

# Chemical Gel Waterproofing

WATERPROOFING SERVICE

AM-9 CHEMICAL GROUT

VOLCLAY

5617 York Road • Baltimore, Maryland 21212

435-3578

December 10, 1963

United Evangelical & Reformed Church  
945 S. East Avenue  
Baltimore, Maryland 21224

Attn: Rev. Paul Rasche

Dear Sir:

We hereby submit our proposal as per request of Mr. Alan  
Caldwell:

Coating of outside front wall, ground level  
to footing with:

AM-9 Chemical Grout, specified permanent by  
the manufacturer - American Cyanamid Co.

For the sum of ----- \$285.00

Work to be started within ten (10) days of notification by  
return letter.

CHEMICAL GEL WATERPROOFING

*Morris H. Stumpf*

Morris H. Stumpf  
MHS:hn

*5 Day Quota,*

*Job to begin 1-14-63*

# Chemical Gel Waterproofing

5617 YORK ROAD  
BALTIMORE, MARYLAND 21212  
Phone 435-3578

## SALES CONTRACT

Purchaser(s) United Evangelical Church Contract Date 1/17/64

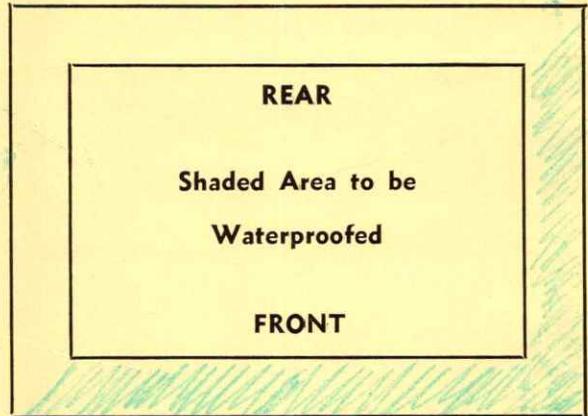
Billing Address 945 S. East Ave Phone 396-2393

City Balto State  Md  Zone No.  24

Chemical Gel Waterproofing, Inc., hereinafter called Contractor, agrees to furnish all material and labor necessary to perform the waterproofing work specified below:

### JOB ADDRESS:

945 S. East Ave  
Parsonage



Contractor agrees, on the stated premises and where shown on the sketch, to waterproof TWO WALLS from the existing ground level to the top of the footing supporting the walls

Material to be used BENTONITE, THOROSEAL

### GUARANTEE

Contractor guarantees the waterproofing work covered by this Contract against seepage for a period of five (5) years; provided, however, a service charge of \$25.00 will be made for each requested call for inspection, corrective work, etc.

### CONTRACT CONDITIONS

1. This Contract does not cover against seepage occurring (a) at the jointure of the walls and the basement floor, or (b) in the floor itself, or (c) in any wall not covered by this Contract, or (d) at any place above ground whether in the same wall which is being waterproofed below ground under this Contract or otherwise, unless this Contract specifically provides for waterproofing of such locations.

2. Contractor shall not be responsible to Purchaser(s) for any damage, caused by seepage, condensation, leakage from pipes and drains, or otherwise, to paneling, flooring, furnishings, furniture, appliances, or items stored in the premises, or for any damage of whatsoever nature caused to exterior plants and shrubs.

3. In no event shall Contractor be obligated to Purchaser(s) for damages, in connection with work done at the premises, whether due to negligence or otherwise, in excess of the amount of this Contract.

4. Purchaser(s) shall remove and replace, at Purchaser(s) sole expense, all paneling, trim and frames, and floor tile necessary in order for Contractor to perform all work and service provided for in this Contract.

5. The work to be performed under this Contract shall be commenced within sixty (60) days from the Contract date and shall be substantially completed within ninety (90) days from such date.

Down Payment	\$.....
Amount On Completion	\$ <u>410.00</u>
Amount To Be Financed	\$.....
Total Price Of Contract	\$ <u>410.00</u>

FRONT WALL 285.00  
ADDITIONAL SIDE WALL 125.00

The Amount To Be Financed of \$..... shall be payable at \$..... per month for a total of ..... months, the first payment starting ..... days from date of this Contract, as per Promissory Note bearing the same date and for such financed amount, executed by Purchaser(s) simultaneously herewith.

THE ABOVE CONSTITUTES THE TOTAL AGREEMENT BETWEEN CONTRACTOR AND PURCHASER(S) AND NO OTHER REPRESENTATIONS, COVENANTS, PROMISES, WRITTEN OR ORAL, HAVE BEEN MADE. PURCHASER(S) ACKNOWLEDGES THAT A COPY OF THIS CONTRACT, EXECUTED BY CONTRACTOR, WAS DELIVERED TO PURCHASER(S) AT THE TIME PURCHASER(S) EXECUTED SAME.

Accepted George Sauer  
Purchaser

Chemical Gel Waterproofing, Inc.  
James S. Stumpf  
Sales Representative

This Contract is not a binding order for the waterproofing work specified unless approved by the Home Office of Chemical Gel Waterproofing, Inc.

Maryland Home Improvement No. 1262  
Contractor's License No. ....  
Sales Representative's License No. 3597

Approved on 1/17/64, 1964  
Chemical Gel Waterproofing, Inc.

By M. S. J. V.P.

Customer's Copy

# Cleckner Brothers, Inc.

## Interior Decorators

*Drapery Fabrics - Traverse Curtains - Stage Curtains*

108 WEST 25TH STREET

BALTIMORE 18. MD.

CH 3-8722

Dec. 3, 1963

Rev. Paul Rasche  
East & Dillon St.  
Baltimore 24, Md.

Dear Rev. Rasche:

In accordance with our telephone conversation, we propose to furnish and install one pair of draperies for the large window area on the west wall in the Choir Loft.

We recommend that there be one heavy duty traverse rod at the top of the window arch, covering the complete wall area on both sides of the opening. By extending it wall to wall, the drapery would clear the window area when opened. We do not recommend that a valance, or cornice box effect be used, for I feel that it would detract from the area showing the face of Christ. I also feel that when these draperies are opened they will provide a frame-like appearance for the window area.

We would use an ecclesiastical fabric to correspond with the color in the chapel. This would be flameproofed, and likewise would be fully lined with a flameproofed lining. This material is very difficult to work with, and the installation of such a huge drapery will also be a very difficult job. However, we feel that Cleckner Brothers is capable of performing the most difficult of tasks.

Our price for everything, as outlined above, complete and installed in a first class manner, would be \$912.00.

Very truly yours,

CLECKNER BROTHERS, INC.

*Lawrence T. Doyle*  
Lawrence T. Doyle

LTD/ek

Accepted by: \_\_\_\_\_

H. N. REDMER

PAINTERS AND DECORATORS SINCE 1916

1730 INGRAM ROAD  
BALTIMORE 14, MARYLAND

IDLEWOOD 3-5227

January 15, 1964

United Evangelical Lutheran Church  
945 S. East Avenue  
Baltimore, Maryland 21224

Gentlemen:

I, the contractor, propose and agree to do the following interior painting of your property located at the above address, furnishing all material, tools labor and equipment necessary for this work, for the sum of Three Thousand Two Hundred Forty-five dollars (\$3245.00).

Sand finish walls to be pointed-up where necessary and to receive two coats of flat paint.

Painted trim to be finished in enamel. Natural trim to be cleaned and varnished.

No ceilings to be painted.

The above work shall be done in the Narthex, Stair, Nave, Choir Room, Quiet Room and Rear Stairway.

Natural ceiling above Nave, Balcony and Sanctuary to be cleaned and revarnished with a satin-finish varnish.

Colors to be selected by the owners.

Insurance: Workmen's Compensation and Public Liability to be carried by the contractor.

United Evangelical Lutheran Church agrees to pay the contractor the sum of \$3245.00, when work is completed.

CONTRACT ACCEPTED:

George Sauer

Respectfully,

H. N. Redmer

P. S. Job to be done around the middle of April.

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS  
ROBERT H. HICKS  
W. PAUL HICKS  
ROBERT H. HICKS, JR.  
G. RUSSELL HICKS  
HAROLD L. JONES

106 W. MADISON STREET  
BALTIMORE 1, MD.

January 31, 1964

United Evangelical Church  
East Avenue and Dillon Street  
Baltimore, Maryland 21224

Attention: Mr. William Bark, Jr.

Gentlemen:

We estimate the cost of repairing the fire, smoke, and water damage to your educational building on East Avenue, excluding any work in the Boiler Room and repairs to furnishings, at the sum of

FIVE THOUSAND SEVENTY-SIX DOLLARS AND FIVE CENTS (\$5,076.05)

The scope of the work proposed is as follows:

Clean up and remove debris  
Remove and haul damaged materials  
Replace damaged materials  
    Linoleum flooring  
    Plaster  
    Acoustical tile  
    Window and frame  
    Pipe insulation  
    Lighting fixtures  
Painting as required

MU 5-3430

We trust that the above information will be of assistance.

