

UNITED EVANGELICAL CHURCH  
3200 DILLON STREET,  
BALTIMORE, 21224  
(301) 276-0393

ACTIVITY REPORT TO THE CHURCH COUNCIL  
ROBERT M. ARMSTRONG, PASTOR  
February 1, 1991 - February 28, 1991

### SUMMARY AND RECOMMENDATIONS

The Church continues to make progress during this last month. Attendance for February was up 14% over that during the month of January in 1990. While attendance is only one measure of our effectiveness, acceptance of the Lenten Program on Healing and Prayer in the New Testament is reflected in the 9% increase in attendance this year in comparison to last year's Wednesday evening attendance. This seems good when you consider the newness of this concept for many members of the congregation. Following the review of our operation by Harvey Jacob, two concerns were immediately responded to. Cass Young has reorganized the Narthex to make its appearance more inviting to members and visitors and the graffiti has been removed from the church steps and side of the building. The Church Directory and Brochure have been sent to the printer and the Lock-In program for our young people (April 5, 1991) planned for this year.

A new program called Community Forum - Faith is Alive is being proposed for testing and will be reviewed at this Council meeting. Under the leadership of Grace Fader, the Christian Education Committee met for the first time to begin a process of coordinating all programs of the Church and for providing them with a spiritual base. A new membership class will meet on March 12, 1991.

PROGRESS NOTES (These notes summarize progress in following a program recommended by the Pastor and presented to the Council in September 1990)

#### 1. Systematic Approach to Ministry to the Shut-Ins

Due to Lenten activity, February brought a decrease in visits to shut-ins from 11 in January to 9 in February. Hospital visits increased from 8 in January to 10 in February. Paul Bauersfeld and I are starting back through our list of shut-ins so as to try to maintain a pace of one visit to each shut-in in each quarter of the year.

#### 2. Preaching Planned in Advance

We have been able to maintain a schedule of preaching planned

in advance and to change the bulletin board regularly. Judging by the increased church attendance, the focus of the preaching seems to have proved acceptable. Your Pastor had some questions about the reception of the prayer and healing program in Lent since it introduces a new concept. Attendance at these Wednesday services has increased 9% to date.

### 3. Implementation of Faith is Alive

The faith alive program has included recognition of the contribution of Marty Craig and Grace Fader. Howard Jenkins was honored for his thirty years of work with the Scouts at United and The Rev. Steven Anderson was presented a rose in honor of his Faith Alive.

### 4. Developing a Marketing Plan

The draft of the marketing plan needs to be reviewed by the New Members Committee next month so it can be formally presented to the Council in the April meeting. Copies of the plan have been prepared for the new Council members. The marketing effort has been put into completing the membership directory and into developing a brochure for new members and prospects.

### 5. Pastoral Support of All Church Groups and Activities

The Pastor needs to attend a meeting of the Brownie Troop which meets at the church. The church gave strong support to the Scouts during the service on Scout Sunday and at the program following the service of worship.

### 6. Confirmation Class

Confirmation Class continues. Plans were made for an examination by Council members and formal confirmation on Palm Sunday. Three members will be asked to examine the Confirmands. We have eight Confirmands. Confirmands are being trained to participate in the worship service as acolytes. Enthusiasm for this Class is high and plans are underway for a Graduation trip to the Aquarium with Lois Long.

### 7. Deepening the Spiritual and Prayer Life of the Church

The Prayer Group, led by Priscilla, was consolidated with her Bible Class and is holding at around eight to nine members. This group meets on Tuesday evenings at 7:15 PM. in the Library of the Christian Education Building. Meeting there has proved to be of great value to the class in eliminating interruptions.

Sunday morning Bible Study led by Marty Clement has, for a number of reasons, continues to be small. It is hoped that now they have a permanent meeting place in Friendship Hall

the group will be able to grow.

