is God's will that they feed hungry people of the world. All persons are children of God, made in his image, and persons for whom his Son died. They are all among his sheep. With this as a starting place, our mission in feeding his sheep is shaped by Jesus teaching.

ASPECTS OF MISSION:

1. EMERGENCY FOOD: When individuals come to the Parsonage in need of food, the Pastor and the Parsonage Household do their best to respond with a sandwich, soup, coffee, etc. It is our policy not to provide financial assistance. Many of those who come are involved in the use of alcohol or drugs. The Household avoids making judgmental responses to those in need. Each person's need for food is accepted at face value. Each one is seen as carrying the image of God and the face of

Jesus. In these situations sometimes Jesus comes to the door and is drunk or on drugs and sometimes he comes back more than once.

2. FOOD FOR FAMILIES:

a. For those not in the Parish:

When food is requested for families not in the parish, these persons are referred to HUD, 2638 Fait Ave., Baltimore, 21224 (410) 396-9093 for screening. Diane Baker is the Director of HUD. HUD is the human services organization administered by the city and designed to serve local residents, neighborhood schools, social service and political organizations, and churches. HUD also serves our neighborhood organization called SEARCH.

SEARCH (South East Association Resolved to Combat Hunger). This organization is Chaired by The Rev. John Spencer, Pastor of the Canton Baptist Church, 3302 Toone Street, Baltimore, 21224 (410-563-1177) and in cooperation with HUD, coordinates the work of local churches and neighborhood social service resources in the fight against hunger. SEARCH is also supported by the Maryland Food Committee and coordinates its work with this state and city wide organization. In a severe emergency, United maintains some emergency food supplies to meet the needs of families not in the parish. This food is located in food bins in Friendship Hall and is administered

by the Pastor with the support of the Church Secretary, following review of the request for food and referral to HUD for long term assistance.

b. For those in the Parish:

Emergency food is kept on hand to meet the needs of families in the parish. As with families not in the parish, this food is located in food bins in Friendship Hall and is administered by the Pastor and Church Secretary.

c. Food Bank:

An area food bank is maintained and administered by the Canton Baptist Church and Center at the Baptist Church at 3002 Toone St., Baltimore, 21224 (410-563-1177). United, and other churches contribute food to stock this resource. HUD and the Department of Social Services use this resource for emergency food assistance to persons in the area.

d. Thanksgiving and Christmas Baskets:

United, like many churches, collects food for these holiday times. While we want to see that families in need get these gifts from our church, we are aware that some will get baskets from other churches regardless of what systems we devise and that some will receive help from other sources such as children, parents, relatives, social service agencies etc. That some will receive more than others is one of the risks we take in "feeding God's sheep". However, to guide our

use of resources we have created the following procedures.

1. All requests for holiday food will be in writing in which the need for food is explained. This will take the form of a simple note. These notes will be given to the church secretary.

2. A Committee will be appointed by the Church Council to administer the program and recommend whether help will be distributed in the form of a gift certificate, food baskets, work, or perhaps some other form.

3. The Council Committee will review requests for food and set priorities for giving. First priority will be given to parish families in need. The Council Committee will assist the President in appointing a group to prepare the baskets for delivery and to purchase turkeys, hams, etc. when the decision has been made to purchase these.

4. Food will be delivered to families only when necessary. In this way contact can be made with many of those most in need. At the same time, we will encourage recipients to come to the church when possible to pick up bags of groceries and baskets.

5. Help will be concentrated in our neighborhood so baskets and other assistance will be limited generally only to those

in zones 22124 or 22213.

6. The Church Secretary will maintain the list of those applying for food and assistance.

8-19-94

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
SEPTEMBER 1, 1994 - SEPTEMBER 30, 1994

SUMMARY AND HIGHLIGHTS

CHURCH ATTENDANCE

In contrast to August 1994 for services in September the Church showed an increase in attendance at regular Sunday services. In comparing attendance for the four weeks in September 1994, attendance for these services in September was 1% above that during the month of September 1993.

PACT PROGRAM UNDERWAY

Plans for the Parent Involvement program PACT (Parents and Children Together) for children at our church have proceeded. With the hard work of Jim Talagsen and George Nassner, the wiring for smoke detectors and emergency lighting has been installed to meet the requirements for licensing of this activity. The painting of the room has been completed thanks to the work of Rob and Janice Jackson and Bill Meyers. We met with Ann Bostick and John O'Brien of the State Environmental Protection agency and agreed on the plan for lead abatement to meet the state requirements in this regard and the approval to proceed with this project has been secured from the Child Care Licensing Division. They will consider us an "on-going community program" awaiting license approval. We need only to complete the review by the environmental agency re the lead paint abatement and a final review by the fire department in order to qualify. Bill Meyers has offered to complete the lead abatement work and to take a special six hour course to qualify him as certified to do this work. We currently meet all other qualifications. We do need clearance from the building department on zoning but my understanding is that churches are exempt from problems in this area.

The equipment for this project has been secured from the Fort View Recreation Center and moved into place in our new facility. Registration took place on Thursday, September 15th. Approximately 20 children were registered. A plan for the Administration of the program was developed (see attached) and a computer program for accounting for registration and income for this program has been set up. Janice Jackson has agreed to be Treasurer for the PACT Program.