Very truly yours,

THOMAS HICKS & SONS, Inc.

*Robert W. Arden*

RECAPITULATION

PROJECT United Evangelical Church

LOCATION East Ave & Dillon Sts

ARCHITECT  
ENGINEER

SUMMARY BY

Estimate For Fire Damage

Att Mr Bark

ESTIMATE NO.

SHEET NO. 1

DATE

CHECKED BY

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL ESTIMATED MATERIAL COST	UNIT PRICE	TOTAL ESTIMATED LABOR COST
<u>PAINING</u>						
<u>Gymnasium Floor</u>						
Paint @ 9 ft Window		✓				
Paint Part of Brick Wall	6' x 8'	✓				
Paint 8" φ Pipe	8' HIGH	✓				
<u>FIRST FLOOR (Fellowship Hall)</u>						
Paint all walls	170' x 10'	<del>each</del>				
Paint Windows inside & out		✓				
SPRAY Entire Ceiling	43' x 42'	✓				
<u>Second Floor</u>						
<u>East Room (Beginners Dept)</u>						
Paint West Wall	50' x 11'	✓	550			
<u>Middle Room (Nursery)</u>						
Paint all Walls	72' x 11'	✓				
Ceiling	15' x 21'	✓				
Beam	21' x 4"	✓				
Pipe Windows & Base						
<u>West Room</u>						
Paint all Walls & Ceiling	18' x 11'	✓				
& Beams	42' x 4"	✓				
Ceiling	21' x 23'	✓				
<u>Corridor</u>						
South Wall only						
above Wainscot	50' x 6'	✓				
<u>THIRD FLOOR</u>						
<u>East Room (Junior Dept)</u>						
West Wall above Wainscot	6' x 50'					
West Room (South Wall only)	19' x 10'					
<u>Outside Court Area</u>						
Paint @ Ventilator						
<u>Total Paining</u>						
						112000

RECAPITULATION

PROJECT United Evangelical Church  
 LOCATION East Ave + Dillon St  
 ARCHITECT ENGINEER

ESTIMATE NO.  
 SHEET NO. 2  
 DATE

SUMMARY BY PRICES BY CHECK BY

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL ESTIMATED MATERIAL COST	UNIT PRICE	TOTAL ESTIMATED LABOR COST
<u>Plastering</u> <u>Bowl Forward</u>		15' x 15'		<del>112000</del>		
<u>Second Floor</u> Middle Room (Nursery) Plaster on Metal Lath	11' x 15'			17500		
<u>First Floor</u> (Fellowship Hall) Plaster on Metal Lath	9' x 12'			11500		
<u>INSULATION (Pipe Covering)</u> <u>Second Floor</u> 6" Asbestos Pipe Covering	27 l.f.		A	3500		
<u>Linokeum</u> <u>Second Floor</u> Middle Room (Nursery) Renew in its entirety	15' x 21'			24300		
<u>First Floor</u> (Fellowship Hall) Renew Linokeum in part 6" Black Border	6' x 30' approx 64 l.f.			27500		
<u>Acoustic Tile</u> <u>First Floor</u> (Fellowship Hall) Acoustic Tile Panels Renew approx. 6 panels + Holdings				9500		
<u>Millwork</u> <u>Second Floor</u> inside Casings + Sash Beads 3/8" x 5'-6" Stools + Aprons 1 1/2" x 12" x 4'-2" Long 2 ea. <u>First Floor</u> (Fellowship Hall) Double Hung Wood Sash 1 3/4" x 4'-11" x 5'-5 1/2" - 12 ea. Change Trim 1-7- Base Top mould. Sash Mould Chair Pulls, Sash Lifts, Slacks (approx. 1/2 set)				35400		

RECAPITULATION

OWNER

United Evangelical Church

ESTIMATE NO.

LOCATION

SHEET NO. 3

ARCHITECT  
ENGINEER

DATE

SUMMARY BY

PRICES BY

CHECKED BY

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL ESTIMATED MATERIAL COST	UNIT PRICE	TOTAL ESTIMATE LABOR COST
<b>CLEANING:</b>						
<u>Second Floor (Middle Room)</u>						
Clean 4' Fluorescent Fixtures	2 ea.			1000 ✓		
West Room Clean Floor				5000 ✓		
<u>First Floor (Fellowship Hall)</u>						
Clean Fluorescent Fixtures	4 ea.			2000 ✓		
Clean Entire Floor	1400 SF.			4000 ✓		
New Plastic Covers For Fluorescent Fixtures	6 ea.			9500 ✓		
<u>Gymnasium</u>						
Clean Floor 8' x 3'	24 SF.			2000 ✓		
Hauling				5000 ✓		
Mech. Work F. Gross & Sons For repairing Fans & Motors at Unit Heaters						
				A 7000 ✓	120 hrs	
<u>General Conditions 10%</u>				276700		
10% Profit				27600		
				304200		
				30500		
				334200		



ESTABLISHED 1933

# CHARLES R. SCRIVENER COMPANY

INCORPORATED

ADDRESS ALL REPLIES TO  
POST OFFICE BOX 2907  
BALTIMORE 29, MARYLAND

COMMERCIAL AND INDUSTRIAL  
*Contractors*

TELEPHONE: LONGWOOD 6-3100  
240 SOUTH HILTON STREET  
BALTIMORE, MARYLAND

February 19, 1964

Mr. George Sauer  
420 S. Drew Street  
Baltimore, Maryland 21224

Reference: United Evangelical Church  
Repairs Due To Fire Damage

Dear Mr. Sauer,

We enclose herewith breakdown, which you requested, in connection with the above referred subject.

In our conversation with you we assumed that we were not the low bidder on this work and since we have just recently obtained two rather large jobs we request that you disregard our price. We hope you understand that we would be overtaxed with any additional work.

However, you are more than welcome to use our price and the enclosed breakdown in your dealings with your insurance company.

Very truly yours,

CHARLES R. SCRIVENER CO., INC.

O. Donald Scrivener

ODS/elb

Enclosure



ESTABLISHED 1933

# CHARLES R. SCRIVENER COMPANY

INCORPORATED

COMMERCIAL AND INDUSTRIAL  
*Contractors*

ADDRESS ALL REPLIES TO  
POST OFFICE BOX 2907  
BALTIMORE 29, MARYLAND

TELEPHONE: LONGWOOD 6-3100  
240 SOUTH HILTON STREET  
BALTIMORE, MARYLAND

February 19, 1964

Mr. George Sauer  
420 S. Drew Street  
Baltimore, Maryland 21224

Reference: United Evangelical Church  
Repairs Due To Fire Damage

Dear Mr. Sauer,

As per your request the following is a breakdown of our proposal of January 31, 1964 in the amount of FOUR THOUSAND SEVENTY SEVEN DOLLARS (\$ 4,077.00).

(1) Carpentry and Millwork -----	\$ 459.00
(2) Painting -----	1,375.00
(3) Acoustical Tile -----	180.00
(4) Plastering -----	390.00
(5) Linoleum Floors -----	293.00
(6) Pipe Insulation -----	65.00
(7) Covers for Fluorescent Fixtures -----	90.00
(8) Cleaning Damaged Floors -----	367.00
(9) Hauling -----	150.00
	<u>3,369.00</u>
10% Overhead	337.00
	<u>3,706.00</u>
10% Profit	371.00
	<u><u>\$ 4,077.00</u></u>

We trust this additional information is what you require.

Very truly yours,

CHARLES R. SCRIVENER CO., INC.

O. Donald Scrivener

ODS/elb

# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

April 14, 1964

Mr. George Sauer  
420 S. Drew Street  
Baltimore, Maryland 21224

Re: United Evangelical Church

Dear Sir:

In reference to our estimate for the fire damage and in accordance with our meeting on Saturday, April 11th, we submit the following additional prices and deletions according to your instructions.

Re-Painting

Original estimate

\$1,120.00

Additions

First floor Fellowship Hall add for painting all trim, doors, windows, base, etc., only the trim and base around window and fire area was included originally.

80.00

Second Floor

East room Beginners Department, add for painting entire room, all trim, doors, base only the west wall was included in the original bid.

475.00

West room, add for painting all trim, doors, base, etc., only the walls and ceiling were included in original bid.

50.00

Corridor add for painting entire corridor all trim doors and base, etc., only south wall of corridor above wainscot was included originally.

