

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS  
ROBERT H. HICKS  
W. PAUL HICKS

106 W. MADISON STREET  
BALTIMORE 1, MD.

December 27, 1957

United Evangelical Church  
c/o Mr. Fred Gross, President  
1300 South Clinton Street  
Baltimore 24, Maryland

Gentlemen:

Enclosed please find two copies of our memorandum listing the extra work in connection with our contract for the construction of your new church. To the best of our knowledge, this list is complete and up-to-date. The only possible additions to this list would be made necessary after the clock installation is made and we do not know of any changes that will be required in this connection. The clock installation is scheduled for January 13, 1958, according to correspondence we have received from Virden. If there is any discrepancy between the following figures and your figures, please let us know at once as we plan to issue a final invoice on December 31, 1957 on the basis of these figures.

A brief explanation of some items may be in order:

5. This item was explained in our letter of May 24, 1956. Our actual cost for this work was \$353.00. You indicated a desire at the time to help out on this item; Item #5 will give you this opportunity.
- 8., 9., 18. These items were authorized by the Architect. No matter who takes care of these items, they should be made a part of our contract any any arrangements made between the Owner and the Architect should be made a part of that contract.
- 20., 29. These items were done for Fred Gross & Sons, Inc.; the above terms should also apply.
31. This represents one half of an invoice we received for work done that was necessary but was neither shown or specified; namely, rubber tile risers and nosings in basement and asphalt risers and metal nosings in gallery. We do not feel that this charge is our responsibility, but we are willing to absorb half of it.

We regret to inform you that our cost on this job will run over \$200,000.00 so that any savings to the church under our contract are out of the question. We trust that the above information will be of assistance in expediting the processing of our final invoice.

Very truly yours,  
THOMAS HICKS & SONS, Inc.

*Robert W. Hicks, Jr.*

cc: F. L. W. Moehle & Assoc.

FREDERICK L. W. MOEHLE AND ASSOCIATES

ARCHITECTS - ENGINEERS

2514 N. CHARLES ST. - BALTIMORE 18, MD.

STATEMENT

In Account With

Date October 23, 1957

United Evangelical Church  
923-945 South East Avenue  
Baltimore 24, Maryland

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In Connection With

Project Proposed Alterations and/or New Construction of Church Buildings

Location 923-945 South East Avenue, Baltimore 24, Maryland

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For Professional Services Rendered

Fee - On Account of third stage and

miscellaneous items- - - - - \$ 2,000.00

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Total Amount Due This Date \$ 2,000.00

FREDERICK L. W. MOEHLE AND ASSOCIATES  
ARCHITECTS - CONSULTING ENGINEERS  
2514 NORTH CHARLES STREET  
BALTIMORE 18, MARYLAND

F. L. W. MOEHLE, A. I. A.  
M. A. M. S. O. C. E.

C-1465

August 20, 1957

Thomas Hicks & Sons, Inc.  
106 West Madison Street  
Baltimore 1, Maryland

Re: United Evangelical Church

Gentlemen:

In accordance with telephone conversation this date between Mr. Fred Gross and Mr. Moehle, Item No. 18 - relocation of the existing rain leader in the new stair tower between the existing building and the new stair tower, at the cost of \$149.36 - has been approved.

Yours very truly,

FREDERICK L. W. MOEHLE AND ASSOCIATES



Samuel A. Brocato

SAB:lrk

cc: Mr. Gross ✓

June 23<sup>RD</sup>

1650	movement
525	diets
108	lands
<u>        </u>	
2283	

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS  
ROBERT H. HICKS  
W. PAUL HICKS

106 W. MADISON STREET  
BALTIMORE 1, MD.

June 7, 1957

United Evangelical Church  
c/o Mr. Fred Gross  
1300 South Clinton Street  
Baltimore 24, Maryland

Gentlemen

In accordance with the Architect's instructions, we have obtained an estimate for the following extra work:

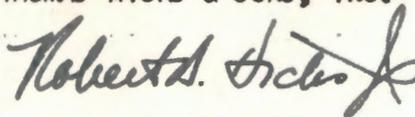
To furnish and install six (6) wire guards for the basement windows facing the alley, 1/8" wire in a 1" diamond mesh with channel frames, painted

\$156.20

We would appreciate an immediate decision on this matter as we are ready to glaze these openings now.

