

The Rev. Robert M. Armstrong  
UNITED EVANGELICAL CHURCH  
945 S. East Avenue,  
Baltimore, MD 21224  
(410) 276-0621

December 5, 1995

H. Patrick Kelly, Executive Director  
Life Line Ministries  
11426 York Road,  
Hunt Valley, Maryland, 21030

Dear Pat:

We look forward to having you preach for us on Sunday,  
February 18th at the 8:00AM service and the 10:30AM service.  
Each year we look to you to lead us in a revival of our  
spirit. You beautifully bring, as you say, those who know  
not Christ to know him and our saints to a closer walk with  
Him.

May God richly bless you this New Year!

Kindest Personal Regards,



Robert M. Armstrong  
Pastor

cc: G. Hammerbacher  
R. Gundlach  
C. Gundlach  
M. Slechta  
C. Young  
Council

# United Evangelical P.A.C.T.

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Parents And Children Together.

Telephone 276-0393

3200 Dillon St.  
Balto. Md. 21224

## Report on United Evangelical P.A.C.T. Month Ending 11/30/95

### Finances

opening balance 11/1/95		635.70
<u>INCOME</u>		
registrations	25.00	
tuition	1068.00	
interest	6.95	
fundraisers	27.00	
parents portion of special (puppet show)	75.00	1201.95
total available		<u>1837.65</u>
<u>EXPENSES</u>		
salaries	1364.50	
social security	104.38	
classroom supplies	13.63	
thanksgiving field trip	14.77	<u>1497.28</u>
closing balance-checking 11/30/95		315.37
petty cash balance 11/30/95		25.00
total available		<u>340.37</u>

Enrollment now stands at 30 children and their families.

UNITED EVANGELICAL CHURCH  
3200 S. Dillion Street  
Baltimore, MD 21224  
(410) 276-0393

November 16, 1995

Donna Johnson,  
Zoning Administrator  
417 E. Fayette St., Rm 101  
Baltimore, MD 21224

Dear Ms. Johnson:

We have been informed by Child Care Administration that we must clear with you regarding zoning for our Learning Center. This Center (called PACT -Parents and Children Together) is designed to prepare children for school and provides six two hour sessions of service each week for children (one two hour session for two year olds, two two hour sessions for three year olds and two two hour sessions for four year olds) parent groups are on site for three of these sessions. This latter program is designed to assist parents in developing parenting skills. The program takes place in our Christian Education Building located on the northeast corner of Dillon and S. East Avenue. For over thirty years, we have been providing community programs in this building. We currently provide Boy Scout Programs, Dance Groups, church programs and Church School once each week in this building.

Please let us know what we need to satisfy the requirements of Child Care Administration regarding our PACT program.

Kindest Personal Regards,

  
Robert M. Armstrong  
Pastor

  
George Hammerbacher,  
President

cc: C. Clark, Director, PACT

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Kindest Personal Regards,

  
Robert M. Armstrong  
Pastor

  
George Hammerbacher,  
President

cc: C. Clark, Director, PACT

INCOME \ EXPENSES

COMBINED

SOUR BEEF DINNER AD BOOK AND RAFFLE

OCTOBER 21 & 22 1995

<u>Ad Book Income</u>		\$1225.00	
Printing Expenses	\$ 48.90		
Ad Book Profit			\$1060.10
<u>Raffle Income</u>		2364.00	
Printing Raffle Tickets	80.00		
Prize Money	600.00		
Raffle Book Profit			1684.00
<u>Supper Income (1059 Tickets)</u>		9531.00	
Cake Table	275.00		
Pie Sales	475.50		
Sale of Leftovers	39.00		
Candy	720.00		
Nearly New Table	366.14		
New Table	538.75		
Towel Holders	107.00		
Tips	343.00		
Millie Sales	50.00		
<u>Expenses</u>		2914.39	
George's Meats	1890.32		
Mars	774.22		
Jim Tallagsen	1088.60		
Guide Ad	375.90		
Ticket Printing	37.50		
		4166.54	8278.85
<u>EVENT TOTAL</u>			<u>\$11,146.95</u>

3600 Glenmore Avenue  
Baltimore, MD 21206

Pastor Robert M. Armstrong  
United Evangelical Church  
East Avenue and Dillon Street  
Baltimore, MD 21224

November 17, 1995

Dear Pastor Armstrong,

Thank you for allowing the St. Matthew Search Committee to use United Evangelical Church as a neutral pulpit on November 12 for one of our pastoral candidates. Please convey our appreciation to the congregation for their hospitality and fellowship.

The Committee wishes to express its appreciation to you and the congregation for the opportunity to share in your worship service.

Some members of our Committee plan to attend the sour beef dinner at your church on February 7. We look forward to this fellowship with the congregation.

May God continue to bless you and the members of United Evangelical Church.

Cordially,

  
J. Mehsen Joseph, Chair  
Search Committee



MARYLAND DEPARTMENT OF THE ENVIRONMENT  
2500 Broening Highway • Baltimore, Maryland 21224  
(410) 631-3000

Parris N. Glendening  
Governor

Jane T. Nishida  
Secretary

September 19, 1995

Mr. William Meyers  
3420 Dillon Street  
Baltimore, MD 21224

RE: Lead Abatement Project  
3200 Dillon Street  
Baltimore, MD 21224

Dear Mr. Meyers:

The Maryland Department of the Environment (MDE) conducted inspections of the above referenced lead abatement project on July 13 and August 31, 1995.