In response to interest expressed by various members, to open up some some new opportunities for our members and the community at large, the Pastor has requested Marty Clement to develop a plan for a monthly Community Forum -Faith is Alive -Series. Our first event was a program held on Sunday morning, February 24th, entitled "Helping Troubled Teen Agers". The guest speaker was The Rev. Stephen Anderson, Associate Director of the Hoffman Homes for severely disturbed children. Steve also preached at the 8:00AM and the 10:30AM services. Mrs. Clement will present the plan to us and request approval of her efforts on our behalf.

In promoting this program, we sent a release to the Guide. It was not published. The Pastor believes that we will need a personal effort to meet John Cain of the Guide if we are to be successful in getting our material published.

#### 8. Developing More Practical Assistance to Members and Neighbors Needing Assistance with Food, Clothing, and Shelter:

The Pastor has been working with SEEC (Southeast Emergency Committee) to insure more efficient use of our resources in helping those in need. He has spearheaded the development of a brochure which will be printed and distributed by SEEC to all members of our congregation and the Pastors and members of 35 churches serving our area. This will provide emergency telephone numbers for those in need of help on weekends, at night, as well as during the day. It is being developed for those who have the literacy of a third grader. With it we can by sharing information stop persons who are draining the available community welfare assistance, through screening identify those truly needing help, help each other in getting help to needy persons, and have access to various parts of the welfare system to offer more service. More and more persons are turning to the community for emergency assistance. We expect the need to increase substantially in the next six months.

In cooperation with the Canton Baptist Center, we have submitted a grant application to the Maryland Food Committee for a SUPER PANTRY. This program would be a one day a week effort to provide assistance to welfare mothers in order to get them off welfare. The program involves nutrition education, assistance in developing self-esteem, training in developing a job search, and assistance in using the available resources for health services and special education related to a job search. Support will be given members in the job search process. The grant has been acted upon and approved. We will review it with the Council before implementation.

## 9. Developing a Community "Think-Tank":

The Pastor is currently developing a "think-tank" group of key Pastors, Social Workers, and Administrators, which will give us input concerning the program planning of churches and community organizations in the area. This group will meet once a quarter and over lunch explore "what's happening" in our community and the social, health, and church organizations in Canton-Highlandtown. This will be an emphasis once we get past Lent.

## OBSERVATIONS

### 1. Church Attendance

Church attendance statistics indicate that we are increasing our attendance at Sunday Morning Worship. In February we showed an increase of 14% for the month and 9% in attendance at Lenten Services to date.

We need to continue to work at building our approach to the single young adults and to families who have children and who fall in the age range of 20 to 60 years of age. On February 24, 1991, we received the Baker family (two adults and four children) in baptism and have added Anna Beaver (baptism of an adult) and as adult inquirers for the membership class, William McGinty and Dawn Bridges.

### 2. New Committees to Meet

The Committee on the serving of alcoholic beverages in the church itself as well as in programs sponsored by the church. the Church and on Fundraising was appointed (see attached).

The Committee to review our present fund-raising strategy and to develop a strategy for new methods of fund-raising at United was appointed (see attached).

These two groups are made up of Council members and ad-hoc members including interested persons from the congregation as a whole. They are limited to about seven persons each. Each of these groups will prepare and submit a written report for review by the Council.

The Church has been informed about the membership of the Committees and that we will be convening after Lent.

### 3. Assisting Older Members to Remain at Home

This program will be presented as part of our Faith is Alive-Community Forum on June 2, 1991 at 9:15AM. The program will provide technical information for those interested in using potential resources of the city, state, and the hospital

systems. This project was slowed up by work on the current projects of the Church and the Lenten program.

#### 4. Recruiting Youth Group Leaders

Pam Georgeadis has agreed to be the Intermediate Youth Group Leader joining Lois Long who now meets with the Confirmands. In various conversations, it is apparent that we have a need for leadership for a young adult group. Attached for your review, we have a plan for a Lock-In program in the Spring. The program will include a spiritual lesson, physical activity, games and some self development programs. I will be involved with the spiritual lesson relative to Easter.

#### 5. Acquiring a Computer

Harvey Jacobs is leading us in thinking about the use of a computer to enhance the administration of our church. While this project was put on a back burner because of the development of the Church Directory, Marty Craig and the Women of the Church have joined Harvey in making contributions to the computer fund.