Very truly yours,

THOMAS HICKS & SONS, Inc.



cc:  
F. L. W. Moehle and Associates, Architects

FREDERICK L. W. MOEHLE AND ASSOCIATES  
ARCHITECTS - CONSULTING ENGINEERS  
2514 NORTH CHARLES STREET  
BALTIMORE 18, MARYLAND

F. L. W. MOEHLE, A. I. A.  
M. AM. SOC. C. E.

C-1465

May 29, 1957

Thomas Hicks & Sons, Inc.  
106 West Madison Street  
Baltimore 1, Maryland

Re: United Evangelical Church  
Attention: Mr. Robert Hicks, Jr.

Gentlemen:

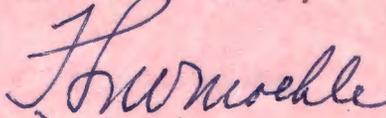
At a meeting of the Church Building Committee of United Evangelical Church last evening, May 28, 1957, the tile selections were approved for the Toilet Room adjacent to the Pastor's Sacristy in the Dillon Street wing:

Wall:- - No. AE-165 (buff), with brown base and cap piece.

Floor:- - Buff and white, hexagonal tile, polka dot pattern.

All tile samples are returned herewith.

Yours very truly,



F. L. W. Moehle, AIA  
Registered Architect

FLWM:lrk

cc: Mr. Fred Gross (United Church) ✓

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS  
ROBERT H. HICKS  
W. PAUL HICKS

106 W. MADISON STREET  
BALTIMORE 1, MD.

January 14, 1957

Mr. Fred Gross, President  
United Evangelical Church  
935 South East Avenue  
Baltimore 24, Maryland

Dear Sir:

The following is the information you requested on the telephone this morning relative to the structural steel drawings and structural steel delivery for your new church building.

On November 8, 1956, we submitted four copies each of thirteen steel shop drawings to the Architect for approval. These drawings were mailed. A few days later, we phoned Mr. Moehle to request prompt return. He advised us that he had not yet received the drawings. We contacted Dietrich Brothers and had them prepare a duplicate set. We received these On November 16, 1956. On the same date, we were advised by Mr. Moehle that the original set had been delivered to his office that day.

On December 4, 1956, Mr. Moehle returned nine of the drawings showing revisions to be made by the steel subcontractor. Since the corrections pertained to details shown on the erection plans, which were not returned, we held these nine drawings, awaiting receipt of the balance of the drawings. Mr. Moehle's letter of transmittal advised that balance of drawings would be forwarded "after December 6". On December 12, 1956, we received two more of the drawings from Mr. Moehle and took these and the nine previously received to Dietrich Brothers for correction. We still have not received the other two drawings from Mr. Moehle.

On January 10, 1957, we received four copies each of ten corrected drawings from Dietrich Brothers and delivered them to Mr. Moehle by messenger. Dietrich Brothers delivered the other corrected drawing directly to Mr. Moehle today by messenger.

When we receive the approved drawings from Mr. Moehle we hope that they will be approved in their entirety. We understand that there are several items of design that are still unsettled, such as Organ Chamber framing, Main Entrance Lintel, and design of the parapet reinforcing. Without alibi-ing for Dietrich Brothers delay in returning corrected drawings, it has been very difficult for them to make corrections to the drawings with the information available. Their detailer has been in touch with us practically daily getting interpretations of the contract drawings. We have answered as best we can,

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS  
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106 W. MADISON STREET  
BALTIMORE 1, MD.

trusting that Mr. Moehle will go over the details and plans with a fine toothed comb before he approves them for fabrication.

Regarding the availability of the steel, we are surprised that there should be a question in anyone's mind whether or not the steel is ready for fabrication as soon as shop drawings are approved and returned. In a letter to Mr. Moehle dated November 15, 1956, we advised that all of the steel would be ready for fabrication by the end of November. We believe that you received a copy of this letter.

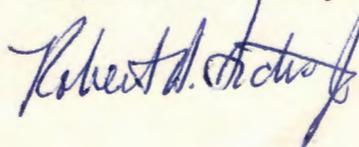
Our inability to obtain prompt information has hampered us greatly and impaired the orderly progress of the job. We remind you that we have been trying to obtain accurate information about a kitchen layout for several months. We hope that this will not be the case when we request information concerning the clock installation, lighting fixtures, decoration scheme, church furniture details and the many other items that will be required in the near future.