The inspections included dust wipe sampling and laboratory analysis. All samples contained lead levels below the clearance standards. Based on the results of laboratory analysis and the visual inspections, the lead abatement project is complete and complies with the State abatement standards set forth in Section 26.02.07.12K of the Code of Maryland Regulations ("COMAR"). This statement of completion does not preclude the Department from taking any future enforcement action with respect to the subject property and does not provide certification that the building is either lead-free or lead safe.

Please contact me at (410) 631-3825 if you have any questions.

Sincerely,

John C. O'Brien  
Inspector  
Lead Compliance Section

JOB:job

Enclosures

cc: Mr. Alvin Bowles  
Mr. Richard Collins





Specimen: 27036 Result for 07/14/95 15:43

Units

Continued from previous page

Location: hallway

Area in Inches

Surface: sill

(L x W): 47 x 2.75

Submitter's sample number: 104

Case number: 95-30-066

Sample collected by: J. O'Brien

Specimen: 27037 Result for 07/14/95 15:43

Units

Lead(Pb) in Dust

Below detection limit

Location: hallway

Area in Inches

Surface: well

(L x W): 38 x 0.75

Submitter's sample number: 105

Case number: 95-30-066

Sample collected by: J. O'Brien

Specimen: 27038 Result for 07/14/95 15:43

Units

Lead(Pb) in Dust

Below detection limit

Location: hallway

Area in Inches

Surface: floor

(L x W): 12 x 12

Submitter's sample number: 106

Case number: 95-30-066

Sample collected by: J. O'Brien

Specimen: 27039 Result for 07/14/95 15:43

Units

Lead(Pb) in Dust 37

ug/sg ft

Location: stairwell

Area in Inches

Surface: floor

(L x W): 12 x 12

Submitter's sample number: 107

Case number: 95-30-066

Sample collected by: J. O'Brien

\* \* \* \* \* End of Report \* \* \* \* \*

**BALTIMORE CITY HEALTH DEPARTMENT**  
**Bureau of Food Control - Plan Review Section**  
**INSPECTION REPORT**

Address 3200 Old Mt St Type Day Care Operating? NO

Contact(s) Mrs. Clark Address \_\_\_\_\_ Phone 715-0118

Permit: Risk factor: Low \_\_\_\_\_ Moderate \_\_\_\_\_ High \_\_\_\_\_

**NO CASH WILL BE ACCEPTED.  
PLEASE SUBMIT CHECK OR  
MONEY ORDER.**

Processing Fee: Date paid \_\_\_\_\_ Not Required \_\_\_\_\_

YOU ARE ORDERED TO COMPLY WITH THE FOLLOWING SECTIONS OF THE REGULATIONS GOVERNING FOOD SERVICE FACILITIES ADOPTED BY THE MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE-ENVIRONMENTAL 4-105, ANNOTATED CODE OF MARYLAND 1982.

( ) ~~All food equipment (refrigeration, cooking, utensil sink, work table, exhaust hood, etc.) must be commercial type (NSF-approved or equivalent). Home-type equipment will not be approved.~~

- ~~Submit~~ copy of lead paint analysis to Child Day Care Administration and Plan Review.

+ Replace defective bulbs and clean light shield

+ Provide tempered water or mixing faucet with hot and cold water at hand sink in toilet room

- Provide open front toilet seats or toilet.

+ Provide and enclosed playground area (OVER)

( ) All of the above must be completed before approval  
Failure to comply will cause regulatory action to be taken by the Health Department.

( ) This food operation must be reinspected before approval will be given. Contact the Plan Review Section at (410) 396-4544 to arrange for the inspection.

( ) Obtain the food permit  
Apply at 303 E. Fayette Street, 4th Floor, telephone (410) 396-4424.

( ) The above requirements, which had been cited previously, have not been complied with as directed. This food operation is hereby referred for regulatory action.

Received by Sonnetta Clark Inspected by L. Jefferson Date 11/10/95

If additional information is needed, contact the Plan Review Section, 303 E. Fayette Street, 4th Floor, Baltimore, Maryland 21202, telephone (410) 396-4544.

- Provide drinking fountain or bottled water.

**UNITED EVANGELICAL CHURCH  
3200 DILLON ST.  
BALTIMORE, MD. 21224**

**To: George Hammerbacher & Jim Tallagsen  
From: Pastor**

**Subject: Parsonage Repairs**

**Attached you will find suggested repairs to the Parsonage for consideration by the Building Committee and Council.**

**I realize we have done some major repairs on the roof, dishwasher, stove, and put in a new window air conditioner for which I am grateful.**

**Many of these items are minor, but need attention in the months ahead and some of them require some expenditures which should be considered in the 1996 budget.**

**Thank you.**

**cc: Council**

# United Evangelical P.A.C.T.

---

Parents And Children Together.

Telephone 276-0393

3200 Dillon St.  
Balto. Md. 21224

## Report on United Evangelical P.A.C.T. Month Ending 10/31/95

### Finances

opening balance 10/1/95		610.55
<u>INCOME</u>		
registrations	85.00	
tuition	1286.00	
interest	5.55	
fundraisers	272.15	
parents portion of trip	69.00	1717.70
total available		<u>2328.25</u>
<u>EXPENSES</u>		
salaries	1371.50	
social security	104.91	
classroom supplies	42.67	
refreshments	5.67	
office supplies	4.80	
field trip	138.00	
deposit for christmas program	25.00	
set up of petty cash fund	25.00	<u>1717.55</u>
closing balance 10/31/95		610.70
petty cash balance 10/31/95		25.00
total available		<u>635.70</u>

Enrollment now stands at 31 children and their families. We are proud to announce that the P.A.C.T. organization donated 38 baked goods to the cake table at the Sour Beef dinner. We were happy to help the church in this fundraising event.