DANCING CLASS

Following approval in our last Council meeting, we have recruited Vanessa Jackson, an outstanding Dance Teacher who runs her own studio, has been Director of the Center City YWCA, holds a Master's Degree in Fine Arts from Temple University and has extensive experience both as a performer and teacher (see attached resume). The proposed fee for ten sessions will be \$35.00. Registration for Classes will begin on October 11th at 3:00PM. We need to negotiate a donation to the Church depending on the response to this program. Karen Foster and Rachael Pritchard will assist Vanessa Jackson in teaching these classes.

AA GROUP REQUESTS TO MEET AT UNITED

The AA Group currently meeting at St. Elizabeth's would like to meet at United on Sunday Evenings for one hour (see attached letter of request). The group would make a donation to the church of \$50.00 per month or approximately \$600 per year. Bill Meyers is a member of this group and would assume responsibility for its operation in our building. The only request would be for a place to plug in their coffee pot.

250 CHRISTIANS MEET IN PATTERSON PARK

The meeting of the 18 churches in Patterson Park on Sunday afternoon, September 25th was very effective. The event was covered by the East Baltimore Guide and included preaching, hymn singing, prayers, and testimonies as the name of Jesus was elevated. Approximately twenty of our people attended.

NEW CURRICULUM INTRODUCED BY CHURCH SCHOOL

The new curriculum approved by the United Church of Christ was purchased and introduced to teachers. An area wide orientation to the curriculum will take place on Sunday afternoon, October 16th. Janice Jackson has agreed to take on the teaching of Miss Ella's Class. A special program to honor Miss Ella's 50 years of teaching will be held on Sunday, October 30th at 9:30AM. This will be our first teaching for children in the fall.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
SEPTEMBER 1, 1994 - SEPTEMBER 30, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient. This is an unfinished piece of business.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

✓ 4. As part of his vacation the Pastor requests approval of vacation time from October 5 to October 18th. Deacon Max Hoffman to preach on Sunday, October 9th and October 16th. Pastor Glen Rodgers will cover in emergencies.

✓ 5. Plan for food distribution - Thanksgiving Baskets and Christmas Baskets and emergency food supplies. This draft of a suggested plan needs to be reviewed by the appropriate Council Committee.

✓ 6. Approval of plan of organization of PACT program by Council.

SUNDAY ATTENDANCE - SEPTEMBER 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>44</u>	<u>48</u>	<u>42</u>	<u>41</u>	<u>00</u>	<u>00</u>	<u>175</u>
<u>1994</u>	<u>43</u>	<u>42</u>	<u>36</u>	<u>48</u>	<u>00</u>	<u>00</u>	<u>169</u>
<u>Net</u>	<u>- 1</u>	<u>- 6</u>	<u>- 6</u>	<u>+ 7</u>	<u>00</u>	<u>00</u>	<u>- 6</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>70</u>	<u>74</u>	<u>80</u>	<u>83</u>	<u>00</u>	<u>00</u>	<u>307</u>
<u>1994</u>	<u>72</u>	<u>92</u>	<u>66</u>	<u>90</u>	<u>00</u>	<u>00</u>	<u>320</u>
<u>Net</u>	<u>+ 2</u>	<u>+ 18</u>	<u>- 14</u>	<u>+ 7</u>	<u>00</u>	<u>00</u>	<u>+ 13</u>
<u>1993-1994+</u>	<u>1</u>	<u>+ 12</u>	<u>- 20</u>	<u>+ 14</u>	<u>00</u>	<u>00</u>	<u>+ 6</u>

1994 % Change September 1994
 Change in Sunday attendance for September = +1%

COMPARISON JANUARY TO JANUARY -1993 AND 1994

	<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>					
<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146 *</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>
<u>%</u>	<u>- 21%*</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>	<u>+4</u>	<u>+106</u>	<u>+ 6</u>			
<u>%</u>	<u>+1%</u>	<u>+ 21%*</u>	<u>+ 1%</u>			

*for first four services in August (comparison)
 *two services cancelled in January 1994 - ice & snow

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 7-31-94**

<u>MONTH</u>	<u>YEAR</u>		<u>CUMULATIVE</u>			<u>% fact</u>		<u>act</u>	<u>% 94</u>	<u>% bud</u>	
	<u>88</u>	<u>89</u>	<u>90</u>	<u>91</u>	<u>92</u>	<u>act</u>	<u>%</u>			<u>a</u>	<u>%</u>
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50	
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72	
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78	
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86	
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90	
JU	50.5	39.7	38.2	50.0	58.1	61.6	91	60.6	67.8	89	
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86	69.1	79.1	87	
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83	76.7	90.4	85	
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83				
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78				
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84				
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106				

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

UNITED EVANGELICAL CHURCH
3200 Dillon Street,
Baltimore, MD 21224
(410) 276-0621
September 21, 1994

Mr. George Hammerbacher, President
8A Aspin Way,
Baltimore, MD 21237

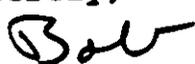
Dear George:

I received the attached request from a local AA Group which is currently meeting at St. Elizabeth's Church at 7:00PM. Because of the neighborhood, it is too dangerous for them to continue to meet there. This group would like to meet once a week on Sunday Evening in our building. As you know, alcoholism and drug addition are major concerns for people in our congregation and also for people in our neighborhood. AA is not the answer for everyone but is a great help to many people. On behalf of our church, I would like to be able to offer this as a service to those suffering from this disease.