#### 6. Church Directory

Harvey Jacob and I worked with Bill Voelker on the lay out for the Directory. Ursula Jacob has been of invaluable assistance in getting the Directory typed prior to sending it to the printers. Harvey has done great service to the church in completing the final layout for the Directory and in developing the brochure. These are now being printed.

#### 8. Membership on the United Chesapeake Center Board:

The attached materials help to explain the work of the United Chesapeake Center Housing project. Your Pastor is now on that Board. This organization started by the Zion Church at Golden Ring is interested in building some low cost housing for the aging on the Zion campus. The Board has done a marketing study, owns the land necessary to build the project, and has a developer who has put together the financing for this project.

#### 9. Committee on Christian Education Meets

With Grace Fader as Chair, for the first time the Committee on Christian Education met on Tuesday, February 19, 1991 to begin a process of coordinating the total program of the church. Most of the groups meeting in the church were represented. The focus of the meeting was on introducing them to each other and on understanding the work of each of the groups and how we might support one another. A decision was made to meet quarterly to coordinate the activity calendar and to see how we might more effectively aid each

other.

#### 10. Reorganizing the Narthex

In response to Harvey Jacob's survey of the church, Cass Young took on the project of reorganizing the Narthex. The bulletin board has been restructured, old brochures were thrown out, and thinking begun on how we can make better use of the space that we have.

#### 11. Cleaning Off Graffiti

Again in response to Harvey Jacob's concern about graffiti on the steps of the church, Millie Slecta was able to secure the services of a new city agency designed to remove graffiti from buildings. The front and sides of the church were steam cleaned and sandblasted. An announcement of this service was made to members of the church so they might use it.

#### RECOMMENDATIONS

1. Complete the review of the marketing plan at the next meeting of the New Members Committee.

#### 2. Time for Testing

The Faith is Alive program, Celebration of the Anniversary Date of Baptisms, and more intensive baptism counselling sessions seem to be working. These need more time for testing out. The new focus will be in recognizing those who teach Sunday School. We need to build a closer working relationship between the Sunday School and the Church and find new ways to teach children the importance of Sunday worship in the church.

#### 3. Strengthening Our Youth Program

Effort needs to be made to recruit a new youth leader for the young adult group.

A written program for the spring Lock-In program on April 5 and 6th has been prepared by Pam Georgiadis for Council's review (see attached plan). Planning the program was done with a committee of participants and counselors. The presence of more adult leaders than we had before is essential. We need review and approval of this plan from the Council.

#### 4. New Member's Class

A new member's class will meet on Tuesday evening March 12, 1991 at the church at 7:30 PM. We are not sure how many persons will be able to attend but will try this anyway.

#### 5. Approval of Plan to Confirm Confirmands

Council needs to review the letter to parents of Confirmands which spells out the events in preparation for confirmation and lists the costs. Should we ask the confirmands to bear the total cost of the event?

6. Review of Community Forum - Faith is Alive

The Pastor has invited Marty Clement, Bible Study Leader, and Chair of this new program to involve persons from the community on Sunday morning, to review the development of this new piece of program and to seek assistance and approval in its execution. We welcome her to the Council.