# United Evangelical P.A.C.T.

Parents and Children Together

Telephone 276-0393

3200 Dillon St.  
Balto. Md. 21224

Dear Mr. Hammerbacher and Church Council,

The P.A.C.T. group would like councils permission for usage of the gym on Monday the 18th of December from 7-9pm for our annual Christmas party. We will again be having a puppet show for the children and their families, followed by cake and punch.

Thank you,  
Janice Jackson



September 30, 1995

Dear Friends:

This letter is to bring you up to date on some very exciting developments related to the work of our organization, United Ministries, Inc. First let me say that United Ministries, Inc. has as its major goal the development of suitable housing for persons with very low incomes.

United Ministries, Inc. was formed by clergy and members of several United Churches of Christ in the Chesapeake Association who saw first hand the lack of clean, safe and affordable housing for persons with very little income. Many of us became committed to doing something about this condition from having come to know the guests at the Supper Club community meal program. Therefore, many of those whom we wish to assist with housing have names and faces, their needs and the realities of their lives are known to us. Many are only marginally housed and could benefit from the type of housing we plan to create. The range of housing available for persons with very low incomes is extremely limited, and is exorbitantly expensive for housing which is most often in deplorable condition.

Our goal has been to develop a Single Room Occupancy (SRO) building for about 15-18 people. The SRO concept provides a private room for each resident with 3 to 4 residents sharing a bathroom. A common living room area and kitchen facility will be shared by all of the residents of the SRO. The intent is to create a sense of community or a feeling of being in a family where help and assistance and encouragement are offered to meet the difficulties and challenges that many face.

With this vision in mind, we have applied for various monies for the acquisition, renovation and operation of such a building from federal, state and city funding sources. Our prospects look very promising at this time. The federal department of Housing and Urban Development (HUD) has given our request for funding a favorable review and we are actively negotiating and completing grant proposals with state and city housing officials. In addition we have located a property in East Baltimore (two rowhouses side-by-side) that would be an ideal site for the type of housing we envision. We are examining the physical condition of the property, reviewing zoning issues and a host of related matters to determine our exact costs relative to this property.

In order to gain financial support from the above sources we need to raise roughly \$10,000 in the next year. Therefore, we would like to challenge the churches in the Chesapeake Association to help support this effort by making as generous a gift as possible. United Ministries, Inc. is a not-for-profit 501c3 organization and fully recognized by federal and state entities to request monies from the community. In addition, you or members of your congregation are welcome to participate first hand in this work. Simply give me a call (410-823-1426) and we will place your name on our mailing list and invite you to meetings and events sponsored by the organization. We would be very pleased to make a presentation to any group or organization in your church to more fully inform you about the necessity of this program and the work we are doing. Your support at any level will be deeply appreciated.

Cordially,

A handwritten signature in cursive script that reads "Eugene P. Bartell". The signature is written in dark ink and is positioned above the printed name.

Eugene P. Bartell, President

# United Evangelical P.A.C.T.

Parents and Children Together

Telephone 276-0393

3200 Dillon St.  
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## Administrative Structure

P.A.C.T. (parents and children together) will be operated as a service of United Evangelical Church. It shall be directed by the parents of the children enrolled in the program. The program will be governed by a board consisting of the parents of the four year old group.

### Responsibilities of the board include

- 1) creating the budget and the financial management of the program
- 2) obtaining and maintenance of equipment and or any unusual supply requests
- 3) any changes in salaries
- 4) fundraising decisions
- 5) marketing of the program ie: advertising

Also acting as members of the board will be two parents elected by the board whose duties will include but not be limited to:

### Financial

- 1) collect and deposit any funds coming into the program
- 2) maintain all financial records of the program
- 3) present employee timecards to financial secretary of the church (church financial secretary will process paychecks and keep all payroll tax information)
- 4) receive receipts and write checks to cover all expenditures
- 5) prepare a monthly financial statement to be presented to : 1) the church council at their regular monthly meeting, 2) all parents involved in the program, 3) director and teachers of the program

### Administrative

- 1) act as liason between program and church council
- 2) act as program representative with any fundraising companies
- 3) handle any advertising
- 4) be responsible for parent awareness of any concerns voted on by the board

Parents elected for the '95-'96 school year are as follows:

Administrative: Liason-JoEllen Shorb	342-7721
Advertising-Brenda Prevas	825-7507
Fundraising-Donna Gussio	675-3218
Financial: Janice Jackson	522-2746

Directors role and function:

The director shall be a trained professional teacher with experience in parent education programs. She will oversee the parent participation portion of the program and supervise and train the teachers

Directors responsibilities:

include but are not limited to:

- 1) design and scheduling of the P.A.C.T. program
- 2) coordination of the program
- 3) parent instruction
- 4) recruitment, screening, supervision, training and evaluation of the teachers
- 5) purchase of supplies as budgeted by the board

Teachers role and function.

All teachers shall meet qualifications recommended by the director

Teachers responsibilities include but are not limited to :

- 1) design and supervision of the childrens program
- 2) preparation of daily activities
- 3) set up of childrens room
- 4) clean up of childrens room
- 5) participate in regular planning sessions with the director

Church responsibilities include but are not limited to:

- 1) maintenance of the rooms used by the program

The program also agrees to make a financial donation ( if and when possible) to the church to help with the cost of heat, water and electric.