My understanding is that these groups assume responsibility for cleaning up after they use the building (see attached) and require nothing but a place to plug in their coffee pot. They will abide by our "Smoke Free" rule and will leave the room as they found it. The group will make a donation of \$50.00 per month or approximately \$600 per year to help cover the expenses of operating the building for Sunday evening meetings of one hour.

Could we discuss this possibility in the next meeting of our Council?

Sincerely,


Robert M. Armstrong, Pastor

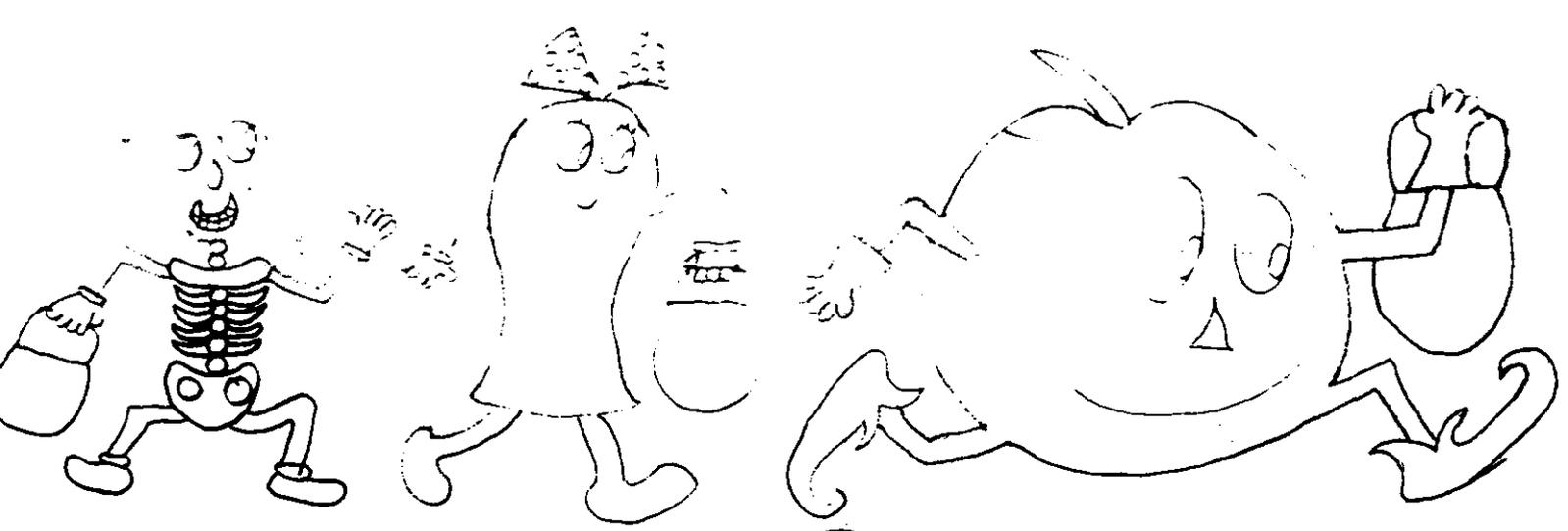
cc: Council

Dear Paster Armstrong,

I am a member of the Insight for Living group of Alcoholics Anonymous. We have been organized for eleven years and are currently meeting on Sundays at 7 pm at St. Elizabeth Church. However due to conditions in this neighborhood the church has started locking the doors during our meetings. We can understand this but it does not help our cause if a suffering alcoholic cannot seek help because of a locked door. We were informed by a member of AA that you may have a room we could use for our meetings, we can afford fifty dollars a month rent and it has always been our policy to leave the room as we find it, so there would be no clean-up after us. We are willing to adhere to your churchs guide-lines provided they do not conflict with AA,s purpose of helping the alcoholic or it,s traditions. Please inform us of your councils decision by contacting Marvin Natzke on 276-3594

Thanking You in Advance

Marvin Natzke



Halloween Party

Hurry!!!
Come One! Come All!
Hurry!!!
We're Having A Party At Fellowship Hall!
Mothers! Fathers! Grandparents! Friends!

Date and Time:

On October 29th at 6 o'clock the fun will start,
So you better hurry and set your clock!

If you are interested sign all your names below
by October the 9th,

So you can be on your way and ready to
Go! Go! Go!

Sign all the names of every person attending, so we know
exactly how many people to expect.

Five sets of horizontal lines for signing names, arranged in two columns of three and two.