Because of the delays in obtaining information, it is likely that the job will have to be shut down in the near future until such a time as the steel is fabricated and ready for erection and a layout of the kitchen for the plumber's use in roughing in is available. If there are any plans for providing air-conditioning, these should be crystallized immediately. The only work that we can hope to do now is masonry and the weather at this season is so unreliable as to make that work possible only on a day to day basis. There are certain costs incidental to closing down the job, which we will expect the Owner to pay.

We trust that the above information is that required.

Very truly yours,

THOMAS HICKS & SONS, Inc.



cc:

F. L. W. Moehle and Associates, Architects

Air Conditioning

Owner approves ductwork, insulation, hoses, piping with Vincent. So ahead

Lighting Fixtures

List is OK. - Comp. bids on list (name light 1260)

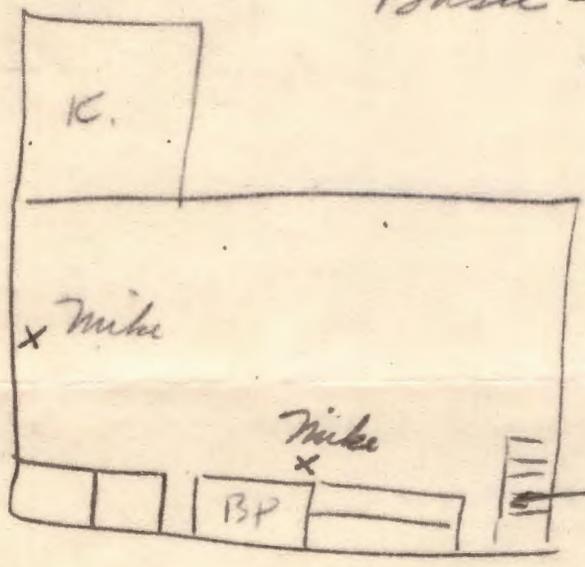
5

Furnishings

7' Lardo Supper - in Reredos

Sound System

max - Basement  
Basic - First Floor



Possible Ampl. Location

APPROVED \_\_\_\_\_

PER \_\_\_\_\_ DATE \_\_\_\_\_

December 19, 1956

Mr. Raymond E. Kuester  
c/o Hickey-Mitchell Company  
4242 Lindell Boulevard  
St. Louis, 8, Missouri

Dear Mr. Kuester:

I wish to apologize for being so long in answering your letters. There were, however, several factors which I wanted clarified before I contacted you.

Originally, we planned on two clergy stalls which I felt would be an ideal memorial for Ted. Rev. Lehmann wanted to reserve these for himself. The committee, however, granted them to a member of the congregation as a memorial. Later, in our deliberations, we decided to have three clergy stalls, mainly so that Rev. Lehmann could have the one as a memorial. In the meanwhile he selected some other item as a memorial for Ted. So, if he had not changed, and taken the clergy stall, I wanted you to take it. The matter is now clarified and Rev. Lehmann has the clergy stall. If this sounds confused on paper, think what it was in actual practice.

Your memorial will be Pew B-15 at the head of the balcony stair, facing the chancel. Under whatever system of designating the memorials we decide upon, this one will be listed as having been given by you as a memorial to Ted. The amount of your check will be sufficient to cover the cost.

We are deeply grateful, that you, not a member of our congregation have taken so much interest in our welfare and look forward to seeing you in our new Church some time in the not too distant future.

Sincerely yours,

*Fred W. Gross*  
Fred W. Gross

# HICKEY-MITCHELL COMPANY

4242 LINDELL BOULEVARD • SAINT LOUIS 8

JOSEPH F. HICKEY  
PRESIDENT-TREASURER  
OWEN H. MITCHELL  
EXECUTIVE VICE-PRESIDENT  
K. MYRON HICKEY  
VICE-PRESIDENT AND SECRETARY



Dec. 14, 1956

F. CARL SCHUMACHER  
VICE-PRESIDENT  
RAYMOND E. KUESTER  
VICE-PRESIDENT  
RICHARD H. WESSEL  
ASSISTANT VICE-PRESIDENT

B-15-

## AIRMAIL

Mr. Fred W. Gross  
Fred Gross & Sons, Inc.  
1300 S. Clinton Street  
Baltimore 24, Maryland

Dear Fred: RE: UNITED E & R CHURCH - MEMORIAL

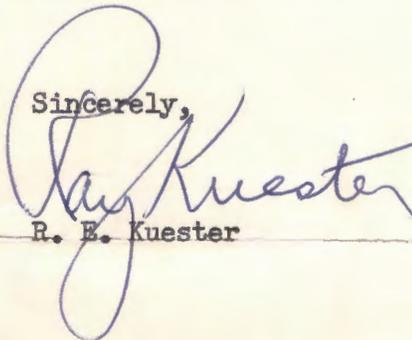
I wrote you on Nov. 5 asking that you let me know what kind of a memorial had been decided upon and the exact cost so that I could send you a check this month.