300.00

Third Floor

East room junior department, add for painting entire room, trim doors, base, etc., only west



# THE E. EYRING & SONS CO.

**— BUILDERS —**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

April 14, 1964

wall above wainscot included originally. \$ 575.00

West Room, add for painting entire room,  
trim, doors, base, etc., only a 19' x 10'  
area included on south wall originally. 350.00

If vinyl tile is used instead of linoleum  
in the middle room on the second floor,  
deduct. 50.00

The walls in certain areas on the second  
and third floor would have to be scraped  
and gauge coated with plaster where water  
leaks probably occurred before they are  
painted, add. 150.00

The above changes result in the following revised  
cost breakdown:

Revised Painting price. 2,950.00

Revised. Plastering, insulation,  
acousti ceiling and vinyl flooring. 1,038.00

Millwork, carpentry, etc. 354.00

Cleaning and hauling and miscellaneous  
labor and materials. 355.00  
\$4,697.00

10% General Conditions  
Compensation Public Liability and  
Insurance, etc. 469.00  
\$5,166.00



# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET

BALTIMORE 24, MD.

April 14, 1964

10% overhead and profit.

516.00  
\$5,682.00

We are proceeding with the carpentry work and have ordered the millwork, we can obtain the window frame and trim and base in about four (4) days. The sash will take about 10 days.

In reference to the painting we are of the opinion that you could not get a satisfactory job unless you did the work as outlined above.

In certain rooms the walls and areas taken in the original estimate were only to resolve the insurance and to do only parts of the walls would not be satisfactory.

We would appreciate if you would let us know your intent concerning these items as soon as possible as we would like to write the contracts for the work.

Very truly yours,

THE E. EYRING & SONS COMPANY

*Norbert L. Beatin*  
Norbert L. Beatin

NLB:ec

Page 3



MORNING

EVENING

SUNDAY


**THE SUN**

THE A. S. ABELL COMPANY, PUBLISHERS  
BALTIMORE 3, MD.

Subject to the final acceptance of the advertising manager

## Religious Advertising Contract

Baltimore, April 26, 1964

To The A. S. Abell Company, Publishers,  
Baltimore, Md.

Subject to the terms and conditions appearing on the reverse hereof, we agree to furnish to you not less than **5** lines of religious advertising once each week for publication in the "Religious Notices" classification of the Saturday morning and evening issues of THE SUN, for a period of one year from the above date, and to pay for such as is published at the basic rate of 25c per agate line per insertion subject to the rate adjustment, and upon the terms and conditions appearing on the reverse hereof.

Name of Church **United Evangelical United  
Church of Christ**

By .....

Address .....

*Accepted and agreed to:*

**THE A. S. ABELL COMPANY**

By.....  
Classified Advertising Manager



JOHN G. ROLKER, INC.

Managers

GARRETT BUILDING

S.W. Cor. REDWOOD and SOUTH STS.

PHONE: LE. 9-0730

BALTIMORE 2, MARYLAND

March 17, 1964

United Evangelical Church  
923-945 South East Avenue  
Baltimore 24, Maryland

Gentlemen:

On several occasions we have discussed with the Council your insurance program as presently constituted, and also reviewed in detail the Public Institutional Form of insurance contract in use by the insurance industry in this state for a number of years. The latter form has not been adopted by the Council due to the fact that no substantial advantage could be obtained, because of the very favorable rate which pertains to existing insurance due to the fire resistive construction of your church property.

However, a revised program pertaining to religious institutions and etc. was recently adopted, which modifies to some extent the Public Institutional Form, and which may be of interest to the Council, and which we desire to present to you at a convenient time. The presentation has been withheld, pending the adjustment and payment of the recent fire damage, and upon the conclusion of this matter, we would be pleased to have an opportunity of reviewing this revised program with you.

For the latter reason, we have also withheld forwarding to you several policies of insurance in renewal of policies now carried, and which have recently expired. It is probable that several of the policies which have come due, or will come due in the near future, would be incorporated in the Multi-Peril Policy which we have in contemplation.

We now believe that the enclosed policies should be presented to you for your files, and the other details concerning the aforementioned program can be worked out at your election.

We enclose Policy No. BSC 7-22-53-00 in the amount of \$2000. for a three year period, with the premium payable in annual installments. It is the intent of this policy to cover loss by theft of church property, excluding money or securities. We have heretofore reviewed the intent of this coverage with your Church Council, but again wish to reiterate that while theft is defined as any act of stealing, this definition does not include mysterious disappearance. Therefore, we may say in brief, that the policy would cover on such property as is contained in the church or the



JOHN G. ROLKER, INC. • Managers

GARRETT BUILDING

S.W. Cor. REDWOOD and SOUTH STS.

PHONE: LE. 9-0730

BALTIMORE 2, MARYLAND

-2-

United Evangelical Church (Cont'd.) March 17, 1964

educational building belonging to the Congregation and/or in the office of the Congregation, against the perils of theft, but not mysterious disappearance and, of course, excluding money. Money and securities is specifically covered under the policy of this Company No. 8118767, known as a Blanket Crime Policy, and in the amount of \$5000.

Policy No. V 5419277 enclosed is in renewal of a similar policy expiring on March 8, 1964, and is intended to cover the legal liability of the Congregation for non-owned automobiles which may be used in the conduct of your religious activities. This contract is on an automatic basis, that is to say, will cover all persons properly authorized to use automobiles on behalf of the church during the currency of the policy, and is subject to audit at its expiration to determine the actual exposure of automotive use during the term.

The Comprehensive General Liability coverage which covers the legal liability of the Congregation for accidents occurring on or about the premises, or elsewhere as set forth in the policy, will expire on April 18, 1964. We suggest that this be renewed at its expiration, pending your decision on the Multi-Peril Policy above explained, since this type of insurance would of necessity become a part and parcel of the package if you elect to secure that program.

Thanking you for your many courtesies, we are,

Very truly yours,

JOHN G. ROLKER, INC., Managers

Charles H. Cover

CHC:mas

**WE CLEAN—**

- Walls
- Furniture
- Floors
- Carpets
- Light Fixtures
- Acoustical Ceilings
- Painted Exteriors and Windows

# HEARN, MORRILL & CO.

(SUCCESSOR TO THE HEARN CO.)

1201 HUNTER STREET  
BALTIMORE, MD. 21202

*Professional House Cleaning and Building Maintenance Service*

**IN—**

- Churches
- Schools
- Residential
- Industrial
- Institutional and Commercial Buildings

April 29, 1964

SAMUEL S. HEARN  
SAMUEL A. HEARN  
WHITNEY F. MORRILL

United Evangelical Church  
945 South East Avenue  
Baltimore 24, Maryland

Attn: Rev. Rasche

Dear Rev. Rasche,

This will serve to confirm the oral quotation given last Friday for cleaning lights and windows in the Sanctuary.

Clean interior surface of all Sanctuary windows .....\$57.00

Sanctuary Hanging Lanterns - clean interior and exterior surfaces and globes ....  
10 lanterns at \$4.00 each ..... 40.00

We also wish to submit the following quotation for cleaning walls in the Sunday School Building. The quotation, unless otherwise noted, includes cleaning of walls, ceiling, and woodwork.

FOURTH FLOOR LARGE REAR ROOM -	\$90.00
ADJACENT OFFICE	7.00
LARGE FRONT ROOM including closets	62.00
SMALL FRONT ROOM (unpainted plaster sidewalls only)	8.00
STAIRS 4-3	28.00
THIRD FLOOR REAR ROOM	56.00
LADIES REST ROOM	10.00
SMALL OFFICE -off Rear room	8.00
OFFICE -opposite Ladies Room	18.00
FIRE DAMAGE ROOM - do nothing	
MEN'S ROOM	10.00
" BIBLE CLASS	18.00
THIRD FLOOR HALL	28.00
FRONT ROOM (Rm. 200)	32.00

United Evangelical Church  
page 2....

STAIR 3-2	18.00
SHORT HALL OFF LIBRARY	12.00
STAIRS 2-1	18.00
STAIRS FIRST TO BASEMENT	16.00

If you require additional information or if we may be of further service, please do not hesitate to call.

Yours very truly,

*Whitney F. Morrill per*  
Whitney F. Morrill *Sett*

WFM:mmn

cc

*Confirming oral quotation for  
cleaning of carpet in  
Sanctuary ~ 7¢ per square foot*

Res. HAmilton 6-9400  
Office, ORleans 5-0449

WALTER J. WASIK, PROP.

# LINCOLN TILE & LINOLEUM CO.

*Tile and Linoleum Contractor*

700 SOUTH ELLWOOD AVENUE

BALTIMORE 24. MARYLAND

*This job was  
completed*

*Fellowship Hall entrance from rear stairway*

*Estimate price on work to be done  
at "large hall." covering the floor with  
1/8" thick Vinyl Asbestos  
at price, \$ 635<sup>00</sup>*

*690<sup>00</sup>*

*~~Asphalt tile~~  
\$1 535<sup>00</sup>*

*all material to be Armstrong*

Res. HAMILTON 6-9400  
Office, ORLEANS 5-0449

WALTER J. WASIK, PROP.

