

Frederick L. W. Moehle and Associates
Architects Engineers
2514 N. Charles St., Baltimore 18, Md.

Job No. C-1465

Date May 7, 1955

To: Mr. Fred Gross
Fred Gross & Sons, Inc.
1300 South Clinton Street
Baltimore 24, Maryland

TRANSMITTAL MEMORANDUM

In connection with

United Evangelical Church

Eastern Avenue and Dillon Street

Transmitted herewith are the following items:

Two (2) prints showing the layout of the existing buildings. Superimposed thereon, in dotted lines, is the outline of the proposed new church building showing the tower, which we desire to have project onto the sidewalk for a distance of 2' (or 3') by width not exceeding 14-1/2'. We are also showing the steps which, under the existing regulations, we understand can conform to the past practice wherein the Board of Estimates permits a minor privilege coming out 1/4 of the width of the sidewalk. Since the sidewalk is in excess of 14' wide, the steps could project at least 3-1/2' beyond the property line. This is shown in dotted lines.

Copy to:

F. L. W. MOEHLE AND ASSOCIATES

By

RSK

~~JOHN J. ZINK AND~~ FREDERICK L. W. MOEHLE
ARCHITECTS - ENGINEERS
2514 NORTH CHARLES STREET
BALTIMORE 18, MARYLAND

JOHN J. ZINK, A.I.A.
F. L. W. MOEHLE, A.I.A.
M. AM. SOC. C. E.
T. V. CRAYCROFT, JR.

BELMONT 4877-4878

NORMAN G. ATKINS

~~S. M. BAKER, SECRETARY~~

C-1465

March 16, 1956

Mr. Fred Gross
1300 South Clinton Street
Baltimore 24, Maryland

Re: Contract for Construction
of United Evangelical Church

Dear Mr. Gross:

Enclosed is another Page 2 for substitution in your contract form for the work at United Evangelical Church. Article 3 has been written according to your instructions over the telephone this afternoon. A copy of this is being mailed to Mr. Hicks. We trust this page is satisfactory.

Yours very truly,

FREDERICK L. W. MOEHLE AND ASSOCIATES

L. Ruth Knight

L. Ruth Knight, Secretary

lrk

Enclosure

Article 2. Time of Completion—The work to be performed under this Contract shall be commenced : Actual field construction and demolition, Tuesday, April 3, 1956; other phases of the project, at once. and shall be substantially completed February 15, 1957
(Here insert stipulation as to liquidated damages, if any.)

This is the original - the amended page has been added to the original contract

Article 3. The Contract Sum—The Owner shall pay the Contractor for the performance of the Contract, subject to additions and deductions provided therein, in current funds

as follows: A sum not to exceed \$205,500.00, same to be computed
(State here the lump sum amount, unit prices, or both, as desired in individual cases.)

as the cost to the Contractor, including insurances, plus a fee of ten per cent to cover overhead and commission. If said cost plus overhead and commission is less than the maximum contract price (as may be subsequently adjusted by Change Orders, if any) resultant saving shall revert to the Owner. The Contractor shall, at the completion of the job, render an itemized bill showing his cost plus overhead and commission. If the Owner desires any verification of these costs, it will be provided at the Owner's expense.

Where the quantities originally contemplated are so changed that application of the agreed unit price to the quantity of work performed is shown to create a hardship to the Owner or the Contractor, there shall be an equitable adjustment of the Contract to prevent such hardship.

F. L. W. MOEHLE AND ASSOCIATES
ENGINEERS AND ARCHITECTS
BALTIMORE, MARYLAND

C-1465

April 10, 1956

Thomas Hicks & Sons, Inc.
106 West Madison Street
Baltimore 1, Maryland

Re: United Evangelical Church

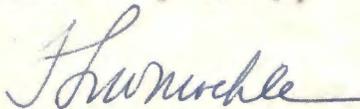
Attention: Mr. Robert Hicks, Jr.

Gentlemen:

We acknowledge receipt of your proposed list of sub-contractors as set forth in your letter of April 2, 1956, and advise that this list is acceptable to this office.