The program also agrees to help when possible with any fundraisers going on in the church.

Financial Assumptions:

Staff will be paid monthly. **All tuitions must be paid by the tenth of the month**, so that payroll checks can be written. Sufficient funds to cover gross pay and employer share of social security will be forwarded to the church financial secretary along with employee timecards. These funds will be transferred from the P.A.C.T. bank account. Salary checks will be signed by three approved church officers.

The P.A.C.T. program will be insured as part of the church liability and workmans compensation insurance package.

P.A.C.T. will establish its own bank account covering purchases of supplies and equipment, deposit of tuitions, etc. These checks will carry the signatures of two of the financial and administrative secretaries of the program.

## Proposed Budget for the '95-'96 School Year

revenues :

* Tuitions: two year old 7 @ \$38.00	\$2128.00
1 @ \$25.00	\$ 200.00
1 @ \$19.00	\$ 152.00
1 @ second child	\$ .00
three year old 11 @ \$43.00	\$4257.00
1 @ \$30.00	\$ 270.00
four year old 9 @ \$50.00	\$4050.00
1 @ \$40.00	\$ 360.00
1 @ \$25.00	\$ 225.00
registrations 30 @ \$25.00	\$ 750.00
less late starts	<u>\$ 229.00</u>
total income	\$12163.00

expenses:

Salaries: C. Clark	\$7500.00
K. Meehling	\$1720.00
P. Foster	\$1290.00
social security	<u>\$ 800.00</u>
	\$11310.00
Supplies: (classroom supplies, equipment, snacks not supplied by parents, program portion of trips)	<u>\$1100.00</u>
Totals:	\$12410.00

Total deficit to be made up by fundraisers- \$247.00

We still have up to 3 more spots in our two year old class. This will more than make up for any deficit we are now showing. Our threes and fours are now full.

The P.A.C.T. program set up a flea market table at the Fells Point Festival which netted a profit of \$245.15. This money will directly go to the reduction of any deficits.

The program would also like to purchase some new equipment for the classroom. This would be paid for with monies made by fundraisers. We would like to have council permission to proceed with any fundraisers voted on by the board.

\* Represents enrollment as of 10/3/95

# United Evangelical P.A.C.T.

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Parents And Children Together.

Telephone 276-0393

3200 Dillon St.  
Balto. Md. 21224

## Report on United Evangelical P.A.C.T. Month Ending 9/30/95

### Finances

opening balance 9/1/95		174.13
<u>INCOME</u>		
registrations	225.00	
tuition	1282.00	
interest	2.69	1509.69
total available		<u>1683.82</u>
<u>EXPENSES</u>		
salaries	997.00	
social security	76.27	1073.27
closing balance 9/30/95		<u>610.55</u>

Enrollment now stands at 33 children and their families.

**TO: ROY JOELLENBECK**

**FROM: BOB ARMSTRONG**

**DATE: 9-1-95**

**SUBJECT: MISCELLANEOUS SCHEDULE PROBLEMS**

Just to clarify concerns in my absence I have recorded the following:

**Marriage: Eileen Zapalowicz - James Morrow**

*Sat.  
Sept. 30th*  
You will be responsible for contacting them (H) 282-4366 or (W) 584-4779. You and I and Fr. Joe (563-1756) will meet on ~~October 7th~~ at 11:00AM at our church to review this wedding. You will be the presiding celebrant and do the marriage and Fr. Joe will lead in the celebration of the Mass. In the wedding, Fr. Joe will say a few words to the young couple after you have read the scripture I Cor 13. and each of you will give the couple your benediction at the close. There will be a rehearsal on Friday, October 6th at the Church at 7:00PM. The wedding will be on Saturday, October 7th at 9:00AM. As you know we have a good relationship with St. Brigid's. I know that you will treat this opportunity to work with Joe with great care.

**Your trip to the Beach:**

It is my understanding that while I am on vacation you and your wife will be away for a mini vacation on September 13th, 14th, and 15th at the Beach. As you pointed out, you will call the church each day to check with Millie on the status of church operation. Should you need emergency Pastoral coverage, you will make arrangements for that in my absence and give the emergency numbers to Millie and Cass so that they will have people they can call if necessary.

**Preaching and Pastoral Services:**

You will preach for me on Sunday September 17th, September 24th, and October 8th. You will be responsible for Funerals in my absence from September 13th to 27th and October 5th to October 13th (Vermont). I can be reached in Vermont at (802) 425-2229. On Sunday, October 1st, we will Celebrate the 122nd Anniversary of the Church so that will be a special day. I will be present for that Sunday.

Let me know if there are any questions you have about these dates and responsibilities.

cc: G. Hammerbacher  
M. Slechta  
C. Young

# United Evangelical P.A.C.T.

---

Parents And Children Together.

Telephone 276-0393

3200 Dillon St.  
Balto. Md. 21224

## Report on United Evangelical P.A.C.T. Month Ending 8/31/95

### Finances

opening balance 8/1/95		2.82
<u>INCOME</u>		
new registrations	75.00	
tuition	93.00	
interest	3.31	171.31
total available		<u>174.13</u>
<u>EXPENSES</u>		.00
closing balance 8/31/95		<u>174.13</u>

NOTE: church advances remain at \$1500.00

We now have received registration from 17 families and verbal commitment from 11 more for our '95-'96 school year. We will continue to advertise in the Guide to try to fill any remaining openings.

Classes will start on Sept. 18th for the 3 and 4 year olds and on Oct. 3rd for the 2's.

# United Evangelical P.A.C.T.

Parents And Children Together.