I have not heard from you. Enclosed is my check #5386 for \$130.00 which I think is approximately correct.

I would appreciate it if you would acknowledge this check, let me know whether a decision has been made as to the kind of a memorial and if some additional amount is required, let me know how much it is so that I can take care of it.

Kindest regards.

Sincerely,



R. E. Kuester

RK/bh

enclosure



*First Choice of Newspapers for Insurance Since 1919*

## MERCANTILE INSURANCE AGENCY



4242 LINDELL BOULEVARD, ST. LOUIS 8, MO.

November 5, 1956

AIRMAIL

Mr. Fred W. Gross  
Fred Gross & Sons, Inc.  
1300 S. Clinton Street  
Baltimore 24, Maryland

Dear Fred:

RE: MEMORIAL IN NEW CHURCH

I know that you have been very busy, because of Mrs. Gross's illness and because of the work involved in building the new church.

Some time this month, however, I would appreciate it if you would let me know what kind of a memorial has been decided upon and the exact amount which I am to pay, so that I can send you my check early in December and include my contribution in the 1956 income tax report.

I hope Mrs. Gross is well on the way to complete recovery by this time -- also that Reverend Lehmann is full of his usual vim, vigor and vitality.

Kindest regards.

Sincerely,

R. E. Kuester

RK/bh

ccto: Mrs. Ruth Flickinger



# United Evangelical Church

C-1465  
Dec. 11, 1956  
Page 1 of

Discussion on Lighting Fixtures - Moehle reported on Basement Fluorescent fixtures. Moehle to supply preliminary lighting fixture schedule and preliminary prices.

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Air Conditioning - Discussion of leaving recesses in upper side walls of nave to provide space for future air ducts, etc. The President read the list of his original outline expenses for the entire project. Motion made to proceed on preliminary work for air conditioning - Moehle to get contract data + submit to Mr. Gross.

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Elect. Booster for Dishwasher - figure line for 8kw

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Electric Disposer - figure for  $\frac{3}{4}$  HP motor

---

Omit Hearing Aid Lines

---

Broadcast church service to basement hall and P/A system in basement (provide 2 or 3 jacks for speakers) Moehle to get proposals on sound system, including prices

---

Next meeting - Tue Jan 8, 1957

APPROVED

PER

W Gross

DATE

FREDERICK L. W. MOEHLE AND ASSOCIATES  
ARCHITECTS - CONSULTING ENGINEERS  
2514 NORTH CHARLES STREET  
BALTIMORE 18, MARYLAND

F. L. W. MOEHLE, A. I. A.  
M. AM. SOC. C. E.

C-1465

November 16, 1956

Thomas Hicks and Sons, Inc.  
106 West Madison Street  
Baltimore 1, Maryland

COPY  
*Mr. Fred Gutz*

Re: United Evangelical Church  
Structural Steel Drawings

Attention: Mr. R. H. Hicks, Jr.

Gentlemen:

This is to confirm my telephone conversation of this afternoon in which I advised that we received, by parcel post, Thursday, November 16, at noon, four (4) prints each of Dietrich Bros. detail drawings Nos. 10 to 13, incl., Nos. 16 to 21, incl., Nos. E2, E3, E4. The Transmittal sheet is dated November 8, and we presume that these are the missing prints that you referred to in the telephone conversation.

We had contacted the Postmaster but have not as yet gotten a report.

Yours very truly,

*F. L. W. Moehle*

F. L. W. Moehle, AIA  
Registered Architect

FLWM:lrk

DEPARTMENT OF PUBLIC WORKS  
BUREAU OF HIGHWAYS

No 19720

PERMIT

Baltimore, Nov. 15, 1956

Permission is hereby granted, under the terms and conditions set forth on the face and back hereof

To: United Evangelical Church, N.E.C. Dillon & East Ave

Name

Address

To: temporarily erect fence on footway for a distance of 100' long, 8' high

Nature of Work

Location:

N.E.C. Dillon and East Ave - front and side

4' walk to be open to pedestrians at curb at all times.