# LINCOLN TILE & LINOLEUM CO.

Tile and Linoleum Contractor

700 SOUTH ELLWOOD AVENUE

BALTIMORE 24, MARYLAND

Tables

132

12

190

( $\frac{225}{50}$ )  
170

Men's Table Cases

Small Tree

Estimate price on work to be done  
at "hall & small room"  
covering the floor with Vinyl Asbestos  
1/8 thick  
at price \$225.00 # 190.00-asphalt tile.  
all material to be Armstrong

HEARN, MORRILL & CO.  
(SUCCESSOR TO THE HEARN CO.)  
1201 HUNTER STREET  
BALTIMORE 2, MARYLAND

June 1964

This agreement, between United Evangelical Lutheran Church  
945 South East Ave.  
Balto., 24, Maryland

hereinafter called "customer" and Hearn, Morrill & Co. hereinafter called "contractor".

WITNESSETH:

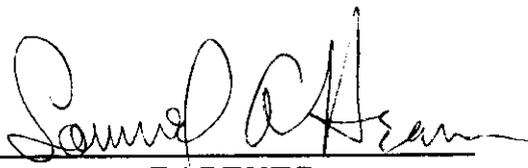
The contractor hereby agrees to furnish all labor, material, equipment and supplies to perform the window cleaning as herein itemized, at and for the prices quoted,

- School Windows in and out
- Parsonage out only
- Office Building in and out
- All 4 times each year at \$61.00
- per cleaning
- If no screens are to be removed add - \$ 9.50.
- If screens will have to be removed add - \$ 16.50

on the schedule as set forth in this contract, and the customer agrees to make payment for such service not later than 30 days after each ~~monthly~~ **Quarterly** statement is rendered.

Inability of the contractor to perform work as scheduled because of inclement weather, or because of strikes or other labor problems caused by employees of either contractor or customer shall not be considered a breach of contract, and in such case, the work shall be scheduled as soon thereafter as practical.

The customer shall be given credit on a pro-rata basis for any work not performed. Customer agrees that this work may be performed by any other person, firm or corporation to whom contractor may assign or sub-contract this work. This agreement shall continue for a period of one year and thereafter from term to term, but either party may terminate this agreement by giving at least 60 days written notice prior to the anniversary date.



PARTNER

Hearn, Morrill & Co.



RENOVATION OF CHURCH SCHOOL BUILDING

United Evangelical Church  
East Ave. and Dillon St.  
Baltimore, Md. 21224

RENOVATION OF CHURCH SCHOOL BUILDING

(1)

OUTSIDE:

Roof

Waterproofing Walls (North, East & West)

Painting Church Tower

Painting of all woodwork

INSIDE:

STAIRWAY (South)

Cleaning or painting of walls

Painting of all frames (doors & windows)

Lighting fixtures (Flurescent) & check all switches

3rd FLOOR <sup>EAST</sup> (WEST)

Inside Walls (recommendation as to what can be done)

Lighting fixtures (Flurescent) also in cloak room -

Check all switches & Outlets.

Painting (Entire room: ceiling, walls, woodwork &  
cloak room)

Folding partition (Running North & South) <sup>EAST also WEST</sup>

Floor covering (With and without)

3rd FLOOR <sup>WEST</sup> (EAST)

Inside Wall (recommendation as to what can be done)

Lighting fixtures (Flurescent) also in cloakroom -

Check all switches & outlets

Painting (Entire room: ceiling, walls, woodwork &  
cloak room)

Replace water fountain (electric)

Recommendation as to installation of lavatory (Boys &  
Girls) - Tower Room?

Floor covering (with and without)

2nd FLOOR (~~WEST~~<sup>EAST</sup>)

Inside Wall (Recommendation as to what can be done)  
Drop ceiling (Acoustical)  
Lighting fixtures (Fluorescent) also in cloakroom -  
check all switches & outlets  
Floor covering (With and without)  
Folding partition (Running East & West) - also without  
Painting (North, South & East walls) - All frames  
(doors & windows)

## 2nd FLOOR (HALL)

Drop ceiling (Acoustical) - also without  
Painting - All walls & frames  
Lighting fixtures (Fluorescent) - Check all switches &  
outlets  
Floor covering (With & without)  
Replace water fountain (electric)

## 2nd FLOOR (OFFICE)

Drop ceiling (Acoustical) - also without  
Painting - Entire room, woodwork & etc.  
Floor covering (With & without)

## 2nd FLOOR (TOILETS)

Lighting (Fluorescent) - check all switches & outlets  
Painting - Entire rooms, woodwork & etc.

## 2nd FLOOR (AUDIO VISUAL ROOM)

Lighting (Fluorescent) - check all switches & outlets  
Drop ceiling (Acoustical) - also without  
Floor covering (With and without)  
Painting- Entire room, woodwork & etc.

2nd FLOOR (NURSERY - ~~West~~ <sup>EAST</sup> Room)

Drop ceiling (Acoustical)

- ~~EAST~~ <sup>WEST</sup> ROOM)

Drop ceiling (Acoustical)

Lighting (Flourescent) - check all switches & outlets)

Painting (Entire room, woodwork & etc) THIS MAY HAVE  
BEEN DONE AFTER FIRE

Floor covering (With & without)

1st FLOOR (SCOUT ROOM)

Inside Walls (Recommendation as to what can be done)

Drop Ceiling (Acoustical) -(With & without)

Lighting fixtures (Flurescent) also check all switches  
& outlets.

Painting - Entire room: walls, woodwork & etc.

Closet - Lighting & painting

Floor covering - (With & without)

1st FLOOR (FELLOWSHIP ROOM)

Replace water fountain (electric)

1st FLOOR (LIBRARY ROOM)

Inside Wall - West (Check)

Painting - Entire room: walls, woodwork & etc.

Lighting & painting (Entrance room & lavatory)

Floor covering - Library, entrance room & lavatory)

1st FLOOR (HALL WAY)

Lighting (Flurescent) ?

Drop ceiling (Acoustical) ?

Painting - Entire hall: walls & woodwork & etc.)

## AUDITORIUM

Lighting (Flurescent) - Check all switches & outlets

Floor - (Cement - tile as game room) - Remove & replace  
cupboards if necessary

Replace doors beneath stage

## ROOMS OFF STAGE

Lighting (Flurescent) - check all switches & outlets

Painting - Both rooms, walls, ceilings, woodwork & etc.

## CONTROL ROOM

Lighting (Flurescent) - check all switches & outlets

Painting - Entire room: walls, ceiling, woodwork & etc.

Floor covering (With & without)

## MENS ROOM (Lavatory)

Lighting (Flurescent) - check all switches & outlets

Painting - Entire room: walls, ceiling, woodwork & etc.

Floor covering (With & without)

## STAIRWAY (NORTH)

Inside walls (Recommendation as to what can be done)

Lighting (Flurescent) - check all switches & outlets

Painting of walls & doors & window frames

-----

## ELECTRICAL

Have rooms, where needed, converted over to 220

## HEATING

Have heating plant checked & recommendation as to whether  
to use present system of heating (blowers) or install base  
radiation.

*PAINTING  
WOODWORK THRU OUT BUILDING SHOULD BE  
PAINTED A LIGHTER COLOR*

# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

August 12, 1964

United Evangelical Church  
East Avenue & Dillon Street  
Baltimore, Maryland 21224

Gentlemen:

In reference to the renovation work which you have outlined, we have enclosed a breakdown on different items and the location where they apply. The total of these items plus 10% for insurance compensation and public liability and 8% for overhead and profit amounts to:

THIRTY THOUSAND NINE HUNDRED FORTY SIX DOLLARS ..... (\$30,946.00)

We have not included certain amounts as follows:

- 1. The Electrical Contractor has recommended that new Circuit Breaker Panels be installed and estimates this to cost. \$662.00  
These Panels occur on the stair landings.
- 2. The Plumbing Contractor has quoted prices on installing convectors in the following locations:
  - Third Floor (East)
  - 6 - Convectors w/Pipe Covering \$993.00
  - Third Floor (West)
  - 3 - Convectors w/Pipe Covering \$524.00
  - Second Floor (East)
  - 3 - Convectors w/Pipe Covering \$498.00
  - Scout Room
  - 3 - Convectors \$486.00



# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

## Fellowship Hall

6 - Convectors

\$909.00

These convectors would have to be hand controlled by valves in each individual room. To install automatic controls for each room, would make the cost excessive. The Plumbing Contractor has asked the reason for installing the convectors, he is of the opinion that most of the room heating with the heating blowers should be adequate.