Telephone 276-0383

3200 Dillon St.  
Balto. Md. 21224

## Report on United Evangelical P.A.C.T. Month Ending 6/30/95

Our '94-'95 school year is now finished, but we are working hard to make '95-'96 a success. Community notices have been placed in "The East Baltimore Guide" and also in "The Dundalk Eagle". Along with placing flyers at some neighborhood doctors offices, community centers, and some schools we hope to fill all classes. At the present time we have registered 12 families for next year, 7 of which are new to the program. We are still expecting 7 families from last years classes to register for next year.

### Finances

opening balance 6/1/95		222.74
<b>INCOME</b>		
new registrations	75.00	
tuition	286.00	
interest	5.34	
*cookbook sales	50.00	
**farm trip	(10.00)	406.34
total available		<u>629.08</u>
<b>EXPENSES</b>		
salaries	159.00	
social security	12.16	
refreshments	57.90	
puppet show 12/19/94	355.00	584.06
closing balance 5/31/95		<u>45.02</u>

\* cookbook sales to date 792.00 - profits to date 629.90

\*\*\$10.00 refund was given to one family for farm trip. They could not make rescheduled rain date.

NOTE: church advances remain at \$1500.00

The Rev. Robert M. Armstrong  
UNITED EVANGELICAL CHURCH  
945 S. East Avenue,  
Baltimore, MD 21224  
(410) 276-0621  
May 23, 1995

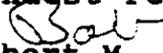
Dear Colleague:

Attached you will find the letter which Lee Hudson prepared for the Episcopal Diocese expressing the concern of our Think Tank re the closing of Holy Evangelists.

Our next project is a Vacation Church School which will be held at St. Brigid's Church in June. Our Planning Session will be held at St. Brigid's Church on Tuesday, June 6th at 11:00AM and will be followed by luncheon there. In addition to this planning session, we will review concerns regarding the inter-racial conflict emerging in our neighborhood and a number of assaults which have been occurring recently.

Let Betty Brocato at St. Brigid's know if you will be able to be with us for lunch.

Kindest Personal Regards,

  
Robert M. Armstrong  
Pastor

cc: Council



**Messiah**

**the church on the square in Canton since 1889**

1025 South Potomac Street, Baltimore, Maryland 21224-4920 410-342-4543 Lee Hudson, Pastor

May 18, 1995

The Rt. Rev. Charles L. Longest, bishop  
The Episcopal Diocese of Maryland  
4 University Parkway  
Baltimore, Maryland 21218

Dear Bishop Longest:

We churches of Canton have felt a loss. With sadness and regret we note the closing of the Episcopal Church of the Holy Evangelists. That congregation has been a valued partner in the religious life of this community for many years.

We want to convey not only our sense of loss but our concern for what this closing may mean to our community. As an ecumenical association of clergy organized to support one another in parish ministry, we have corresponded with judicatories on other occasions. Several of us attended the service of closing for Holy Evangelists.

Our immediate concern is for the future of the site of Holy Evangelists. We understand that outreach to the Latino community will continue there for the present and that the Diocese of Maryland is considering options.

Vacant buildings can become problems for their custodians and their communities. Those of us who have been in the city for some years are familiar with these difficulties in our own denominations.

As a practical matter vacant buildings are often evaluated as sources of cash for ministry in places judged to be more favorable to investment. It is to forestall this possibility that we write to you. It may be that there are other options open to the Diocese.

Several local non-profits are willing to supply information about the reuse of religious buildings for current or future community projects. These can be an extension of the charitable mission of Christ's people. Among the needs local non-profits have identified is "aging in place," an effort to expand the housing and living options for the elderly of southeast Baltimore. There are many other possibilities.

We only want to plead that this resource for ministry not be lost to its community and its assets transferred elsewhere. We are willing to be allies in the process of the disposition of this property for the benefit of all, including the Diocese of Maryland.

With prayers for the people of the Diocese of Maryland and for every good gift from God, we the clergy of Canton, are

Yours in Christ,

Lee Hudson,  
correspondent

cc: Canon Carol Ketler  
Canon James Ransom  
Mr. Robert Daly

# United Evangelical P.A.C.T.

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Parents And Children Together.

Telephone 276-0393

3200 Dillon St.  
Baltimore, Md. 21224

## Report on United Evangelical P.A.C.T. Month Ending 5/31/95

The end of our school year is fast approaching. The two's finished up on May 23rd with a picnic at Rosedale Park. The three's and four's will finish on June 6 with a picnic at Merritt Park. The P.A.C.T. program will pay for a graduation cake for both closings.

The program is currently accepting registrations for the '95-'96 school year. We are expecting all but two of our 2's and 3's to return next year. Along with new registrations we expect to be able to fill all classes.

A donation of \$45.00 worth of ingredients to make the play-doh that was used in class this year was given to the program by director Concetta Clark.

### Finances

opening balance 5/1/95		64.34
<b>INCOME</b>		
new registrations	185.00	
tuition	1282.00	
interest	3.75	
*cookbook sales	62.00	
farm trip	16.50	1549.25
total available		<u>1613.59</u>
<b>EXPENSES</b>		
salaries	1246.50	
social security	95.36	
supplies	25.95	
refreshments	23.04	1390.85
** closing balance 5/31/95		<u>222.74</u>

\* cookbook sales to date 742.00 - profits to date 579.90

\*\*closing balance includes \$132.00 puppet show money collected, but, bill still not received.

NOTE: church advances remain at \$1500.00

# Report on United Evangelical P.A.C.T.

Month Ending 4-30-95

Enrollment stands at 23 families.