OPEN HOUSE FREE DANCE CLASS

UNDER THE DIRECTION OF VANESSA JACKSON JOHNSON.
VANESSA HAS TAUGHT AT TOWSON STATE UNIVERSITY,
UNIVERSITY OF MARYLAND, THE PEABODY PREPARATORY OF THE
JOHNS HOPKINS UNIVERSITY, AND HER STUDIO, TURNOUT, INC.
CURRENTLY, SHE IS COMPLETING THE FINAL PHASE OF HER
MASTER'S OF FINE ARTS FROM TEMPLE UNIVERSITY DANCE
DEPARTMENT IN PHILADELPHIA.

PLACE: UNITED EVANGELICAL CHURCH (BATZ'S CHURCH)
UNITED CHURCH OF CHRIST
EAST AVE & DILLION STREET
276-0393

DATE: TUESDAY, OCTOBER 11, 1994
TIME: 6:30 - 7:30

AGES: 3 1/2 - 14 YEARS

FALL CALL SCHEDULE - REGISTER AT OPEN HOUSE &
RECEIVE 10% DISCOUNT
OCTOBER 18 - DECEMBER 16 (NO CLASS 10/21)

<u>TUESDAY:</u>	<u>CLASS</u>	<u>AGE</u>	<u>FEE</u>
4:30-5:15	MODERN-JAZZ	8 - 14	\$30.00
5:15-6:00	TAP DANCE	8 - 14	\$30.00
6:00-7:00	BALLET	8 - 14	\$35.00
<u>FRIDAY:</u>			
6:00-6:45	CREATIVE BALLET	3 1/2-5	\$30.00
6:45-7:45	TAP/BALLET	6 - 9	\$35.00

SPECIAL SCHOLARSHIP - 2ND CHILD IN FAMILY RECEIVES
A 10% DISCOUNT; 3RD CHILD IN FAMILY RECEIVES A 20%
DISCOUNT; 4TH & 5TH CHILD IN FAMILY RECEIVES A 50%
DISCOUNT.

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
OCTOBER 1, 1994 - OCTOBER 30, 1994

SUMMARY AND HIGHLIGHTS

CHURCH ATTENDANCE

In contrast to September 1994 for services in October the Church showed a decrease in attendance at regular Sunday services. In comparing attendance for the five weeks in October 1994, attendance for these services in October was 3% under that during the month of October 1993. In the first week in October 40+ persons went on the trip to Maine.

SOUR BEEF DINNER AND LUNCHEON A SUCCESS

The dinner and luncheon was a howling success this year. We were short some help during the Monday preparation but this was made up by strong support for the second day of the dinner. Jacques Kelly from the Sun papers attended the second day and said he had never tasted such good sour beef. Participants raved about the dinner and the service. The Candy sold out and the bazaar did a brisk business. Carry outs did especially well. By the end of the second day we were sold out. This program involved the total church once again in hosting the church family and friends of the church along with old timers who came back to renew acquaintances.

MUSIC FESTIVAL TO TAKE PLACE AT HIGHLAND ASSEMBLY OF GOD

The annual Canton-Highlandtown Interfaith Music Festival will take place on Sunday, December 4th at 2:30PM at the Highland Assembly of God (see attached letter). This is a major success in involving this church in sharing the leadership of this important program for our community.

SCOUT PROGRAM GROWS

The Cub Scout Program now has 48 participants and the Scout program 12. If we can hold on to these young boys and build carefully for the future, this means that we should have a strong continuing program as the boys develop. During October, the boys had an impressive Halloween Party on Monday, October 24th at 7:00 PM. During the weekend of October 28th, the boys were away for a special camping program.

PACT PROGRAM UNDERWAY

24 families are being served by this program. We are continuing to try to recruit more families through announcements in the Guide. Bill Meyers has offered to complete the lead abatement work and to take a special six

hour course to qualify him as certified to do this work. We currently meet all other qualifications. We do need clearance from the building department on zoning but my understanding is that churches are exempt from problems in this area. A plan for the Administration of the program was developed (see attached) which now needs Council approval.

DANCE CLASSES

Response to this program has been surprising. 50 Children have been registered. It is clear that we need to negotiate a method of supervising this program which will be acceptable to the Council and to negotiate a fee to the church to cover the cost of space and utilities if we decide to continue this program. Karen Foster and Rachael Pritchett from our church are assisting Vanessa Jackson in teaching these classes.

AA GROUP REQUESTS TO MEET AT UNITED

After reviewing our discussions of this program at the last meeting of the Council, it is my recommendation that we reject the request of this group to meet at United at this time. However, it is important that we take a look at the work of AA since alcoholism is such a major program for so many families in the neighborhood. Rather than make a presentation re AA and discussing this program possibility at our Congregational Meeting, I have contacted Bill Myers regarding a brief presentation regarding AA on Sunday, November 13th at both services. We need Council's approval of the decision.

REQUEST FOR REVIEW OF THE CHURCH SCHOOL PROGRAM

The Church School has received a request (see attached) to review its direction and will discuss this at its next meeting on November 14th at 6:30 P.M. at Eastern House.

MISS ELLA DAY

MISS Ella Brooks resigned after 50+ years of Church School Teaching. October 30th was set aside as Ms. Ella Day. She was honored at the 8:00 AM Service and at the 9:30 AM Service at a Special Teaching for the Church School. This was followed by presentation of a cross by Clarence Rowell at the 10:30 AM service.