3. We have not submitted prices for the room dividers. As soon as we receive the estimates, we will forward them.
4. The alternate price to remove the Auditorium Floor and pour 4" of new concrete, we estimate to cost: \$2,335.00
5. In rooms where drop ceilings occur and painting is to be done if the ceilings are deleted, there will be an additional cost to paint the ceilings and the upper part of the walls.

In reference to the repointing of the exterior brickwork, it is our opinion that damage to the plaster has occurred due to water infiltration thru the brickwork and would not recommend doing any interior painting until this condition is corrected. The prices quoted for this work are based on doing the complete repointing. It is impossible to accurately determine which areas should be repointed or grouted until a scaffold is erected and if repointing is done there would be a saving in the total cost. The Contractor would be glad to repoint a sample panel in the Alley Wall for your inspection. We are also of the opinion that the cleaning of the brickwork on the West Wall (Front of Building) will make the two buildings more compatible.

If there is any further information that you require, please do not hesitate to call us.

Very truly yours,

THE E. EYRING & SONS COMPANY

*Norbert L. Beatin*  
Norbert L. Beatin



# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

August 11, 1964

### Cost Breakdown Renovation of School Building United Evangelical Church

#### Exterior School Building

Painting of all windows doors fire escape, flag pole, also the painting of the galvanized covers over the clock mechanism for the sum of \$ 650.00 .  
The exterior of the clock tower is lead coated copper so there is no painting necessary.

#### Roofing

Scrape off existing slag down to bare roofing felt, repair existing tears and blisters over existing felt, install (4) layers of tarred felt. Re-install new slag. The existing copper counter flashing will remain and new composition flashing will be installed from roof to copper flashing, also to install a composition flashing over the rowlock coping for the sum of ..... 1950.00

#### Repointing Exterior Brickwork

<u>West:</u> To clean this brickwork .....	300.00
To cut out and repoint all of the joints in the brickwork and to caulk the windows and apply a coat of silicone .....	1350.00
<u>North:</u> To cut out and repoint all of the joints in the brickwork and to caulk the windows and to apply a coat of silicone .....	2375.00
<u>East:</u> Same procedure as North side .....	2500.00

It is our recommendation that parts of this building be grouted, that is, instead of cutting out the joints and repointing them the joints are scarred and then a thin covering of waterproof mortar is applied. It is impossible to accurately determine which areas should be grouted but I would estimate 50%.

#### Stairway South

Paint all walls and ceilings, railings and risers included for the sum of ..... 692.00



# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

Stairway South

New fluorescent lighting fixtures for the sum of ..... 251.00

Third Floor (East)

Painting all walls, ceilings, doors and windows for the sum of ..... 595.00

New fluorescent lighting fixtures, check all switches and outlets ... 696.00

New vinyl asbestos floor covering for the sum of ..... 895.00

Folding partition running east and west for the sum of .....

Remove bad plaster and replaster walls where necessary for the sum of 85.00

Third Floor (West)

Paint all walls, ceilings, doors and windows for the sum of ..... 460.00

New fluorescent lighting fixtures and check all switches for the sum of ..... 522.00

Install new electric water fountain for the sum of ..... 274.00

New vinyl asbestos floor covering for the sum of ..... 531.00

Remove slop sink and install new lavatory for the sum of ..... 127.00

Remove damaged plaster caused by water leakage and replaster where necessary for the sum of ..... 50.00

Second Floor (East)

Install new acoustical drop ceiling (lay in panels 2' x 4') for the sum of ..... 528.00

New fluorescent fixtures, check all switches for the sum of ..... 464.00

New vinyl asbestos floor covering for the sum of ..... 470.00

Painting all walls, windows and doors for the sum of ..... 195.00  
Base and chair rail included in this price.

Folding partitions running east and west for the sum of .....



# THE E. EYRING & SONS CO.

## :- BUILDERS :-

*Established 1887*

800 S. CONKLING STREET

BALTIMORE 24, MD.

### Second Floor (East)

Remove damaged plaster caused by water leakage and replaster where necessary..... 150.00

### Second Floor Hall

Install new acoustical drop ceiling (lay in panels 2' x 4') for the sum of ..... 215.00

Paint all walls, doors and windows and base for the sum of ..... 230.00

Install new electric water fountain for the sum of ..... 274.00

New fluorescent lighting fixtures and check all switches and outlets for the sum of ..... 84.00

New vinyl asbestos floor covering for the sum of ..... 135.00

### Second Floor Office

Install new acoustical drop ceiling (lay in panels 2' x 4') for the sum of ..... 162.00

Paint all walls, doors and windows for the sum of ..... 105.00

New vinyl asbestos floor covering for the sum of ..... 135.00

### Second Floor Toilets

New fluorescent lighting fixtures and check all switches and outlets for the sum of ..... 61.00

Painting for the sum of ..... 225.00

### Second Floor Audio Visual Room

New fluorescent fixtures for the sum of ..... 275.00

Install new acoustical drop ceiling lay in panels 2' x 4' for the sum of ..... 178.00

New vinyl asbestos floor covering for the sum of ..... 145.00



# THE E. EYRING & SONS CO.

**·-· BUILDERS ·-·**

*Established 1887*

800 S. CONKLING STREET  
BALTIMORE 24, MD.

Second Floor Audio Visual Room

Paint all walls, doors and windows for the sum of ..... 90.00

Second Floor Nursery (East Room)

Install new acoustical drop ceiling lay in panels 2' x 4' for the sum of ..... 185.00

New fluorescent fixtures ..... 300.00

Second Floor Nursery (West Room)

Install new acoustical drop ceiling lay in panels 2' x 4' for the sum of ..... 298.00

New fluorescent fixtures for the sum of ..... 396.00

Painting all doors and windows (walls have been painted previously) for the sum of ..... 62.00

New vinyl asbestos floor covering for the sum of ..... 242.00

First Floor (Scout Room)

Remove damaged plaster caused by water leakage and replaster where necessary ..... 75.00

Install new acoustical drop ceiling lay in panels 2' x 4' for the sum of ..... 310.00

Painting all walls, doors and windows for the sum of ..... 280.00

New fluorescent lighting fixtures check all switches and outlets for the sum of ..... 324.00

New vinyl asbestos floor covering for the sum of ..... 340.00

First Floor Fellowship Hall

Install new electric water fountain and outlets for the sum of ..... 274.00

First Floor Library Room

Repair damaged plaster and replaster where necessary for the sum of . 50.00



# THE E. EYRING & SONS CO.

## ·-· BUILDERS ·-·

Established 1887

800 S. CONKLING STREET  
BALTIMORE 24, MD.

### First Floor Library Room

Paint all walls, doors and windows, also entrance room and lavatory for the sum of ..... 265.00

New vinyl asbestos floor covering, including entrance room and lavatory for the sum of ..... 273.00

### First Floor (Hallway)

Paint all walls, doors, windows, etc. for the sum of ..... 90.00

### Auditorium

New fluorescent lighting fixtures, check all switches and outlets for the sum of ..... 812.00

Replace auditorium floor where bad and renew and relay new vinyl asbestos floor with the markings for games outlined in the tile for the sum of ..... 1695.00

Replace doors beneath stage for the sum of ..... 110.00

Paint new doors for the sum of ..... 10.00

### Rooms off Stage

Painting all walls, doors windows and ceilings for the sum of ..... 165.00

### Control Room in New Wing

Paint all walls, doors, windows, and ceilings for the sum of..... 56.00

### Stairway-North

Paint all walls, windows, doors and ceilings for the sum of..... 590.00

New fluorescent lighting fixtures, check all switches and outlets for the sum of ..... 278.00

### Men's Room - Lavatory

New fluorescent lighting fixtures for the sum of ..... 53.00



# THE E. EYRING & SONS CO.

**:- BUILDERS :-**

*Established 1887*

800 S. CONKLING STREET

BALTIMORE 24, MD.

Men's Room - Lavatory

New vinyl asbestos floor covering for the sum of ..... 87.00

Paint all walls, doors and windows for the sum of ..... 90.00



JOHN G. ROLKER, INC.

GENERAL INSURANCE

GARRETT BUILDING  
S. W. COR. REDWOOD AND SOUTH STREETS  
BALTIMORE, - 2, MD.