Our 3's & 4's will be taking a class trip to Green Meadows Children Farm on May 18. The P.A.C.T. program will pay a portion of the childrens admission price. Parents will pay the remainder of the childrens admission plus their own admission.

## Finances

Opening Balance 4-1-95 131.41

### Income

New registrations	25.00	
Tuitions	717.00	
Interest	2.90	
* Cookbook sales	85.00	
Farm Trip	136.50	
** Church advance	400.00	1366.40
Total available		<u>1497.81</u>

### Expenses

Salaries	1156.50	
social security	88.47	
Farm trip	188.50	<u>1433.47</u>
*** Closing Balance 4-30-95		64.34

(over)

\* Cookbook sales to date . 680.00  
profits to date 517.90

\*\* Church advances to date 1500.00

\*\*\* Closing balance includes 132.00, puppet show money collected but bill never received.

Report on United Evangelical P.A.C.T.,  
Month ending 3-31-95  
Present enrollment now stands at 23 families.

P.A.C.T. families are continuing to sell receipt books at \$5.00 each.

Enrollments for the 95-96 school year are now being accepted.

Finances

Opening Balance	3/1/95	139.41
<u>Income</u>		
Tuitions	785.00	
Interest	1.63	
* Cookbook sales	140.00	
Toy sale	4.00	
** Church advance	400.00	1330.63
Total revenues available		<u>1470.04</u>
<u>Expenses</u>		
Salaries	1243.50	
Social security	95.13	1338.63
*** Closing Balance	3/31/95	131.41

\* Cookbook sales to date 595.00 profits to date 432.90

\*\* advances from church to date 1100.00

\*\*\* puppet show funds - Bill not yet received 132.00

3801 HUDSON STREET  
BALTIMORE, MARYLAND 21224  
APRIL 3, 1995

DEAR REV. ARMSTRONG,

CAN YOU PLEASE ASK THE CHURCH COUNCIL TO AGAIN HAVE THE EVANGELIST PAT KELLY BACK AGAIN NEXT YEAR. PLEASE BRING THIS UP AT THE CHURCH COUNCIL MEETING THIS WEEK BECAUSE PAT KELLY'S SCHEDULE FOR 1996 IS RAPIDLY FILLING UP.

ALSO CAN YOU ASK THE CHURCH COUNCIL TO CHANGE MAY 2ND AS THEIR MEETING NIGHT. THAT IS THE NIGHT OF PAT'S CRUSADE RALLY AT THE BALTIMORE ARENA WHICH HOPEFULLY YOU, MYSELF AND OTHERS FROM OUR CHURCH WILL ATTEND

THANK YOU VERY MUCH FOR YOUR HELP.

SINCERELY,

Calvin R. Mundlach

CC: GEORGE HAMMERBACHER

Report on United Evangelical  
P.A.C.T.  
Month ending 2-28-95

Present enrollment now stands at 21 families.

P.A.C.T. families wish to again thank the Ladies Aid for allowing us the opportunity to sell toys and cookbooks at the recent sour beef dinner. We sold a combined total of \$268.59. We were also happy to donate baked goods to the cake table.

P.A.C.T. families continue to sell our cookbooks to help offset some of our costs.

P.A.C.T. has started accepting new registrations for the '95-'96 school year. A community ad will be placed in the Guide beginning on 3-2-95.

Finances

Opening Balance 2-1-95		346.13
<u>Income</u>		
Tuition	753.00	
Interest	1.90	
* Cookbook sales	115.00	
toy sale	208.59	
** Church advance	300.00	1378.49
( Total available		1724.62

Expenses

Salaries	1251.00	
Church social security	95.71	
Supplies	40.40	
Class trip for 4's	36.00	
Printing costs & materials for cookbooks	162.10	1585.21

\*\*\* Closing balance 2-28-95 139.41

\* Cookbook sales to date 455.00  
\*\* Advances from church now stand at 700.00  
\*\*\* Closing balance includes \$132.00 puppet  
show funds - Bill not yet received

12/28/91

12/28/91

12/28/91

12/28/91

12/28/91

ROY JOELLENECK  
Hours For February 1995

United Evangelical UCC  
East & Dillon,  
Baltimore, Md. 21224

February Hours

	<u>Feb</u>
<u>Shut-Ins</u>	<u>25.1/4</u>
<u>Hospital</u>	<u>2</u>
<u>Administrative</u>	<u>8</u>
	351/4 total

ROY JOELLENECK  
Report for February 1995

United Evangelical UCC  
East & Dillon, Baltimore, Md.  
21224

2/1	Introductions To Assignment Thelma Smith	2 hours, 20 minutes
2/7	Hattie Dieteman Naomi Washter           Hilda Brown Cecelia Raut - Horizon Margaret Fitzberger - Horizon	3 hours, 30 minutes
2/9	Margaret Kelly Julia Markwitz                   hospital calls ..... Margaret Maltmeyer - Meridian Anna Price - Medridge	2 hours 2 hours 1 hour administrative
2/14	Augusta Davis Naomi & Julius Will Jackie Bond Lydia "Sis" Becker - East Point Anna Eckes - Riverview	4 hours, 30 minutes
2/16	Lunch with Women's Build Mary Marchal Joyce & Mel Hammerbacher	1 hour, 50 minutes 2 hours, 45 min. administrative
2/21	Charles Hammerbacher Savina Rossmark Lillian Schaller	3 hours, 35 minutes 1 hour, 15 minutes administrative
2/22	Day of Sour Beef Dinner and meeting people Edward Reimer - Riverview Anna Eckes - " Helen Wirsing	2 hours , 40 minutes 1 hour - Admin'strative
2/28	Andrew Rupalt Michael Cerco Ruby Woelfer Compiling This Report	2 hours, 45 minutes 2 hours, administrative