CHURCH SCHOOL HALLOWEEN PROGRAM

60 Children attended the Church School Halloween Program on Saturday evening, October 29th. Lots of neat decorations, games, a story, hot dogs and donated cup cakes, were included. Each child left with a bag of goodies (including live fish) and a paper pumpkin. Karen and Rachael played a major role in getting this underway.

THREE NEW MEMBERS JOIN

Bill and Pat Myers and Clinton Dale McGee joined the church on October 23rd. Lori Wilson could not join that day because her baby was sick. She will join at the earliest moment.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
OCTOBER 1, 1994 - OCTOBER 30, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient. This is an unfinished piece of business.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. Approval of "About United Evangelical" as an orientation piece for new members and leaders in the church.

5. Approval of plan of organization of PACT program by Council.

SUNDAY ATTENDANCE - OCTOBER 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>43</u>	<u>35</u>	<u>52</u>	<u>42</u>	<u>40</u>	<u>00</u>	<u>212</u>
<u>1994</u>	<u>47</u>	<u>48</u>	<u>56</u>	<u>56</u>	<u>48</u>	<u>00</u>	<u>255</u>
<u>Net</u>	<u>+ 4</u>	<u>+13</u>	<u>+ 4</u>	<u>+ 14</u>	<u>+ 8</u>	<u>00</u>	<u>+ 43</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>81</u>	<u>82</u>	<u>92</u>	<u>102</u>	<u>91</u>	<u>00</u>	<u>448</u>
<u>1994</u>	<u>56</u>	<u>73</u>	<u>88</u>	<u>70</u>	<u>97</u>	<u>00</u>	<u>384</u>
<u>Net</u>	<u>- 25</u>	<u>- 9</u>	<u>- 4</u>	<u>-32</u>	<u>+ 6</u>	<u>00</u>	<u>- 64</u>
<u>1993-1994</u>	<u>-21</u>	<u>+ 4</u>	<u>0</u>	<u>- 18</u>	<u>+14</u>	<u>00</u>	<u>- 21</u>

1994 % Change October 1994

Change in Sunday attendance for October = -3%

COMPARISON JANUARY TO JANUARY -1993 AND 1994
TOTALS FOR THE MONTH (SUNDAY ONLY)

<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146 *</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>
<u>%</u>	<u>- 21%*</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>	<u>+4</u>	<u>+106</u>	<u>+ 6</u>	<u>-21</u>		
<u>%</u>	<u>+1%</u>	<u>+ 21%*</u>	<u>+ 1%</u>	<u>- 3%</u>		

*for first four services in August (comparison)

*two services cancelled in January 1994 - ice & snow

COMPARATIVE INCOME IN THOUSANDS
TO DATE 7-31-94

MONTH	YEAR		CUMULATIVE			%act		act	94	% bud	
	88	89	90	91	92	93	93			a	%
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50	
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72	
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78	
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86	
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90	
JU	50.5	39.7	38.2	50.0	58.1	61.6	91	60.6	67.8	89	
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86	69.1	79.1	87	
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83	76.7	90.4	85	
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83	93.1	101.7	92	
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78				
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84				
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106				

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

The Rev. Robert M. Armstrong
UNITED EVANGELICAL CHURCH
945 E. East Avenue,
Baltimore, MD 21224
(410) 276-0621

October 21, 1994

Dear Colleague:

On Wednesday, October 3, 1994 the THINK TANK met at St. Brigid's for lunch. We approved the proposal for the INTERFAITH MUSIC FESTIVAL. This service will take place on Sunday afternoon December 4th at 2:30PM.

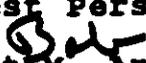
We are delighted that this year the Highland Assembly of God 3930 Fleet Street (675-5432) has agreed to lead and host this event on behalf of the community. Pastor Jon Spencer and I met on October 19th with Melody Cole, Mrs. Rice, wife of Pastor Rice, and a member of that church to plan the transfer of responsibility for this event and to offer our support. Melody has agreed to Chair the Choir Directors and Musicians and to set up the program. Mrs. Rice will coordinate the simple refreshments for participants following the Festival. Jon Spensor will coordinate the ad book and I have secured tickets (\$3.00) and will distribute them to you for sale in your church. I will be calling you soon regarding the number of tickets you will want.

Melody will be sending you further information about the event but we want to you think about holding the time in your schedule. We have usually had as many as 350 persons in attendance so this is now a major community event for all the churches and an opportunity to witness once again to the power of Christ in the life of each of our communities as we praise his name at Christmas. Funds raised will be used to finance the SUPERPANTRY. The SUPERPANTRY is designed to help get people off welfare and into the work force. It is a help up rather than a hand out and is built on the concept that it is better in the long run to "help a person to fish rather than simply give that person a fish."

Attached, for your information, you will find a copy of our mailing list. There are a number of additional churches who will be joining us for this event.