Red guard lights to be placed at night and the public must be protected at all times.

Fence to be on an angle 45 degrees on each end.

No overhead structures or scaffolds to be erected or no building material to be permitted on public street outside of footway area.

Applicant to be responsible for any damage to surface or sub-surface structures or for any accident due to the above operations - This fence is not to be used for display purposes - No peep holes allowed.

Expiration date Feb. 15, 1957

Amount of deposit \$ None No Charge I. B. Expiration date \_\_\_\_\_

NOTE: CALL PLAZA 2-2000--EXTENSION 878, FOR INSPECTOR, 24 HOURS BEFORE AN INSPECTION IS DESIRED.

This permit is subject to all the terms and conditions printed on the face and back hereof. This permit is revocable at any time by the Highways Engineer, and must be kept on premises at all times.

Approved: Thomas D. Alexander

Mayor

Signed: (Signed) James H. McKay

Highways Engineer

Original

DEPARTMENT OF PUBLIC WORKS  
BUREAU OF HIGHWAYS

No 19719

PERMIT

Baltimore, Nov. 15, 1956

Permission is hereby granted, under the terms and conditions set forth on the face and back hereof

To: United Evangelical Church, 925 S. East Avenue

Name

Address

block off street to erect 8' high by 85' long, plywood fence 4' into alley in rear of church property. Excavation for new church building is now taking place and fence is

To: required for protection of life, and property.

Nature of Work

Location:

Front, side and rear alley of 925-45 S. East Avenue

DATE: Nov. 15 thru Feb. 15, 1957

TIME: Day and Night

Approved by the Fire Department, Police Commissioner, Highways Engineer and the Traffic Engineer with the understanding that all necessary barriers, red lanterns etc. are to be put up and promptly removed by the applicant upon expiration of this permit.

Applicant to be responsible for any damage to surface or sub-surface structures or for any accident due to the above operations.

Amount of deposit \$ \_\_\_\_\_ Expiration date \_\_\_\_\_

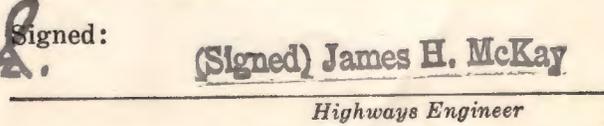
NOTE: CALL PLAZA 2-2000--EXTENSION 878, FOR INSPECTOR, 24 HOURS BEFORE AN INSPECTION IS DESIRED.

This permit is subject to all the terms and conditions printed on the face and back hereof. This permit is revocable at any time by the Highways Engineer, and must be kept on premises at all times.

Approved:

  
\_\_\_\_\_  
Mayor

Signed:

  
\_\_\_\_\_  
Highways Engineer

Original

THOMAS HICKS & SONS, INC.

106 W. MADISON STREET  
BALTIMORE - 1, MARYLAND

COPY

September 18, 1956

F. L. W. Roehle and Associates, Architects  
2514 North Charles Street  
Baltimore 18, Maryland

Re: United Evangelical Church

Gentlemen:

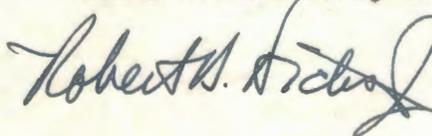
We have heard informally of discussions concerning the proposed use of a chilled water refrigeration cooling system for the above job. We have been instructed by your office to postpone ordering finned radiation and circulators for the heating system pending a decision on this matter. If a decision has been reached, we would appreciate information concerning sleeve locations, electric facilities for the units, revisions to the heating system, etc. If a decision has not been reached, we will proceed on the basis of the original plans in constructing the concrete beams under the north wall of the church. I am sure that the heating subcontractor would appreciate an answer on the matter, too. The prices for this equipment have a habit of increasing often and greatly.

We would also appreciate receiving from you a layout of the kitchen equipment so that the roughing in for the work may be done. In accordance with your instructions, we are leaving a masonry opening approximately 24" by 24" for the future installation of the louvre which is to be installed in conjunction with the range hood by the kitchen equipment subcontractor.

We would also appreciate receiving from you a sketch showing the support of the granite (changed to limestone, we believe) steps at the Tower Entrance on East Avenue.

Very truly yours,

THOMAS HICKS & SONS, Inc.



cc:1  
Mr. Fred Gross

THOMAS HICKS & SONS, INC.