A copy is being sent to the Owner so that he can review same and advise (by April 17) if any of these subs are unsatisfactory.

Yours very truly,



F. L. W. Moehle, AIA
Registered Architect

FLWM:lrk

cc: United Evangelical Church ✓

THOMAS HICKS & SONS, Inc.
106 W. MADISON STREET
BALTIMORE - 1, MARYLAND

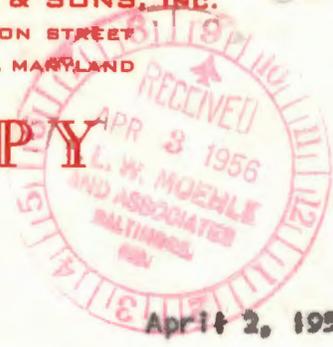
REFERRED TO _____

DATED _____ PERIOD _____

ANSWERED _____

TO BE FILED _____

COPY



F. L. W. Moehle and Associates, Architects
2514 North Charles Street
Baltimore 18, Maryland

Re: United Evangelical Church

Gentlemen:

We propose to use the following subcontractors on the above project:

- | | |
|------------------------------------|------------------------------|
| Brick masonry, set stone | Joseph Scarpulla |
| Limestone | Harding & Cogswell |
| Structural and miscellaneous steel | Dietrich Brothers |
| Steel joists | Bethlehem Steel Company |
| Steel sash | Talbott & Degele (Mesker) |
| Hollow metal work | Lewis J. Baumann (World) |
| Waterproofing | M. E. Cann Company |
| Roofing and sheet metal | Edward G. Fick Company |
| Millwork | John J. Bruns, Inc. |
| Plastering, acoustical | R. Russell Blizzard |
| Resilient flooring | Tucker's of Towson Corp. |
| Glass | Robert L. Walsh Company |
| Leaded glass | Miller Art Glass Studio |
| Toilet Partitions | J. D. Slaughter Co. (Metper) |
| Ceramic tile | Associated Tile & Marble Co. |
| Painting | H. M. Redmer & Son |
| Wiring | Joseph M. Argabright & Son |
| Plumbing, heating, ventilating | Henry Albert, Jr. & Co. |

Very truly yours,

THOMAS HICKS & SONS, Inc.

F. L. W. MOEHLE - REG ARCH

APPROVED _____
PER. *F. L. W. Moehle* DATE 4/10/56

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS
ROBERT H. HICKS
W. PAUL HICKS

106 W. MADISON STREET
BALTIMORE 1, MD.

March 8, 1956

United Evangelical Church
935 South East Avenue
Baltimore 24, Maryland

Gentlemen:

We wish to acknowledge with thanks the telephone conversation we had this morning with your President, Mr. Fred W. Gross, in which he advised us that we have been awarded the contract for the construction of your new church building. We confirm our verbal proposal to furnish all labor and materials necessary to complete the building for a sum not to exceed \$205,500.00. In consideration of this further reduction in our price, Mr. Gross agreed that the Church would allow us to use the existing water and electric facilities during the construction period.

We agree to do the work at our cost plus ten per cent for overhead and commission with the final contract sum not to exceed the above stipulated contract sum, subject to subsequent adjustment for additions or deductions as may be mutually agreed upon.

With a view to clarification, we would like to confirm our understanding of the decisions reached by your Building Committee at our meeting of March 3, 1956. Of the changes enumerated in Addendum #2, dated February 20, 1956, "B", "C", "I" and "K" are accepted and "A", "D", "E", "F", "G", "H", and "J" are rejected. Of the Alternates, "B", "G", and "H" are rejected with the understanding that if you find that you can have the work in connection with the existing stained glass windows (Alternate "G") done to your advantage under a separate contract, the sum of \$3,300.00 will be deducted from the contract amount for that purpose. With regard to Alternate #1 of our original proposal of February 8, 1956; if agreeable to you, we propose to do any sheet piling work, if required, on a cost plus ten per cent basis, same to be added to the contract amount.