ROY JOELLENECK  
Hours For February 1995

United Evangelical UCC  
East & Dillon,  
Baltimore, Md. 21224

February Hours

	<u>Feb</u>
<u>Shut-Ins</u>	<u>25.1/4</u>
<u>Hospital</u>	<u>2</u>
<u>Administrative</u>	<u>8</u>
	351/4 total

ROY JOELLE BECK  
Report for February 1995

United Evangelical UCC  
East & Dillon, Baltimore, Md.  
21224

2/1	Introductions To Assignment Thelma Smith	2 hours, 20 minutes
2/7	Hattie Dieteman Naomi Washter            Hilda Brown Cecelia Raut - Horizon Margaret Fitzberger - Horizon	3 hours, 30 minutes
2/9	Margaret Kelly Julia Markwitz                    hospital calls ..... Margaret Maltimeyer - Meridian Anna Price - Medridge	2 hours 2 hours 1 hour administrative
2/14	Augusta Davis Naomi & Julius Will Jackie Bond Lydia "Sis" Becker - East Point Anna Eokes - Riverview	4 hours, 30 minutes
2/16	Lunch with Women's Guild Mary Marchal Joyce & Mel Hammerbacher	1 hour, 50 minutes 2 hours, 45 min. administrative
2/21	Charles Hammerbacher Savina Rossmark Lillian Schaller	3 hours, 35 minutes 1 hour, 15 minutes administrative
2/22	Day of Sour Beef Dinner and meeting people Edward Reimer - Riverview Anna Eokes - " Helen Wirsing	2 hours, 40 minutes 1 hour - administrative
2/28	Andrew Rupalt Michael Cerco Ruby Woelfer Compiling This Report	2 hours, 45 minutes 2 hours, administrative

Report on United Evangelical P.A.C.T.  
Month Ending 1-31-95

Present enrollment is 21 children.

Opening Balance 1-1-95 243.74

Income

	Tuition	936.00	
	Interest on account	2.29	
*	Cookbook sales	305.00	
**	advance from church	100.00	<u>1343.29</u>

Total revenues available 1587.03

Expenses

	Salaries	1095.00	
	Church social security	83.78	
	Supplies	17.16	
	Equipment	44.96	<u>1240.90</u>

\*\*\* Closing Balance 1-31-95 346.13

\* Total cookbook profits to date \$346.00  
\*\* advances from church now stands at \$400.00  
~~\*\*\*~~ closing balance includes \$132.00 collected for Dec.  
puppet show - Bill not yet received.

December 27, 1994

To: United Evangelical Church  
Rev. Robert M. Armstrong

From: Turnout, Inc.  
Vanessa Jackson Johnson

Re: Insurance Requirement

The Lessee known as Turnout, Inc located at 2424 N. Charles Street, Baltimore, Maryland 21218 shall indemnify and harmless the Lessor known as the United Evangelical Church from and against any and all loss, cost (including attorneys' fees), damages, expense and liability (including statutory liability and liability under workman's compensation laws) in connection with claims for damages to any property sustained by...lessee.. all other persons.. which arise from or in any manner grow out of any act or neglect on or about the church premises by Lessee, Lessee's partners, agents, employees, customers, invitees, contractors and subcontractors.

The Lessor has liability coverage for it's owned premises which includes coverage for resulting Bodily Injury or Property Damage that is the legal liability (responsibility) of the church. In the event a participant of the Lessee's Performing Arts program is injured, the Lessor's insurance will respond, provided the injury is the responsibility of the Lessor.

Vanessa Jackson Johnson  
Turnout, Inc

1/18/95  
Date

Rev. Robert M. Armstrong  
United Evangelical Church

1/20/95  
Date

Catherine M. Young  
Witness

1-20-95  
Date

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## JESUS' MARCH TO THE CROSS

LENT IS A TIME WHEN WE REMEMBER THE GREAT SACRIFICE OF JESUS. IT BEGINS WITH ASH WEDNESDAY, ON MARCH 1, 1995 AT 7:30PM AND ENDS WITH THE VICTORY OVER DEATH AND THE GRAVE AT EASTER ON SUNDAY, APRIL 16TH. ON ASH WEDNESDAY MILLIONS OF PEOPLE WILL MARK THE BEGINNING OF LENT BY RECEIVING ASHES ON THEIR FOREHEADS. FROM THE YEAR 340 A.D. ASHES HAVE REMINDED THE FAITHFUL (WITH THESE WORDS FROM GENESIS) TO "REMEMBER THAT YOU ARE DUST, AND TO DUST YOU SHALL RETURN". AS CHRISTIANS WE AFFIRM OUR BELIEF IN THE LORDSHIP OF CHRIST AS WE COME FORWARD TO RECEIVE THE ASHES. THESE MARK US AS "FOLLOWERS OF THE WAY OF JESUS". IN THIS SEASON, WE GO THROUGH A PERIOD OF PERSONAL DISCIPLINE AND SACRIFICE AND OF FORGIVENESS OF THOSE WHO TRESPASS AGAINST US AND PREPARE TO RECEIVE AGAIN GOD'S FORGIVENESS. "THE PAST IS FINISHED AND GONE", WE SAY, "EVERYTHING HAS BECOME FRESH AND NEW".