July 7, 1964

Assured United Evangelical Church

Property 923-943 and rear 945; 945 South East Avenue, Baltimore City, Md. No. 6514

Policy No.	COMPANY	Amount	Rate	Premium	DATE OF POLICY	EXPIRATION	Agent or Broker
<u>Fire, Extended Coverage, Vandalism and Additional Extended Coverage (Parsonage only)</u>							
923-943 and rear 945; 945 South East Avenue, Baltimore City, Maryland							
Original 5 year premium 5 year installment basis							
3259874	Great American	\$455,100.	\$2648.85	1 1 63	1 1 68	\$529.77	(each installment)
<u>Special Church Coverage</u>							
3 year installment basis							
BSC 7225300	Great American	\$2000.	\$270.00	1 25 64	1 25 67	\$90.00	(each installment)
<u>Fine Arts Floater (Schedule of Memorial Windows)</u>							
3 year installment basis							
M 7804982	Great American	\$14,700.	\$126.00	5 7 64	5 7 67	\$42.00	(each installment)
<u>Workmen's Compensation</u>							
3 year installment basis							
C 6549133	Great American Statutory		\$220.14	11 5 62	11 5 65	1962 \$ 73.38 1963 \$ 73.38 1964 \$ 73.38	
<u>Comprehensive General Liability</u>							
3 year installment basis							
LGC 6651466	Great American	10/20,000. B.I. 5,000. P.D.		4 18 64	4 18 67	\$280.39	(each installment)
\$841.17							
<u>Non-Ownership Automobile Bodily Injury and Property Damage</u>							
V 5419277	Great American	100/300,000. B.I. 25,000. P.D.		3 8 64	3 8 65	1 year	
\$30.54							
<u>Blanket Crime</u>							
3 years payable							
8118767	Great American	\$5000.	\$349.20	1 1 63	1 1 66	1963 \$142.85 1964 \$111.11 1965 \$ 95.24	

United Evangelical Church **CONTRACT**  
WITH: (United Church of Christ) Baltimore 24, Maryland.

Westminster Studios agrees to furnish and install all materials and labor required to complete the work mentioned in this proposal.

Any alteration or deviation from the plans and specifications of this contract, involving extra cost of material or labor, will be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract.

This agreement is contingent upon strikes, accidents, delays of carriers and delays unavoidable or beyond our control.

All of the work listed in this proposal to be completed by Westminster Studios, for the net sum of Six Hundred Sixty Dollars  
\$ 660.00 under contract # 64807.

Workmen's Compensation, Public Liability, and Property Damage Insurance furnished by Westminster Studios. Appropriate Insurance Certificates furnished upon request.

For further information or references please contact our Main Office in New York.

Respectfully submitted,

**Westminster Studios**

Date:

August 7, 1964

By Paul F. Druley  
Paul F. Druley

To accept this proposal, please sign the YELLOW CONTRACT ACCEPTANCE and mail to our Main Office. Retain this Contract for your files.

**Westminster Studios**

3242 WHITE PLAINS ROAD  
BRONX, NEW YORK 10467  
Area Code 212 OL 4-7500

Date **August 7, 1964**

Name of Church **UNITED EVANGELICAL CHURCH  
(UNITED CHURCH OF CHRIST)**

Street **EAST AVENUE & DILLON ST.**

City **BALTIMORE, 24, MARYLAND.**

Pastor **PAUL RASCHE, PASTOR.**

Phone **BR 6 0393**

**CONTRACT ACCEPTANCE**

Westminster Studios is hereby authorized to furnish and install all materials and labor required to complete the work mentioned in contract # **64807** dated **August 7, 1964**, for which we agree to pay as follows:

Amount of Contract . . . \$ **660.00**  
Addenda . . . . . \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
Total . . . . . \$ **660.00**

ACCEPTED:

*Fred Long*

with Addenda numbers \_\_\_\_\_

Date *7/1*, 19 *64*

Checks to be made payable to Westminster Studios, and presented to the crew foreman upon satisfactory completion of work.

Estimate No. 3976

*Kirby and McGuire, Inc.*

**BUILDERS**

2518 GREENMOUNT AVENUE · BALTIMORE 18, MD.  
BELMONT 5-8808

September 9, 1964

United Evangelical Church  
East Ave. & Dillon Street  
Baltimore, Maryland

Attention: Mr. J. Edwin Myers

Gentlemen:

We propose to do the alterations as described in the enclosed specifications for the lump sum of: Thirty-Seven Thousand Four Hundred Twenty-Nine Dollars (\$37,429.00).

One item that has been excluded in this bid are the supports for the five folding doors. Due to existing ceilings, we were unable to determine what the supporting members were or in which direction they went.

All of the work would be accomplished during normal working hours.

We appreciate the opportunity of bidding on your valued work.

Very truly yours,

KIRBY & MCGUIRE, INC.

*Leroy E. Kirby*

Leroy E. Kirby  
Executive Vice President

CC:cld



RENOVATION OF CHURCH SCHOOL BUILDING

United Evangelical Church  
East Ave. and Dillon St.  
Baltimore, Md. 21224

(1)

OUTSIDE:

- A- Repair vent flashing in roof
- B- Waterproofing all exterior walls with one coat of 5% silicone. Skip point as required.
  - (1) Two (2) year guarantee on water tightness
- C- Painting church tower: 2 operations planned
  - (1) clean and Lacquer
  - or (2) clean and oil
  - or (3) two coats of paint
- D- Painting of all woodwork:  
Painting of all woodwork on old building only. Scrape loose paint and putty, reglaze where needed and apply two coats of paint on all previously painted doors, sash and trim.
  - (1) Caulking of all exterior sash and doors where necessary.† Two (2) year life, Architectural grade deduct \$1,000.00

*† = Polysulfide base caulking figured.*

INSIDE:

STAIRWAY SOUTH

- (1) Two coats of paint, walls and ceilings
- (2) Two coats of paint, doors and windows
- (3) 1 coat of paint, stairway metal
- (4) 1 folding steel gate at first set of steps up from auditorium.
- (5) Lighting fixtures (Fluorescent) and check switches, 8 new fixtures.
- (6) New 16 circuit breaker panels will replace old circuit panels and feeder lines will be increased in size

3rd FLOOR EAST AND JANITORS OFFICE

- (1) Inside walls patch plastered where necessary.
- (2) 1 coat of paint, walls and ceilings - 2 where plastered.
- (3) 2 coats of paint all wood work and windows
- (4) Post in center of room and 4 folding doors to divide room into 4 equal parts. Headers for doors not included in base bid.
- (5) Lighting fixtures (Fluorescent)
- (6) Lighting fixtures (Fluorescent) cloak room or Lavatory
- (7) Check all switches and outlets.

- (8) Floor covering 1/8" Asrock vinyl Asbestos Pebbled-  
If not used deduct \$775.72 Office or Lavatory \$24.08
- (9) Lavatory with 2 toilets, 1 wash bowl, metal dividers  
in Janitors Office.

### 3rd FLOOR WEST

- (1) Patch plaster where necessary
- (2) 1 coat paint walls and ceilings- Two where plastered
- (3) 2 coats paint all woodwork, trim, and windows.
- (4) Replace water fountain with electric wall hung unit
- (5) Lavatory with 2 toilets, 1 wash bowl, metal dividers  
in coat closet.
- (6) 30" skylight with fan installed in lavatory
- (7) Floor covering 1/8" Asrock vinyl Asbestos pebbled-  
if not used deduct \$453.22 in closet deduct \$23.22.  
Tower Room deduct \$61.92. Closet deduct \$8.60
- (8) Electric- 12 new 2 tube fixtures  
In general all heating units on this floor will be  
checked, oiled, repaired if necessary and otherwise  
left in top running condition.

### 2nd FLOOR EAST

- (1) 1 coat of paint North, South & East walls-Two coats  
where patch plastered.
- (2) 2 coats paint all woodwork and windows.
- (3) Folding partition (sound and fire resistant) running  
East and West.
- (4) Lighting fixtures (Flurescent) also in cloakroom check  
all switches and outlets. 8 new 2 tube fixtures.
- (5) Floor covering- Asrock 1/8" vinyl Asbestos pebbled-  
If not used deduct \$485.27 closets deduct \$15.48
- (6) Acoustical tile- Drop ceiling \$445.05 Deduct if not  
used. Add 2 coats paint \$120.00.

### 2nd FLOOR HALL

- (1) 1 coat of paint walls- Two coats where patch plastered.
- (2) 2 coats of paint all woodwork and windows
- (3) Replace water fountain with electric wall hung
- (4) 1/8" Asrock vinyl Asbestos pebbled- If not used deduct \$125.56
- (5) Hung acoustical ceiling- If not used deduct \$131.40 add  
two coats paint \$36.00.
- (6) Electric fixtures (Flurescent) check all switches and outlets  
3 new fixtures.

### 2nd FLOOR OFFICE

- (1) 1 coat of paint on all walls, patch where necessary.
- (2) 2 coats of paint on all woodwork and windows.
- (3) Drop acoustical ceiling- If not used deduct \$96.30  
2 coats paint ceiling add \$30.00

- (4) 1/8" Asrock vinyl Asbestos pebbled tile- If not used deduct \$104.06.
- (5) Lights rehung if drop ceiling is put in. Deduct \$16.00 if ceiling left out.