We ask you to place this on your Calendar this fall, to notify your organist or choir Director, and to plan to join our community of churches in this splendid tribute to the Lord whom we all worship and adore. You will be hearing further from Melody Cole.

kindest Personal Regards,


Robert M. Armstrong, Pastor
Pastor
cc: Council

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
November 1, 1994 - November 30, 1994

SUMMARY AND HIGHLIGHTS

CHURCH ATTENDANCE

In contrast to October 1994 services in November showed a decrease in attendance at regular Sunday services. Attendance for the four weeks in November was 5% under that during the month of November 1993. Attendance for Thanksgiving Services in 1994 was 60 or 10 under that of 1993.

SOUR BEEF DINNER AND LUNCHEON A SUCCESS

The dinner and luncheon resulted in over 1200 meals served and \$17,000+ in sales for a net profit of over \$13,000 (see report of Fellowship Chairman). This was the largest attendance, and profit in its history.

MUSIC FESTIVAL TO TAKE PLACE AT HIGHLAND ASSEMBLY OF GOD

The annual Canton-Highlandtown Interfaith Music Festival will take place on Sunday, December 4th at 2:30PM at the Highland Assembly of God (see attached announcement). This is a major success in involving that church in sharing the leadership of this important program for our community.

SCOUT PROGRAM

In today's meeting we will review and approve the Partnership Agreement with the Boy Scouts (see attached). The gas cans were removed from the storage room and Wayne Shaefer attended the special training program for Institutional Representative following election by the Council.

PACT PROGRAM

Bill Myers has completed the lead abatement six hour course to qualify him as certified to do this work and will be beginning his task for the Church. We passed the Fire Department Inspection and currently meet all other qualifications for licensure. We may need clearance from the building department on zoning but my understanding is that churches are exempt from problems in this area.

Because of the late start in 1994 (due to completing the work on the PACT Room and qualifying the program for licensure) an aggressive marketing plan is being developed for 1995 so as to recruit children and parents to fill vacancies in the program. Currently we are about half full. The marketing program will include advertising in the Harbor Crescent and

East Baltimore Guide, sending letters to Family Practitioners and Pediatric Physicians, as well as involving current parents in recruiting for the program.

DANCE CLASSES

A proposal is being negotiated for 1995 with Ms. Vanessa Jackson the Director of the Dance Program. George Nassner is working with the Pastor on this project. This proposal includes a method of supervising this program acceptable to the Council and includes a negotiated fee to the church to cover the cost of space and utilities if we decide to continue this program. Karen Foster and Rachel Pritchett from our church helped to set up this program and assisted with recruitment, registration, and unlocking for the program.

AA GROUP REQUESTS TO MEET AT UNITED

After reviewing our discussions of this program, it is my recommendation that we reject the request of this group to meet at United at this time. On November 13th Bill Myers made a brief presentation to the church at both services regarding this program. He would like to raise the question of our support of the AA program at our next Congregational meeting. Perhaps we could have him make a presentation to Council at our January Council meeting. We need Council's input re this request.

REVIEW OF THE CHURCH SCHOOL PROGRAM

The Church School reviewed its direction and planned next steps on November 14th at 6:30 P.M. at Eastern House. A decision was made to use the new curriculum. This curriculum "The Word Among Us" is being used by the Methodists and Presbyterians as well as the United Church of Christ.

COMPUTERIZING CHURCH RECORD SYSTEM IN PROCESS

John Price and his wife Margaret have entered 4000 names into the church record system. We have an estimated total of 67,000 entries to go. The names and addresses of all persons using our building including Scouts, PACT, the Dance Program, and the Choir, etc. have been added to the current computer record.

PASTORAL ACTIVITY

November was a busy month. It included 11 calls and 16 visits to Shut-Ins, 13 visits to Hospitals, 2 Funerals, 2 Weddings, 3 Baptisms, and 18 Administrative meetings.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
November 1, 1994 - November 30, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient. This is an unfinished piece of business. With the approval of the congregation we received a donation of an electric stapler and instruction to establish a fund to replace office equipment.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. We need Council approval to have a service at 10:00AM Christmas Day. We will have only one service at 7:30 P.M. Christmas Eve.

5. The Pastor requests permission to baptize two grandchildren of Marty Clement on Sunday January 1st and to invite their Grandfather and his wife to participate in the baptism and the celebration of the Lord's Supper. John Clement, their Grandfather, is the Executive Presbyter of one of the largest Presbyteries in the United States (the Presbytery of Pittsburgh) and his wife Judy is an ordained Pastor in the Presbyterian Church.

SUNDAY ATTENDANCE - NOVEMBER 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>*</u>	<u>4th</u>	<u>5th</u>	<u>Total</u>	<u>Net</u>
<u>1993</u>	<u>56</u>	<u>49</u>	<u>46</u>	<u>00</u>	<u>0</u>	<u>00</u>	<u>151</u>	
<u>1994</u>	<u>53</u>	<u>55</u>	<u>45</u>	<u>00</u>	<u>39</u>	<u>00</u>	<u>192</u>	
<u>Net</u>	<u>- 3</u>	<u>+ 6</u>	<u>- 1</u>	<u>00</u>	<u>+ 39</u>	<u>00</u>	<u>+ 41</u>	
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total</u>	<u>Net</u>
<u>1993</u>	<u>88</u>	<u>103</u>	<u>122</u>	<u>70*</u>	<u>128</u>	<u>00</u>	<u>511</u>	
<u>1994</u>	<u>77</u>	<u>77</u>	<u>126</u>	<u>60*</u>	<u>90</u>	<u>00</u>	<u>430</u>	
<u>Net</u>	<u>- 11</u>	<u>- 26</u>	<u>+ 4</u>	<u>-10</u>	<u>- 38</u>	<u>00</u>	<u>- 81</u>	
<u>*Thanksgiving</u>								
<u>1993-1994-14</u>	<u>- 20</u>	<u>+ 3</u>	<u>-10</u>	<u>+ 1</u>	<u>00</u>		<u>- 40</u>	