AT 7:30PM EACH WEDNESDAY IN LENT, AS A PART OF OUR DISCIPLINE, AND IN A TRADITIONAL SERVICE, WE WILL COME TO CHURCH TO WORSHIP THE LORD AND TO LEARN OF HIS MARCH TO THE CROSS. WHILE WE RECOGNIZE THAT MEN HAVE PLAYED A KEY ROLE IN JESUS MINISTRY, THIS YEAR WE WILL ALSO REMEMBER THE WOMEN ANCESTORS OF JESUS - THOSE WHO WERE AN INTEGRAL PART OF HIS LINEAGE AND ALSO THE WOMEN WHO WALKED WITH HIM TO THE CROSS.

IN ADDITION, FOLLOWING THE TRADITIONAL WORSHIP SERVICE WE SHALL REMEMBER THE HEALING MINISTRY OF JESUS WITH A SERVICE FOR THOSE SO INCLINED. WHILE JESUS' GREATEST HEALING CAME IN "RECONCILING THE WORLD TO HIMSELF" AND DEFEATING DEATH AND THE GRAVE, HE ALSO HEALED INDIVIDUALS OF THEIR INFIRMITIES. WHILE ONE QUARTER TO ONE THIRD OF THE GOSPELS RECALL JESUS HEALINGS, WE REMEMBER TODAY IN MATTHEW 15:29-31 HOW

"GREAT CROWDS CAME TO HIM, BRINGING WITH THEM THE LAME, THE MAIMED, THE BLIND, THE MUTE, AND MANY OTHERS. THEY PUT THEM AT HIS FEET, AND HE CURED THEM, SO THAT THE CROWD WAS AMAZED WHEN THEY SAW THE MUTE SPEAKING, THE MAIMED WHOLE, THE LAME WALKING, AND THE BLIND SEEING. AND THEY PRAISED THE GOD OF ISRAEL."

ONLY GOD COULD DO SUCH THINGS. IN THE ETERNAL LIFE THE FINAL HEALING COMES TO US ALL.

WE CELEBRATE THIS VICTORY OVER ILLNESS AND DISABILITY EACH YEAR DURING LENT NOT ONLY TO OFFER HEALING PRAYERS FOR THOSE WHO ARE OPEN TO THEM BUT TO REMIND US THAT GOD IN CHRIST EXPECTS US TO RECEIVE WHEN WE ASK AND AS SCRIPTURE REMINDS US TO "DO THE WORKS THAT I DO" AND EVEN "GREATER WORKS".

PASTOR ARMSTRONG

UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, 21224, MD  
(410) 276-0393

JOB TITLE: MINISTER OF VISITATION

DEPARTMENT: MINISTRY

GENERAL DESCRIPTION:

The Minister of Visitation shall assist the Senior Pastor in ministry to the church and community.

AREAS OF RESPONSIBILITY:

1. Leadership in worship one Sunday each month.
2. Visiting the Sick and Shut-in.
3. Hospital Visitations as requested by the Senior Pastor.
4. Follow-up visits to new potential members so as to enable them to say "yes" to United.
5. Pastoral duties in the absence of the Senior Pastor (when Senior Pastor is away from the parish on vacation, holiday, sick, etc.)
6. Weekly meetings with the Senior Pastor to provide close coordination of pastoral activities.
7. Monthly written Reports to the Senior Pastor of Pastoral Visits and activities.
8. Support of the Christian Education Program of the church.
9. Such other duties as may be requested by the Senior Pastor.

LINE OF AUTHORITY:

The Minister of Visitation is directly responsible to the Senior Pastor.

PERSONAL AND PROFESSIONAL QUALIFICATIONS:

The Minister of Visitation must be an ordained Pastor with standing in the United Church of Christ. This position requires an experienced Pastor who can feel comfortable with the style of ministry in the church and is committed to enhancing the ministry of a growing church. The chemistry with the Senior Pastor and vice versa must be right. Flexibility in such a person is essential along with a tested commitment to the Christian Faith, sense of humor, and demonstrated practice experience in ministry.

TERMS OF EMPLOYMENT:

This position will be a contract hire and will carry no benefits other than salary. It will be limited to the maximum earnings under the social security program and will involve eleven hours of work per week. The Minister will have access to the Office in the Christian Education Building. Any expenses incurred in the visits such as parking fees, tolls, etc. will be reimbursed by the Church. Because of the experimental nature of this hire, for the first year the

position will be reevaluated by the Senior Pastor and Minister of Visitation each quarter and yearly thereafter. Following these quarterly evaluations, the Senior Pastor will recommend to the Council whether the employment relationship will continue and the Council will make an appropriate decision.

\_\_\_\_\_  
Date Approved: Signature of Assistant Pastor

\_\_\_\_\_  
Date Approved: Senior Pastor

1-3-95

Report on United Evangelical  
P.A.C.T.

Month Ending 12-31-94

Present Enrollment is 21 children. Enrollment has decreased by 1 this month.

P.A.C.T. families are presently selling receipt books as a fundraiser to offset some of the program costs.

\* P.A.C.T. families hired a professional puppeteer to entertain the children at the December Christmas party at no charge to the ~~program~~ program.

Financial Statement

Opening Balance		459.64
Income		
Tuition	710.00	
Interest on account	7.09	
* puppet show	132.00	
sale of receipt books	35.00	
advance from church	300.00	1184.09
Total revenues available		<u>1643.73</u>

Expenses

salaries  
church social security

1300.50  
99.49

Total Expenses

1399.99

Closing Balance

243.74