2nd FLOOR (TOILETS)

- (1) Lighting (Fluorescent) check all switches and outlets Reuse existing fixtures from other rooms.
- (2) 1 coat paint over walls and ceilings.
- (3) 2 coats of paint over woodwork and windows.

2nd FLOOR (AUDIO VISUAL ROOM)

- (1) Lighting (Fluorescent) check all switches and outlets 4 new fixtures.
- (2) 1 coat of paint on all walls
- (3) 2 coats of paint on all woodwork, trim and windows.
- (4) 1/8" Asrock vinyl Asbestos pebbled tile- If not used deduct \$89.44
- (5) Drop Acoustical ceiling- If not used deduct \$93.60 Add 2 coats paint \$25.00.

2nd FLOOR NURSERY EAST ROOM, WEST ROOM

- (1) Lighting (Fluorescent) check all switches & outlets rehang new fixtures
- (2) No painting except 2 coats on wood work in Tower Room.
- (3) Drop acoustical ceiling in both rooms but not Tower Room.
- (4) 1/8" Asrock vinyl Asbestos pebbled tile both rooms- Deduct if not used \$352.17  
In general all heating units on this floor will be checked, oiled, repaired if necessary and otherwise left in top running condition.

1st FLOOR (SCOUT ROOM)

- (1) 2 coats paint all walls, woodwork, windows & closet patch where necessary.
- (2) Drop acoustical ceiling- Deduct if not used \$259.20.
- (3) 1/8" Vinyl Asbestos Asrock pebbled tile- If not used deduct \$357.68
- (4) Lighting fixtures (Fluorescent) including closet also check all switches and outlets. 10 new fixtures. ~~10~~

1st FLOOR (FELLOWSHIP ROOM)

- (1) Replace water fountain (Electric wall hung)

1st FLOOR (LIBRARY ROOM)

- (1) 2 coats of paint on all walls, woodwork and windows, patching if necessary.

(4)

- (2) 2 coats of paint on walls, woodwork and windows in Lavatory.
- (3) Lighting in entrance room and lavatory. Rehang 2 existing fixtures.
- (4) 1/8" Vinyl Asbestos Asrock pebbled tile- If not used deduct \$221.66.

#### 1st FLOOR (HALLWAY)

- (1) 1 coat paint on all walls and ceilings.
- (2) 2 coats of apint on all woodwork, trim, and windows.

#### AUDITORIUM

- (1) Remove present wooden floor, fill in with stone 2 feet deep and pour new 5" slab with 3000 # concrete and 6 x 6 # 10 x # 10 woven wire mesh.
- (2) Replace doors beneath stage.
- (3) New Flurescent lighting, check all switches and outlets 16- 4 tube fixtures on ~~4~~ stems
- (4) Replace water fountain with new wall hung electric type.
- (5) 1/8" Vinyl Asbestos floor with 3 inlaid games on the floor. ~~Games~~ = Badmitton - 2/3 shuffal board- Basketball.
- (6) Block cubbards in place and take resonable precautions to prevent damage. Contractor to be responsible for replacing base board on either wall and to touch paint one coat and repaint to height off woodwork one new coat on all walls. Windows to be touched up if marked up.

#### ROOM OFF STAGE 8 x 10

- (1) Lighting (Flurescent) check all switches and outlets. Reuse existing lights.
- (2) 2 coats of paint on all walls, ceiling, trim, woodwork.
- (3) 1/8" vinyl Asbestos Asrock pebbled tile- Deduct if not used \$34.40.

#### MENS ROOM (LAVATORY)

- (1) Lighting (Flurescent) check all walls and switches. Hang two new fixtures.
- (2) 2 coats of paint on all walls, ceilings, trim and woodwork.
- (3) 1/8" Vinyl Asbestos Asrock pebbled- Deduct if not used \$41.28.

#### STAIRWAY (NORTH)

- (1) 2 coats of paint on all walls, ceilings, trim woodwork and windows.
- (2) 1 coat of paint on all stairway metal
- (3) 1 folding steel gate 1st landing up from auditorium.

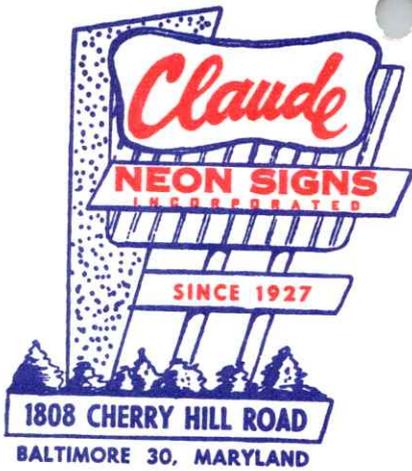
(5)

- (4) Lighting (Fluorescent) check all switches and outlets  
8 new fixtures.
- (5) New 16 circuit breaker panels will replace old circuit  
panels and feeder lines will be increased in size.

In general all heating units on 1st floor and auditorium  
will be checked, oiled, repaired if necessary and otherwise  
left in top running condition.

SUGGESTED METHODS FOR REDUCING PRICE

1- Asrock 1/8" pebbled vinyl Asbestos tile changed to regular 1/8" vinyl Asbestos	\$468.08
2- Asrock vinyl Asbestos tile changed to C color range Asphalt Tile	\$1,289.58
3- One toilet in each bathroom in place of two.	\$ 200.00
4- Plumber has a safety factor for each floor and the auditorium of \$100.00 for one new heating unit in case it is needed.	\$ 400.00
5- If an architectural grade of caulking is used in lieu of the polysulfide deduct	\$1,000.00
6- An allowance of 24" of fill is provided for under the auditorium floor. If this is reduced to 12" there will be a saving of	\$ 450.00
7- If a 4" slab is poured in place of 5" figured there will be a saving of	\$ 152.00
8- If the bell tower exterior is left unpainted there will be a saving of	\$1,100.00
	<hr/>
Item # 1	\$4,591.50



**SIGNS • MARQUEES • PLASTIC DISPLAYS**  
**INTERIOR ILLUMINATION**

DESIGNERS • MANUFACTURERS • REPAIR SERVICE • MAINTENANCE

November 20, 1964

Edward L. Schwartz  
 903 S. Conkling Street  
 Baltimore, Maryland-21224

Hello Ed:            Re: Church changeable copy sign

Sorry to be so late in getting this information to you, seemed to have bogged down on paper work.

As per our conversation we can furnish one fabricated sign board display constructed of C-1 corrugated white plexiglas with plastic rod cemented and wired to this face, outlined by a stainless steel frame with hooks on top to be used by your church group for hanging outside of the windows for announcing various happenings as the need arises. This sign board will be single faced, and will be 48" long x 36" high to allow you to set up six lines of copy using 4" plastic letters.

For this display we quote the sum of \$ 75.00.

For plexiglas letters, 4" high, with clips cemented on the back, of flat cut out material, in any color, we quote the sum of \$ .60 each less a 20% discount to the church plus the freight charges for shipping these letters from Tampa, Florida.

Trusting this information will be of some help to you and we assure you of prompt attention to the order for the above, letters are usually shipped within a week to ten days after ordered.

Very truly yours,

CLAUDE NEON SIGNS, INC.

*Jack*  
 John A. Nethen

JAN/j



# PLEASANT ROOFERS

3727 E. Pratt Street  
Baltimore 24, Maryland  
BRoadway 6-3167

Date: November 11, 1964

To: United Evangelical Church

Address: East Avenue & Dillon St., #24

Job location: - above address -

We herewith submit Specifications and Estimates for: - furnishing necessary labor, materials and insurance coverage, for the following:

ROOFING - flat roof deck:

Approx. 3600 sq. ft. deck to be scraped of excess slag; and debris hauled from premises;

Four (4) layers 15# Asphalt Saturated Roofing Felt to be mopped-in (to deck) with five (5) alternate moppings hot asphalt; and new roofing-SLAG to be embedded into a sixth (6th) and final "flood-coating" of hot asphalt.

Firewalls to be flashed with 90# Mineral Surfaced Roll Roofing.

Guarantee: New roof to be covered by our fifteen (15) year guarantee.

Note: Estimate mailed to: Mr. J. E. Myers  
7728 Wynbrook Road, #24

We hereby propose to furnish and install the above complete in accordance with the above specifications for the sum of One thousand, two hundred and sixty dollars....no cents

----- Dollars (\$1,260.00)

Payments to be made as follows: net - upon completion of work

All material used in this contract is guaranteed to be as specified, and the entire job is to be done in a neat and substantial manner.