1994 % Change November 1994
 Change in Sunday attendance for November = -5%

COMPARISON JANUARY TO JANUARY -1993 AND 1994
TOTALS FOR THE MONTH (SUNDAY ONLY)

<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146 *</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>
<u>%</u>	<u>- 21%*</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>	<u>+4</u>	<u>+106</u>	<u>+ 6</u>	<u>-21</u>	<u>-30</u>	
<u>%</u>	<u>+1%</u>	<u>+ 21%*</u>	<u>+ 1%</u>	<u>- 3%</u>	<u>- 5%</u>	

*for first four services in August (comparison)
 *two services cancelled in January 1994 - ice & snow

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 8-30-94**

MONTH	YEAR		CUMULATIVE			%act		% bud			
	88	89	90	91	92	act	% 93	act	94	a	%
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50	
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72	
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78	
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86	
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90	
JU	50.5	39.7	38.2	50.0	58.1	61.6	91	60.6	67.8	89	
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86	69.1	79.1	87	
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83	76.7	90.4	85	
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83	93.1	101.7	92	
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78	117.7	113.0	104	
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84				
DEC	114.8	108.5	112.6	136.2	139.7	144.0	106				

NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.

UNITED EVANGELICAL CHURCH
3200 DILLON STREET,
BALTIMORE, MD 21224
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
DECEMBER 1, 1994 - DECEMBER 31, 1994

SUMMARY AND HIGHLIGHTS

CHURCH ATTENDANCE

In contrast to November 1994, services in December showed a decrease in attendance at regularly Sunday services. Attendance for the four weeks in December was 5% under that in December 1993. Drop of 30 in Tinsel Day Church attendance 1994 (due to limiting participation to members of the church only) plus the drop of 12 in Christmas Communion (service held on Christmas day rather than Christmas eve) accounted for the total loss of 42 attendances in December 1994.

PACT PROGRAM

Bill Myers has completed the lead abatement six hour course to qualify him as certified to do this work and will be beginning this task for the Church. We currently meet all other requirements for licensure. We may need clearance from the building department on zoning but my understanding is that churches are exempt from problems in this area.

A marketing program was developed for PACT (see attached).

DANCE CLASSES

A proposal was negotiated for the first ten weeks of 1995 with Ms. Vanessa Jackson Johnson, the Director of the Dance program and will be presented in our January meeting. George Nassner is working with the Pastor on this project. This proposal includes a method of supervising this program acceptable to the Council and includes a negotiated fee to the church to cover the cost of space and utilities if we decided to continue this program. Karen Foster and Rachel Pritchett from our church will help to register children for this program, set up for the program and unlock the doors. To protect our church, we must have a certificate of insurance from Vanessa or a hold harmless agreement signed by Vanessa Johnson for her organization Turn-Out (see attached).

AA GROUP REQUESTS TO MEET AT UNITED

Bill Myers made a brief presentation to the church at both services regarding this program. He would like to raise the question of support of the AA program at our January Council meeting.

LETTER SENT TO BETHEL RE CLOSING

A letter was sent to Bethel and signed by our congregation

letting them know about our concern regarding their closing on December 18th. We received a letter from Tom Hamilton regarding that event (see attached).

CANTON ASSOCIATION OF RESPONSIBLE DOG OWNERS REQUESTS USE OF CHURCH FOR A MEETING WITH STATE VETERAN'S ADMINISTRATION REP C.A.R.D.O is made up of responsible dog owners who are concerned about the harassment members of the Association and their children are experiencing from a man who purports to represent the interests of Veterans who care for the Korean Memorial. These neighbors also are concerned about the care of the memorial and are interested in contributing to it. This association is made up of condo owners on the waterfront. We are not asked to support the group but only to enable the group to meet with a representative of the State V.A. at our church on January 10, 1995. This will be the first time persons from the Waterfront apartments have come to our church for any activity and is a great opportunity to introduce them to our church, its buildings, and program. (see attached letter of request).

SUPERPANTRY TO MOVE TO ST. PAUL'S LUTHERAN

Responding to the will of the Council, I have arranged to move the SUPERPANTRY program to St. Paul's Lutheran Church in the Spring of 1995.

ACTIVITY REPORT TO THE CHURCH COUNCIL
ROBERT M. ARMSTRONG, PASTOR
DECEMBER 1, 1994 - DECEMBER 31, 1994

RECOMMENDATIONS

1. Rehabilitation of the Office

With the leadership of our Committee, we will be completing the reorganization of the office. We must go thru the desk and files and reorganize these so our office can be more efficient. This is an unfinished piece of business.