We talked with Mr. Moehle today and he informed us that he plans to issue an Addendum #3 to cover the above changes, as well as make revisions in the drawings to bring them into conformity with the agreed on changes so as to eliminate any confusion among subcontractors at a later date. We feel that the contract should be executed after the contract documents have been brought up to date. We suggested to Mr. Moehle that he forward the prepared contract to us for execution and we will execute it and send it to you for your signature. In connection with the contract, we would like to suggest the use of the following wording under "Article 3. The Contract Sum"; we have used it before and it has proved satisfactory:

".....in current funds as follows: \$205,500.00. The cost to the Contractor, including insurances, plus a fee of ten per cent to cover overhead and commission not to exceed the above amount. If said cost plus overhead and commission is less than the contract

Page 2 - Thomas Hicks & Sons, Inc. to United Evangelical Church - March 8, 1956

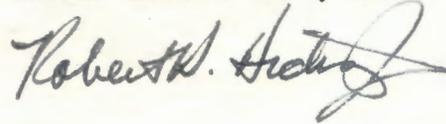
price as subsequently adjusted by Change Orders, if any, resultant saving shall revert to the Owner. The Contractor shall, at the completion of the job, render an itemized bill showing his cost plus overhead and commission. If the Owner desires any verification of these costs, it will be provided at the Owner's expense."

In view of the fact that obtaining a building permit from City Hall can be, and often is, a tedious and drawn-out affair, perhaps it would be wise to consider making immediate application on the basis of the plans and specifications as now constituted without waiting for revised plans and specifications. We suggest you consult Mr. Moehle on this matter and if you decide that you want us to make immediate application, we would appreciate a letter from you formally advising us of the award of contract.

We are looking forward to our proposed association and sincerely trust that it will prove mutually beneficial.

Very truly yours,

THOMAS HICKS & SONS, Inc.



cc:

F. L. W. Moehle and Associates, Architects

THE E. EYRING & SONS CO.**-- BUILDERS --***Established 1887*

800 S. CONKLING STREET

BALTIMORE 24, MD.

February 8, 1956

United Evangelical Church
c/o F. L. W. Moehle and Associates, Architects
2514 North Charles Street
Baltimore 18, Maryland

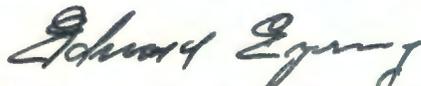
Gentlemen:

With reference to our bid on the United Evangelical Church, we wish to note the following conditions:-

- (a) We have included the cost of a watchman on the job as being essential.
- (b) We have included the cost of a sidewalk protection canopy in front of the Church Building.
- (c) We have included concrete underpinning for pilasters and spot underpinning for walls of Hall and Sunday School Building.
- (d) We have made several test borings and from the nature of the soil we believe the alley bank will have to be shored with steel sheet piling and the west and south walls with wood sheet piling, for which we have quoted unit prices.
- (e) We have included the cost of taking down and reinstalling the Tower Bells and lightning rods.
- (f) Any fuel oil required for temporary heating to be furnished by the Owner.
- (g) The cost of relocating the existing electric poles has not be determined and is not included in the Base Bid,

Respectfully submitted,

THE E. EYRING & SONS COMPANY



Edward Eyring, President

~~JOHN J. ZINK AND~~ FREDERICK L. W. MOEHLE
ARCHITECTS - ENGINEERS
2514 NORTH CHARLES STREET,
BALTIMORE 18, MARYLAND

JOHN J. ZINK, A.I.A.
F. L. W. MOEHLE, A.I.A.
M. AM. SOC. C. E.
T. V. CRAYCROFT, JR.

BELMONT 4877-4878

NORMAN G. ATKINS

G. M. BAKER, SECRETARY

United Evangelical Church ----- Bidders List

E. Eyring and Sons

Wm. H. Sands, Inc.

Samuel A. Kroll, Inc.

Kirby and McGuire, Inc.