Any alteration or deviation from the specifications herein agreed upon involving extra cost of labor and material, will be executed only upon written orders for same, and will become an extra charge over the sum mentioned in this contract. Agreements made with our mechanics not recognized.

PLEASANT ROOFERS

Date: November 11, 1964

By:

*J. A. Kantorski*  
J. A. Kantorski

## ACCEPTANCE OF ESTIMATE

The foregoing terms, specifications and conditions are satisfactory, and the same are hereby accepted and agreed upon, and you are hereby authorized to execute the same.

Date: .....

Signed: .....

Signed: .....

This contract is void 10 days from date unless signed and returned to bidder.

# MARYLAND WATERPROOFING CO.

HOME OF PLASTICKOTE

223 SOUTH BROADWAY

EASTERN 7-1984

BALTIMORE 31, MD.

Oct. 26, 1964

Mr. Geo. Sauer  
United Evangelical Church  
Dillon and East Sts.  
Baltimore, Md

Dear Mr. Sauer

In response to your recent request, we are pleased to give you this estimate for waterproofing a portion of your church buildings.

1. The east wall of the old building. This wall is approx. 57ft from north corner to where it joins the new building. We propose to cover this wall from roof to ground.

2. North wall from East St to alley. We propose to cover this wall from roof to roof of adjoining building, and from roof to ground.

This work is guaranteed fifteen years.

The price of this work is \$2400.00

Yours very truly,

Maryland Waterproofing Co

by

*H. Cromwell*

Accepted \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# ROCKWELL NEWMAN COMPANY

ESTABLISHED 1919

WATERPROOFING ENGINEERS

376 HENRY STREET - ORANGE, NEW JERSEY

TELEPHONE 674-1400

CAMBRIDGE, MASS.  
RICHMOND, VA.  
SYRACUSE, N. Y.

October 22, 1964

Mr. George Sauer, Chairman  
Property Committee  
United Evangelical Church  
East Avenue and Dillon Street  
Baltimore, Maryland 21224

Re: United Evangelical Church

Dear Mr. Sauer:

Recently we made a thorough inspection and survey of the school building with Pastor Rasche and we are submitting herewith the following proposal and recommendations for your consideration and approval.

1. Scope of Project:

- a. Mask Pointing of all brickwork specified below.
- b. Recaulking of all windows, doors and other openings.

2. Operations:

- a. 100% of all brickwork masonry of the following areas will be mask pointed from copings to grade or adjoining roofs.
  1. The west or front elevation from adjoining tower to northwest corner from coping to grade.
  2. The north or left side exterior elevation from coping to grade or lower roofs including the four sides of the two small chimneys.
  3. The rear north elevation from the northeast corner to the junction of the newer addition-a distance of approximately fifty-six feet-from coping to grade.

Mr. George Sauer

-2-

October 22, 1964

2. Operations (continued):

- b. 100% of all brick mortar joints of all specified exterior elevations will be mask pointed in the following manner:

The face of each individual brick will be masked with an adhesive-type waterproof masking tape to protect the face of the brick. The tape will be applied in such a manner to allow one-sixteenth inch exposed around the entire perimeter of the brick.

After the masking tape has been applied, the entire area will be coated with grouting mortar. The grouting mortar will be applied by hand, using a stiff tampico-fiber brush. It will be applied in such a manner to drive the grouting materials into all shrinkage cracks and voids.

After the grouting mortar has properly cured, the masking tape will be removed from the face of the brick. The joints will be given a light spray periodically to insure proper curing of the grouting mortar.

- c. All openings-windows and doors-will be cut and recaulked in the following manner:

The perimeter of all openings will be cut free of all old or defective caulking compound. The voids will be thoroughly cleaned and packed within one-half inch of the surface with styrofoam joint filler, if necessary.

This joint will then be primed and recaulked with best grade Minwax caulking compound. Caulking will be installed by hand pressure gun and thoroughly tooled into place and will form a watertight joint between all sash and the brick masonry.

3. Workmanship and Materials:

- a. All work will be executed by our own trained mechanics.
- b. All materials used will conform to current American Society for Testing Materials (ASTM) standards.
- c. All brand named products used will be used in accord with manufacturer's specifications.

4. Guarantee:

We will furnish our standard and attested five year corporate guarantee upon completion of the project.

Mr. George Sauer

-3-

October 22, 1964

5. Insurance:

Utica Mutual Insurance Company will forward certificates of coverage prior to the start of project. Our standard coverage is as follows:

Workmen's Compensation and Employer's Liability	as provided by law
Comprehensive Liability	\$500,000/1,000,000
Comprehensive Property Damage	\$100,000/100,000

6. Permits:

Any permits necessary for the execution of this project are the responsibility of the owner.

7. Payments:

We usually invoice our clients every two weeks for 90% of the labor and materials installed and final payment is due thirty days after the completion of the job.

8. Cost:

The maximum cost to complete the work as specified above will be Four Thousand Five Hundred Dollars (\$4,500.00).

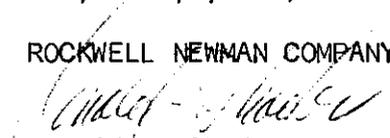
9. Acceptance:

We request that the tissue copy of this proposal be signed and returned to our office as our authorization to proceed with the project.

We sincerely hope to be entrusted with this restoration and assure you of our complete cooperation and sincere interest in the successful execution of this project.

Very truly yours,

ROCKWELL NEWMAN COMPANY

  
Donald F. Shader

DFS:ned  
In Duplicate  
cc: Reverend Rasche

ACCEPTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_



**JOHN H. HAMPSHIRE, INC.**

*Over 50 Years of Dependable Service*



HOME OFFICE 330 WEST 24TH ST. • BALTIMORE MARYLAND 21211

*Branch Offices*

WASHINGTON OFFICE  
4626 ANNAPOLIS RD.  
BLADENSBURG, MD.  
20710

RICHMOND OFFICE  
2513 CHAMBERLAYNE AVE.  
RICHMOND 22, VA.  
23222

ROANOKE OFFICE  
2101 WINSTON AVE., S.W.  
ROANOKE VA.  
24014

NORFOLK OFFICE  
714 FRONT STREET  
NORFOLK 10, VA.  
23510

CHARLESTON OFFICE  
P. O. BOX 68  
SCOTT DEPOT, W. VA.  
25560

October 30, 1964

REPLY TO Home Office

The United Evangelical Church  
945 S. East Avenue  
Baltimore, Maryland 21224

Attn: Mr. Myers

Re: Acoustical Ceilings  
Second Floor

Gentlemen:

For the sum of ONE THOUSAND THREE HUNDRED TWENTY DOLLARS.....\$1,320.00

We propose to furnish all labor and material necessary to complete the installation of 2' x 4' x 3/4" Class A, incombustible ceiling board, "Supracoustic", as manufactured by the Gustin Bacon Company on an exposed grid system

to be installed at the above

as per present Plans dated \_\_\_\_\_ as specified under the item of

If a vinyl faced ceiling board is desired ADD \$440.00 to the above price.

The above estimate does not include support of light fixtures, covering of beams or special mouldings unless specifically stated. No cleaning out of building or removal of rubbish, the furnishing of light, heat or water. No repairing of damage to finished installation by other trades.

Terms of contract to be mutually satisfactory. Payments to be made at the rate of 90% as the work progresses and the remaining 10% to be paid after the work is completed and accepted.

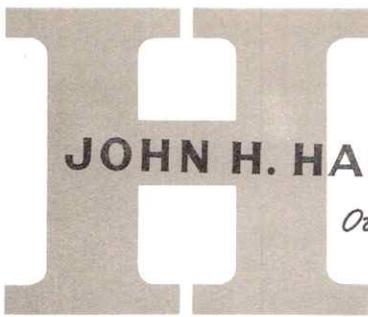
This proposal is subject to being put in formal contract form and such formal contract will be subject to approval and acceptance by our proper officers at our home office in Baltimore City, Maryland.

Performance of all contracts is contingent upon strikes, lockouts, etc., beyond our control. This estimate must be accepted within 15 days from date of award of general contract.

Very truly yours,

JOHN H. HAMPSHIRE, INC.

By *Brian D. McCarthy*  
Brian D. McCarthy



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ROANOKE VA.  
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October 30, 1964

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to be installed at the above

as per present Plans dated \_\_\_\_\_ as specified under the item of

If a vinyl faced ceiling board is desired ADD \$140.00 to the above price.

The above estimate does not include support of light fixtures, covering of beams or special mouldings unless specifically stated. No cleaning out of building or removal of rubbish, the furnishing of light, heat or water. No repairing of damage to finished installation by other trades.

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JOHN H. HAMPSHIRE, INC.

By

*Brian D. McCarthy*  
Brian D. McCarthy