STATISTICAL REPORT  
February 1991

	Total
<b>VISITS TO SHUT-INS</b>	<u>9</u>
Margaret Fitzberger-Canton Nursing Home 2-6	
Minnie Crawford-Canton Nursing Home 2-6	
Magdeline Oeh-Canton Nursing Home 2-6	
Renee Hertzfelt 2-11 call at home re hospitalization	
George Turek 2-8 time with Millie re strategy	
Mariana Carrigan 2-14	
Lillian Single 2-14 call	
Emma James 2-14 call	
George Hamer 2-21	
 <b>VISITS TO HOSPITALS= 6; calls=2</b>	 <u>10</u>
Naomi Trembly 2-6 Franklin Square	
Cass Young 2-7 St. Joseph - visit Lawrence Winkler (brother)	
Cathrine Carrigan Steever 2-14 Key Center	
Andrew Ruppalt 2-21 Key Center	
Renee Hertzfelt 2-11 Call re Hospitalization at St. Joseph's	
Renee Hertzfelt 2-18 Call re Hospitalization at St. Joseph's	
Ruby Lambert 2-15 Key Center	
Lawrence Winkler 2-15 St. Joseph's	
Robert Brandenberg 2-24 Union Memorial	
Catherine Stevens 2-26 Key Center	
 <b>COMMITTEE MEETINGS</b>	 <u>3</u>
Sam Jones - Building Committee 2-8	
Grace Fader - Christian Ed Committee 2-6	
Christian Ed Committee 2-19	
 <b>COUNCIL MEETINGS</b>	 <u>1</u>
Sixth Meeting 2-5	
 <b>ADMINISTRATIVE MEETINGS</b>	 <u>12</u>
SEEC 2-1 Sacred Heart	
Ministerium 2-5 UCC Ministers	
Directory Project - Bill Voelker, Harvey Jacob	
Ed Meyers re Scout Sunday 2-6	
Trip to Annapolis to State Legislature for Maryland	
Food Committee 2-7	
Cass Young - Narthex Project 2-11	
Ben Long - Scout Sunday 2-13	
Bill Gonca - call re brochure 2-14	
Christian Ed Committee 2-19	
Ben & Tara Shahab 2-23 Community Forum	
Pam Georgiadis 2-10 Lock-In	
Baltimore Police Department Meeting with area Churches 2-26 (Priscilla represented Church)	
 <b>COUNCIL MEMBER INTERVIEWS</b>	 <u>0</u>

GROUP MEETINGS	<u>11</u>
Confirmation Class 2-6	
Cub Scouts 2-4	
Dance Class 2-4	
Dance Class 2-11	
Lenten Service 2-13	
United Chesapeake Center 2-12	
Confirmation 2-14	
Confirmation 2-21 (Marty Clement substitute)	
Lenten Service 2-20	
Lenten Service 2-27	
Confirmation 2-28	
 BAPTISMS=6, Counselling=2	<u>8</u>
David Baker 2-3 Counselling	
David Baker, Patricia Canapp & Four children 2-24	
Deborah Stennett 2-26 Counselling	
 WEDDINGS=1, Counselling=9	<u>10</u>
Sandy McNeil 2-14 Counselling	
Dave Baker 2-14 Counselling	
Robin Rohlfing 2-13 Counselling	
McNeil-Hensley 2-21 Rehearsal	
McNeil-Hensley 2-23 Wedding	
Pat King 2-23 Counselling	
Ann Hager 2-25 Counselling Call	
Ann Hager 2-27 Counselling	
Pat King 2-25 Counselling Call	
Bridges-McGinty Counselling 2-27	
 FUNERALS=3, Visit to Funeral Home=1; Counselling=1	<u>5</u>
Cecelia Magruder 2-4 Call re Gladys Zeitler	
Mary Gladys Zeitler 2-6 Zeilers Funeral	
Louise Mack 2-18 Hoffman-Skarda Funeral	
Carolyn Radditz Matthews 2-18 Visit	
Carolyn Radditz Matthews 2-19 Funeral	
 COUNSELLING SESSIONS	<u>2</u>
 CONFERENCE MEETINGS	<u>3</u>
Consistory Meeting - Immanuel Church 2-3	
Central Atlantic Conference Orientation 2-25 -2-26	

SUNDAY ATTENDANCE - FEBRUARY 1991

<u>8:00AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>Total</u>	<u>Net</u>
<u>1990</u>	<u>59</u>	<u>61</u>	<u>57</u>	<u>50</u>	<u>00</u>	<u>227</u>	
<u>1991</u>	<u>60</u>	<u>56</u>	<u>53</u>	<u>56</u>	<u>00</u>	<u>225</u>	
<u>Net</u>	<u>+ 1</u>	<u>- 5</u>	<u>- 4</u>	<u>+ 6</u>	<u>00</u>	<u>- 2</u>	