Baltimore Contractors, Inc. _____ Withdrew Feb. 7th.

Christhilf Const. Corp.

Hicks*Tate, Inc.

Lawrence Const. Co., Inc.

Atlas Contractor of Md., Inc.

Thomas Hicks and Sons, Inc.

W. E. Bickerton Const. Co., Inc.

Young and Adams, Inc. -----Withdrew Jan. 25th

UNITED EVANGELICAL CHURCH

C-1405
Feb. 8, 1956

Standing	Bidder	Bid Amount	Cal. Days to Comp.	ALT. No 1 Sheet Piling	
				Steel	Wood
7	Atlas Contr. of Md.	\$248,000. ⁰⁰	250	\$4. ¹⁵	\$3. ⁷⁵
9	W. E. Bickerton Const. Co.	252,500. ⁰⁰	300	6. ⁵⁰	3. ⁵⁰
5	Christhilf Cont. Corp.	246,333. ⁰⁰	300	4. ⁵⁰	3. ⁹⁰
8	Kirby & McGuire, <u>Inc.</u>	250,800.	275 work days	6. ⁰⁰	3. ⁰⁰
10	Samuel A. Kroll, <u>Inc.</u>	311,750.	320	-	-
3	Hicks-Tate, <u>Inc.</u> ✓	233,608.	500	-	-
1	Thomas Hicks & Sons.	215,147.	365	-	-
2	Wm H. Sands, Inc.	229,300.	300	4. ⁰⁰	3. ⁵⁰
4	Lawrence Const. Co., <u>Inc.</u>	243,877	320	4. ²⁵	3. ⁷⁵
6	E. Eyring & Sons ✓ <u>Inc.</u>	247,121.	280	6. ⁰⁰	3. ⁰⁰

FREDERICK L. W. MOEHLE AND ASSOCIATES
ARCHITECTS - CONSULTING ENGINEERS
2514 NORTH CHARLES STREET
BALTIMORE 18, MARYLAND

BELMONT 4877-4878

F. L. W. MOEHLE, A. I. A.
M. AM. SOC. C. E.

C-1465

February 3, 1956

Mr. Fred Gross, President
United Evangelical Church
East and Dillon Streets
Baltimore 24, Maryland

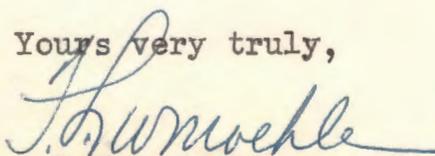
Dear Mr. Gross:

With contractor's bids due in soon for the proposed new church building, we feel that we should call your attention to the usual recommendation that provision should be made in your financial calculations to allow for contingencies and unexpected items, particularly in connection with foundation and soil conditions, underpinning, and unanticipated items such as electric conduits (hidden) in the existing building which will be cut into or disturbed in connection with the new project.

On new buildings, it is usually recommended that a contingency factor of 5% (minimum) be allowed for, while for alteration work the suggested minimum is 10%. One of the problems most frequently encountered is that of foundation soil conditions. Unless extensive subsoil tests and explorations (which are quite expensive) are made before the working drawings are prepared, the footing design must be made on an assumed soil capacity. If, upon excavation, the soil is different from the assumed soil conditions, then adjustments must be made. In many cases, it is true, the assumptions are correct and satisfactory, but sometimes they are not. At times the necessary changes are less costly than the elaborate soil tests, but there have been times when quite expensive foundation and footing changes were necessary.

Considering your project in its entirety, we suggest that you allow a minimum of a 5% contingency factor in your financial analysis.

Yours very truly,


F.L.W. Moehle, AIA
Registered Architect

Frederick L. W. Moehle and Associates
Architects Engineers
2514 N. Charles St., Baltimore 18, Md.

Job No. C-1465

Date March 2, 1955

To: Mr. Fred Gross
1300 South Clinton Street
Baltimore 24, Maryland

TRANSMITTAL MEMORANDUM

In connection with

Proposed New Church Building for

United Evangelical Church

Transmitted herewith are the following items:

One set of Preliminary Outline Specifications for
United Evangelical Church, Baltimore, Maryland.