2. Complete Record Retention Policy for Review and Approval by the Council. John Price is working now on computerizing our record system.

3. At our last meeting, the approval of the policy for guiding our relationships (especially dealing with abuse and harassment) was deferred until we prepare our new Constitution.

4. Review of proposal for the next session of the Dance group.

5. Review of Marketing Plan for PACT.

6. Review proposal for the Lenten Series - which would include a simple meal of soup and bread, a teaching on the "Four Women Ancestors of Christ" followed by a simple healing service.

7. Request for a meeting of Canton Association of Responsible Dog Owners on Tuesday, January 10th at 7:30PM at the Church (see attached).

8. Attached is a copy of the proposed Job Description for an Assistant to the Pastor which our Treasurer is ready to present for our review in this meeting.

SUNDAY ATTENDANCE - DECEMBER 1994

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>44</u>	<u>46</u>	<u>57</u>	<u>00</u>	<u>19</u>	<u>00</u>	<u>166</u>
<u>1994</u>	<u>49</u>	<u>43</u>	<u>62</u>	<u>00</u>	<u>00</u>	<u>00</u>	<u>154</u>
<u>Net</u>	<u>+ 5</u>	<u>- 3</u>	<u>+ 5</u>	<u>00</u>	<u>- 19</u>	<u>00</u>	<u>- 12</u>
<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total Net</u>
<u>1993</u>	<u>77</u>	<u>210</u>	<u>85</u>	<u>243</u>	<u>37</u>	<u>60*</u>	<u>712</u>
<u>1994</u>	<u>85</u>	<u>200</u>	<u>87</u>	<u>213</u>	<u>00</u>	<u>48*</u>	<u>633</u>
<u>Net</u>	<u>+ 8</u>	<u>- 10</u>	<u>+ 2</u>	<u>-30</u>	<u>-37</u>	<u>00</u>	<u>- 67</u>
<u>1993-1994+13</u>	<u>- 13</u>	<u>+ 7</u>	<u>- 30</u>	<u>-56</u>	<u>00</u>	<u>- 79</u>	

* Communion 11PM 1993 and 10AM Christmas Day 1994
 1994 % Change December 1994 (four Sundays only plus
 Communion)

Change in Sunday attendance for December = -5%

COMPARISON JANUARY TO JANUARY -1993 AND 1994

	<u>TOTALS FOR THE MONTH (SUNDAY ONLY)</u>					
<u>1993-</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>
<u>1994</u>	<u>-146 *</u>	<u>+17</u>	<u>+58</u>	<u>-33</u>	<u>+49</u>	<u>-47</u>
<u>%</u>	<u>- 21%*</u>	<u>+ 8%</u>	<u>+13%</u>	<u>- 4%</u>	<u>+ 7%</u>	<u>- 8%</u>
<u>1993</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
<u>1994</u>	<u>+4</u>	<u>+106</u>	<u>+ 6</u>	<u>-21</u>	<u>30</u>	<u>-42</u>
<u>%</u>	<u>+1%</u>	<u>+ 21%*</u>	<u>+ 1%</u>	<u>- 3%</u>	<u>- 5%</u>	<u>- 5%</u>

*for first four services in August (comparison)
 *two services cancelled in January 1994 - ice & snow
 *four services in December plus Communion (note
 Christmas Day Services were 48 in 1994 compared with
 60 at 11PM 1993 and 213 Christmas Eve compared with
 243 on Christmas Eve 1993.

**COMPARATIVE INCOME IN THOUSANDS
TO DATE 11-31-94**

MONTH	YEAR		CUMULATIVE			%act		94	% bud	
	88	89	90	91	92	act	% 93		a	%
JAN	6.8	6.5	5.0	5.4	6.8	7.2	63	5.7	11.3	50
FEB	12.1	13.2	10.0	12.1	14.0	13.4	59	16.2	22.6	72
MAR	19.4	21.6	14.7	23.3	25.9	23.2	68	26.4	33.9	78
APR	27.0	33.5	27.1	33.4	38.4	42.7	94	39.3	45.2	86
MAY	43.0	36.7	32.0	43.0	47.0	53.3	94	51.2	56.5	90
JU	50.5	39.7	38.2	50.0	58.1	61.6	91	60.6	67.8	89
JULY	57.3	48.6	44.3	60.8	64.5	67.9	86	69.1	79.1	87
AUG	66.5	53.0	50.1	66.3	76.6	75.4	83	76.7	90.4	85
SEPT	76.9	59.7	63.4	77.9	89.3	85.2	83	93.1	101.7	92
OCT	98.4	80.9	80.3	97.4	121.6	105.4	78	117.7	113.0	104
NOV	102.1	91.1	88.8	106.9	131.0	114.5	84	128.8	124.3	108
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NUMBERS FOR EACH MONTH ARE TOTALS UP TO AND INCLUDING THAT MONTH I.E. 91.1 POSTED FOR NOVEMBER 89 INDICATES THE TOTAL FOR ALL SOURCES OF INCOME TO THAT POINT OR FOR \$91,000.