<u>10:30AM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>Total</u>	<u>Net</u>
<u>1990</u>	<u>63</u>	<u>94</u>	<u>194</u>	<u>70</u>	<u>00</u>	<u>421</u>	
<u>1991</u>	<u>101</u>	<u>93</u>	<u>186</u>	<u>100</u>	<u>00</u>	<u>480</u>	
<u>Net</u>	<u>38</u>	<u>-1</u>	<u>-8</u>	<u>+30</u>	<u>00</u>	<u>+59</u>	

Net 1990-1991	+39	- 6	-12	+ 36	00	+57	
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LENTEN SERVICES BEGINNING FEBRUARY 13TH

<u>7:30PM</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>Total</u>
<u>1990</u>	<u>88</u>	<u>60</u>	<u>65</u>	<u>213</u>
<u>1991</u>	<u>96</u>	<u>61</u>	<u>76</u>	<u>233</u>
<u>Net</u>	<u>+ 8</u>	<u>+1</u>	<u>+11</u>	<u>+20</u>

Total	+39	-6	-12	+ 36	00	+77
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% Increase in Sunday attendance for February = +14%

% Increase in attendance for Lenten services to date = +9%

% Increase (Lent plus Sunday) in February = +12%

3/5/91

COMMUNITY FORUMS  
AT UNITED EVANGELICAL CHURCH

How can we use the great gift of love we have received from Christ to encourage and support the abundant life God wants for all of us? The purpose of community forums is to give people from the church and community an opportunity to explore topics which concern and challenge us all as we live our faith in our individual families, our church family, our community, our nation and the world. In inviting the community to join with us in these church-sponsored forums, we will open the door and extend a hand to potential members who would not otherwise come to Bible study or Sunday worship services.

We are proposing that community forums be held every 4th Sunday at the church from 9:15 A.M. to 10:15 A.M. The format of the programs will be presentations by guest speakers, group discussions and panel discussions.

YOUR HELP IS NEEDED IN PLANNING THESE FORUMS. PLEASE TAKE THE TIME TO ANSWER THE FOLLOWING QUESTIONS AND RETURN FORM IN THE MARKED BOX IN THE NARTHEX OR TO THE CHURCH OFFICE. THE CONTACT PERSON FOR THE FORUMS IS MARTY CLEMENT. SHE CAN BE REACHED AT 276-0621.

1. Would you attend a Community Forum on any of the topics listed below?  Yes  No. Please check off next to forum topics which interest you the most.

Alcohol and Drug Abuse   
Mideastern religions   
Christian missions   
Ministries to People with Special Needs, i.e. the  
homeless, the hungry, persons with AIDS   
War and Peace   
Help for Caregivers   
Services and Resources for the Elderly at Home   
Healing Ministries   
Security in Our Community   
Racism in Baltimore

2. What other topics would interest you in a community forum? Please use other side of this form to write down your suggestions.
3. Would you be willing to participate on a Program Planning Committee for the forums? If so please print name and phone number below.

NAME:

PHONE NO.

UNITED EVANGELICAL UNITED CHURCH OF CHRIST  
3200 Dillon Street, Baltimore, 21224  
(301) 276-0393 Church - Parsonage 276-0621

3-1-91

Dear Colleague:

Have you had to respond to a request for emergency food, clothing, or shelter at 5:15PM on Friday afternoon? Have you wondered if the person requesting emergency assistance in the form of money, food, clothing or shelter was also being helped by three or four other churches? Have you asked yourself how your church members could be empowered to help needy people in the neighborhood and make your church a more effective instrument for ministry? If you are committed to doing a more effective job, you need to know about S.E.E.C (South East Emergency Council).

S.E.E.C is an organization made up of churches like yours and is designed to make our ministries more effective. It costs nothing but your commitment to join. Some of the cooperating churches are listed on the attached form. Our group screens requests for help, supplements your emergency services, as described in the enclosed brochure, and functions in coordinating emergency assistance in the area.