These are for your file.

Copy to:

F. L. W. MOEHLE AND ASSOCIATES

By

L. Ruth Knight

Secretary

~~JOHN J. ZINK AND~~ FREDERICK L. W. MOEHLE
ARCHITECTS - ENGINEERS
2514 NORTH CHARLES STREET
BALTIMORE 18, MARYLAND

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BELMONT 4877-4878

NORMAN G. ATKINS

G. M. BAKER, SECRETARY

C-1465

January 22, 1955

Mr. Fred Gross, President
United Evangelical Church
923 South East Avenue
Baltimore 24, Maryland

Re: Architect's Preliminary Fee

Dear Mr. Gross:

The preliminary plans for the proposed alterations and/or new work at your Church building have now been completed, and, at the last meeting of your committee, January 18, they were accepted by you.

At the completion and acceptance of the preliminary plans, the architect's fee of \$2,400.00 (based on an assumed cost of \$160,000.00) for the preliminary work is due in full. You have already paid (in two payments) the amount of \$2,000.00. There is now due the balance of \$400.00 on the preliminary fee, which the enclosed Statement No. 3 covers.

If there are any questions, please contact us.

Yours very truly,

FREDERICK L. W. MOEHLE AND ASSOCIATES



L. Ruth Knight
Secretary

lrk
Enclosure - Statement No. 3.

Ladies Aid - 1st Wed \checkmark 7³⁰ Friendship Hall Kitchen

Women's Guild - 3rd Wed - 7³⁰ \checkmark ■

Brownies - Every Monday 3³⁰ - 5 PM \checkmark ■

Youth Fellowship - Friday - 7³⁰ - 10³⁰ Friendship Hall
Kitchen + Auditorium \checkmark

Boy Scout - Every Monday - 6 - 9 - Auditorium \checkmark
Tuesdays - 6 - 7³⁰ " \checkmark

Mens Club - 4th Wed \checkmark 8 - 11 - Friendship + Kitchen

Sunday School - Sunday - 9 - 10 \checkmark
2nd Wed - 8 - 10 Friendship Hall \checkmark

Quarterly Meeting 2nd Tues 8 - 10 " \checkmark

Choir - Youth Choir Wed - 6³⁰ - 8 PM " \checkmark

Jens Choir - Thurs - 7 - 11 - Church \checkmark

~~2nd Tuesday~~

Girl Scouts - Monday - 7³⁰ - 9 - Friendship Hall \checkmark

Confirmation Class - Tues - Thurs, Sat - 9 - 12
4³⁰ - 6

Youth Fellowship - 1
 Ladies Aid - 1
 Ladies Guild - 1
 Boys Scouts - 2

2 Basketball nets
 2 Table Tennis nets

Mochle	5000 ✓	
Hicks	22000 ✓	
Endicott	4000 ✓	
Balto Stat	3200 ✓	
	<hr/>	
	34200	
Unkm	2283	
	<hr/>	
	36483	
	253480	
	<hr/>	
	289963	
	10037	
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	300000.	
	222880	
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	77120.	

		253,480.12 ✓
		34,200
		<hr/>
		287,680.12 ✓
		10
		<hr/>
		297,680.12 ✓
		222,880
		<hr/>
		74,800

MONDAY

Basement

1-10

OFFICE - 8-5

HALL - 4-9

FRIDAY

HALL - 5-11

KITCHEN - 5-11

Basement 5-11

OFFICE - 8-5

TUESDAY

HALL - 4-8

Basement

6-10

OFFICE - 8-5

SATURDAY

OFFICE - 8-5

WEDNESDAY

Basement

5-12

Kitchen -

5-12

OFFICE - 8-5

SUNDAY

HALL - 5-11

CHURCH - 5-12

Basement - 5-12

OFFICE 5-12

THURSDAY

Church - 5-11

OFFICE 8-5