106 W. MADISON STREET  
BALTIMORE - 1, MARYLAND

COPY

September 11, 1956

F. L. W. Moehle and Associates, Architects  
2514 North Charles Street  
Baltimore 18, Maryland

Re: United Evangelical Church

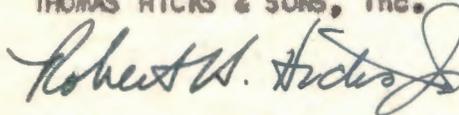
Gentlemen:

This will confirm the fact that we have been verbally authorized by Mr. Gross to use the same face brick on the east elevation as the rest of the above job. This work is now proceeding.

The brickmason subcontractor advises that he is being billed \$44.00 per thousand for the face brick. There are approximately twenty thousand required for the east elevation where the plans showed \$39.00 brick and approximately fifty thousand required on the balance of the job.

Very truly yours,

THOMAS HICKS & SONS, Inc.



cc:  
Mr. Fred Gross

THOMAS HICKS & SONS, INC.  
106 W. MADISON STREET  
BALTIMORE - 1, MARYLAND

COPY

July 26, 1956

F. L. W. Boehle and Associates, Architects  
2514 North Charles Street  
Baltimore 18, Maryland

Re: United Evangelical Church

Gentlemen:

Under date of May 11, 1956 we sent you three copies each of Dietrich Brothers drawings B1 and B2, reinforcing steel details. Under date of May 14, 1956 we sent you three copies of Dietrich Brothers drawing B3. We received from you under date of May 29, 1956 two approved copies of drawing B1. We have not received drawings B2 or B3.

As you know, Dietrich Brothers goes on a two week vacation beginning tomorrow. Please be advised that there will be a two week delay in putting the heating system into operation for the Sunday School building because of the delay in obtaining approved shop drawings.

Very truly yours,

THOMAS HICKS & SONS, Inc.

*Robert W. Hicks*

cc1  
Mr. Fred Gross

THOMAS HICKS & SONS, INC.

BUILDERS

T. RUSSELL HICKS  
ROBERT H. HICKS  
W. PAUL HICKS

106 W. MADISON STREET  
BALTIMORE 1, MD.

July 6, 1956

United Evangelical Church  
c/o Mr. Fred Gross, President  
1300 South Clinton Street  
Baltimore 24, Maryland

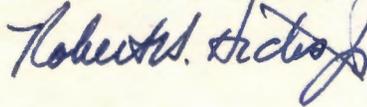
Re: New Church Building  
925 South East Avenue

Gentlemen:

Since we have heard nothing formally from you to the contrary, we assume that you still wish us to use the "Lombardy Colonial" bricks on the east elevation of the church and educational buildings as shown on the plans and as specified. Please advise immediately if this is not the case.

Very truly yours,

THOMAS HICKS & SONS, Inc.



cc:

F. L. W. Moehle and Associates, Architects

FREDERICK L. W. MOEHLE AND ASSOCIATES  
ARCHITECTS—ENGINEERS  
2514 N CHARLES ST., BALTIMORE 18, MD.  
BELMONT 4877 4878

C-1465

May 14, 1956

Thomas Hicks & Sons, Inc.  
106 West Madison Street  
Baltimore 1, Maryland

Re: United Evangelical Church

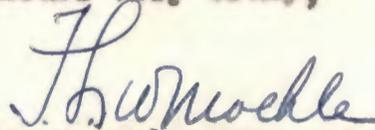
Attention: Mr. Robert H. Hicks, Jr.

Gentlemen:

This is to confirm our recent telephone conversation with Mr. Robert Hicks, Jr., in which we advised as follows:

- (a) Mr. Gross has advised us that the face brick to be used for the Church is to be the brick sample submitted by Pen Mar
- (b) The tile samples submitted to us for the facing of the toilet rooms and kitchen (in the basement) are approved
- (c) The brick to be used on the rear wall of the Church building, including the Dillon Street wing, is to be of the least costly brick. You are to give us data regarding this. In the telephone conversation with Mr. Hicks, he called attention to the fact that it was probable that the saving would be relatively small and that, in his opinion, it would be more desirable to use the same brick throughout. As soon as Mr. Hicks advises us of the money involved, we can give a definite answer regarding these bricks.

Yours very truly,



F. L. W. Moehle, AIA  
Registered Architect

FLW:lrk

cc: Mr. Fred Gross ✓