We are creating a brochure (attached) listing cooperating churches. If you wish to be listed as a cooperating church, all you need to do is to fill out the enclosed "Guideline for Member Churches" and return it to me ASAP. Your church name address and phone number will be listed on the brochure we are printing but we must receive your application by April 15, 1991. Please print the information and the phone number so it will be accurate. The form should be sent to my address c/o United Evangelical Church, 3200 Dillon Street, Baltimore, 21224. You will receive information about meetings and at your request, as soon as it is printed, copies of the brochure listing your organization as one of our supporting churches.

For your information, we have attached an Emergency Assistance Referral Form which can be used as you make referrals. Members of your church can feel free to use the brochure to make referrals of those in need.

In Baltimore, over 25% of the population is made up of persons who are unemployed or on public assistance. The needs are such that none can meet emergency needs by ourselves.

We know you will respond to this call of our people for a more effective approach to providing emergency assistance.

Keep the faith,

Robert M. Armstrong, Pastor

REPRESENTATIVE MEMBERS OF S.E.E.C.

CHURCH

St. Brigid Church  
Canton Baptist Church  
St. Casimir Church  
Chapel of the Holy Evangelists  
Messiah Lutheran Church  
Sacred Heart Church  
United Evangelical Church

PASTOR

Rev. Joseph Bochenek  
Rev. John Spence  
Rev. Joseph Grzbowski  
Rev. Carol Flannagan  
Rev. Lee D. Hudson  
Rev. Richard K. Poetzel  
Rev. Robert M. Armstrong

# SOUTH EAST EMERGENCY COUNCIL

## Guidelines for member churches

Many of you already have assistance programs set up to help persons that come to your church. Becoming part of the South East Emergency Council (SEEC) is a way to refer those that you can not serve (for whatever reason) and to ensure that they access other assistance programs for which they are eligible.

Most importantly it is designed to coordinate services so that we have a centralized record of who is served, when and by whom. This will be a way of controlling duplication and ensuring that we all have enough resources to help everyone in need.

In order to make this work, we will have to agree on a standard process to be followed for record keeping purposes.

Also we need the churches that wish to become part of SEEC to agree to:

1. Keep forms

2. Help in Volunteer Recruitment for Canton Baptist Outreach Center, where the emergency food assistance program will be located. To be truly responsive to the needs of people in crisis, this center should be open as many hours as possible.

3. Canton Baptist Outreach Center will need to maintain adequate supplies to serve people. As needs increase, Canton will undertake to let all SEEC member churches know of these needs. Please consider helping. For example: canning drives in your churches, or call Center to see what they need. (563-1177)

4. Representation at regular monthly meetings. First Friday of the month at 1pm.

Yes, we wish to become part of the South East Emergency Council, and agree to the above.

Name \_\_\_\_\_

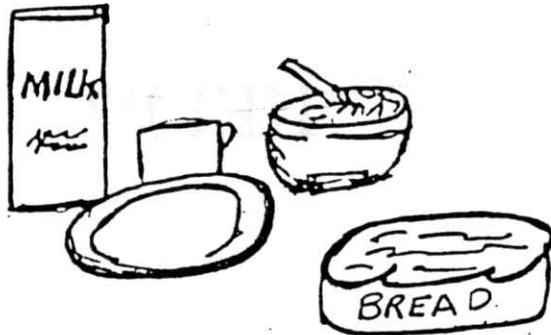
Church \_\_\_\_\_

Date \_\_\_\_\_

CALL 396-9093 \*

FOR

FOOD



CLOTHING

REFERRALS FOR



SHELTER

SOUTH EAST EMERGENCY COUNCIL (S.E.E.C.)

2639 Fait Avenue  
Baltimore, Maryland 21224

IN SOUTH EAST BALTIMORE  
ZONES 21224, 21231, 21205

COORDINATING EMERGENCY SERVICES

\* After 4:30 P.M. and on weekends,  
call First Call for Help 685-0525

The following churches/agencies  
are supporting members of SEEC

# HELPING PEOPLE

## TIME:

Take time to tell your neighbors

## TALENT:

Volunteer in your Church Organization  
or call 396-9093

## TREASURY:

Gifts of money, food, or clothing can  
be given to your church, or call  
396-9093

# NEED

# HELP?

TO HELP  
THEMSELVES